

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, May 24, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by Village Clerk Darla Fink at 6:00 p.m.

MOTION: Trustee Englebert, seconded by Trustee Koeppe to appoint Trustee Ziegler to preside over this meeting in President Youngquist's absence. Motion carried.

The Pledge of Allegiance was recited.

Clerk Fink took roll call and noted those present: Trustees Michael Van Dyke (via teleconference), Kris Koeppe, Gregory Ziegler, Mark Englebert, and Barbara Hanson (via teleconference). Excused: President Dale Youngquist and Trustee Dale McNamee.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi (via teleconference), Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Tim G. Seaver, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, and Attorney Andrew Rossmeissl. Excused: Street Superintendent Randy Gallow, Engineer Lee Reibold, and Engineer Bradley Werner. There were three attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – May 10, 2021
- b) Regular Village Board Meeting – May 10, 2021

Minutes and Correspondence to Receive

- c) Water Pumpage Report – April 2021
- d) Water Main Breaks Report – April 2021
- e) Park Commission Meeting Minutes – April 14, 2021
- f) Planning Commission Meeting Minutes – April 21, 2021

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 210524-1 Certified Survey Map – 1303 Palisades Drive & Vacant Parcel #12109610101

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.

- b) 210524-2 Certified Survey Map – 1186 & 1196 Manitowoc Road
MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- c) 210524-3 Certified Survey Map – Six Parcels Owned by Pierce Manufacturing, Inc. Located at 2600 American Drive
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- d) 210524-4 Street Privilege Permit for Accessory Building Located on O'Connor Way in Palisades Park
MOTION: Trustee Englebert, seconded by Trustee Koeppel to approve as submitted. Village Manager Sturgell explained the accessory building has transferred owners, and the new owner is moving the building to a new location and requires the Village's permission for this section of O'Connor Way due to the length of time the road will be blocked. The estimated time frame for this project is the first week of June, when the road will be blocked for a few hours. Once the Street Department has a more precise timeline, they will contact the affected residents to notify them of this closure. Motion carried.
- e) 210524-5 Temporary Class "B" Retailer's Licenses – Suburban Athletics, Inc.
MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- f) 210524-6 Operator License Applicants
MOTION: Trustee Englebert, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- g) 210524-7 Expenditures
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

9. Reports

a) Village Manager Jeffrey Sturgell

- Board of Review will be held Monday, June 7, 2021 at 4:30 p.m. at the Municipal Complex in the Arden Tews Assembly Room, 2000 Municipal Drive, Neenah; Objectors shall provide Written or Oral Notice of Intent to Object to their Assessment to the Village Clerk at least 48 Hours in Advance of Board of Review

Manager Sturgell advised the Board of Review is scheduled for 4:30 p.m. on Monday June 7th and will convene for at least two hours at that time in the Arden Tews Assembly Room. Any resident looking to appear before the Board of Review shall provide written or oral notice to the Village Clerk at least 48 hours in advance.

- Neenah-Menasha Memorial Day Parade will be held on Monday, May 31, 2021

Manager Sturgell advised some Village Board members will be marching or riding in this parade on Monday and invited residents to attend the parade.

b) Fire Chief Brian Harbison – Fire Department Reaccredited by the Commission on Fire Accreditation International (CFAI)

Fire Chief Brian Harbison announced the Fire Department recently received their 5th reaccreditation which is a quite a significant accomplishment. This year's requirements were much more extensive due to the department having to meet the 9th edition requirements, which was a complete change from the prior reaccreditation processes. He stated the Village is also the longest tenured Fire Department to maintain this level of accreditation.

10. Closed Session

11. **Adjourn**

At 6:21 p.m., **MOTION:** Trustee Koeppe, seconded by Trustee Hanson to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.