

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex - Arden Tews Assembly Room
Monday, January 13, 2020**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited. Village Clerk Karen Backman took roll call and noted those present: President Dale Youngquist, Trustees Kris Koeppel, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson. Trustee Michael Van Dyke was excused.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi, Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Chief of Police Tim G. Seaver, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Lee Reibold, and Engineer Bradley Werner. Excused: Fire Chief Brian Harbison. There were 7 attendees.

2. Awards / Presentations

a) Recognition of Village of Fox Crossing Adult School Crossing Guards - Police Chief Tim G. Seaver
Chief Seaver joined in recognizing the crossing guards for the Village and read the proclamation: Jackie Lovejoy (Gegan School), Tori Niemuth (Spring Road School), Tara Kelbert (substitute/Spring Road School), Rod McCants (substitute/Spring Road & Maplewood Schools), Kathy Taylor (substitute/Maplewood School). All will receive certificates in appreciation of their work.

3. Public Hearings

**4. Minutes to Approve / Minutes and Correspondence to Receive
Minutes to Approve**

- a) Special Village Board Meeting - December 16, 2019
- b) Regular Village Board Meeting - December 16, 2019

Minutes and Correspondence to Receive

- c) Planning Commission Meetings - September 18, October 16, and November 20, 2019
- d) Water Break Report - December 2019
- e) Water Pumpage Report - December 2019

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

There were no comments.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 200113-1 Proclamation by the Village of Fox Crossing for Wisconsin Adult School Crossing Guard Recognition Week

MOTION: Trustee McNamee, seconded by Trustee Koeppel to approve as submitted. Motion carried.

b) 200113-2 Award Bid - Green Valley Ditch Storm Sewer Bypass Project

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

c) 200113-3 Change Order #1 & Final - 2019 Reconstruction

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.

d) 200113-4 Appointment of Village of Fox Crossing Clerk - Darla Fink

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve the appointment as submitted. President Youngquist stated that Darla would begin her position with the Village on January 27, 2020, and work alongside Clerk Backman until (her) eventual retirement. Ms. Fink was able to attend the meeting to meet the Board members and give some background on herself. Motion carried.

- e) 200113-5 Amend Fox Crossing Personnel Manual, Chapter 5, Section D: Overtime
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- f) 200113-6 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing
MOTION: Trustee Ziegler, seconded by Trustee McNamee to approve as submitted. Motion carried.
- g) 200113-7 Establish Polling Places for 2020 Elections
MOTION: Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Motion carried.
- h) 200113-8 Issue Reserve "Class B"/Class "B" Retail License - Patterson Bowl, LLC d/b/a Sabre Lanes, 1330 Midway Road
MOTION: Trustee McNamee, seconded by Trustee Ziegler to approve as submitted. Dan Patterson, the new owner and manager of Sabre Lanes was able to attend the meeting. He has relocated from the Milwaukee area to Menasha, and stated he has previously worked in the bowling business, however, not as a business owner. Motion carried.
- i) 200113-9 Appointment of Agent - Daniel Patterson for Patterson Bowl, LLC d/b/a Sabre Lanes, 1330 Midway Road
MOTION: Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Motion carried.
- j) 200113-10 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- k) 200113-11 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.
- l) 191216-1:ORD Amend Fox Crossing Municipal Code Chapter *Second Reading & Adoption*
MOTION: Trustee Ziegler, seconded by Trustee Englebert to accept the Second Reading and Adoption as submitted. Motion carried.
- m) 200113-1:ORD An Ordinance to Adopt the Village of Fox Crossing Municipal Code Approved to Date as the General Ordinances for the Village of Fox Crossing *First Reading, Second Reading & Adoption*
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to accept the First Reading, Second Reading and Adoption as submitted. Motion carried.

9. Reports

- a) Clerk Karen Backman - Announce Candidates for Village Offices for the April 7, 2020 Spring Election: Announced the current Board members are candidates running in April unopposed; the Primary will be held on February 18, 2020.

10. Closed Session

11. Adjourn

At 6:28: p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.