



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

June 9, 2021

Park Commissioners Present: Jim Beson, Paul Vandenberg, Jason Patzwald, Steve Otto, Kathy Sylvester, and Rhonda Elliott

Excused Absence: Jean Wollerman

Staff Present: Director - Amanda Geiser, Administrative Assistant – Jackie Kempf

Public: Trish Nau - Principal Park and Recreation Planner at East Central Wisconsin Regional (ECWRPC)

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The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Patzwald at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the May 12, 2021, regular meeting minutes. Commissioner Sylvester motioned to accept the minutes, seconded by Commissioner Otto. Motion carried. Commissioner Elliott Abstains.

The Park Commission dispenses with the reading of, and adopts, the May 26, 2021, park tour meeting minutes. Commissioner Vandenberg motioned to accept the minutes, seconded by Commissioner Elliott. Motion carried.

PUBLIC FORUM

None

DISCUSSION/PRESENTATION

- A. **Comprehensive Outdoor Recreation Plan (CORP) Update:** Trish Nau was present at the meeting to discuss the Needs Assessment Factsheet. Currently, we are in Phase I and right on target. The survey, which has an 87% completion rate, will be open through Labor Day. Trish shared some ideas on open houses/public participation. In September, Trish will present the survey results and goals, and in October, the process will enter Phase III where an action plan will be presented.
- B. **Preliminary Budget Discussion/Timeline:** A timeline of the 2022 budget process was reviewed. At the August 11 Park Commission Meeting, Director Geiser will seek Commission approval for the 2022 budget.

REPORTS

- A. **Park Report:** Report accepted as given.
- B. **Recreation:** Report accepted as given.
- C. **Director Report:** Commissioner Beson and the Rydell Conservancy Volunteer Group was thanked for their June 5 tree removal. Commissioner Otto asked if there was a plan to do a formal Fritse/Rydell dedication to Clarence. Director Geiser stated she hoped to do a Thank You/Memorial sometime in the future. Director Geiser shared the postcard regarding the July 1 movie night/ribbon cutting at Anuson Park and asked, if possible, to have the Park Commission member(s) present.

Commission Reports:

Commissioner Beson: Commissioner Beson estimated the cost of the tree removal he and his team did on June 5 was \$6,000. He said the volunteer group did a great job.

Commissioner Elliott: Commissioner Elliott asked about holding a Volunteer Appreciation for the Rydell Volunteers; Commissioner Beson said they were happy with the lunch Director Geiser brought them.

Commissioner Otto: None

Commissioner Patzwald: None

Commissioner Sylvester: Commissioner Sylvester shared that there is a new invasive plant called giant hogweed. Director Geiser shared that she had passed this information on to the Street Department earlier that day.

Commissioner Vandenberg: Commissioner Vandenberg shared that he took his mountain bike on the Woodland Prairie trails, and he thought they were very “technical” and that there needs to be signs indicating the trail expertise levels. Director Geiser stated that signs are being made. He also shared that he went to Rydell with his family and thought the amount of nature, including the turtles and frogs, was “pretty cool.”

Commissioner Wollerman: Absent

OLD BUSINESS

- None

NEW BUSINESS:

- A. **Election of the 2021/2022 Chairperson:** Commissioner Vandenberg nominated Commissioner Patzwald for the 2021/2022 Chairperson position, and Commissioner Beson seconded. Commissioner Elliott made a motion to accept the nomination of Commissioner Patzwald as the 2021/2022 Chairperson, and Commissioner Vandenberg seconded. Motion carried unanimously.
- B. **Election of the 2021/2022 Vice-Chairperson:** Commissioner Beson nominated Commissioner Sylvester for the 2021/2022 Vice-Chairperson position, and Commissioner Vandenberg seconded. Commissioner Elliott made a motion to accept the nomination of Commissioner Sylvester as the 2021/2022 Vice-Chairperson, and Commissioner Otto seconded. Motion carried unanimously.
- C. **Appleton Little League request to alter Palisades Park storage building:** Commissioner Vandenberg moved to accept this motion, and Commissioner Beson seconded. Motion carried unanimously.

ADJOURNMENT

Commissioner Otto motioned, seconded by Commissioner Sylvester, to adjourn the Park Commission meeting at 7:32PM. Motion carries unanimously.

The next formal Commission meeting is scheduled for June 9, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jason Patzwald', with a long horizontal stroke extending to the right.

Jason Patzwald
Village of Fox Crossing Park Commission President

