

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, November 13, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Jason Patzwald, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Utility Superintendent David Tracey, Attorney Andrew Rossmessl, Engineer Bradley Werner, and Engineer Lee Reibold. Excused: Director of Parks & Recreation Amanda Geiser. There were seven attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Budget Workshop #2 – October 9, 2023
- b) Budget Workshop #3 – October 16, 2023
- c) Budget Workshop #4 – October 23, 2023
- d) Regular Village Board Meeting – October 23, 2023
- e) Special Village Board Meeting – October 26, 2023

Minutes and Correspondence to Receive

- f) Park Commission Meeting Minutes – October 11, 2023
- g) Water Main Breaks Report – October 2023
- h) Water Pumpage Report – October 2023

MOTION: Trustee Van Dyke, seconded by Trustee Patzwald to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 231113-1 Set 2024 Sanitary Sewer Rates

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.

- b) 231113-2 Set 2024 Stormwater Utility Rate

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.

- c) 231113-3 Set 2024 Garbage & Recycling Rate
MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve as submitted. Motion carried via voice vote.
- d) 231113-4 Appointment of Village Board Member Trustee #5 – Deborah Swiertz
MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Clerk Fink administered the Oath of Office. Trustee Swiertz immediately began her appointment on the Village Board. Motion carried via voice vote.
- e) 231113-5 Amend Village of Fox Crossing Fee Schedule for 2024
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried via voice vote.
- f) 231113-6 Amend Fox Crossing Additional Compensation Pay Schedule
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried via voice vote.
- g) 231113-7 Amend Fox Crossing Paid-on-Call Firefighter Pay Plan
MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve as submitted. Motion carried via voice vote.
- h) 231113-8 Amend Village of Fox Crossing Employee Handbook, Chapter 11-6.1 Medical
MOTION: Trustee Hanson, seconded by Trustee Patzwald to approve as submitted. Motion carried via voice vote.
- i) 231113-9 Approve 2024 Village Board Meeting Calendar
MOTION: Trustee Ziegler, seconded by Trustee Patzwald to accept the calendar with one change to move the December meeting date from December 9th to December 16th. Motion carried via voice vote.
- j) 231113-10 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried via voice vote.
- k) 231113-11 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Patzwald to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

a) Village Manager Jeffrey Sturgell – 2024 Capital Projects Budget Update

Manager Sturgell stated he received an updated cost estimate for the Jacobsen Road urbanization project since the budget workshop where this was previously discussed. The cost to the Village is expected to stay approximately the same, however the cost for stormwater significantly increased with the latest information on the design of this project. There were small amounts added for water and wastewater as well. Engineer Reibold reminded the Board that these are estimates at this time, as this project will not go out for bid until the following year.

b) Village President Dale Youngquist

- 2024 Village of Fox Crossing Budget Public Hearing to be held Monday, November 27, 2023 at 5:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive

President Youngquist reminded residents that the public budget hearing will be held at 5:00 p.m. on Monday, November 27th prior to the regular Village Board meeting and all residents are welcome to attend.

- Santa Rides Again on the Santa Float December 4 through December 8, 2023

President Youngquist announced the dates for the Santa Float and advised the schedule is consistent with prior years. He thanked the Fire Department for taking charge of this project and refurbishing the float.

- Thanksgiving Wishes

President Youngquist wished residents and staff a Happy Thanksgiving!

10. Closed Session

11. Adjourn

At 6:31 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Hanson to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.