

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, April 11, 2022**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Kris Koepp, Gregory Ziegler, Mark Englebert, Dale McNamee (via teleconference – arrived at 6:19 p.m.), and Barbara Hanson. Excused: Trustee Michael Van Dyke.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Street Superintendent Randy Gallow, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Lee Reibold, and Engineer Bradley Werner. Excused: Utility Superintendent David Tracey. There were four attendees.

2. Awards / Presentations

a) Governor’s Proclamation of Municipal Treasurer’s Appreciation Week April 17 – 23, 2022 – Village President Dale Youngquist

President Youngquist read the Governor’s Proclamation of Municipal Treasurer’s Appreciation Week. He thanked Director Piergrossi for her work for the Village.

b) Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting – Village President Youngquist and Finance Director Piergrossi

Director Piergrossi reported that the Government Finance Officers Association has given the Certificate of Achievement for Excellence in Financial Reporting to the Village once again. She stated she is very proud of her department for their work, and noted we are one of the few municipalities in the State of Wisconsin to have received this award. She stated we have received this reward continuously since 2009.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

Minutes and Correspondence to Receive

a) April 5, 2022 Spring Election Results

MOTION: Trustee Ziegler, seconded by Trustee Koepp to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 220411-1 Award Bid – Cold Spring Road Reconstruction with Trail from Jacobsen Road to Zephyr Drive Project
MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Motion carried.
- b) 220411-2 Award Bid – Heating, Ventilation, & Air Conditioning (HVAC) System in Street Garage Project
MOTION: Trustee Englebert, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- c) 220411-3 Award Bid – Ninth Street & Mayer Street Neighborhood Sanitary Sewer Main Lining Project
MOTION: Trustee Englebert, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- d) 220411-4 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- e) 220411-5 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as the expenditures submitted without exception. Motion carried.

9. Reports

- a) Assessor Kyle Kabe – Fox Crossing Valuation Update

Kyle Kabe stated the housing market continues to be very hot with the State of Wisconsin seeing an assessment increase of at least 15% on average. His team received 314 verified sales in the Village and personally visited 396 parcels during fieldwork. The average overall increase for residential properties in the Village will be approximately 16%. The average commercial property increase is approximately 10%. The Notices of Changed Assessment will be going in the mail this Friday for those whose property's assessed values have changed. These mailers will include information on how these values are determined and the resident's options to dispute the value.

Trustee Englebert stated we need to make public education a priority as there have been a lot of inaccuracies on the Facebook page "Fox Crossing Chatter" in regard to Accurate Appraisal, the Village's assessment contract, etc. The Board reminded the residents that by having Accurate Appraisal complete the full evaluation each year helps to keep properties at their true value, rather than having a huge increase when a property hasn't been assessed in years creating a significant change in value in one year. The Board also stated that although the assessed values increase it does not mean the resident's taxes will increase by that same percentage. In fact, the Village's mill rate decreased last year even with rising assessed values.

- b) President Dale Youngquist – Open Book will be held on Thursday, April 28 from 12:00 p.m. to 2:00 p.m.; additionally, Property Owners may contact Accurate Appraisal at 1-800-770-3927 to Schedule an Appointment with an Assessor; the 2022 Board of Review will be held on Monday, June 6, 2022 from 4:30 p.m. to 6:30 p.m.

President Youngquist reminded the residents of the upcoming Open Book and Board of Review dates.

- c) Trustee Kris Koeppe – Spring Electronic Recycling Event will be held on Saturday, April 30, 2022 from 8:00 a.m. to Noon at the Municipal Complex

Trustee Koeppe stated the Spring Electronic Recycling Event, sponsored by the Sustainability Committee, will be held in the Municipal Complex Garage on April 30th. The items that are required to be paid for are listed on the website and posted flyers, but many items are free to recycle. He stated that anyone interested in volunteering would be more than welcome.

d) Street Superintendent Randy Gallow – Airport Road Reconstruction Project Update

Superintendent Gallow stated they received very favorable bids for the Airport Road reconstruction project through the City of Menasha who is taking the lead on this project. When the City of Menasha sent out the Notice of Bids, they asked for alternate bids to reconstruct the road in either asphalt or concrete to be able to compare pricing. Both of these surface types came in below budget, so he wanted to provide an update to the Board advising the two municipalities have collectively decided to go forward with concrete reconstruction which is the higher cost of the two (yet still under budget). Village Manager Sturgell stated this doesn't need Board approval due to the bids coming in below budget, but they thought it best to give the Board this update. The Board stressed their opinions on keeping the surface type consistent and pushed to get more of Airport Road reconstructed in the future.

e) Utility Superintendent David Tracey – Plank Road Water and Sanitary Sewer Lateral Project Update

Village Manager Sturgell and Engineer Brad Werner gave this report on behalf of Superintendent Tracey. Manager Sturgell gave the history of this project stating a few years back the Department of Transportation advised they would be coming through this area to complete some work, however their timeline has since been pushed back to 2027. When this project was put out for bid, many contractors responded stating the cost of sewer laterals is very high right now and contractors also had concerns with the sanitary sewer on the north side of the road which would significantly increase the cost of this project. After multiple attempts to work with the contractors to get more favorable bids, the Village has decided to take a step back on this project and look at other options to save some funds in the future. Manager Sturgell wanted to report this decision to the Board as they are now looking at how these funds could be used for a different project yet this year and will come back to the Board in the future on that.

10. Closed Session

11. Adjourn

At 7:01 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.