

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, July 24, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by Clerk Fink at 6:00 p.m. **MOTION:** Trustee Koeppe, seconded by Trustee Patzwald to appoint Trustee Ziegler to preside over the meeting in President Youngquist's absence. Motion carried.

The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: Trustees Michael Van Dyke (via teleconference), Kris Koeppe, Gregory Ziegler, Jason Patzwald, and Barbara Hanson. Excused: President Dale Youngquist and Trustee Dale McNamee.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Police Captain Tim Callan, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Director of Information Technology Tim Plagenz, Director of Human Resources Kim Burdick, Attorney Andrew Rossmessl, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were ten attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – July 10, 2023

Minutes and Correspondence to Receive

b) Board of Review Meeting Minutes – June 5, 2023

c) Park Commission Meeting Minutes – June 14, 2023

d) Planning Commission Meeting Minutes – June 21, 2023

MOTION: Trustee Koeppe, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

Mark Caswell – Bucklin's – 936 Appleton Road, Menasha

Mr. Caswell stated he wanted to speak to the Board regarding recent complaints against his business and would like to draw their attention to the positive improvements he has made since taking over this property. He stated he has installed berms all around the property, which was very costly. He also eliminated an entire shift of workers at night, meaning the other shifts are running more overtime hours which is costing him money. He explained that he feels every time he does something to correct the complaints, they come back with something different. His recent frustration stems from a citation he was issued regarding sand blowing onto neighboring properties. He stated he has multiple pictures of his property lines and how they are being violated by his neighbors, but he does not want to go in this direction. He stated he knows the Village has Ordinances against this and asked the Board what they are going to do to rectify

this situation which includes vehicles, sheds, and firepits being moved to or constructed on his property. He stated he wants to stay peaceful with the Board and his neighbors, but ultimately he has a business to run. He reminded the Board he is not the only business that runs out of this location, the other being the City of Menasha who cause just as much dust, if not more than Bucklin's. Trustee Hanson asked about the hours of operation for the business. Mr. Caswell stated he has workers on site from 7:00 a.m. until 7:00 p.m., but he does have one truck that gets loaded at approximately midnight every night. He also mentioned that he has disabled the backup alarm on this loader as to not be a nuisance to the neighbors. Finally, he noted that within an hour of Chief Blashka speaking with him about the dust issue, he ceased grinding and has not ground since, yet still received this citation from the Village.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 230724-1:ORD Amend Fox Crossing Municipal Code Chapter §435.7-17, Table 7-6,

Dimensional Standards by Zoning District R-2 *First Reading, Second Reading, & Adoption*

MOTION: Trustee Hanson, seconded by Trustee Patzwald to accept the First Reading, Second Reading, and Adoption as submitted. Director Dearborn stated the basic concept of this change is to accommodate building plans for homes larger than 3,000 finished square feet that are requesting larger garages which is currently not allowed. This change would allow these exceptions. Motion carried.

b) 230724-1 Approve Intergovernmental Equipment Sharing Agreement Between Area Fire Departments

MOTION: Trustee Koeppe, seconded by Trustee Patzwald to approve as submitted. Motion carried.

c) 230724-2 Authorization to Order Street Department Replacement Tandem Axle Truck Chassis for Delivery in 2024 and 2025

MOTION: Trustee Koeppe, seconded by Trustee Patzwald to approve as submitted. Director Gallow stated we used this process the last few years since COVID to be able to order vehicles in advance to be able to receive them when needed. He stated normally he can move vehicles back on the replacement schedule but this is not working with this vehicle due to the software in this vehicle becoming obsolete. He stated they are looking to get vehicle in the fall of next year, and another in early 2025, and by placing these orders now, it will hold the prices where they are right now. Motion carried.

d) 230724-3 Operator License Applicants

MOTION: Trustee Patzwald, seconded by Trustee Hanson to approve as submitted. Motion carried.

e) 230724-4 Expenditures

MOTION: Trustee Koeppe, seconded by Trustee Hanson to approve the expenditures submitted without exception. Motion carried.

9. Reports

a) Police Chief Scott Blashka – Police National Night Out Event will be held on Tuesday, August 1, 2023 from 5:00 p.m. to 8:00 p.m., Located at Palisades Park

Chief Blashka invited the public to the National Night Out which will be held next Tuesday and will include food trucks, kickball with the cops, free popcorn and water. He stated this is a great community event which has moved to Palisades Park for this year.

10. Closed Session

11. **Adjourn**

At 6:21 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.