

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, April 26, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke (via teleconference), Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi (via teleconference), Director of Community Development George Dearborn, Fire Chief Brian Harbison (via teleconference), Assistant Fire Chief Todd Sweeney, Chief of Police Tim G. Seaver, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Director of Information Technology Tim Plagenz, and Attorney Andrew Rossmeissl. Excused: Engineer Lee Reibold and Engineer Bradley Werner. There were six attendees.

2. Awards / Presentations

a) Introduction and Ceremonial Swearing-In of Newly-Elected Officials – Village Clerk Darla Fink

Village Clerk Darla Fink swore in the newly-elected officials including Judge Timothy Hogan, Trustee Barbara Hanson, Trustee Mark Englebert, Trustee Kris Koeppe, and Village President Dale Youngquist.

b) Governor's Proclamation of Municipal Clerk's Appreciation Week May 2 – 8, 2021 – Village President Dale Youngquist

President Youngquist read the Proclamation of Municipal Clerk's Appreciation Week from Governor Tony Evers.

c) Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting – Village President Youngquist and Finance Director Piergrossi

President Youngquist commended Director Piergrossi and the Finance Department for all their efforts in achieving this certificate. Director Piergrossi commended her staff for their efforts and noted that very few municipalities receive this award annually, so it truly is a testament to their level of financial reporting.

d) Tree City USA Award Presentation – Director of Parks & Recreation Amanda Geiser

Director Geiser reported this is the Village's 15th consecutive year receiving this honor. In 2020, the program planted 39 trees throughout the park and trail system and pruned 110 trees, as well as removed numerous dead trees. She thanked Evergreen Credit Union for their contributions to the program fund and thanked the Village Board for supporting the urban forestry program.

e) Consultant Bart Sexton of Sand County Environmental, Inc. – Methane Mitigation Effort Update

Village Manager Sturgell advised that the Village has been dealing with methane issues for the last decade from the old Town of Menasha landfill site. Some recent tests have been conducted at the site, and the Village's consultant on the methane mitigation effort, Bart Sexton, joined the meeting virtually to provide an update on the status of the methane gas extraction efforts. Bart explained the history of the property and how methane gas moves. Two probes on the landfill site still maintain high concentrations of methane levels, which is considered a good sign and advised it is common for increases to be seen in the spring. Overall, the levels have dropped considerably since the extraction system was installed. This site will continue to produce methane gas long past our lifetimes, but with the system set up as it is, they are on top of it. Bart confirmed the gas is being released into the atmosphere and is not being collected or burned due to there not being enough methane to justify the cost of installing the system needed for collecting/burning.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive
Minutes to Approve

- a) Village Board Workshop – March 29, 2021
- b) Special Village Board Meeting – April 12, 2021
- c) Regular Village Board Meeting – April 12, 2021

Minutes and Correspondence to Receive

- d) Water Pumpage Report – March 2021
- e) Park Commission – March 10, 2021
- f) Planning Commission – March 17, 2021

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve the minutes and accept other departmental minutes and correspondence into record. Trustee Hanson noted some errors in the Plan Commission minutes, which she spoke to Director Dearborn about for correction, and asked him to make her recommended changes. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 210426-1 Proclamation of National Police Week 2021

MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Chief Seaver thanked the Village Board for their acknowledgement as any support for law enforcement and their families is appreciated now more than ever. Motion carried.

b) 210426-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 1755, 1761, & 1781 Golf Bridge Drive by Reapplication for Planned Development District *First Reading*

MOTION: Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Director Dearborn explained the history of this project. There will be a more detailed review through the site plan process to approve lighting, landscaping, drainage, etc. There were some public comments at the recent Plan Commission meeting, most of which were in support of this project and they will be inviting any interested parties to review the site plan once it is received. Joel Ehrfurth from Mach IV Engineering was in the audience representing the developer and stated the value of the townhouses will be approximately \$3-5 Million once both phases are complete. Motion carried.

