

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, May 20, 2024**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by Clerk Fink at 6:00 p.m. A Motion was requested to appoint a Trustee to preside over this meeting in President Youngquist's absence. **MOTION:** Trustee Koepe, seconded by Trustee Hanson to appoint Trustee Ziegler to preside over this meeting. Motion carried via voice vote. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: Trustees Michael Van Dyke (via teleconference), Kris Koepe, Gregory Ziegler, Jason Patzwald, Deb Swiertz, and Barbara Hanson. Excused: President Dale Youngquist.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Zach Laabs, and Engineer Lee Reibold. There were four attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – April 22, 2024 & May 6, 2024

Minutes and Correspondence to Receive

b) Park Commission Meeting Minutes – April 10, 2024

c) Planning Commission Meeting Minutes – April 17, 2024

d) Water Main Breaks Report – January 2024, February 2024, & March 2024

e) Water Pumpage Report – January 2024, February 2024, & March 2024

MOTION: Trustee Koepe, seconded by Trustee Swiertz to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 240520-1 Certified Survey Map – 1855 O'Leary Road

MOTION: Trustee Hanson, seconded by Trustee Patzwald to approve as submitted. Director Dearborn stated the original intent for this CSM was to split one lot into three lots, but has now changed to splitting into two lots. He noted there is a small part of Village trail that crosses over onto this property but the property owner is willing to provide a public easement to the Village. Motion carried via voice vote.

- b) 240520-2 2024 Budget Amendments to Provide Funds for Various Items in Village Departments
MOTION: Trustee Patzwald, seconded by Trustee Swiertz to approve as submitted. Village Manager Sturgell explained each of the budget amendments including the Palisades Park pavilion plumbing repair, the grant for the Fritse Park kayak rental installation, a SCADA software upgrade for utility, funds for additional water meters to be installed this year, and three additional security cameras at the Municipal Complex. He explained the Water Department has been able to replace water meters much faster than in previous years due to the new locate service the Village is using. He also explained the Municipal Complex parking lot is advertised as a safe place for online trading/purchases, custody exchanges, etc., so this new camera on the front parking lot is very important. Director Hoechst explained the security and technology of the new SCADA software will be a big improvement as compared to the current program. On roll call vote, Motion carried 6-0.
- c) 240520-3 Award Bid – Church Pond & Sand Point Pond Prairie Plantings
MOTION: Trustee Koeppe, seconded by Trustee Patzwald to approve as submitted. Motion carried via voice vote.
- d) 240520-4 Approve Professional Fireworks Display Permit – Neenah High School, 500 Rocket Way
MOTION: Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.
- e) 240520-5 Operator License Applicants
MOTION: Trustee Patzwald, seconded by Trustee Swiertz to approve as submitted. Motion carried via voice vote.
- f) 240520-6 Expenditures
MOTION: Trustee Koeppe, seconded by Trustee Patzwald to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

- a) Village Clerk Darla Fink – Board of Review will be held Wednesday, June 5, 2024 at 5:30 p.m. at the Municipal Complex in the Arden Tews Assembly Room, 2000 Municipal Drive, Neenah; Objectors shall provide Written or Oral Notice of Intent to Object to their Assessment to the Village Clerk at least 48 hours in Advance of Board of Review

Village Clerk Darla Fink advised the Board of Review will be held on June 5th at 5:30 p.m. at the Municipal Complex. Any residents that would like to object to their assessment, need to file written or oral notice with the Village Clerk's office at least 48 hours prior to Board of Review.

10. Closed Session

11. Adjourn

At 6:24 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Swiertz to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.