

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, August 14, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Jason Patzwald, Dale McNamee (via teleconference), and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Zach Laabs, Assessor Kyle Kabe, Director of Human Resources Kim Burdick, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were three attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – July 24, 2023
- b) Regular Village Board Meeting – July 24, 2023

Minutes and Correspondence to Receive

- c) Park Commission Meeting Minutes – July 12, 2023 & July 26, 2023
- d) Water Main Breaks Report – June 2023 & July 2023
- e) Water Pumpage Report – June 2023 & July 2023

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 230814-1 Adopt Revised Village of Fox Crossing Employee Handbook

MOTION: Trustee Ziegler, seconded by Trustee Patzwald to approve as submitted. President Youngquist stated several years of work have been put into updating this Handbook, which is now complete and has been thoroughly reviewed by the Village Board and all Department Heads. Trustee Koeppe stated he knows some Department Heads expressed interest in moving the effective date sooner and questioned if there is a reason for keeping the effective date at January 1, 2024. President Youngquist stated the longevity recognition program has substantial changes monetarily, and his idea was to follow the budget year and have the Handbook be effective as of the first of the year. Motion carried.

- b) 230814-2 Approve Assessment Services Agreement Between the Village of Fox Crossing and Accurate Appraisal, LLC
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. President Youngquist stated he feels the Village negotiated a good contract with annual full valuation services to continue for the next six years. Trustee Hanson asked if the Village went out for any other bids on this. President Youngquist advised we did not, as we've generally been very happy with the service from Accurate Appraisal and is looking for continuity of service for our residents and staff. Trustee Koeppe agreed continuing with the full value assessment is a plus all the way around. Trustee Ziegler confirmed with Assessor Kabe that if sale prices would start to decrease, assessed values would then decrease. Assessor Kabe confirmed that is correct, but reminded the Board that assessments always lag a year behind sales. Motion carried.
- c) 230814-3 Change Order #1 – 2023 Road Resurfacing Program to Include the Resurfacing of East Shady Lane West of Irish Road, the Fire Station #40 Parking Lot Project, the Fritze Park Parking Lot Addition, the Friendship Trail Paving Project, and the Gavin Road Curb Ramp Installation
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- d) 230814-4 Change Order #1 & Final – Midway Road Sanitary Sewer Lateral Lining Project
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- e) 230814-5 Appointment of Zoning Board of Appeals Member – Bill Breider
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.
- f) 230814-6 Approve State/Municipal Maintenance Agreement for the Church Pond Storm Sewer Outfall System
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- g) 230814-7 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Patzwald to approve as submitted. Motion carried.
- h) 230814-8 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried.

9. Reports

- a) Director of Parks & Recreation Amanda Geiser – Results of Filthy Fun Kids Run Event held on July 15, 2023

Director Geiser announced the 9th annual Filthy Kids Fun Run had close to 600 runners including 500 youth runners and 100 family runner participants. She thanked the volunteers and event sponsors along with Neenah Park and Recreation. She thanked the Fox Crossing Fire Department for their help in set up and their support on the day of the event. She stated the event will be held July 13, 2024, with registration beginning January 1st.

10. Closed Session

11. Adjourn

At 6:27 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.