

VILLAGE OF FOX CROSSING  
BOARD OF TRUSTEES REGULAR MEETING  
Municipal Complex – Arden Tews Assembly Room  
Monday, September 27, 2021

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Deputy Village Clerk Chantel Kasriel took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Tim G. Seaver, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Street Superintendent Randy Gallow, Attorney Andrew Rossmeissl, Engineer Bradley Werner, and Engineer Lee Reibold. There were four attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Special Village Board Meeting – September 13, 2021

b) Regular Village Board Meeting – September 13, 2021

Minutes and Correspondence to Receive

c) Park Commission Meeting Minutes – August 25, 2021

**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

Rachel Youngquist, Winnebago County Board of Supervisors – 1333 Laurie Drive

Ms. Youngquist stated on September 21, 2021 the Winnebago County Board of Supervisors named the new Fox Crossing dog park after longtime Supervisor and previous Chairman, Jerry Finch. Supervisor Finch advocated for a dog park on the north side of the county for many years. Ms. Youngquist feels as though this was well deserved.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 210927-1 Certified Survey Map – 953 & 959 Twelve Oaks Lane

**MOTION:** Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Director Dearborn noted both lots are being used by one owner. The owner is requesting to combine these lots out of convenience and to add an addition onto his home. Motion carried.

- b) 210927-2 2021 Budget Amendments to Provide Funds for Water and Wastewater Capital Projects, the West American Drive Median Improvement & Concrete Panel Replacement Project, the Midway Road Pedestrian Crossing Project, Police Chief Recruitment, and Stormwater Payment Adjustments

**MOTION:** Trustee Van Dyke, seconded by Trustee McNamee to approve as submitted. Director Piergrossi stated while there are a lot of items in this amendment, most were already approved by the Board at previous meetings. The Midway Road pedestrian crossing project for \$10,000 is a joint project with the City of Menasha. A second amendment is for \$10,000 to aid the Police and Fire Commission in recruiting a new Police Chief. The funds for the \$25,000 stormwater payment are not needed this year, therefore it is being requested to delay this advancement to allow the funds to be used in the future. There is also an amendment for the American Drive Median improvements as the contract went over budget.

There are two projects happening due to the new high school being built. This budget amendment is for two capital items including the extension of CTH II water and sewer and a deep sewer main near the high school. President Youngquist and Village Manager Sturgell clarified that while the sewer project is related to the school, there is more benefit and cost savings for the Village by completing the project now rather than in the future. On roll call vote, Motion carried 7-0.

- c) 210927-3 Appointment of Housing Appeals Board Member – Aaron Meloan

**MOTION:** Trustee McNamee, seconded by Trustee Hanson to approve as submitted. Motion carried.

- d) 210927-3 Operator License Applicants

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

- e) 210913-4 Expenditures

**MOTION:** Trustee Ziegler, seconded by Trustee Hanson to approve the expenditures as submitted without exception. Motion carried.

## 9. Reports

- a) President Dale Youngquist

- *Announcement of Budget Workshop Dates*
- *2022 Village of Fox Crossing Budget Public Hearing to be Held Monday, November 29, 2021, at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive*

President Youngquist listed all Budget Workshop dates and times which are open to the public:

Budget Workshop #1	Monday, October 4 <sup>th</sup> at 5:00 p.m.-9:00 p.m.
Budget Workshop #2	Monday, October 11 <sup>th</sup> after Board meeting – 9:00 p.m.
Budget Workshop #3	Monday, October 18 <sup>th</sup> at 5:00 p.m.-9:00 p.m.
Budget Workshop #4	Monday, October 25 <sup>th</sup> after Board meeting – 9:00 p.m.

President Youngquist advised the Budget Public Hearing will be held on Monday, November 29, 2021 at 6:00 p.m. which is also open to the public.

- b) Trustee Kris Koeppe – Fall Electronic Recycling Event will be held Saturday, October 9, 2021 from 8:00 a.m. to Noon at the Municipal Complex

Trustee Koeppe announced the Fall Electronic Recycling Event which will occur on Saturday, October 9<sup>th</sup> in the Streets Garage at the Municipal Complex. A flyer has been sent out with the latest utility bills and information is available on the Fox Crossing website. Most items are free, however some include a small charge for disposal. Participants can remain in their vehicles and volunteers will remove items from the vehicles. He advised the Sustainability Committee is looking for more volunteers to help with this event as well.

10. Closed Session

11. Adjourn

At 6:18 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Englebert to adjourn. Motion carried.

Respectfully submitted,

Chantel M. Kasriel, Deputy Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.