

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, July 25, 2022**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee (via teleconference), and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Police Captain Tim Callan, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were six attendees.

2. Awards / Presentations

a) Introduction and Oath of Office of Fox Crossing Police Officer Joseph Kotloski – Police Chief Scott Blashka

Chief Blashka introduced the newest Police Officer for Fox Crossing and gave his professional background. Chief Blashka administered the Oath of Office, and Officer Kotloski's wife pinned his badge on his uniform.

b) Winnebago County Economic Recycling Update – Winnebago County Recycling Specialist Jessica Hanson

Specialist Hanson gave a presentation on the financials relevant to Fox Crossing from a recycling standpoint. She stated that approximately 14% of materials that are currently in the waste landfill could have been collected in single stream recycling. From 2020-2021, Fox Crossing's Municipal Solid Waste totaled 4,850 tons which includes 1,829 tons of Organics/Food Waste and 669 tons of uncaptured recycling. Fox Crossing's recycling for that same timeframe totaled 1,329 tons which is in line with other local municipalities on a lb. per resident basis. Fox Crossing received a recycling rebate of \$38,471 in the 2020-2021 year, however there was \$41,800 in lost revenue in recycling that was landfilled.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – July 11, 2022
- b) Regular Village Board Meeting – July 11, 2022

Minutes and Correspondence to Receive

- c) Park Commission Meeting Minutes – June 8, 2022
- d) Planning Commission Meeting Minutes – June 15, 2022
- e) Water Main Breaks Report – June 2022
- f) Water Pumpage Report – June 2022

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. **Public Comments Addressed to the Village Board**

6. **Discussion Items**

7. **Unfinished Business**

8. **New Business-Resolutions/Ordinances/Policies**

a) **220725-1 Certified Survey Map – Vacant Parcels #1210308 & D1866192 Located on Tayco Road**

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Director Dearborn stated this was the small triangular parcel that was recently attached from the City of Menasha and this Certified Survey Map was recommended for approval by the Planning Commission. Motion carried.

b) **220725-2 Certified Survey Map – 991 & 1011 Ehlers Road**

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

c) **220725-3 Appointment of Police & Fire Commission Member – Kate McQuillan**

MOTION: Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. President Youngquist provided Ms. McQuillan's history with the Town/Village and administered the Oath of Office to Ms. McQuillan. Motion carried.

d) **220725-4 Appointment of Park Commission Member – Christopher McCoy**

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.

e) **220725-5 Appointment of Successor Agent – Michelle A. Knox for True North Energy, LLC d/b/a True North Energy, LLC, 1370 Jacobsen Road**

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.

f) **220725-6 Operator License Applicants**

MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Chief Blashka gave information as to the reasoning for the one Operator denial. Motion carried.

g) **220725-7 Expenditures**

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve the expenditures submitted without exception. Motion carried.

9. **Reports**

a) **Village President Youngquist – Applications for Appointment to the Planning Commission are Being Accepted Until August 10, 2022**

President Youngquist advised we recently had a resignation from the Planning Commission which will need to be filled. The Application form can be found on the Fox Crossing website. Completed applications will be accepted through August 10th and should be sent to Clerk Fink to be routed to the appropriate parties for review.

b) **Police Chief Scott Blashka – Police National Night Out Event will be held on Tuesday, August 2, 2022 from 5:00 p.m. to 8:00 p.m., Located at O'Hauser Park**

Chief Blashka gave information on the upcoming National Night Out Event which will be held at O'Hauser Park this year. He stated there will be Food Trucks, a Kickball game between the Officers and kids, and many other fun activities throughout the night. He encouraged the community to attend.

- c) Clerk Darla Fink – Early Voting for the August 9 Partisan Primary Election will be held Tuesday, July 26 through Friday, August 5, 2022; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, August 5, in which Voting will be Open Until 5:00 p.m.

Clerk Fink stated early in-person Absentee Voting begins tomorrow, July 26th at the Municipal Complex for the August Partisan Primary and will continue through Friday, August 5th (Monday through Friday only). She reminded the public to continue not using the dropbox to return ballots, and to either return them in person to the Clerk's Office or in the mail.

10. Closed Session

11. Adjourn

At 6:49 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.