

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, April 10, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson (via teleconference – arrived at 6:05 p.m.).

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Police Captain Tim Callan, Utility Superintendent David Tracey, Attorney Andrew Rossmeissl, Engineer Lee Reibold, and Engineer Bradley Werner. Excused: Street Superintendent Randy Gallow and Director of Parks & Recreation Amanda Geiser. There were five attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

Minutes and Correspondence to Receive

- a) Water Main Breaks Report – February 2023
- b) Water Pumpage Report – February 2023
- c) Spring Election Results – April 4, 2023

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

Lou Blasczyk - 2360 Stroebe Island Drive

Mr. Blasczyk stated he was seeking information on the trains that run through the Village considering the other train accidents that have occurred throughout the country. He asked if the Village is aware of what these trains are hauling as he is concerned for the safety of the residents as well as the length of the trains. President Youngquist advised the trains operate under federal regulations and safety measures are handled by the NTSB (National Transportation Safety Board). Chief Harbison noted the firefighters and first responders have access to an app which provides information as to what each car is carrying for safety reasons and gave Mr. Blasczyk his telephone number for questions.

Mr. Blasczyk also wanted to make the Board aware of boaters coming into the marsh late at night and shining lights into the houses on Stroebe Island. He stated he understands this is a navigable stream, but he feels they are disrupting the natural habitat and are a nuisance to residents. Trustee Englebert stated he has already talked to the DNR on this and was told that as long as they are in the navigable stream they are allowed.

6. Discussion Items

7. Unfinished Business**8. New Business-Resolutions/Ordinances/Policies**

- a) 230410-1 Memorandum of Understanding for Operation of Bird Rides, Inc. in the Village of Fox Crossing, Wisconsin
MOTION: Trustee McNamee, seconded by Trustee Van Dyke to approve as submitted. Motion carried with Trustee Englebert abstaining.
- b) 230410-2 Approve Intergovernmental Agreement Between the Town of Neenah and Village of Fox Crossing Regarding the Larsen Road Temporary Signal Lights
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Village Manager Sturgell stated this Agreement has already been approved by the Town of Neenah and the bid for this project was approved at the last Village Board meeting. Motion carried.
- c) 230410-3 Reappointment of Village of Fox Crossing Representative to the Fox Cities Transit Commission – Community Development Director George Dearborn
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- d) 230410-4 A Resolution to Designate the Month of May, 2023, as No Mow May
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- e) 230410-5 Issue Class “B” Beer License – JB Arepas LLC d/b/a JB Arepas, 2303 S. Oneida Street
MOTION: Trustee McNamee, seconded by Trustee Englebert to approve as submitted. Motion carried.
- f) 230410-6 Appointment of Agent – Esther Palermo Garcia for JB Arepas LLC d/b/a JB Arepas, 2303 S. Oneida Street
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- g) 230410-7 Temporary Class “B” Retailer’s Licenses – Suburban Athletics, Inc.
MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- h) 230410-8 Temporary Class “B” Retailer’s Licenses – Youth Sports, Inc.
MOTION: Trustee Ziegler, seconded by Trustee McNamee to approve as submitted. Motion carried.
- i) 230327-2:ORD Amend Fox Crossing Municipal Code Chapter §364-2 Speed Zones, to Reduce the Speed Limit on East Shady Lane from Clayton Avenue to Irish Road from 55 Miles Per Hour to 45 Miles Per Hour *Second Reading & Adoption*
MOTION: Trustee Englebert, seconded by Trustee Ziegler to accept the Second Reading and Adoption as submitted. Motion carried.
- j) 230410-9 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- k) 230410-10 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

9. Reports

a) Assessor Kyle Kabe – Fox Crossing Valuation Update

Assessor Kyle Kabe stated they will be sending out Notices of Assessment at the end of next week. The preliminary numbers they're seeing show a Village average of approximately 10-11.5% increases for residential properties with the highest increase at 13% and lowest increase at 6.5%. He stated this is still a big increase but when put into perspective from last year, the average residential increase was 15.71%. Commercial properties are showing a 9% increase in the municipalities they've completed so far which is very similar to last year. He reminded the Board that these numbers are based off of 2022 property sales, and although there are less sales out there, the sale prices are still extremely high.

b) Village President Dale Youngquist – Open Book will be open Monday, April 17, 2023 through Friday, May 26, 2023 by Scheduling a Phone Appointment with an Assessor at www.accurateassessor.com; Open Book will also be held in Person on Wednesday, May 3, 2023 from 12:00 p.m. to 2:00 p.m. in the Arden Tews Assembly Room; the 2023 Board of Review will be held on Monday, June 5, 2023 from 4:30 p.m. to 6:30 p.m.

President Youngquist explained the Open Book timeframe and advised how residents can make appointments with Accurate Appraisal. He also provided the date and time for Board of Review.

c) Trustee Kris Koeppe – Spring Electronic Recycling Event will be held on Saturday April 29, 2023 from 8:00 a.m. to Noon at the Municipal Complex

Trustee Koeppe stated the Sustainability Committee will be sponsoring another Spring Electronic Recycling Event in the Municipal Complex garage on April 29th. All of the information as to what is recyclable and any associated costs are listed on the Village website, and flyers have been sent out through utility billing mailers. He advised they are always looking for volunteers to assist with the event.

d) Utility Superintendent David Tracey – County Highway II (CTH II) from Rocket Way to Clayton Avenue will be Closed from April 10 – June 26, 2023, for the Installation of Water and Sanitary Sewer Mains

Superintendent Tracey wanted the public to be aware that due to the extension of water and sewer main on County Road II, the road will be closed to the West of the new Neenah High School to Clayton Avenue beginning today through approximately June 26th. The detour traffic route will be using Highway 76, to Highway 10, to County Road CB.

10. Closed Session

11. Adjourn

At 6:42 p.m., **MOTION:** Trustee Koeppe, seconded by Trustee Van Dyke to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.