

**VILLAGE OF FOX CROSSING  
BOARD OF TRUSTEES REGULAR MEETING  
Municipal Complex – Arden Tews Assembly Room  
Monday, March 25, 2024**

**Minutes**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Kris Koeppe, Gregory Ziegler, Jason Patzwald, Deb Swiertz, and Barbara Hanson. Excused: Trustee Michael Van Dyke.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeyssl, Engineer Lee Reibold, and Engineer Zach Laabs. There were four attendees.

**2. Awards / Presentations**

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

a) Regular Village Board Meeting – March 11, 2024

**Minutes and Correspondence to Receive**

b) Planning Commission Meeting Minutes – January 17, 2024

c) Police & Fire Commission Meeting Minutes – February 13, 2024

d) Park Commission Meeting Minutes – February 14, 2024

**MOTION:** Trustee Ziegler, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

a) 240325-1 Preliminary Plat – Jacobsen Prairie Subdivision

**MOTION:** Trustee Youngquist, seconded by Trustee Ziegler to defer action on this item until the next Village Board Meeting on April 8, 2024. President Youngquist advised he had a brief discussion with the project developer today and they will be meeting again soon to discuss options for this project. He will update the Board following this meeting. Motion carried via voice vote.

b) 240325-2 Award Bid – Plank Road Sanitary Sewer and Water Lateral Project

**MOTION:** Trustee Ziegler, seconded by Trustee Patzwald to approve as submitted. Director Hoechst stated he was happily surprised with how the bids came in and explained the difference between the base bid and alternate bid. Motion carried via voice vote.

- c) 240325-3 Memorandum of Understanding for Operation of Bird Rides, Inc. in the Village of Fox Crossing, Wisconsin  
**MOTION:** Trustee Koeppe, seconded by Trustee Patzwald to approve as submitted. Director Geiser explained the Park Commission recommended this for approval and the contract remains the same as the last two years. She stated if the Village Board is in favor of expanding the travel area of the scooters, the Park Commission would be supportive. Motion carried via voice vote.
- d) 240325-4 Operator License Applicants  
**MOTION:** Trustee Ziegler, seconded by Trustee Sweirtz to approve as submitted. Motion carried via voice vote.
- e) 240325-5 Expenditures  
**MOTION:** Trustee Ziegler, seconded by Trustee Patzwald to approve the expenditures submitted without exception. Motion carried via voice vote.

## 9. Reports

- a) Village President Dale Youngquist – Open Book will be held In Person on Monday, April 22 from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., & Tuesday, April 23 from 8:00 a.m. to 12:00 p.m. in the Assembly Room, and Virtually on Tuesday, April 23 from 1:00 p.m. to 4:00 p.m. by Scheduling an Appointment with an Assessor at [www.accurateassessor.com](http://www.accurateassessor.com); the 2024 Board of Review will be held on Wednesday, June 5, 2024 from 5:30 p.m. to 7:30 p.m.

President Youngquist listed the dates and times for Open Book and Board of Review. Trustee Koeppe confirmed the Board's training requirements. Clerk Fink advised their training packets will be ready by the next Village Board meeting.

- b) Community Development Director George Dearborn – Municipal Separate Storm Sewer System (MS-4) Report

Director Dearborn stated the presentation of this report to the Village Board and public meets the educational requirement for the State and advised he has already given the same report to the Planning Commission. The Report will now be submitted to the Wisconsin Department of Natural Resources for review and approval.

- c) Clerk Darla Fink – Early Voting for the April 2 Spring Election continues through Friday March 29, 2024; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, March 29 in which Voting will be Open Until 5:00 p.m.

Clerk Fink reminded the Village Board and residents that early voting continues through March 29<sup>th</sup>. She stated all regular polling places will be open from 7:00 a.m. to 8:00 p.m. on Tuesday, April 2<sup>nd</sup> for the Spring Election.

## 10. Closed Session

## 11. Adjourn

At 6:35 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Hanson to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.