Submitted for approval 11/23/2020

**VILLAGE OF FOX CROSSING**

**BOARD OF TRUSTEES REGULAR MEETING**

**Municipal Complex – Arden Tews Assembly Room**

**Monday, November 9**, **2020**

Minutes

### 1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted the following Trustees were present in person: President Dale Youngquist, Trustee Kris Koeppe, and Trustee Gregory Ziegler. Trustees Michael Van Dyke, Mark Englebert, Dale McNamee, and Barbara Hanson were present via video conference.

Also Present: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Chief of Police Tim Seaver (via video conference), Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, and Attorney Andrew Rossmeissl. Excused: Director of Finance Myra Piergrossi, Engineer Lee Reibold, and Engineer Bradley Werner. There was 1 attendee.

**2. Awards / Presentations**

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

 **Minutes to Approve**

 **Minutes and Correspondence to Receive**

1. Neenah Menasha Sewerage Commission – September 29, 2020

 **MOTION**: Trustee Ziegler, seconded by Trustee Koeppe to accept other departmental minutes and correspondence into record. Motion carried.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

1. 201109-1:ORD Amend Fox Crossing Municipal Code Chapter 383 Building Construction – Addition of Article VII Camping Units *First Reading, Second Reading, and Adoption*

**MOTION:** Trustee Hanson, seconded by Trustee Van Dyketo accept the First Reading, Second Reading, and Adoption as submitted. Director Dearborn explained it was necessary to adopt this to be fully certified for residential building inspections. Motion carried.

1. 201109-1 Approve Redistribution of Comprehensive Imbursement Funds Paid by the Town of Clayton to the Village of Fox Crossing

**MOTION:** Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.

1. 201109-2 Change Order #1 & Final – Rydell Pedestrian Bridge Installation Project

 **MOTION:** Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.

1. 201109-3 Change Order #2 – Storage Building Construction Project

 **MOTION:** Trustee Ziegler, seconded by Trustee Englebert to approve as submitted. Superintendent Gallow advised the exterior walls are up, the roof should be done this week, the floors will be poured thereafter, and then the garage doors will be installed. Motion carried.

1. 201109-4 Approve 2021 Stormwater Utility Rate

 **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried 6-1, Trustee Hanson opposed.

1. 201109-5 Set 2021 Sanitary Sewer Rates

 **MOTION:** Trustee Koeppe, seconded by Trustee Ziegler to approve as submitted. Motion carried 6-1, Trustee Hanson opposed.

1. 201109-6 Approve 2021 Village Board Meeting Calendar

 **MOTION:** Trustee Ziegler, seconded by Trustee Hanson to approve the calendar with one update to the December schedule to hold only one meeting on December 13, 2021. Motion carried.

1. 201109-7 Operator License Applicants

 **MOTION:** Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.

1. 201109-8 Expenditures

 **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures as submitted. Motion carried.

**9. Reports**

1. President Dale Youngquist – 2021 Village of Fox Crossing Budget Public Hearing to be held Monday, November 30, 2020 at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive

President Youngquist invited the public to attend as this is an important meeting.

1. Trustee Kris Koeppe – Results of Electronic Recycling Event held on October 10, 2020

Trustee Koeppe stated they collected 35,861 lbs. of recyclables which is the most they’ve ever collected on one of these events. He thanked the volunteers for all of their help and Superintendent Gallow and his team for use of the Municipal garage. He stated they received a donation from Jack’s Maintenance Service for some of the costs for the event. He stated the dates for next year will be April 17th and October 9th.

1. Village Manager Jeffrey Sturgell – Municipal Complex to Remain Closed to the Public through Monday, November 30, 2020; Lobby and Arden Tews Assembly Room will Remain Open for Board/Commission Meeting Purposes; All Village Operations Will Continue via Telephone, Website, Mail, and Dropbox; Recreation Programming and Pre-School to Remain Open and Evaluated on a Week-by-Week Basis

Village Manager Sturgell stated after evaluating recent COVID-19 numbers in Wisconsin and locally in Winnebago County, he would like to continue to keep the Municipal Complex closed to the public through the end of November. The building will remain open for all public meetings including the public budget meeting. His hope is to reopen in December, but either way we will find a way to be open for property tax payments.

1. Street Superintendent Randy Gallow – Santa Rides Again on the Santa Float December 7 through December 11, 2020

Superintendent Gallow advised Santa will ride again throughout the Village on the same routes as previously used. He stated they will likely scale down the number of people on the floats and will be working with the Fire Department on that.

**10. Closed Session**

**11. Adjourn**

At 6:33 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppeto adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.