



FOX CROSSING PARKS & RECREATION DEPARTMENT

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PARK COMMISSION MEETING MINUTES

November 10, 2021

Park Commissioners Present: Jim Beson, Rhonda Elliott, Steve Otto, Kathy Sylvester and Jean Wollerman

Absent: Paul Vandenberg (excused), and Jason Patzwald (excused)

Staff Present: Director - Amanda Geiser, Administrative Assistant – Jackie Kempf

Public: Trish Nau - Principal Park and Recreation Planner at East Central Wisconsin Regional (ECWRPC)

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The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Sylvester at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the October 13, 2021, regular meeting minutes. Commissioner Beson motioned to accept the minutes, seconded by Commissioner Elliott. Motion carried.

PUBLIC FORUM

DISCUSSION/PRESENTATION

- A. Volunteer of the Year Recommendation: Director Geiser nominated Jim Beson for the 2021 Volunteer of the Year; the Commission had no objections. Jim will be presented with the award at the December 8 Park Commission Meeting.
B. City of Menasha Reciprocity Agreement Discussion: The City of Menasha presented the Park Commission with a 5-year reciprocity agreement for review. Director Geiser shared the 2020 enrollment and rental numbers for both parties. Director Geiser stated that she is fine leaving pricing as is. The Commission agreed that 5 years is too long; they would prefer 2 years. Director Geiser agreed and will share that with the City of Menasha.
C. 2020 Park Pavilion Rental Summary & Survey Results: The statistics and comments from the May – October park rental surveys were shared and discussed.

REPORTS

- A. Park Report: Accepted as written.
B. Recreation Report: Accepted as written.
C. Director Report: Accepted as given.

Commission Reports:

Commissioner Beson: Shared that he was surprised at how many people came a far distance to attend the Trick-or-Treat Trail, and he enjoyed helping with the event.

Commissioner Elliott: None

Commissioner Otto: None

Commissioner Patzwald: None

Commissioner Sylvester: None

Commissioner Vandenberg: None

Commissioner Wollerman: Also shared that she enjoyed helping with the Trick-or-Treat Trail.

#### OLD BUSINESS

- None

#### NEW BUSINESS:

- A. **Approval of 2022-2026 Comprehensive Outdoor Recreation Plan (CORP):** Commissioner Beson motioned for the approval, Commissioner Otto seconded. All approved; motion passed.
- B. **Parks & Recreation Department Philosophy and Related Policies:** Commissioner Beson motioned for the approval, Commissioner Otto seconded. All approved; motion passed.
- C. **Creation of the O’Hauser Park Disc Golf Advisory Committee:** Director Geiser shared that this committee would meet quarterly on Wednesday evenings, with the first meeting on December 15 at 6:00PM. Commissioner Elliott motioned for the approval, Commissioner Beson seconded. All approved; motion passed.
- D. **2022 Park Commission Meeting Dates:** Director Geiser noted that the December 8, 2021 meeting will be held at **6:30PM**, not 6:00PM. Commissioner Otto motioned for the approval of the 2022 dates, Commissioner Elliott seconded. All approved; motion passed.

#### ADJOURNMENT

Commissioner Otto motioned, seconded by Commissioner Wollerman, to adjourn the Park Commission meeting at 7:14PM. Motion carries unanimously.

***The next Commission meeting is scheduled for December 8, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:30PM.***

Sincerely,



Jason Patzwald

Chairperson –Village of Fox Crossing Park Commission

STEVE OTTO