

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, November 8, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Director of Parks & Recreation Amanda Geiser, and Attorney Andrew Rossmeissl. Excused: Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Engineer Lee Reibold, and Engineer Bradley Werner. There were five attendees.

2. Awards / Presentations

a) Presentation of Donation from Veterans of Foreign Wars (VFW) Menasha Post 2126 for Fox Crossing K-9 Program – Commander David Mix

Commander Mix stated the Neenah Menasha Veterans Honor Guard receives funds from the State for presiding over local veteran funerals, and they are honored to present a \$500 check to the Fox Crossing Police Department specifically to help fund the K-9 program. Chief Blashka thanked them for their generous donation for this program.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Budget Workshop #3 – October 18, 2021
- b) Budget Workshop #4 – October 25, 2021
- c) Regular Village Board Meeting – October 25, 2021

Minutes and Correspondence to Receive

- d) Neenah-Menasha Sewerage Commission Meeting Minutes – September 28, 2021 & October 6, 2021

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes as revised and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 211108-1 Approve 2022 Stormwater Utility Rate

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.

- b) 211108-2 Set 2022 Sanitary Sewer Rates
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted with a typographical correction to the date. President Youngquist stated it is anticipated we will have a water rate increase this summer, so the goal is for residents to see all of the rate changes at one time which is why this new rate will not go into effect until July 15, 2022. Trustee Koeppel noted these rates help fund the lateral repair and installation program that many other communities do not offer. Director Piergrossi stated the costs have also increased due to increased Treatment Plant costs. Motion carried.
- c) 211108-3 Amend Village of Fox Crossing Fee Schedule for 2022
MOTION: Trustee Van Dyke, seconded by Trustee McNamee to approve as submitted. Manager Sturgell noted many of the price increases are due to the automatic construction cost index percentage. The Weights and Measures fees were adjusted by the City of Appleton, so we needed to update our schedule to match theirs. Finally, we have also added a Zoning Verification Letter fee for the Community Development department. Motion carried.
- d) 211108-4 Approve 2022 Village Board Meeting Calendar
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- e) 211108-5 Approve Mail Machine Lease
MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- f) 211108-6 Issue “Class A”/Class “A” Beer and Liquor Retail License – True North #824, 1370 Jacobsen Road
MOTION: Trustee Englebert, seconded by Trustee McNamee to approve as submitted. Motion carried.
- g) 211108-7 Appointment of Agent – Daniel J. Pamperin for True North Energy, LLC d/b/a True North #824, 1370 Jacobsen Road
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.
- h) 211108-8 Issue Mechanical Amusement License – True North Energy, LLC d/b/a True North #824, 1370 Jacobsen Road
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- i) 211108-9 Temporary Class “B” Retailer’s License – Northeast Wisconsin Trails
MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Director Geiser stated this road bicycle race event will be held at Woodland Prairie Park on Saturday, November 13th with heats going from 9:00 a.m.-3:00 p.m. She stated the group holding the event is the group that has been putting in a tremendous amount of time and effort into these trails. This event was previously held at Sunnyview Expo Center in Oshkosh, but this has now been moved to Fox Crossing with hopes of continuing to use our location in the future. Motion carried.
- j) 211025-1:ORD Amend Fox Crossing Municipal Code Chapter §435.7-04(B) Overlay Zoning Districts – Text Amendment to Add Chapter §435.7-04(B)(4) Reduced Setback Overlay District *Second Reading & Adoption*
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the Second Reading and Adoption as submitted. Motion carried.

- k) 211025-2:ORD Amend Fox Crossing Municipal Code Chapter §435.7-140 Personal Storage Facility – Text Amendment to Allow an Exemption to Water and Sanitary Sewer Connections When Services Not Available *Second Reading & Adoption*

MOTION: Trustee Hanson, seconded by Trustee Koeppel to approve the Second Reading and Adoption as submitted. Motion carried.

- l) 211108-10 Operator License Applicants

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

- m) 211108-11 Expenditures

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

9. Reports

- a) President Dale Youngquist

- 2022 Village of Fox Crossing Budget Public Hearing to be held Monday, November 29, 2021, at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive

President Youngquist stated this Budget Hearing is open to the public.

- Santa Rides Again on the Santa Float December 6 through December 10, 2021

President Youngquist announced the Santa Float will be running throughout the Village the first full week of December.

10. Closed Session

11. Adjourn

At 6:25 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Hanson to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.