

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, March 14, 2022**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke (via teleconference), Kris Koeppe, Gregory Ziegler, Mark Englebert (via teleconference), Dale McNamee, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Director of Information Technology Tim Plagenz, Attorney Andrew Rossmeissl (arrived at 6:05 p.m.), Engineer Lee Reibold, and Engineer Bradley Werner. Excused: Chief of Police Scott Blashka. There were two attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – February 28, 2022

Minutes and Correspondence to Receive

b) Park Commission Meeting Minutes – February 9, 2022

c) Water Main Breaks Report – February 2022

d) Water Pumpage Report – February 2022

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 220314-1 2021 Year-End Budget Amendments

MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Director Piergrossi described these small budget amendments including Recreation Revenues being higher than expected, nuisance control is a fluctuating number depending on what is happening in the community, and the increase in the transit service expenditures which was offset with grant funds. On roll call vote, Motion carried 7-0.

b) 220314-2 2022 Budget Amendments to Provide Funds for Various Items in Village Departments

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Director Piergrossi explained that most of these amendments are a result of funds being rolled over due to projects not completing in 2021 due to materials not being received, or costs increasing

due to the current supply and demand issues we are all facing. She stated there is a change in the Equipment Replacement Fund due to needing to upgrade our phone system prior to ordering the new phones, due to how outdated the system is. On roll call vote, Motion carried 7-0.

- c) 220314-3 Award Bid – 2022 Road Resurfacing Program to Include the Resurfacing of Cold Spring Road from East Shady Lane to Jacobsen Road
MOTION: Trustee McNamee, seconded by Trustee Koeppe to approve as submitted. Superintendent Gallow advised this Bid came in under budget even though there was an increase in the cost of asphalt by \$10.00/ton. He advised the curb and gutter repairs typically go over budget, so depending on the offset from that project, we may be able to accomplish resurfacing a few more streets with this year's budgeted funds. Motion carried.
- d) 220314-4 Amend Fox Crossing Fee Schedule for Fire Department Fees in Association with the Local Program Operation Tank Program
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Chief Sweeney advised the State of Wisconsin now handles this program through a private contractor so the Village will no longer assess this fee. He stated we were previously taking in a small amount of revenue from this program, which we will no longer see. Motion carried.
- e) 220314-5 Reappointment of Zoning Board of Appeals Member – Arden Tews
MOTION: Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- f) 220314-6 Reappointment of Zoning Board of Appeals Member – Elizabeth Vorpahl
MOTION: Trustee McNamee, seconded by Trustee Ziegler to approve as submitted. Motion carried.
- g) 220314-7 Appointment of Zoning Board of Appeals Member – Michael Prince
MOTION: Trustee Koeppe, seconded by Trustee Ziegler to approve as submitted. Motion carried.
- h) 220314-8 Reappointment of Zoning Board of Appeals Member First Alternate – Michael Gibbons
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- i) 220314-9 Reappointment of Zoning Board of Appeals Member Second Alternate – Pam Seidl
MOTION: Trustee McNamee, seconded by Trustee Hanson to approve as submitted. Motion carried.
- j) 220314-10 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Trustee Hanson questioned the standards and procedure for reconsideration. Attorney Rossmieisl explained the state statute that any denied operator has the opportunity to have an evidentiary hearing in front of the Village Board. He strongly encouraged the Board continue to allow administrative appeals as a first step for the Chief of Police's review prior to going to an evidentiary hearing. Motion carried.
- k) 220314-11 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried.

9. Reports

- a) Clerk Darla Fink – Early Voting for the April 5 Spring Election will be held Tuesday, March 22 through Friday, April 1, 2022; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday

through Friday, with the Exception of Friday, April 1, in which Voting will be Open Until 5:00 p.m.

Clerk Fink provided the dates/times for early in person absentee voting. Clerk Fink provided an update on the recent circuit court decision that the use of dropboxes will not be allowed for absentee ballots for the April 5th election. The dropbox is currently open for utility payments and other Village business through next Monday morning due to a utility payment deadline occurring this weekend. After this deadline, the dropbox will be temporarily closed through Election Day. Clerk Fink also reminded absentee voters that they are allowed to return their own ballot only either in person at the Clerk's office or via mail.

10. **Closed Session**

11. **Adjourn**

At 6:28 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.