

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, July 12, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, and Dale McNamee. Excused: Trustee Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi (via teleconference), Fire Chief Brian Harbison, Assistant Fire Chief Todd Sweeney, Chief of Police Tim G. Seaver, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Director of Community Development George Dearborn, Director of Parks & Recreation Amanda Geiser, and Engineer Bradley Werner. There were 17 attendees.

2. Awards / Presentations

a) Fire Department Captain Helmet Presentation to Lieutenant Jake Simon – Fire Chief Brian Harbison

Chief Harbison gave some background information on Lieutenant Simon. He stated he has always been a great sounding board for the department and expressed his gratitude for his service and dedication to the team. Chief Harbison explained this is the single biggest promotion, from Lieutenant to Captain, in the department as Lieutenant Simon will now be responsible for the crew, paperwork, administrative responsibilities, and will hold a higher level of accountability. Lieutenant Simon's promotion to Captain signifies he is now able to make decisions for the department in the absence of the Chief. Clerk Fink administered the Oath of Office and Assistant Chief Todd Sweeney presented Lieutenant Simon with his Captain Helmet and badge.

b) Fire Department Exemplary Performance Medal Presentation to Assistant Chief Todd Sweeney – Fire Chief Brian Harbison

Chief Harbison presented the department's first ever Meritorious Conduct Award to Assistant Chief Sweeney. He expressed his gratitude for Chief Sweeney's partnership and his ability to step right into Chief Harbison's role during his deployment. During Chief Sweeney's time as acting Chief, he was able to accomplish getting the new Ladder 40 truck in service, completing the 5-year reaccreditation of the department, completing an annual budget proposal, and completing assessment promotions, all while dealing with the COVID-19 pandemic and a significant personal family emergency. Chief Sweeney's daughter pinned the medal on his uniform. President Youngquist commented on Chief Sweeney's leadership skills and his ability to not miss a beat during Chief Harbison's deployment.

c) Commission on Fire Accreditation International (CFAD) Reaccreditation of the Fox Crossing Fire Department Presentation – Fire Chief Brian Harbison

Chief Harbison explained Fox Crossing is the first combination fire department in the history of this award to achieve this level of accreditation and this is the department's fifth time achieving this award. Fox Crossing is also the longest tenured combination fire department

to be accredited. Chief Harbison read the citation from the plaque and presented the plaque to the Board.

3. **Public Hearings**

4. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve

- a) Special Village Board Meeting – June 28, 2021
- b) Regular Village Board Meeting – June 28, 2021

Minutes and Correspondence to Receive

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. **Public Comments Addressed to the Village Board**

6. **Discussion Items**

7. **Unfinished Business**

8. **New Business-Resolutions/Ordinances/Policies**

- a) 210628-1:ORD Create Fox Crossing Municipal Code Chapter §274 Mobile Food Vendors
Second Reading & Adoption

MOTION: Trustee Van Dyke, seconded by Trustee McNamee to accept the Second Reading and Adoption as submitted. Motion carried.

- b) 210712-1 Annual Mobile Home Park Renewal Applications for the Term August 1, 2021 – July 31, 2022

MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve as submitted. Motion carried.

- c) 210712-2 Temporary Class “B” Retailer’s License – Youth Sports, Inc.

MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.

- d) 210712-3 Operator License Applicants

MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

- e) 210712-4 Expenditures

MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve the expenditures submitted without exception. Motion carried.

9. **Reports**

- a) Trustee Kris Koeppe – Completion of Street Lighting LED Conversion Project

Trustee Koeppe advised this project was approved nearly two years ago but it took longer than expected to be completed due to labor issues and other problems associated with COVID-19. He stated he is looking forward to what should be a lower electric bill going forward and he may begin taking a look at another program to expand this project as they are coming into budget time.

10. **Closed Session**

11. **Adjourn**

At 6:28 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.