- c) 210426-2 Certified Survey Map – 858 & 860 Highland Park Road
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- d) 210426-2: ORD Amend Fox Crossing Municipal Code §218 Article VIII, to Regulate Open Burning in the Village of Fox Crossing, to Include the Prohibition of the Burning of Leaves
First Reading
MOTION: Trustee McNamee, seconded by Trustee Ziegler to approve as submitted. Motion carried.
- e) 210426-3 Preliminary Street Acceptance and Final Utility Acceptance for Jacobsen Meadows 3 Subdivision
MOTION: Trustee Hanson, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- f) 210426-4 Appointment of Personnel Committee Member
MOTION: Trustee Englebert, seconded by Trustee McNamee to approve as submitted. Trustee Englebert nominated Trustee Kris Koeppel for this Committee to which Trustee McNamee seconded. President Youngquist advised the appointment will be for a two year term as Trustee Koeppel was just re-elected to the Village Board. Motion carried.
- g) 210426-5 Affirm Appointment of Representative to the Fox West Sewerage Commission – Village President Dale Youngquist
MOTION: Trustee Ziegler, seconded by Trustee McNamee to approve as submitted. Motion carried.
- h) 210426-6 Reappointment of Planning Commission Chairman – Dennis Jochman
MOTION: Trustee Englebert, seconded by Trustee Koeppel to approve as submitted. Motion carried, 6-1 (Trustee McNamee voted against).
- i) 210426-7 Reappointment of Planning Commission Member – Aaron Sabel
MOTION: Trustee Hanson, seconded by Trustee McNamee to approve as submitted. Motion carried.
- j) 210426-8 Reappoint Community Development Director George Dearborn to the Fox Cities Room Tax Commission
MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- k) 210426-9 2021 Village of Fox Crossing Arbor Week Celebration
MOTION: Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. President Youngquist noted there will be a tree planting celebration on Thursday, April 29th at Palisades Park. Motion carried.
- l) 210412-1: ORD Amend Fox Crossing Municipal Code Chapter §302-8 Loud and Unnecessary Noise, to Restrict the Use of Jake Brakes *Second Reading & Adoption*
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- m) 210412-2: ORD Amend Fox Crossing Municipal Code Chapter §350-50(B) In-Ground Private Residential Swimming Pool Requirements, to Allow Certain Pool Covers In-Lieu of Fencing Requirements *Second Reading & Adoption*
MOTION: Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Motion carried.

n) 210426-10 Operator License Applicants

MOTION: Trustee Ziegler, seconded by Trustee McNamee to approve as submitted. Motion carried.

o) 210426-11 Expenditures

MOTION: Trustee Ziegler, seconded by Trustee McNamee to approve the expenditures submitted without exception. Motion carried.

9. Reportsa) President Dale Youngquist – Open Book will be held Tuesday, April 27 from 4:00 p.m. to 7:00 p.m., Thursday, April 29 from 9:00 a.m. to 4:00 p.m., and Monday, May 3 from 4:00 p.m. to 7:00 p.m.

President Youngquist gave a final reminder on the upcoming Open Book dates which will be held at the Municipal Complex.

b) Trustee Kris Koeppel - Results of Electronic Recycling Event held on April 17, 2021

Trustee Koeppel announced the event was extremely successful with the highest collection amount since this event started 11 years ago. He thanked Jack's Maintenance for their donation towards the cost of the program, and thanked President Youngquist, Manager Sturgell, all of the volunteers and members of the Sustainability Committee for their assistance, and Director Galloway for use of the Street Garage.

c) Parks & Recreation Director Amanda Geiser – Upcoming Parks & Recreation Programs Update

Director Geiser advised the recreation program was heavily affected last year by the COVID-19 pandemic, but they are kicking off spring with the Make it Matter program which coincides with the blood drive taking place in the Municipal Complex parking lot on May 12th. Residents can sign up online or through the Park and Recreation department. May 16th is also National Take Your Parent to the Park day, with events, games, and giveaways taking place at both Fritsch and Schildt parks.

10. Closed Session11. Adjourn

At 7:14 p.m., **MOTION:** Trustee Hanson, seconded by Trustee McNamee to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.