

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, January 18, 2023 at 5:15 PM

Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairman Jochman at 5:15 p.m.

PRESENT: Chairperson: Chair Dennis Jochman
Commissioners: Mr. Aaron Sabel
Mr. Tom Young
Mr. Morris Cox
Ms. Tracy Romzek
Mr. Michael Scheibe
Mr. Thomas Willecke

Staff: Community Development Director George Dearborn
Associate Planner Daniel Dieck
Village Manager Jeff Sturgell

Other: None

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – November 16, 2022 (No December 2022 Meeting)

MOTION: Mr. Cox, seconded by Mr. Scheibe to approve the meeting minutes of November 16, 2022.

Motion carried 7-0

PUBLIC HEARING

None

OLD BUSINESS

None

NEW BUSINESS

1. CSM-1133 & 1141 Racine Road Combination

Director Dearborn gave a brief overview of the CSM and the request of the property owner.

MOTION: Mr. Willecke, seconded by Ms. Romzek to approve with the condition that the applicant apply for a zoning change as specified in the future land use map and also on condition that all taxes be paid and a copy of the recorded CSM be provided to the Community Development Department.

Motion carried 7-0

2. Stormwater Report & Education

Director Dearborn reported he is working on the Municipal Separate Storm Sewer System (MS4) Report that needs to be submitted to the DNR in March. This is an annual requirement that he will present in March so he didn't want to go into most of the details but wanted to highlight some of the public education requirements.

He said the Village uses multiple methods for public outreach, maintains brochures and posters promoting efforts to maintain and improve water quality, participates with the Northeast Wisconsin Storm Water Consortium serving on various committees, meets with residents, builders, developers, elected officials and is contributor to a regional river and lake cleanup event each year.

There was discussion among Commission members and Director Dearborn answered a few questions.

3. Pending Comprehensive Plan Update

Director Dearborn explained the current comprehensive plan was adopted in 2018 and every ten years a new plan is needed. He said there has been a number of changes that have occurred since its adoption that will require modifications, particularly the Villages agreement with the Town of Clayton. Staff anticipates completing a minor plan amendment this year.

4. Pending Ordinance Amendments

Director Dearborn reported that the Villages current zoning ordinance was adopted when the Village was still under County zoning, there are some issues relating to noise, dust, vibration, glare and other off site impacts that are not properly regulated with this zoning ordinance. He said that even when we change the ordinance it will be difficult to regulate current existing issues.

He said there are some issues needing changes and listed a few as examples such as car washes, commercial lighting, street trees and various issues may be brought forward as we proceed through the review.

There was a brief discussion and Director Dearborn answered some questions.

OTHER BUSINESS

1. Development Activity Report

Director Dearborn reviewed the Development Activity Report and the Annual Building Report for 2022.

COMMUNICATIONS

1. Sustainability

Director Dearborn gave an update on the Community Gardens and that we have already seen a number of renewals for next year.

PUBLIC FORUM

None

ADJOURN

At 5:43 p.m., **MOTION:** Mr. Sabel seconded by Mr. Scheibe to adjourn.

Motion carried 7-0

Respectfully submitted,

Daniel Dieck, Associate Planner

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.