

**VILLAGE OF FOX CROSSING  
BOARD OF TRUSTEES REGULAR MEETING  
Municipal Complex – Arden Tews Assembly Room  
Monday, January 22, 2024**

**Minutes**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke (via teleconference), Kris Koeppe, Gregory Ziegler, Jason Patzwald, Deb Swiertz, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andy Michelletti, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were four attendees.

**2. Awards / Presentations**

**3. Public Hearings**

**4. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

a) Regular Village Board Meeting – January 8, 2024

**Minutes and Correspondence to Receive**

b) Planning Commission Meeting Minutes – December 6, 2023

c) Park Commission Meeting Minutes – December 11, 2023

**MOTION:** Trustee Hanson, seconded by Trustee Patzwald to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote, with Trustee Ziegler abstaining from voting on the Regular Village Board Meeting Minutes due to his absence.

**5. Public Comments Addressed to the Village Board**

**6. Discussion Items**

**7. Unfinished Business**

**8. New Business-Resolutions/Ordinances/Policies**

a) 240122-1:ORD Amend Fox Crossing Municipal Code Chapter §388 Comprehensive Plan – Amend Future Land Use Map for Parcel #121021901 Located on Jacobsen Road from General Government, Institutional and Utilities to Medium Density Residential *First Reading*

**MOTION:** Trustee Hanson; seconded by Trustee Ziegler to accept the First Reading as submitted. Director Dearborn advised the property has its current land use due to being owned by the School District which was the appropriate use for the property, however the property is now under contract with a developer. This item came before the Plan Commission and was recommended for approval. Motion carried via voice vote.

- b) 240122-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone Parcel #121021901 Located on Jacobsen Road from A-2 General Agriculture to Planned Development District *First Reading*

**MOTION:** Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Director Dearborn went through the Planning Commission's requirements for approval of this rezoning. In the future, a subdivision plat and public hearing will be required. The Plan Commission unanimously recommended approval. Trustee Hanson asked if the Fire Department will be able to get firetrucks in this new development with reduced setbacks. Chief Sweeney stated Fire Marshal Tedford has been staying in the loop on this to make sure they do not have any access issues. Motion carried via voice vote.

- c) 240122-1 Amend Village of Fox Crossing Fee Schedule for 2024

**MOTION:** Trustee Ziegler, seconded by Trustee Patzwald to approve as submitted. Trustee Hanson advised she is concerned with raising fees and discouraging residents to build in the Village. Director Dearborn advised they completed a comparison to other local municipalities and our fees are lower than others. The main reason the changes were made was to adjust to the actual costs of completing these reviews. Motion carried via voice vote.

- d) 240122-2 Operator License Applicants

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.

- e) 240122-3 Expenditures

**MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried via voice vote.

9. **Reports**

- a) Clerk Darla Fink – Early Voting for the February 20 Spring Primary Election will be held Tuesday, February 6, 2024 through Friday, February 16, 2024; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, February 16, in which Voting will be Open Until 5:00 p.m.

Clerk Fink advised Early In-Person Absentee Voting will begin on February 6<sup>th</sup> and run through February 16<sup>th</sup>, Monday through Friday only, with a later close time of 5:00 p.m. on Friday, February 16<sup>th</sup>.

10. **Closed Session**

11. **Adjourn**

At 6:15 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Swiertz to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.