

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, October 11, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Street Superintendent Randy Gallow, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmessl, and Engineer Lee Reibold. Excused: Director of Finance Myra Piergrossi, Engineer Bradley Werner, Utility Superintendent David Tracey, and Fire Chief Brian Harbison. There were 34 attendees.

2. Awards / Presentations

a) Announcement of Police Captain Scott Blashka Selected as Next Village of Fox Crossing Police Chief – Police & Fire Commission

Ken Mattison, President of the Police and Fire Commission, introduced the incoming Chief of Police Scott Blashka and provided his educational and law enforcement background and detailing his community involvement. He thanked Captain Blashka for the last 19 years with this department and stated he looks forward to the years to come.

b) Oath of Office for Village of Fox Crossing Police Chief

Captain Blashka thanked the Police and Fire Commission for the opportunity, and thanked his peers in the Police Department for their service. Clerk Fink administered the Oath of Office to Chief Blashka.

3. Public Hearings

**4. Minutes to Approve / Minutes and Correspondence to Receive
Minutes to Approve**

a) Regular Village Board Meeting – September 27, 2021

Minutes and Correspondence to Receive

MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve the minutes with two corrections as requested by President Youngquist. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 211011-1 Resolution Providing for the Sale of Approximately \$5,240,000 Note Anticipation Notes
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Brad Viegut from Baird went through the timetable of these financing plans. He explained the Note Anticipation Note structure and advised a similar Resolution will come before the Board in approximately one year to lock in long-term financing. He is recommending this short-term format due to the water rate case study not yet being finalized which will affect interest rates. The Promissory Note has a 10-year maturity, and he explained the sources and uses of these funds, as well as the repayment structure for this Note. He explained he will also be present at the November 22nd meeting to present interest rates to the Board. Motion carried.
- b) 211011-2 Resolution Providing for the Sale of Approximately \$1,635,000 General Obligation Promissory Notes
MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- c) 211011-3 Resolution to Establish Municipal Wards and Define Voting Districts for the Village of Fox Crossing, Winnebago County
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Manager Sturgell reminded the Board of the short timeframe we were under, due to the delay of census data from the State. He stated this updated map will go to the County for approval before becoming official. Trustee Englebert questioned how we will be notifying the residents of any polling place changes. Clerk Fink advised we will be mailing out postcards to the affected residents, posting this update on the Village website and Village Facebook page, and will have signs at each polling location on Election Day. Motion carried.
- d) 211011-4 2021 Budget Amendment to Provide Funds for Street Department Signage Equipment
MOTION: Trustee McNamee, seconded by Trustee Hanson to approve as submitted. Superintendent Gallow explained the need for this fund transfer. On roll call vote, Motion carried 7-0.
- e) 211011-5 Acceptance of a 2021-2022 Seatbelt Enforcement Grant
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.
- f) 211011-6 Acceptance of a 2021-2022 Task Force OWI Grant
MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- g) 211011-7 Temporary Class “B”/Class B” Retailer’s License – St. Mary’s Catholic Schools
MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- h) 211011-8 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- i) 211011-9 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures as submitted. Motion carried.

9. Reports

a) President Dale Youngquist

- Budget Workshop #2 following tonight's Board Meeting
- Budget Workshop #3 – Monday, October 18, 2021 at 5:00 p.m.
- Budget Workshop #4 – Monday, October 25 following the Regular Village Board Meeting

President Youngquist announced the upcoming Budget Workshop dates/times which will be held in the Arden Tews Assembly Room.

b) Street Superintendent Randy Gallow – Leaf Vacuum Collection Update

Superintendent Gallow explained the Village purchased two leaf vacuums, and have put together a policy and program which is located on the Village website and has been sent out to residents through utility bill inserts. The program will run similar to the chipping program, but they are still making some final changes on exactly how pickup will happen. He advised residents are able to use their lawn mowers to get leaves to their curb/terrace if they'd like. Their main concern right now are the rural ditches where there may be some issues especially when the ditch is steep and/or deep. The plan is to begin with a three person crew using one machine and will follow the yard waste schedule. He stated this program will last for at least five weeks and may begin as soon as next week as a training period for the crew. Otherwise, the program will start Monday, October 25th and end Friday, November 19th and then run again the first week of December.

c) Parks & Recreation Director Amanda Geiser

- Fall & Winter Parks & Recreation Special Event Update

Director Geiser announced the Trick-or-Treat trail will be held next Tuesday, October 19, 2021 at Fritsch Park. To date, there are 600 participants already signed up, so they will likely have to cap the event soon. On December 4th, Breakfast with Santa will be held with slightly less numbers than normal to allow for social distancing. On December 11th, the Ugly Sweater Shuffle will take place on the "Loop the Lake" trail as well.

- Annual Trick-or-Treat Hours in the Village – October 31, 2021 from 4:00 p.m. to 7:00 p.m.

Director Geiser announced the Village will hold Trick-or-Treat hours will be on Halloween evening from 4:00 p.m.-7:00 p.m. Residents are reminded that participation is optional.

10. Closed Session

11. Adjourn

At 6:47 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.