

VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, May 9, 2022

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Mark Englebort, Dale McNamee, and Barbara Hanson. Excused: Trustee Gregory Ziegler.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Director of Information Technology Timothy Plagenz, Attorney Andrew Rossmeissl, Engineer Lee Reibold, and Engineer Bradley Werner. Excused: Street Superintendent Randy Gallow. There were 28 attendees.

Awards / Presentations

a) Promotion of Police Lieutenant Timothy Callan to Police Captain Presentation – Police Chief Scott Blashka

Chief Blashka announced that Police Lieutenant Timothy Callan has been selected as the next Police Captain. Chief gave Captain Callan's history with the Police Department and congratulated him on this promotion. Clerk Fink administered the Oath of Office to Captain Callan.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – April 25, 2022
- b) Regular Village Board Meeting – April 25, 2022

Minutes and Correspondence to Receive

- c) Neenah-Menasha Sewerage Commission Meeting Minutes – March 22, 2022

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

Linda Olson – N1273 Eagle Road

Ms. Olson stated she was attending the meeting on behalf of Lieutenant Colonel Julia Eddy and to the unintended consequences of Ordinance 218-50(J). She stated her request is for a better screening process before billing individuals, a refund in the amount of \$214.74, improved communication processes with the Village Finance Department and Village President, and improvements to the intersection of Green Bay Road and American Drive. LTC Eddy was involved in an accident at this intersection and was determined not at fault. She suffered a brain injury, loss of income, and a totaled vehicle. Following the accident, she received a bill from the Fire Department for their vehicle incident response at this accident. LTC Eddy called the Finance Department multiple times in regard to this and was advised it is their policy to

divide the bill between the involved parties, regardless of fault, and instructed her to forward the bill to her insurance company. Ms. Olson stated LTC Eddy was then advised by her insurance company not to pay any bills for this accident. Following the non-payment, the debt was referred to the Wisconsin Department of Revenue for collection. Ms. Olson stated she left a message for the Village President or Village Manager for more information (Ms. Olson could not recall which individual she called), but never received a call back. Ms. Olson stated these are fundamental issues that the Village Board needs to be made aware of and questioned the Finance Department's policy on billing and the appeal process. Finally, she requested more safety measures at the intersection in question.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 220509-1 Proclamation of National Police Week 2022

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.

b) 220509-2 Developer Agreement – Stingray Holdings 4, LLC

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Director Dearborn stated the purpose of this Agreement is to provide some assistance due to the atypical stormwater issues associated with this project. Trustee McNamee stated he was not at the Closed Session meeting when this was discussed and questioned the fact that the Village is providing financial assistance for residential projects. He was under the impression that the Village Board was done providing these types of incentives for residential purposes, however he understands the stormwater benefits of this project. President Youngquist stated this is a unique situation where there have been a few development opportunities over the past 15 years that have fallen through so the Board feels this is a chance to get a development in place at a very nominal cost. Trustee Englebert reminded the public that this project is not a TIF and has a very short payback over only a few years. He stated the residents are gaining a pretty valuable property that will provide tax revenue for years to come. On roll call vote, Motion carried 6-0.

c) 220509-3 Adopt Winnebago County Hazard Mitigation Plan: 2022-2026

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Manager Sturgell stated this is the County's five year update. The Winnebago County Board of Supervisors has approved this plan, so this is the Village's opportunity to adopt it. He explained that once we have an approved plan adopted, we will qualify to receive grants for pre-mitigation work and to practice Emergency Operation Center exercises. Motion carried.

d) 220509-1: ORD Amend Fox Crossing Municipal Code Chapter §154-5 Dogs/Cats Not to Run at Large, to Address the Use of Dog Parks *First Reading*

MOTION: Trustee Hanson, seconded by Trustee McNamee to approve as submitted. Manager Sturgell explained that the Village's current Ordinance would not allow dogs to run at large in parks within the Village, however now that we will have a Dog Park, we want to amend the Ordinance to allow for dogs to be unleashed within Dog Parks. Motion carried.

e) 220509-2: ORD Amend Fox Crossing Municipal Code Chapter §372-6 Solid Waste Restrictions and Prohibitions, to Clarify Prohibition of Dumping in Municipal Dumpsters *First Reading*

MOTION: Trustee McNamee, seconded by Trustee Koeppel to approve as submitted. Manager Sturgell explained it has been a policy of the Village to prohibit dumping in municipal dumpsters, however this amendment provides the needed clarification to the Ordinance. Motion carried.

- f) 220509-4 Reappointment of Housing Appeals Board Member – Aaron Meloan
MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- g) 220425-1: ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 931 & 933 Highland Park Road from R-3 Suburban Medium Density District to Planned Development District *Second Reading & Adoption*
MOTION: Trustee Englebert, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- h) 220425-2: ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 1818 & 1822 Midway Road, and Vacant Parcel #760159700, from A-2 General Agriculture to B-3 Regional Business District *Second Reading & Adoption*
MOTION: Trustee Englebert, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- i) 220425-3: ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone Vacant Parcel #121021007 Located on Clayton Avenue from A-2 General Agriculture to R-4 Suburban High Density District *Second Reading & Adoption*
MOTION: Trustee Englebert, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- j) 220509-5 Operator License Applicants
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.
- k) 220509-6 Expenditures
MOTION: Trustee Van Dyke, seconded by Trustee McNamee to approve the expenditures without exception. Motion carried.

9. Reports

- a) President Dale Youngquist – Board of Review will be held Monday, June 6, 2022 at 4:30 p.m. at the Municipal Complex in the Arden Tews Assembly Room, 2000 Municipal Drive, Neenah; Objectors shall provide Written or Oral Notice of Intent to Object to their Assessment to the Village Clerk at least 48 Hours in Advance of Board of Review

President Youngquist reminded the residents of the date/time for the Board of Review. He advised residents to speak with Accurate Appraisal prior to contacting the Village Clerk to file the necessary Objection Form at least 48 hours in advance of the Board of Review.

- b) Trustee Kris Koeppel – Results of Electronic Recycling Event held on April 30, 2022

Trustee Koeppel announced the results of the Electronic Recycling Event where 28,187 lbs of various types of electronics that were kept out of local landfills. He stated they had a great turnout and many residents expressed their thanks for this event.

10. Closed Session

11. Adjourn

At 6:39 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.