Submitted for approval 9/28/2020

**VILLAGE OF FOX CROSSING**

**BOARD OF TRUSTEES REGULAR MEETING**

**Municipal Complex – Arden Tews Assembly Room**

**Monday, September 14**, **2020**

Minutes

### 1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present in person: President Dale Youngquist, Trustees Kris Koeppe, Gregory Ziegler, and Mark Englebert. Trustees Dale McNamee and Barbara Hanson were present via teleconference. Excused: Trustee Michael Van Dyke.

Also present in person: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Chief of Police Tim G. Seaver, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, and Attorney Andrew Rossmeissl. Present via teleconference: Director of Information Technology Tim Plagenz and Baird Financial Advisor Brad Viegut. Excused: Director of Finance Myra Piergrossi, Engineer Lee Reibold, and Engineer Bradley Werner. There were ten (10) attendees.

**2. Awards / Presentations**

1. Introduction and Oath of Office of Fox Crossing Police Officer Paul Mittelstaedt – Police Chief Tim G. Seaver

Chief Seaver introduced Officer Paul Mittelstaedt and gave information on his background education and experience. Clerk Fink administered the Oath of Office, and Paul’s parents pinned his badge to his uniform.

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

1. Regular Village Board Meeting – August 24, 2020

**Minutes and Correspondence to Receive**

1. Park Commission – August 12, 2020 & August 26, 2020
2. Neenah Menasha Sewerage Commission – July 28, 2020
3. Fox West Regional Sewerage Commission – August 5, 2020

**MOTION**: Trustee Ziegler, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried with Trustee Hanson abstaining from voting on the Regular Village Board Meeting Minutes from August 24, 2020 as she was not in attendance at that meeting.

**5. Public Comments Addressed to the Village Board**

Nate Gustafson – 1820 County Road II, Apt. 27

Nate stated he lives near XE 54 Wine Bar and there are habitual noise complaints from residents in that neighborhood related to noise coming from XE 54. He stated there are a number of Ordinances in place that contradict themselves and cited Chapter 302 subsection 8, Chapter 287 subsection 13, and Chapter 146 subsection 13. He stated XE 54 has violated the decibel level stated in these Ordinances with multiple complaints being called into the Police Department, but it’s always a little too late by the time it’s addressed. He suggested re-evaluating the allowed decibel level as property values in this area continue to drop as complaints continue without being addressed. He stated this has been brought up before and he is looking for a solution.

President Youngquist asked Chief Seaver and Director Dearborn to look into this. Chief Seaver stated the decibel level has been checked and to their knowledge has been complied with when they’ve responded to complaints. Trustee McNamee stated he has received complaints from one individual many times, and has gone to listen himself and found they were in compliance. President Youngquist asked Attorney Rossmeissl to look into the Ordinances mentioned for any contradictory language.

Laurie Asbury - 234 Limekiln Drive

Laurie appeared representing the Neenah Joint School District Board of Education. She advised the Board is calling upon the local community and its leaders to do what they can to stop the spread of the COVID-19 Virus as the goal is to keep the schools open safely for both students and staff. She stated the President of the Board of Education sent a letter along with a Resolution to all local elected officials which she read for the Village Board and those in attendance.

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

1. 200914-1 Initial Resolution Authorizing $1,910,000 General Obligation Bonds for Street Improvement Projects

**MOTION:** Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Brad Viegut of Baird Financial gave a presentation on the timeline of financing, a detailed analysis of the refinancing portion, and repayment schedule, and explained that these funds are required to be broken out into eleven (11) resolutions. Motion carried.

