Submitted for approval 8/24/2020

**VILLAGE OF FOX CROSSING**

**BOARD OF TRUSTEES REGULAR MEETING**

**Municipal Complex – Arden Tews Assembly Room**

**Monday, August 10, 2020**

Minutes

### 1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:02 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, and Dale McNamee. Trustee Barbara Hanson was excused.

Also present in person: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, and Attorney Andrew Rossmeissl. Present via teleconference: Director of Finance Myra Piergrossi and Chief of Police Tim G. Seaver. Excused: Engineer Lee Reibold, Engineer Bradley Werner, and Director of Parks & Recreation Amanda Geiser. There were 2 attendees.

**2. Awards / Presentations**

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

 **Minutes to Approve**

 **Minutes and Correspondence to Receive**

1. Neenah Menasha Sewerage Commission – June 23, 2020
2. Fox West Regional Sewerage Commission – July 8, 2020

 **MOTION**: Trustee Van Dyke, seconded by Trustee Koeppe to accept other departmental minutes and correspondence into record. Trustee Ziegler noted a correction to the Fox West Regional Sewerage Commission minutes to include his attendance at that meeting. Motion carried.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

1. 200810-1 Award Bid – Stroebe Island Causeway Culvert Project

**MOTION:** Trustee Van Dyke, seconded by Trustee Englebert to approve as submitted. Director Gallow noted this project was difficult to bid, but stated the bids came in much more reasonable than the last time this project was bid, although it is still over budget. Motion carried.

1. 200810-2 Change Orders #3 & #4 – Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road

 **MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 200810-3 Change Order #1 – Green Valley Ditch Storm Sewer Bypass Phase II Project

 **MOTION:** Trustee Van Dyke, seconded by Trustee McNamee to approve as submitted. Director Gallow noted there were some drainage problems so the storm sewer was extended to avoid issues in the future and Ridgeway Drive had be fully reconstructed due to its poor condition. Motion carried.

1. 200810-4 Change Order #1 & Final – 2020 Crack Sealing Program

 **MOTION:** Trustee McNamee, seconded by Trustee Van Dyke to approve as submitted. Motion carried.

1. 200810-5 Amend 2020 Sanitary Sewer Rates

 **MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Director Tracey stated he received a request for a larger meter, but our current rates only went up to 6”. The new rates include larger meter sizes to accompany this and future requests. Motion carried.

1. 200810-6 Approve Professional Fireworks Display Permit – Saint Mary Catholic High School, 1050 Zephyr Drive

 **MOTION:** Trustee McNamee, seconded by Trustee Van Dyke to approve as submitted. Trustee McNamee noted this is the first display we’ve had since the Fireworks Ordinance was enacted and is happy the public will be informed in advance through our posting locations, display board, Village website, and Facebook page. Motion carried.

1. 200810-7 Operator License Applicants

 **MOTION:** Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.

1. 200810-8 Expenditures

 **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures as submitted. Motion carried.

**9. Reports**

1. Trustee Kris Koeppe – Fox/Wolf Watershed Cleanup for 2020 Event to be held August 22, 2020 from 9:00 a.m. to Noon

Trustee Koeppe stated the group is looking for volunteers to help clean up Fritse Park from 9:00 a.m.-12:00 p.m. and anyone interested can register to volunteer through the Fox Crossing website on the Sustainability Committee page.

1. Street Superintendent Randy Gallow – 2020 Street Improvement Projects Update

Director Gallow advised Jacobsen Road should be open by Friday night and the trail is already open. Cooke Road was paved on Friday and he hopes the project will be done by the end of this week. The Causeway should be completed within the month.

1. Clerk Darla Fink – Partisan Primary to be held on Tuesday, August 11, 2020; Polls Open 7:00 a.m.-8:00 p.m.; Voters will Use New Badger Books to Check-In and Register to Vote

Clerk Fink announced the four polling places used earlier this year will be used again, and all absentee ballots will be processed at our Central Count location (Fire Station #40). Reminder to residents that on Election Day absentee ballots must be returned directly to Fire Station #40 (Central Count), they cannot be returned to the polling places on Election Day. The Village is expecting 8 National Guard representatives to assist at tomorrow’s election as well.

**10. Closed Session**

**11. Adjourn**

At 6:30 p.m., **MOTION:** Trustee Koeppe, seconded by Trustee Zieglerto adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.