

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, December 13, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebort (via teleconference), Dale McNamee (via teleconference), and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi (via teleconference), Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Street Superintendent Randy Gallow and Engineer Bradley Werner. There were two attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Regular Village Board Meeting – November 22, 2021
- b) 2022 Budget Public Hearing – November 29, 2021
- c) Special Village Board Meeting – November 29, 2021

Minutes and Correspondence to Receive

- d) Neenah-Menasha Sewerage Commission Meeting Minutes – October 26, 2021
- e) Park Commission Meeting Minutes – November 10, 2021

MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 211213-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Create Reduced Setback Overlay District for Parcel #12104740101 Located at 1066 American Drive *First Reading, Second Reading & Adoption*

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to accept the First Reading, Second Reading and Adoption as submitted. Director Dearborn advised the Planning Commission recommended approval of this Ordinance. Motion carried.

- b) 211213-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone Parcel #1214813 Located on Cold Spring Road from R-3 Suburban Medium Density to M-1 Mixed Use *First Reading*

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to accept the First Reading as submitted. Director Dearborn advised the Planning Commission recommended approval of this Ordinance. Motion carried.

c) 211213-1 Certified Survey Map – 1401 & 1403 Ridgeway Drive

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.

d) 211213-2 Adopt Village of Fox Crossing Comprehensive Outdoor Recreation Plan for 2022-2026

MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Director Geiser stated this was a yearlong process for the Park Commission to go through, and by keeping this updated it keeps the Village eligible for grant opportunities as they arise. The Department solicited a lot of community feedback and are happy with the results. Motion carried.

e) 211213-3 2022 Intermunicipal Agreement Between the Cities of Appleton and Neenah, and the Village of Fox Crossing, to Provide for Cost-Sharing of Transit Services for the Elderly

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Manager Sturgell advised this has a slightly different structure than what has been approved in the past. There is also an increase of \$3.85/ride considering a slow decline each year in the number of rides due to COVID and other ride-sharing services. Motion carried.

f) 211213-4 Reappoint Community Development Director George Dearborn to the Exhibition Center Advisory Committee of the Appleton Redevelopment Authority

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.

g) 211213-5 Appoint Election Inspectors for 2022-2023 Elections

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

h) 211213-6 Issue Annual Secondhand Dealer Licenses – January 1 through December 31, 2022

MOTION: Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Motion carried.

i) 211213-7 Operator License Applicants

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

j) 211213-8 Expenditures

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

9. Reports

a) President Dale Youngquist

- Village Offices Closed December 24, 27, and December 31, 2021, & January 3, 2022 in Observance of Holidays

President Youngquist advised the current year tax bills are ready for viewing online at the Winnebago County website and will be mailed as soon as the hard copies are received from the County.

- Last Day for In-Person Tax Collection in 2021 at the Municipal Complex Finance Office is Thursday, December 30, 2021; Community First Credit Union will Collect Taxes in the Lobby from 8:30 a.m. to 6:00 p.m. on Friday, December 31, 2021

Director Piergrossi advised this includes both locations of Community First Credit Union for tax collection.

- Christmas and Holiday Wishes

President Youngquist advised the next meeting will be in January and wished the residents Happy Holidays.

10. Closed Session

11. Adjourn

At 6:33 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.