

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, January 24, 2022**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Kris Koeppe, Gregory Ziegler (via teleconference), Mark Englebert (via teleconference), Dale McNamee, and Barbara Hanson. Excused: Trustee Michael Van Dyke.

Also Present: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Chief of Police Scott Blashka, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Gabriel Grahak, Engineer Lee Reibold, and Engineer Bradley Werner. Excused: Director of Finance Myra Piergrossi and Fire Chief Brian Harbison. There was one attendee.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

Minutes and Correspondence to Receive

- a) Planning Commission Meeting Minutes – October 20, 2021 & December 8, 2021
- b) Park Commission Meeting Minutes – December 8, 2021
- c) Water Main Breaks Report – December 2021
- d) Water Pumpage Report – December 2021

MOTION: Trustee Hanson, seconded by Trustee Koeppe to accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 220124-1 Certified Survey Map – 2210 Carleton Avenue & Vacant Parcel #1210953

MOTION: Trustee Koeppe, seconded by Trustee Hanson to approve as submitted. Motion carried.

- b) 220124-2 Certified Survey Map – 953 Nennig Road & 900 Millbrook Drive

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.

- c) 220124-3 Certified Survey Map – Parcel #121057614 Located at 500 Rocket Way

MOTION: Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Motion carried.

- d) 220124-4 Preliminary Assessment Resolution Declaring Intent to Exercise Special Assessments for the Installation of Water Mains and Laterals for the Clayton Avenue Water Extension Project
MOTION: Trustee Koeppe, seconded by Trustee Hanson to approve as submitted. Superintendent Tracey explained the need for this special assessment and advised all affected residents have been notified. Manager Sturgell advised there will be a Public Hearing allowing for public comment on February 28th. Motion carried.
- e) 220124-5 A Resolution in Support of Improving the Intersection at State Highway 76 and Larsen Road
MOTION: Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Manager Sturgell explained that the Village, along with other local municipalities and state representatives, recently received letters from local residents expressing future concern for this intersection once the new Neenah High School is built and increased traffic begins. This Resolution shows the Village's support for improvement of this intersection. Motion carried.
- f) 220124-6 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- g) 220124-7 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried.

9. Reports

a) Street Superintendent Randy Gallow – Leaf Vacuum Collection Update

Manager Sturgell went through the highlights of this program for the 2021 season. He stated overall this program was well received by the residents and use of the program increased throughout the course of the season. The Street Department originally planned for 5 weeks of operation, but ended up running for approximately 6 ½ weeks. The program stayed within budget and use of this program is expected to increase further in 2022. The Street Department staff was stretched extremely thin and additional equipment will be needed for 2022 and beyond to keep up. Manager Sturgell advised Superintendent Gallow is requesting to purchase a third leaf vacuum collection system which will be a different model that will be mounted on a truck chassis and have the ability to be operated by a single driver, at an approximate cost of \$240,000. Without the additional unit, Superintendent Gallow estimates 896 hours of manpower at regular time and 188 hours of overtime pay for the 2022 season. With the additional unit, he estimates 784 hours of manpower at regular pay with minimal overtime being needed. The Board discussed needing to see an analysis between the different equipment, purchase options, staffing options, costs, etc.

10. Closed Session

11. Adjourn

At 7:05 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.