

**VILLAGE OF FOX CROSSING  
BOARD OF TRUSTEES REGULAR MEETING  
Municipal Complex – Arden Tews Assembly Room  
Monday, December 12, 2022**

**Minutes**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler (via teleconference), Mark Englebert (via teleconference), Dale McNamee, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Street Superintendent Randy Gallow and Engineer Bradley Werner. There were four attendees.

**2. Awards / Presentations**

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

- a) Budget Workshop #3 – October 17, 2022
- b) Budget Workshop #4 – October 24, 2022
- c) 2023 Budget Public Hearing – November 28, 2022
- d) Regular Village Board Meeting – November 28, 2022

**Minutes and Correspondence to Receive**

- e) Neenah-Menasha Sewerage Commission Meeting Minutes – October 25, 2022

**MOTION:** Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

- a) 221212-1 Amend Fox Crossing Additional Compensation Pay Schedule

**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Manager Sturgell stated this amendment will add holidays to our shift commander stipend pay. On roll call vote, Motion carried 7-0.

- b) 221212-2 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.

- c) 221212-3 Issue Annual Secondhand Dealer Licenses – January 1 through December 31, 2023  
**MOTION:** Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.
- d) 221212-4 Operator License Applicants  
**MOTION:** Trustee McNamee, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- e) 221212-5 Expenditures  
**MOTION:** Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

## 9. Reports

### a) President Dale Youngquist

- *Village Offices Closed December 23, 26, and December 30, 2022 & January 2, 2023 in Observance of Holidays*
- *Last Day for In-Person Tax Collection in 2022 at the Municipal Complex Finance Office is Thursday, December 29, 2022; Community First Credit Union will Collect Taxes in the Lobby from 8:30 a.m. to 6:00 p.m. on Friday, December 30, 2022, and 8:00 a.m. to Noon on Saturday, December 31, 2022*
- *Christmas and Holiday Wishes*

President Youngquist provided the upcoming holiday hours for the Municipal Complex along with the upcoming dates/hours for tax collection at Community First Credit Union. The Board wished residents and staff a happy holiday season.

## 10. Closed Session

## 11. Adjourn

At 6:21 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Van Dyke to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.