

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, August 9, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, and Barbara Hanson. Excused: Trustee Dale McNamee.

Also Present: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Assistant Fire Chief Todd Sweeney, Chief of Police Tim G. Seaver, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Engineer Bradley Werner, and Engineer Lee Reibold. Excused: Director of Finance Myra Piergrossi, Street Superintendent Randy Gallow, and Attorney Andrew Rossmeissl. There were five attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – July 26, 2021
- b) Regular Village Board Meeting – July 26, 2021

Minutes and Correspondence to Receive

- c) Park Commission Meeting – July 14, 2021
- d) Water Pumpage Report – June 2021
- e) Water Main Breaks Report – June 2021
- f) Neenah-Menasha Sewerage Commission Meeting Minutes – June 22, 2021

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

Steve Meyer – 1112 N. Lake Street

Mr. Meyer expressed his frustration with the Village's Code Enforcement Officer. He stated the Officer advised he was able to see a number of tires and snowmobiles on his property from the road that needed to be cleaned up. Mr. Meyer moved the tires and snowmobiles into a shed, but stated his complaint is that these items were impossible to view from the road. He stated he felt this was an invasion of his privacy for the Officer to have come onto his property and he noted many other unsightly nuisances throughout the Village that the Police Department should be focusing on.

Lori Ann Meyer – 1112 N. Lake Street

Mrs. Meyer stated a developer installed the timber run along her property years ago. At that time, there was a stream there, which she contacted the Town and Wisconsin DNR about, but was advised by both parties that it was not on either of their maps. She advised this water is

sitting there stagnant with nowhere for it to go and has resulted in the shed in her backyard sinking 4-6 inches into the ground. Mrs. Meyer questioned if there is a way to get the water problem taken care of and stated she has been working with Director Dearborn and a few others but hasn't gotten anywhere on this so far.

6. **Discussion Items**

7. **Unfinished Business**

8. **New Business-Resolutions/Ordinances/Policies**

- a) 210726-1:ORD Amend Fox Crossing Municipal Code Chapter §435.3-02 Land Use Definitions – Text Amendment to Address Caretaker Housing in I-1 and I-2 Industrial Zoning Districts *Second Reading & Adoption*

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to accept the Second Reading and Adoption as submitted. Motion carried.

- b) 210726-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 7241 County Highway BB from A-2 General Agriculture to I-1 Light Industrial *Second Reading & Adoption*

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to accept the Second Reading and Adoption as submitted. Motion carried.

- c) 210809-1 Operator License Applicants

MOTION: Trustee Ziegler, seconded by Trustee Koepp to approve as submitted. Motion carried.

- d) 210809-2 Expenditures

MOTION: Trustee Ziegler, seconded by Trustee Koepp to approve the expenditures submitted without exception. Motion carried.

9. **Reports**

- a) Fire Chief Brian Harbison – Fire Station #40 Serving as COVID-19 Vaccination Site Update

Chief Harbison stated that as of last week, a total of 117 COVID-19 vaccinations had been given at the Fire Station #40 site. The National Guard indicated that the majority of these were given to Fox Crossing residents. He stated there is a small possibility the site will be extended but at this point, Tuesday, August 10th will be the last day for vaccinations at this location. Any person who received their first dose at Fire Station #40, has been scheduled elsewhere for their second dose.

Chief Harbison introduced Acting Lieutenant Willie Mencel who is currently going through the lieutenant promotion program, which requires a presentation to the Village Board. Lieutenant Mencel explained that part of the lieutenant promotion program is to identify a community need and determine a solution as to how to address it. He stated he would like Fox Crossing to begin implementing the File of Life program which would give responding medical officials the information they need to treat a patient at the scene of their home. This file includes information such as name, primary care provider, medications, medical conditions, etc. This information would then follow the patient to the hospital to assist in emergency situations. Currently, they have used public education funds to purchase 300 of these cards and have begun distributing them already. As officers write their patient care reports, they will indicate if the resident had a File of Life card so they can begin to track how these are being distributed and used throughout the community. He stated they will also be starting a social media campaign to introduce the program.

10. **Closed Session**

11. **Adjourn**

At 6:32 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.