

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, November, 14, 2022**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson. Excused: Trustee Michael Van Dyke.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Assistant Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, and Attorney Andrew Rossmeissl. Excused: Engineer Bradley Werner and Engineer Lee Reibold. There were ten attendees.

2. Awards / Presentations

a) Premiere of Fire Department Recruitment Video – Fire Chief Brian Harbison

Chief Harbison stated the videos took approximately ten months to create and were done by Image Studios of Appleton. The videos include scenes from many events, including controlled burns, parades, pancake breakfasts, etc. The goal is to revitalize the recruitment process with these videos, which includes one main longer video and one shorter video. Both videos were premiered to the Village Board and staff. Chief Sweeney has been working with staff to place the QR Code for this video in the monthly utility flyers for the next couple months for our residents to view along with having these videos placed on YouTube, Facebook, and other internal sources. The shorter video will be used at recruitment events at tech colleges and other schools.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive
Minutes to Approve

a) Regular Village Board Meeting – October 24, 2022

Minutes and Correspondence to Receive

b) November 8, 2022 Gubernatorial Election Results

c) Park Commission Meeting Minutes – October 12, 2022

d) Neenah-Menasha Sewerage Commission Meeting Minutes – September 27, 2022

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

Karen Page – 164 Oak Hollow Lane

Mrs. Page stated she resides in the Cottagewood Commons Development and last spoke in front of the Village Board in March on this issue. She thanked the Board for developing Rocket Pond as she feels this will alleviate the concerns at that intersection. During last week's rainfall, the water rose more quickly than ever before which concerns her for the upcoming spring season.

She provided background information on this issue and passed out materials to Board members including aerial photos and a written history. She feels the construction of the pond by Evergreen Credit Union may have blocked the natural waterflow which could be causing these issues. She has contacted the Village many times with requests for maintenance of the creek behind their home which she feels have been ignored. She stated this creek needs to be cleaned out, but it appears there are no future plans to alleviate these problems on their side of American Drive. She asked for this item to remain on upcoming agendas so her and her neighbors can be kept posted on any developments which are affecting their property values.

Rick Minks – 1061 Mayer Street

Mr. Minks stated he is representing 60 residents from Fox Crossing with a signed and dated petition in regard to Bucklin's Tree Service asking the business to stop grinding wood from 6:00 a.m. to all hours of the night and on holidays and weekends. He stated they are asking for them to operate during regular working hours on Monday through Friday only. He stated some residents have tried to work with Bucklin's and they will not work with the residents on this. They are having to deal with constant "jake brake" noises and dust from the chipping operations covering pools and houses. Residents can't hang clothes outside or open windows due to amount of dust and noise. The previous company that owned this property worked with the residents, but the current owner will not. Mr. Minks stated he understands the Police Chief is aware of many complaints on this matter already. He left a copy of the signed petition with the Board for their review and consideration.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 221114-1 Amend Village of Fox Crossing Fee Schedule for 2023

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

b) 221114-2 Amend Village of Fox Crossing Bond Schedule for 2023

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.

c) 221114-3 Set 2023 Sanitary Sewer Rates

MOTION: Trustee McNamee, seconded by Trustee Ziegler to approve as submitted. Manager Sturgell stated the primary purpose for this increase is due to the increase in fees the Village is required to pay to the sewer treatment plants along with debt costs for ongoing projects. This increase also helps the Village continue to defray some of the costs for the lateral repair program which is not a common offering of other local municipalities. Motion carried.

d) 221114-4 Amend Fox Crossing Additional Compensation Pay Schedule

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

e) 221114-5 Amend Fox Crossing Paid-on-Call Firefighter Pay Plan

MOTION: Trustee Englebert, seconded by Trustee Koeppel to approve as submitted. Motion carried.

f) 221114-6 Approve 2023 Village Board Meeting Calendar

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.

- g) 221114-7 Readopt Village of Fox Crossing Public Records Policy to Comply with Chapter §19.34 of the Wisconsin Statutes
MOTION: Trustee Hanson, seconded by Trustee Englebert to approve as submitted. Motion carried.
- h) 221114-8 Appointment of Park Commission Member – Jordyn Kurer
MOTION: Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Clerk Fink administered the Oath of Office to Commissioner Kurer. Motion carried.
- i) 221114-9 Reappoint Fox Crossing Representative to the Fox Cities Convention & Visitors Bureau Board of Directors – Village Manager Jeffrey Sturgell
MOTION: Trustee McNamee, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- j) 221114-10 Change Order #1 & Final – Cold Spring Road Reconstruction with Trail from Jacobsen Road to Zephyr Drive Project
MOTION: Trustee Englebert, seconded by Trustee Ziegler to approve as submitted. Motion carried.
- k) 221114-11 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- l) 221114-12 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried.

9. Reports

- a) Finance Director Jeremy Searl – Wisconsin Public Service Commission (PSC) will Host a Virtual Public Hearing on the Fox Crossing Utilities Water Rate Case on Tuesday, November 22, 2022 at 11:00 a.m.; the audiovisual link will be <https://us02web.zoom.us/my/pschearings>
Director Searl stated the Finance Department has been working with state for approximately 14 months on this water rate case. The last rate increase for the Village occurred in 2012. The public comment period is currently open through November 25th, and the Public Service Commission is holding a public hearing virtually on November 22nd. He stated the information and link for the meeting is available on our website, the PSC's website, and will be posted on Facebook prior to the public hearing.
- b) President Dale Youngquist
- 2023 Village of Fox Crossing Budget Public Hearing to be Held Monday, November 28, 2022, at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive
President Youngquist stated the regular Village Board meeting start time will be delayed until the conclusion of the Budget Public Hearing which will begin at 6:00 p.m.
 - Santa Rides Again on the Santa Float December 5 through December 9, 2022
President Youngquist stated the Santa Float will be throughout the Village again the first full week of December. Santa will be riding through all of the community with the schedule on the Village website as to what evening Santa will be where.
 - Thanksgiving Wishes
President Youngquist and Board Members wished the residents and staff a Happy Thanksgiving!

10. Closed Session

11. Adjourn

At 6:51 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.