

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, May 17, 2023 at 5:15 PM

Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairman Jochman at 5:15 p.m.

PRESENT: Chairperson: Chair Dennis Jochman
Commissioners: Mr. Aaron Sabel
Mr. Tom Young
Mr. Morris Cox
Ms. Tracy Romzek
Mr. Michael Scheibe
Mr. Thomas Willecke

Staff: Community Development Director George Dearborn
Associate Planner Daniel Dieck

Other: None

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – April 19, 2023

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the meeting minutes of April 19, 2023.

Motion carried 6-0-1

PUBLIC HEARING

None

OLD BUSINESS

None

NEW BUSINESS

1. Motel/Hotel Operator Permit - Cobblestone

Director Dearborn gave a brief overview of the annual license renewal process stating that per the application process, the Police, Fire, Finance and Community Development Departments must review the application. The Planning Commission has the authority to approve or deny an application. There are no concerns with this application and staff recommends approval.

MOTION: Mr. Willecke, seconded by Mr. Scheibe to renew the Operator License for the Cobblestone Hotel.

Motion carried 7-0-0

2. Motel/Hotel Operator Permit – Econo Lodge

Director Dearborn complimented the owners for making improvements to the property. He reported that all departments have reviewed the application and there has been a few concerns raised during its current permit period. One of the main concerns is the length of stay, which has exceeded 59 days a number of times. The ordinance states that a stay should not exceed 59 days.

MOTION: Mr. Cox, seconded by Mr. Scheibe to conditionally approve the license and to direct the Community Development Director to request 90 day verification that they are in compliance with the Village ordinance.

Motion carried 7-0-0

OTHER BUSINESS

1. Development Activity Report

Director Dearborn reviewed the Development Activity Report for April and the Annual Building Report for 2023.

COMMUNICATIONS

1. Sustainability

Director Dearborn gave an update on the activities of the Sustainability Committee.

PUBLIC FORUM

Commissioners briefly discussed happenings with the former Clearwater Paper Mill. Mr. Cox announced that Brielle Dieck, whose family resides in Fox Crossing, was selected as one the recipients of the Winnebago County Board College Scholarship.

ADJOURN

At 5:44 p.m., **MOTION:** Mr. Young seconded by Mr. Scheibe to adjourn.

Motion carried 7-0-0

Respectfully submitted,

Daniel Dieck, Associate Planner

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.