

**VILLAGE OF FOX CROSSING  
BOARD OF TRUSTEES REGULAR MEETING  
Municipal Complex – Arden Tews Assembly Room  
Monday, March 13, 2023**

**Minutes**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert (via teleconference), Dale McNamee (via teleconference – arrived at 6:07 p.m.), and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Deputy Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Police Captain Tim Callan, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Bradley Werner, and Engineer Lee Reibold. Excused: Street Superintendent Randy Gallow. There were six attendees.

**2. Awards / Presentations**

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

a) Regular Village Board Meeting – February 27, 2023

**Minutes and Correspondence to Receive**

b) Park Commission Meeting Minutes – February 8, 2023

**MOTION:** Trustee Van Dyke, seconded by Trustee Ziegler to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

a) 230227-1 Final Resolution Authorizing Special Assessments for the Buttes Des Morts Beach Road Water and Sanitary Sewer Extension Project

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Utility Superintendent Tracey stated a representative from Wild Ones was present at the Public Hearing and advised of some conservancy easements placed on their affected property by the Wisconsin DNR that would prohibit them from ever being able to build on much of their property. Therefore that portion of the property will gain no value from the utilities being installed there. The Lot 1 area holds the current business dwelling, which does have sewer and well, and will be assessed for the new utilities being installed. He clarified that no other residents' assessments will increase due to the lower charges being assessed to Wild Ones. Motion carried.

**8. New Business-Resolutions/Ordinances/Policies**

- a) 230313-1 Award Bid – County Highway II (CTH II) Water and Sanitary Sewer Main Extension Project  
**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- b) 230313-2 Award Bid - Larsen Road Temporary Signals Project  
**MOTION:** Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Manager Sturgell stated only two bids were received for this project, both of which were over budget, but he reminded the Board that the costs will be split with the Town of Neenah. Engineer Reibold stated there are only two contractors locally that perform this type of work, so even if we went back out for bid, there are no more contractors to bid on this project. Motion carried.
- c) 230227-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 1133 Racine Road from R-1 Rural Residential, and 1141 Racine Road from A-2 General Agriculture, to M-1 Mixed Use District *Second Reading & Adoption*  
**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- d) 230227-2:ORD Amend Fox Crossing Municipal Code Chapter §182 Cigarettes and Tobacco Products Possession by Minors *Second Reading & Adoption*  
**MOTION:** Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.
- e) 230313-3 Operator License Applicants  
**MOTION:** Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- f) 230313-4 Expenditures  
**MOTION:** Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

**9. Reports**

- a) Community Development Director George Dearborn – Village Accepting Applications for Openings on the Zoning Board of Appeals; Applications are Due by End of Business on Friday, March 31, 2023

Director Dearborn announced there are currently three vacancies on the Zoning Board of Appeals Committee that we are looking for applicants to fill. He advised this quasi-judicial committee hasn't had to meet in quite some time, however we need to maintain a full Board in case they are needed and encouraged residents to apply.

- b) Clerk Darla Fink – Early Voting for the April 4 Spring Election will be held Tuesday, March 21, 2023 through Friday, March 31, 2023; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, March 31, in which Voting will be Open Until 5:00 p.m.

Clerk Fink stated early in-person absentee voting will begin on March 21<sup>st</sup> and continue through March 31<sup>st</sup> (Monday – Friday only) from 8:00 a.m. to 4:30 p.m., and 8:00 a.m. to 5:00 p.m. on the final day of early voting, March 31<sup>st</sup>.

**10. Closed Session**

11. **Adjourn**

At 6:24 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.