Submitted for approval 10/12/2020

**VILLAGE OF FOX CROSSING**

**BOARD OF TRUSTEES REGULAR MEETING**

**Municipal Complex – Arden Tews Assembly Room**

**Monday, September 28**, **2020**

Minutes

### 1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Deputy Clerk Carla Molder took roll call and noted those present in person: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, and Mark Englebert. Trustees Gregory Ziegler, Dale McNamee, and Barbara Hanson were present via teleconference.

Also present in person: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Engineer Lee Reibold, and Attorney Andrew Rossmeissl. Present via teleconference: Clerk Darla Fink, Director of Finance Myra Piergrossi, and Chief of Police Tim G. Seaver. Excused: Director of Parks & Recreation Amanda Geiser, Assistant Fire Chief Todd Sweeney, and Engineer Bradley Werner. There were 4 attendees.

**2. Awards / Presentations**

**3. Public Hearings**

a) Special Assessments for Installation of Water Mains and Laterals, and Sanitary Sewer Mains and Laterals on East Shady Lane from the West Lot Line of Parcels 121-0204 and 121-0198 to Clayton Avenue

**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to open the Public Hearing. Motion carried.

Village Manager Sturgell gave an overview of the special assessment project. He went over the assessment process, a description of the project and map, estimated cost, assessment schedule, assessment roll, and payment options. He explained the final assessment cost cannot be any higher than what is approved tonight without going through the entire special assessment process again.

The payment options include full payment within 30 days, financing payments through the Village with equal annual payments due over a period of 15 years with an interest cost of 2% over what the Village pays to borrow, and a special deferral for an assessment equal to or greater than $100,000.00 on a property of less than 10 acres 9which offers an additional 5 years of payment deferral.

Director Piergrossi confirmed these special assessments will be added to the tax roll, so if any of the properties would sell in the future, the assessment would be paid in full at that time.

*Matteo Sollena – 9639 Clayton Avenue*

Mr. Sollena questioned when this project was decided upon, as he was already special assessed for a similar project in 2006. Director Tracey explained the discussions for this project began in 2018, with the budget for Phase II of the project approved in 2019. Mr. Sollena stated he was under the impression this project was already completed in 2006 when he paid a similar assessment. Manager Sturgell explained the 2006 project was an area wide assessment to pay for the pipe that ran through Woodland Prairie Park.

President Youngquist explained this project is to bring the water mains and laterals right to East Shady Lane. President Youngquist offered to meet with Mr. Sollena any time individually to discuss the project and the special deferral option they are offering only to him. President Youngquist noted Director Tracey did an excellent job of keeping the cost of this project down.

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to close the Public Hearing. Motion carried.

**4. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

1. Special Village Board Meeting – September 14, 2020
2. Regular Village Board Meeting – September 14, 2020

**Minutes and Correspondence to Receive**

1. Park Commission – September 9, 2020
2. Water Main Break Reports May – August, 2020

**MOTION**: Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Trustee Van Dyke abstained from voting on the September 14, 2020 minutes as he was not present. Motion carried.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

1. 200928-1 Final Assessment Resolution Declaring Intent to Exercise Special Assessments for Installation of Water Mains and Laterals, and Sanitary Sewer Mains and Laterals for the East Shady Lane Project Phase II

**MOTION:** Trustee Van Dyke, seconded by Trustee Englebert to approve as submitted. On roll call vote, Motion carried 7-0.

1. 200928-2 Change Order #1 – Storage Building Construction

**MOTION:** Trustee Van Dyke, seconded by Trustee McNamee to approve as submitted. Motion carried.

1. 200928-3 Appointment of Park Commission Member – Jean Wollerman

**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200928-4 Appointment of Sustainability Committee Member – Laurie Collins

**MOTION:** Trustee Koeppe, seconded by Trustee Van Dyke to approve as submitted. Motion carried.

1. 200928-5 Expenditures

**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Trustee Ziegler questioned if the Park Department received a bid from Bergstrom for the new vehicle being purchased. Director Piergrossi advised they were not aware they needed to do that so this went through the State bid process. She stated there can be further discussion on changing the policy so local bids are always sought out along with the State bid process. Director Gallow advised the State bid is always considered the low bid, as most dealers cannot match that amount. Motion carried.

**9. Reports**

* 1. Village President Youngquist
     + Announcement of Budget Workshop Dates
* October 5, 2020 – 5:15 p.m.-9:00 p.m.
* October 12, 2020 – Immediately following the Village Board Meeting – 9:00 p.m.
* October 19, 2020 – 5:15 p.m.-9:00 p.m.
* October 26, 2020 – Immediately following the Village Board meeting – 9:00 p.m.

All Budget Workshops are open to the public and will be held in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive.

* + - 2021 Village of Fox Crossing Budget Public Hearing to be held Monday, November 30, 2020 at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive
  1. Trustee Kris Koeppe – Electronics Recycling Event at Fox Crossing Municipal Complex, 2000 Municipal Drive, to be held on Saturday, October 10, 2020 from 8:00 a.m. to Noon

Trustee Koeppe advised all volunteers in the Streets Garage will be wearing masks, and asked for anyone coming through to wear masks if the volunteers need to enter their vehicle to get any items. He stated the schedule of fees is located on the Village website on the Sustainability Committee page.

**10. Closed Session**

**11. Adjourn**

At 6:47 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Van Dyke to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.