

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, August 28, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Jason Patzwald, Dale McNamee (via teleconference), and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Captain Tim Callan, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Micheletti, and Engineer Lee Reibold. Excused: Street Superintendent Randy Gallow and Engineer Bradley Werner. There were four attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – August 14, 2023

Minutes and Correspondence to Receive

b) Planning Commission Meeting Minutes – July 19, 2023

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

Tammy Mackai – 1429 Prairie Lake Circle, Neenah

Ms. Mackai stated she would like to address the Board regarding the proposed land use amendment on the Agenda this evening. She questioned the parcel of property owned by the Neenah Joint School District which is suggested to be amended to medium density. This type of density would allow duplexes, triplexes, or quadplexes to be built which are typically rental properties. The residents of the Condominium Association in that area are hoping it would instead be approved as low density land use to promote single family homes to be built which she feels provide more revenue for the Village. She also suggested protecting the parcel that is currently wetland area. She stated she understands the ordinance on the Agenda is not a zoning ordinance and there currently is no buyer for this property, so she suggested waiting until there is a buyer to make changes to this parcel in any way. She stated currently there are only four single family lots available for purchase in the Village and thinks these would be quite marketable. She suggested separating this parcel out from the others in the Ordinance until a later time when a buyer would come forward for this property.

Detective Nate Gustafson – Village of Fox Crossing Police Department

Detective Gustafson wanted to extend appreciation from the Village Police Department and the Wisconsin Professional Police Association to President Youngquist for his efforts in recent and past union contract negotiations. WPPA Representative Tom Schrank presented President Youngquist with a plaque showing appreciation for his dedication to these negotiations. Mr. Schrank stated he truly looks forward to coming to Fox Crossing and commended President Youngquist on his ethics and integrity throughout their history together.

6. Discussion Items**7. Unfinished Business****8. New Business-Resolutions/Ordinances/Policies**

- a) 230828-1:ORD Amend Fox Crossing Municipal Code §388 Comprehensive Plan – Amend Future Land Use Map for Certain Locations from General Government, Institutional and Utilities to Neighborhood Mixed Use, Medium Density Residential, and Low Density Residential *First Reading*

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to accept the First Reading as submitted. President Youngquist noted that the parcel owned by the Neenah Joint School District is included in this amendment. He stated he is also a resident of the Prairie Lake Condominium Association and understands the concerns expressed during public forum. Director Dearborn stated the Planning Commission voted 4-1 to approve this amendment as is, and reminded the Board and residents that this is a Land Use Amendment, not a zoning change. He stated all surrounding property to the North is already medium density residential which allows 4-9 units per acre, but these could be single family homes as well. Even in a low density residential area, duplexes can be built as low density is considered up to 4 units per acre. He stated we cannot regulate what type of units will be built until the zoning process, and we also cannot regulate if a property is a rental or owner occupied. Trustee Hanson asked if we could pull the parcel in question out of this amendment and vote on the other parcels at this time. Trustee Van Dyke agreed and questioned why we need to change the land use of this parcel now if there is no buyer at this time anyway.

Trustee Van Dyke retracted his previous Motion, Trustee Koeppel retracted his second of the previous Motion.

MOTION: Trustee Van Dyke to remove parcel #121021901 from this Ordinance Amendment and approve the others as submitted, seconded by Trustee Koeppel for the amended Motion for a First Reading. On roll call vote, Motion carried 7-0.

- b) 230828-1 Certified Survey Map – 1007 Wheeler Road

MOTION: Trustee Van Dyke, seconded by Trustee Patzwald to approve as submitted. Motion carried.

- c) 230828-2 Special Event License for Saint Mary Catholic High School Homecoming Parade Held September 29, 2023

MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.

- d) 230828-3 Operator License Applicants

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

- e) 230823-4 Expenditures

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

9. Reports

- a) Village Manager Jeffrey Sturgell – Winnebago County will host a Public Information Meeting Regarding the County Highway P Reconstruction Project from Midway Road to Appleton Road on Tuesday, August 29, 2023 at 5:00 p.m. in the Maple Room of the Fox Crossing Community Center Located at 1000 Valley Road

Manager Sturgell stated there is a public information meeting being held tomorrow at the Fox Crossing Community Center regarding the reconstruction project of County Highway P. The construction is set to occur in 2025 with Winnebago County taking the lead on this project. He reminded residents that this is a joint project with the County and City of Menasha where 80% of this is being paid by a grant, and the remaining 20% is being split between the three entities. Winnebago County will be running the meeting, but he wanted the Village Board and residents to be aware that it is occurring if there are questions.

10. Closed Session**11. Adjourn**

At 6:40 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.