Submitted for approval 11/23/2020

**VILLAGE OF FOX CROSSING**

**BOARD OF TRUSTEES REGULAR MEETING**

**Municipal Complex – Arden Tews Assembly Room**

**Monday, October 26, 2020**

Minutes

### 1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present in person: President Dale Youngquist, Trustees Kris Koeppe, Gregory Ziegler, Mark Englebert, and Dale McNamee. Trustees Michael Van Dyke and Barbara Hanson appeared via video conference.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Chief of Police Tim G. Seaver, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, and Attorney Andrew Rossmeissl. Excused: Engineer Lee Reibold and Engineer Bradley Werner. There were 12 attendees.

**2. Awards / Presentations**

1. Introduction and Oath of Office of Fox Crossing Police Officer Levi Skeens – Police Chief Tim G. Seaver

Chief Seaver introduced Officer Levi Skeens and gave his background information and experience. Clerk Fink administered the Oath of Office and Officer Skeens’ wife pinned his badge.

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

 **Minutes to Approve**

 **Minutes and Correspondence to Receive**

1. Planning Commission – August 19, 2020
2. Park Commission – September 23, 2020
3. Water Pumpage Report – September 2020
4. Water Main Break Report – September 2020

 **MOTION**: Trustee Ziegler, seconded by Trustee Koeppe to accept other departmental minutes and correspondence into record. Motion carried.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

1. 201026-1 Certified Survey Map – 1172 Weatherford Drive

**MOTION:** Trustee McNamee, seconded by Trustee Hanson to approve as submitted. Motion carried.

1. 201026-2 Adoption of the Fox West Regional Sewerage Commission Ordinance-Contract

 **MOTION:**  Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. President Youngquist explained this brings the Town of Clayton in as a non-voting member of the Agreement. On roll call vote, Motion carried 7-0.

1. 201026-3 2020 Budget Amendment to Provide Funds for the Street Department and Stormwater Utility to Purchase an Excavator, Parks & Recreation Department for the Rydell Bridge Project Rollover, Police Department for Replacement of Damaged Police Squad, and Elections for the Purchase of a Voting Machine

 **MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. On roll call vote, Motion carried 7-0.

1. 201026-4 Change Order #1 & Final – Cooke Road Storm Sewer Improvement and Water Main Replacement Project

 **MOTION:** Trustee Ziegler, seconded by Trustee Englebert to approve as submitted. Motion carried.

1. 201026-5 Change Order #2 & Final – Jacobsen Road Cross Culvert Replacement Project

 **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 201026-6 Change Order #6 & Final – Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road

 **MOTION:** Trustee Ziegler, seconded by Trustee McNamee to approve as submitted. Motion carried.

1. 201026-7 Approve Vacant Land Purchase of a Portion of Parcel 1210174, Located on East Shady Lane Between County Highway CB and Cold Spring Road

 **MOTION:** Trustee Englebert, seconded by Trustee Ziegler to approve as submitted. President Youngquist noted this property was purchased for the creation of a stormwater pond and the building on the property will be removed prior to closing. Motion carried.

1. 201026-8 Operator License Applicants

 **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

1. 201026-9 Expenditures

 **MOTION:** Trustee Ziegler, seconded by Trustee Hanson to approve the expenditures as submitted. Motion carried.

**9. Reports**

1. President Dale Youngquist
* Budget Workshop #4 – Monday, October 26, following the Regular Village Board Meeting
* 2021 Village of Fox Crossing Budget Public Hearing to be held Monday, November 30, 2020 at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive
* Annual Trick-or-Treat Hours in the Village – October 31, 2020 from 4:00 p.m. to 7:00 p.m.; Use of CDC Guidelines for this Year’s Trick-or-Treating is Strongly Recommended
1. Clerk Darla Fink – In-person Absentee Voting for the November Presidential Election continues through October 28 from 8:00 a.m. to 4:30 p.m., and October 29 & 30 from 8:00 a.m. to 5:00 p.m. at the Fox Crossing Municipal Complex, 2000 Municipal Drive

Clerk Fink reported residents still have the option of requesting absentee ballots be mailed to them through Thursday at 5:00 p.m. Ballots can be returned any time prior to Election Day to the secure dropbox located at the Municipal Complex or can be returned to Fire Station #40 (1326 Cold Spring Road) on Election Day. Polls will be open from 7:00 a.m. to 8:00 p.m. on Election Day with the same 4 polling locations as used at all elections earlier this year.

**10. Closed Session**

**11. Adjourn**

At 6:33 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.