1. 200914-2 Initial Resolution Authorizing $365,000 General Obligation Bonds for Parks and Public Grounds Projects

**MOTION:** Trustee Englebert, seconded by Trustee Ziegler to approve as submitted. Motion carried.

1. 200914-3 Initial Resolution Authorizing $1,405,000 General Obligation Bonds for Fire Department Facilities and Equipment

**MOTION:** Trustee McNamee, seconded by Trustee Ziegler to approve as submitted. Motion carried.

1. 200914-4 Initial Resolution Authorizing $2,030,000 General Obligation Bonds for Storm Sewer Projects

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200914-5 Initial Resolution Authorizing $135,000 General Obligation Bonds for Water System Projects

**MOTION:** Trustee Englebert, seconded by Trustee Ziegler to approve as submitted. Motion carried.

1. 200914-6 Initial Resolution Authorizing $2,180,000 General Obligation Bonds for Projects in Tax Increment District No. 2

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200914-7 Initial Resolution Authorizing $1,820,000 General Obligation Bonds for Buildings for the Housing of Machinery and Equipment

**MOTION:** Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Motion carried.

1. 200914-8 Initial Resolution Authorizing $150,000 General Obligation Bonds for Construction of Police Facilities

**MOTION:** Trustee Koeppe, seconded by Trustee Ziegler to approve as submitted. Motion carried.

1. 200914-9 Initial Resolution Authorizing $1,835,000 General Obligation Refunding Bonds

**MOTION:** Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Motion carried.

1. 200914-10 Resolution Providing for the Sale of $11,830,000 Obligation Corporate Purpose Bonds

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200914-11 Resolution Providing for the Sale of Approximately $6,855,000 Waterworks System and Sewerage System Revenue Bonds

**MOTION:** Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Motion carried.

1. 200914-12 Change Order #5 – Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road

**MOTION:**  Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Director Gallow stated there will be one final change order coming soon which will decrease the total cost of this project. Motion carried.

m) 200914-13 Change Order #2 & Final – Chapman Avenue Storm Sewer Bypass Project

**MOTION:**  Trustee Englebert, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200914-14 Change Order #1 – Jacobsen Road Cross Culvert Replacement Project

**MOTION:** Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Director Gallow stated there was some additional paving to be done which was the reason for the increase. Motion carried.

1. 200914-15 Acceptance of a 2020-2021 Seatbelt Enforcement Grant

**MOTION:** Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Motion carried.

1. 200914-16 Acceptance of a 2020-2021 Task Force OWI Grant

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200914-17 2020 Village of Fox Crossing Arbor Week Celebration

**MOTION:** Trustee Koeppe, seconded by Trustee Englebert to approve as submitted. Director Geiser stated this Celebration is typically held in April, but was postponed due to COVID-19, and advised they will be planting 11 trees. Motion carried.

1. 200914-18 Issue Class “A” Beer Retail License – Econolodge Neenah, 2000 Holly Road

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. President Youngquist noted the new owners have really improved things at this site. Trustee Hanson asked Chief Seaver if the calls have decreased since the new ownership. Chief Seaver indicated the calls have decreased from 90 complaints in 2016 to 26 complaints in 2020 thus far. Trustee Englebert expressed his concerns on issuing this license due to the location’s history. Motion carried, 5-1 with Trustee Englebert voting nay.

1. 200914-19 Operator License Applicants

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200914-20 Expenditures

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried.

**9. Reports**

1. Trustee Kris Koeppe

* Electronics Recycling Event at Fox Crossing Municipal Complex, 2000 Municipal Drive, to be held on Saturday, October 10, 2020 from 8:00 a.m. to Noon

Trustee Koeppe stated the Sustainability Committee is holding this event in the Municipal Complex Garage and are encouraging those that attend to wear masks when coming in. He stated there is a cost for some items and further information can be found on the Sustainability Committee’s Facebook page and mailers were also sent out with the recent utility bills.

* Results of Fox/Wolf Watershed Cleanup for 2020 Event held on August 22, 2020

Trustee Koeppe stated 834 volunteers helped to clean up more than 60 sites with many items being pulled out of the parks and watershed areas.

**10. Closed Session**

**11. Adjourn**

At 7:03 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Hansonto adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.