

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, June 14, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke (via teleconference), Kris Koeppe, Gregory Ziegler, Mark Englebert, and Barbara Hanson. Excused: Trustee Dale McNamee.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi (via teleconference), Director of Community Development George Dearborn, Chief of Fire Department Training Jeff Perigo, Firefighter Jon Ziepke, Chief of Police Tim G. Seaver, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were 17 attendees.

2. Awards / Presentations

a) Retirement Presentation for Police & Fire Commissioner Joseph M. Riedel, Jr. – Police & Fire Commission President Ken Mattison and Village President Dale Youngquist

Ken Mattison, President of the Police & Fire Commission, thanked Joe for coming tonight for this presentation. He expressed his appreciation for the 17 years of service Joe has given to this community, both as a Police & Fire Commissioner and a longtime Chief Inspector during Elections. He presented Joe with a plaque honoring his achievements. Joe thanked his family and the Commission he's served with. He stated the Village has a very strong Police & Fire Commission that he's proud to have served on.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – May 24, 2021

Minutes and Correspondence to Receive

b) Park Commission Meeting Minutes – May 12, 2021 & May 26, 2021

c) Board of Review Meeting Minutes – June 7, 2021

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried, with President Youngquist abstaining from voting on the Regular Village Board and Board of Review Meeting Minutes due to his absence at these meetings.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 210614-1 Appointment of Police & Fire Commissioner Member – Laurie Collins
MOTION: Trustee Koeppe, seconded by Trustee Hanson to approve as submitted. President Youngquist commented that he has known Laurie for years and thinks it will be beneficial to have someone with a strong Human Resource background on the Police & Fire Commission. Clerk Fink administered the Oath of Office for this appointment. Motion carried.
- b) 210614-2 Reappointment of Park Commission Member – Jean Wollerman
MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Motion carried.
- c) 210614-3 Reappointment of Park Commission Member – Rhonda Elliot
MOTION: Trustee Englebert, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- d) 210614-4 Reappointment of Sustainability Committee Member – Kris Koeppe
MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Clerk Fink administered the Oath of Office for this reappointment. Motion carried.
- e) 210614-5 Reappointment of Sustainability Committee Member – Tracy Romzek
MOTION: Trustee Englebert, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- f) 210614-6 Reappointment of Sustainability Committee Member – Laurie Collins
MOTION: Trustee Englebert, seconded by Trustee Koeppe to approve as submitted. Clerk Fink administered the Oath of Office for this reappointment. Motion carried.
- g) 210614-7 Accept the Electronic Compliance Maintenance Annual Report (eCMAR)
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Superintendent Tracey advised the Village received a perfect score on this report for our wastewater collection system in the Village and in the townships we serve. Motion carried.
- h) 210614-8 Annual Alcohol Beverage License Applications for the Term July 1, 2021 – June 30, 2022
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- i) 210614-9 Annual Beer Garden License Renewal Applications for the Term July 1, 2021 – June 30, 2022
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- j) 210614-10 Annual Mechanical Amusement License Renewal Applications for the Term July 1, 2021 – June 30, 2022
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- k) 210614-11 Issue Reserve “Class B”/Class “B” Retail License – Dyni, Inc. d/b/a Stuc’s Pizza, 1350 W. American Drive
MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Motion carried.
- l) 210614-12 Appointment of Agent – Jason D. Beatty for Dyni, Inc. d/b/a Stuc’s Pizza, 1350 W. American Drive
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

- m) 210614-13 Issue Reserve “Class B”/Class “B” Retail License – Touchmark on West Prospect, LLC d/b/a Touchmark on West Prospect, 2601 Touchmark Drive
MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Motion carried.
- n) 210614-14 Appointment of Agent – Stephanie Buchanan for Touchmark on West Prospect, LLC d/b/a Touchmark on West Prospect, 2601 Touchmark Drive
MOTION: Trustee Englebert, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- o) 210614-15 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- p) 210614-16 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

9. Reports

a) Parks & Recreation Director Amanda Geiser

- Request for Volunteers for the Filthy Fun Kids Run Event to be held on Saturday, July 17, 2021 at O’Hauser Park

Director Geiser advised they are currently seeking volunteers from approximately 7:00 a.m. to Noon for this event which is this department’s biggest event of the year. She stated there is a link on the City of Neenah website for volunteers to sign up, or anyone interested can contact the Village Park & Recreation Department to sign up as well.

- Residents May Complete Survey for the Comprehensive Outdoor Recreation Plan (CORP) Update Found at the Village Website: <https://www.surveymonkey.com/r/VFCParks>

Director Geiser stated the department is currently in the data collection portion of this project and stated there is a survey currently available on the Village website for residents to complete. She encouraged as much participation as possible as they are trying to solicit a large amount of feedback to assist in planning for the Parks going forward.

b) Fire Department Division Chief of Training Jeff Perigo – Fire Department Update

Chief Perigo explained the Fire Department has a very robust leadership development and training program. One of the criteria is for firefighters being promoted to give a report to the Village Board. He introduced Firefighter John Ziepke.

Firefighter Ziepke stated the Fire Department is currently going through the hiring process for both paid-on-call and part-time firefighters. There are a total of 24 applicants going through this process.

Firefighter Ziepke also informed the Board that a photographer will be coming to Fire Station #40 at no charge to take professional department photos for their station board.

Chief Perigo stated a promotional ceremony will be held on Monday, June 21st at 6:00 p.m. at Fire Station #40 for the recently promoted lieutenants. He invited the Village Board, staff, Police & Fire Commission, and the public to attend this ceremony.

Chief Perigo also introduced a new program the Fire Department is initiating called File of Life. With this program, residents would be given a personal information magnet to include their medications, allergies, conditions, etc. which could be easily seen by EMT’s upon an emergency visit to the home.

10. Closed Session

11. **Adjourn**

At 6:44 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.