

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, June 27, 2022**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by Village Clerk Darla Fink at 6:00 p.m. President Youngquist was not in attendance.

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to appoint Trustee Ziegler to preside over the meeting in President Youngquist's absence. Motion carried.

The Pledge of Allegiance was recited and led by Menasha Cub Scouts Troop #3 to earn a Merit Badge.

Village Clerk Darla Fink took roll call and noted those present: Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, and Barbara Hanson. Excused: President Dale Youngquist and Trustee Dale McNamee.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Deputy Finance Director Myra Piergrossi. Excused: Street Superintendent Randy Gallow, Engineer Lee Reibold, and Engineer Bradley Werner. There were 20 attendees.

2. Awards / Presentations

- a) Annual Audit Report for Fiscal Year 2021 – Krisztina Dommer, CPA of KerberRose, S.C.
Krisztina Dommer gave a brief presentation of the Village's Annual Audit for Fiscal Year 2021. She commended the Village for receiving the Certificate of Achievement for Excellence in Financial Reporting. She gave a summary of the full comprehensive report including the Village's assets, liabilities, revenues, equity, debt, expenses, statement of activities, and change in net position. Overall, the Village's net position has improved. The Village is in a position where they could easily borrow millions of dollars, and in a very healthy position on the debt limit. She noted the current Water Rate case being reviewed by the PSC and the anticipated increased cash flow to the water utility from that rate increase. She stated there are no new comments added to the audit this year and overall the process went very smoothly.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – June 13, 2022
b) Regular Village Board Meeting – May 23, 2022 & June 13, 2022

Minutes and Correspondence to Receive

- c) Planning Commission Meeting Minutes – May 18, 2022
d) Board of Review Meeting Minutes – June 6, 2022

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board**Dan Daly - 1538 S. Oneida**

Mr. Daly lives right next to where the new carwash will be constructed on the lots being combined in the Certified Survey Map discussed at tonight's meeting. He stated he was always a big proponent of combining these lots, and he has spoken with Director Dearborn frequently on this. However, recently he learned the planned layout of this carwash and finds it concerning as the blowers are going to point right at his house. He stated it would be his preference for the blowers to run toward Midway Road which would not affect anyone. He also spoke to the manager at a similar local carwash who advised him that the neighboring business complains frequently as the blowers face their drive-thru making them struggle to communicate with customers. He requested the Village work with him to promote this proposed layout to the carwash before they begin their build.

6. Discussion Items**7. Unfinished Business****8. New Business-Resolutions/Ordinances/Policies****a) 220627-1 Resolution Authorizing the Issuance and Sale of \$3,130,000 General Obligation Promissory Notes**

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Brad Viegut, the Village's Financial Advisor from Baird was in attendance to give a report on the bids received. He stated they have been accepting bids from underwriters nationwide, and four bids were received. All four were very competitive, with Northland Securities providing the lowest bid. For planning purposes he was using a higher interest rate just to be conservative but they were fortunate to receive lower bids. There are no other changes from what he presented a few weeks ago, except an increase to the amount being borrowed to now include the leaf vacuum system purchase. Moody's confirmed the Village's AA2 rating, but did not release a new credit opinion yet which Baird expected. Motion carried.

b) 220627-2 Zero Lot Line Certified Survey Map – 2101 & 2103 Gateway Place

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.

c) 220627-3 Certified Survey Map – 1822 Midway Road

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.

d) 220627-1:ORD Amend Fox Crossing Municipal Code Chapter §84-3 Meeting Procedure, to Address Public Comments During Regular Village Board Meetings *First Reading, Second Reading, & Adoption*

MOTION: Trustee Hanson, seconded by Trustee Koeppel to accept the First Reading, Second Reading, and Adoption as submitted. Motion carried.

e) 220627-4 Designation of July as Parks & Recreation Month in Fox Crossing

MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Director Geiser stated this is a month that is celebrated nationally for Parks and Recreation Departments. July is their department's busiest month, and they will be doing some surprise handouts at the parks throughout the Village this month. Motion carried.

f) 220627-5 Operator License Applicants

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.

g) 220627-6 Expenditures

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the expenditures submitted without exception. Motion carried.

9. Reports

10. Closed Session

11. Adjourn

At 6:32 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Van Dyke to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.