

**VILLAGE OF FOX CROSSING  
BOARD OF TRUSTEES REGULAR MEETING  
Municipal Complex – Arden Tews Assembly Room  
Monday, February 26, 2024**

**Minutes**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke (via teleconference), Kris Koeppe, Jason Patzwald, and Barbara Hanson. Excused: Trustee Gregory Ziegler and Trustee Deb Swiertz.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Attorney Andrew Rossmeyssl, and Engineer Lee Reibold. Excused: Engineer Bradley Werner, Utility Superintendent David Tracey, and Director of Parks & Recreation Amanda Geiser. There were four attendees.

**2. Awards / Presentations**

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

a) Regular Village Board Meeting – February 12, 2024

**Minutes and Correspondence to Receive**

b) Park Commission Meeting Minutes – January 10, 2024

c) Spring Primary Election Results – February 20, 2024

**MOTION:** Trustee Hanson, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record, with Trustee Patzwald abstaining from voting on the Regular Village Board Meeting Minutes due to his absence. Motion carried via voice vote.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

a) 240226-1 Approve Intergovernmental Cooperation Agreement Between the Village of Fox Crossing and the City of Neenah Regarding the North Street Utility and Road Improvement Project, to Include a 2024 Budget Amendment for Funds for the Project

**MOTION:** Trustee Koeppe, seconded by Trustee Patzwald to approve as submitted. Manager Sturgell stated during budget time this year we had very little information on this project, other than knowing it was happening in 2024 but had to estimate the cost. The Village has jurisdiction on the North half of North Street, so we are cooperating with the City of Neenah to complete this project. The first part of this Resolution is the Agreement with the City of Neenah to complete the project. A budget amendment is needed due to the project itself changing. It was originally planned to only be a resurfacing project, however it has been found that we will need sewer, water, and stormwater work in this area which

increased the costs of this project. President Youngquist asked where the cost projections came from, to which Manager Sturgell advised they came from the City of Neenah. Director Hoechst stated they looked at original projections and thought some of them were on the low side due to the general construction climate, and made these comments to the City. The City then came back with new figures that he agrees with. Manager Sturgell advised the City is charging us a 10% fee as they are engineering, designing, and managing the project which is a standard fee that we have paid and charged to other municipalities in the past. On roll call vote, Motion carried 5-0.

b) 240226-2 Operator License Applicants

**MOTION:** Trustee Hanson, seconded by Trustee Patzwald to approve as submitted. Motion carried via voice vote.

c) 240226-3 Expenditures

**MOTION:** Trustee Koeppe, seconded by Trustee Patzwald to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

a) Trustee Kris Koeppe – Potential 2024 LED Streetlight Conversion Project

Trustee Koeppe stated in 2020 the Sustainability Committee completed the first round of updating lights throughout the Village. They started to see a return on cost from that project and completed another project in 2023, of which the anticipated payback was a little longer. The Committee took another look at the remaining lights left to upgrade this year from the information provided by WE Energies and believe it makes sense to do one more round of upgrades. After this round, there will be approximately 200 remaining lights in the Village, however the cost of upgrading those would be prohibitive. Therefore, this will likely be the last conversion project. Manager Sturgell advised he is not looking for a vote from the Board today on this, but just an overall recommendation so this can appear with the other budget amendments at the upcoming March meeting for approval. All Trustees in attendance support completing this project as proposed.

10. Closed Session

11. Adjourn

At 6:18 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.