

**VILLAGE OF FOX CROSSING  
BOARD OF TRUSTEES REGULAR MEETING  
Municipal Complex - Arden Tews Assembly Room  
Monday, February 10, 2020**

**Minutes**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Karen Backman took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Tim G. Seaver, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Lee Reibold, Engineer Bradley Werner, incoming Clerk Darla Fink, and Deputy Finance Director Jeremy Searl. Excused: Myra Piergrossi. There were 4 attendees.

**2. Awards / Presentations**

**3. Public Hearings**

- a) Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting - Village President Dale Youngquist and Finance Director Myra Piergrossi  
President Youngquist gave a background on the history and qualifications for this award; the Certificate is the highest achievement in reporting and to receive it is rare. In Director Piergrossi's absence, Deputy Finance Director Searl spoke about the Finance Department's efforts to achieve this honor.

**4. Minutes to Approve / Minutes and Correspondence to Receive**  
**Minutes to Approve**

- a) Special Village Board Meeting - January 27, 2020  
b) Regular Village Board Meeting - January 27, 2020

**Minutes and Correspondence to Receive**

- c) Neenah-Menasha Sewerage Commission Meeting - December 17, 2019

**MOTION:** Trustee Van Dyke, seconded by Trustee Ziegler to approve the minutes and accept other departmental minutes into record. Motion carried.

**5. Public Comments Addressed to the Village Board**

No comments.

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

- a) 20210-1 Award Bid - 2020 Reconstruction of Water and Sanitary Sewer Mains on Woodgate Lane, Shady Springs Drive, Shady Springs Court, Weatherwood Drive, Theresa Avenue, and George Street Project

**MOTION:** Trustee Van Dyke, seconded by Trustee Ziegler to approve as submitted. Utility Superintendent Tracey explained the overage on the budget for this project and spoke to the experience of the contractor. Motion carried.

- b) 20210-2 Award Bid - County Highway O Water and Sanitary Sewer Main Relay Project

**MOTION:** Trustee Van Dyke, seconded by Trustee McNamee to approve as submitted. Utility Superintendent Tracey explained they came in under budget on this project. Motion carried.

- c) 20210-3 Award Bid - Jacobsen Road Cross Culvert Replacement Project

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Engineer Reibold noted an error on the Resolution in the meeting packet and confirmed the cost of the project. President Youngquist stated this was noticed prior to the meeting and new packets were sent out with the corrected cost information. Motion carried.

- d) 200210-4 Award Bid - Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road

**MOTION:** Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Trustee McNamee noted this project is a part of the Tax Incremental District (TID), and will greatly improve the road conditions in this area. Motion carried.

- e) 200210-5 Operator License Applicants

**MOTION:** Trustee McNamee, seconded by Trustee Van Dyke to approve as submitted. Motion carried.

- f) 200210-6 Expenditures

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.

9. **Reports**

Clerk Karen Backman - Spring Primary on Tuesday, February 18, 2020 with Polls Open from 7:00 a.m. to 8:00 p.m.

Clerk Backman provided the absentee ballot and voter registration deadlines as well as the date for the upcoming April 7, 2020 Spring Election.

Chief Harbison announced an upcoming internal stakeholder meeting scheduled on Friday, February 21, 2020, explained the open discussion format of the meeting, and invited the Trustees to attend if possible.

10. **Closed Session**

11. **Adjourn**

At 6:17 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.