Submitted for approval 9/14/2020

**VILLAGE OF FOX CROSSING**

**BOARD OF TRUSTEES REGULAR MEETING**

**Municipal Complex – Arden Tews Assembly Room**

**Monday, August 24**, **2020**

Minutes

### 1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present in person: President Dale Youngquist, Trustees Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Trustees Michael Van Dyke was present via teleconference. Excused: Trustee Barbara Hanson.

Also present in person: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Assistant Fire Chief Brian Harbison, Street Superintendent Randy Gallow, and Attorney Andrew Rossmeissl. Chief of Police Tim G. Seaver and Director of Information Technology Tim Plagenz were present via teleconference. Excused: Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Engineer Lee Reibold, and Engineer Bradley Werner. There were 2 attendees.

**2. Awards / Presentations**

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

 **Minutes to Approve**

1. Regular Village Board Meeting – July 27, 2020
2. Special Village Board Meeting – August 10, 2020
3. Regular Village Board Meeting – August 10, 2020

 **Minutes and Correspondence to Receive**

1. Park Commission Meeting – July 8, 2020
2. August 11, 2020 Partisan Primary Results

 **MOTION**: Trustee Ziegler, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

 **a) 2020 Borrowing for Capital Projects Update – Finance Director Myra Piergrossi**

Director Piergrossi discussed her goals for this discussion and the questions she needs answered to determine how to move forward. She discussed interest rates for borrowing being historically low at this time, and mentioned as previously discussed this may be the time to borrow a large amount of funds for current and future projects, as long as the future projects are guaranteed to be completed as there are spend down requirements involved. There is also an option to use some of the monies from the Clayton project to fund these projects instead of borrowing. She discussed the difference between revenue bonds and general obligation bonds and gave a comparison on the pros and cons of a negotiated sale as compared to a competitive sale. She noted the Village has an option to refinance one of its debts to realize approximately $100,000.00 in savings. Finally, she requested a Special Village Board Meeting on October 19th prior to the Budget Workshop that evening to approve the Resolution she will draft for these decisions once they are made.

The Village Board discussed all of these options and questions and agreed the refinance should be done as soon as possible to take advantage of the savings mentioned. They determined now is the time to borrow funds with the current interest rates, rather than using funds from the Clayton project for a number of upcoming projects which include annual paving, Stead Drive, construction of the new storage building, purchase of the new ladder truck, recent land purchases, etc. The Board reached a consensus on general obligation bonds which hold the lower interest rate, and using a competitive sale model.

Director Piergrossi thanked the Board for this discussion and stated she will begin working on this and to plan for a Special Village Board Meeting on October 19th prior to the Budget Workshop to approve this.

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

1. 200824-1 Preliminary Assessment Resolution Declaring Intent to Exercise Special Assessments for the Installation of Water Mains and Laterals, and Sanitary Sewer Mains and Laterals, for the East Shady Lane Project Phase II

**MOTION:** Trustee McNamee, seconded by Trustee Koeppe to approve as submitted. Village Manager Sturgell explained this is the first step of the assessment process, followed by a public hearing on September 28th, and receipt of an engineer’s report detailing the elements of the project including the assessment schedule. Motion carried.

1. 200824-2 Approve Solid Waste and Yard Waste Collection Agreement

 **MOTION:** Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Village Manager Sturgell stated the Village received three proposals and Harter’s Fox Valley Disposal provided the best rates with comparable service. Nick Achtermeier from Harter’s advised the routes will remain identical and the company will be purchasing new vehicles to service Fox Crossing. Motion carried.

1. 200824-3 Certified Survey Map – 210 Gruenwald Avenue & 1008 North Street

 **MOTION:** Trustee McNamee, seconded by Trustee Ziegler to approve as submitted. Motion carried.

1. 2008241-1: ORD Amend Fox Crossing Municipal Code Chapter 435 Zoning Ordinance – Addition of Article 15 Floodplain Zoning Ordinance for the Village of Fox Crossing, Wisconsin *First Reading, Second Reading, & Adoption*

 **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Director Dearborn advised that previously the County maintained the floodplain regulations, but this adoption amends the Village Zoning Code to incorporate all required regulations for the floodplain ordinance. Motion carried.

1. 200824-4 Resolution to Apply to Participate in the National Flood Insurance Program

 **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200824-5 Operator License Applicants

 **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200824-6 Expenditures

 **MOTION:** Trustee Ziegler, seconded by Trustee Van Dyke to approve the expenditures as submitted. Motion carried.

**9. Reports**

1. Trustee Kris Koeppe – Electronics Recycling Event at Fox Crossing Municipal Complex, 2000 Municipal Drive, to be held on Saturday, October 10, 2020 from 8:00 a.m. to Noon

Trustee Koeppe announced this event will take place in the garage at the Municipal Complex on Saturday, October 10th from 8:00 a.m.-12:00 p.m.

**10. Closed Session**

**11. Adjourn**

At 7:07 p.m., **MOTION:** Trustee Zielger, seconded by Trustee McNameeto adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.