

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, January 11, 2021**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present in person: President Dale Youngquist, Trustee Kris Koeppe, and Trustee Mark Englebert. Present via teleconference: Trustees Gregory Ziegler and Barbara Hanson. Excused: Trustees Michael Van Dyke and Dale McNamee.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Myra Piergrossi (via teleconference), Director of Community Development George Dearborn, Assistant Fire Chief Todd Sweeney, Chief of Police Tim G. Seaver, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser (via teleconference), and Attorney Andrew Rossmeissl. Excused: Street Superintendent Randy Gallow, Engineer Lee Reibold, and Engineer Bradley Werner. There was one attendee.

2. Awards / Presentations

a) Recognition of Village of Fox Crossing Adult School Crossing Guards – Police Chief Tim G. Seaver

Chief Seaver advised Wisconsin recognizes Crossing Guards the week of January 11th – January 15th. He listed the names of the current Crossing Guards and their lengths of service and advised he will be mailing out certificates of recognition. The Village Board recognized the importance of this position and expressed their appreciation.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – December 14, 2020
- b) Regular Village Board Meeting – December 14, 2020

Minutes and Correspondence to Receive

- c) Planning Commission – November 18, 2020
- d) Neenah Menasha Sewerage Commission – November 24, 2020

MOTION: Trustee Englebert, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 210111-1 Proclamation by the Village of Fox Crossing for Wisconsin Adult School Crossing Guard Recognition Week

MOTION: Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Motion carried.

- b) 210111-2 Preliminary Assessment Resolution Declaring Intent to Exercise Special Assessments for the Installation of Sanitary Sewer Laterals for the Clayton Utilities Sanitary Sewer Main Extension Project
MOTION: Trustee Koeppe, seconded by Trustee Hanson to approve as submitted. Superintendent Tracey explained this is for twelve residential lots in Fox Crossing on Clayton Avenue. He advised he spoke with each of these residents and all are in favor of this project. On roll call vote, Motion carried 5-0 (two trustees excused).
- c) 201214-2: ORD Amend Fox Crossing Municipal Code Chapter 302-1(A) Offenses Endangering Public Safety, to Adopt Provisions of Wisconsin Statute 961.41(3g) Possession of Controlled Substances *Second Reading & Adoption*
MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Motion carried.
- d) 210111-3 Amend Village of Fox Crossing Bond Schedule to Add Chapter 302-1A(66.5) and Chapter 302-1A(68.5)
MOTION: Trustee Hanson, seconded by Trustee Ziegler to approve as submitted. Motion carried.
- e) 210111-4 Reappointment of Village Representative to the Fox Cities Tourism Development Grant Committee – Parks & Recreation Director Amanda Geiser
MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Director Geiser confirmed her willingness to serve on this Committee. Motion carried.
- f) 210111-5 Establish Polling Places for 2021 Elections
MOTION: Trustee Koeppe, seconded by Trustee Englebert to approve as submitted. Clerk Fink confirmed the Polling Places are remaining the same for the 2021 Elections. Motion carried.
- g) 210111-1: ORD An Ordinance to Adopt the Village of Fox Crossing Municipal Code Approved to Date as the General Ordinances for the Village of Fox Crossing *First Reading, Second Reading, & Adoption*
MOTION: Trustee Englebert, seconded by Trustee Hanson to approve as submitted. Motion carried.
- h) 210111-6 Operator License Applicants
MOTION: President Youngquist, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- i) 210111-7 Expenditures
MOTION: Trustee Englebert, seconded by Trustee Koeppe to approve the expenditures as submitted. Motion carried.

9. Reports

- a) President Dale Youngquist – Update on Bond Payments for the Fox Cities Exhibition Center and the Fox Cities Champion Center

President Youngquist advised he has received calls over the past several months on the status of the Exhibit Center and Champion Center. He advised the Bonds are completely paid off. Though these Centers are not a responsibility of Fox Crossing, some of our residents have shown concern as to whether the complexes would survive in this area, especially during these COVID-19 times. Currently, the sports center is doing very well with rentals and is being used by local teams quite frequently. They have kept their payments current, and have advised if COVID-19 continues through the next year, they will still have the ability to pay their 2021 obligations with no concerns due to the reserves that were established.

- b) Village Manager Jeffrey Sturgell – Municipal Complex to Remain Closed to the Public through Monday, February 1, 2021; Lobby and Arden Tews Assembly Room will Remain Open for Board/Commission Meeting Purposes; All Village Operations will continue via Telephone, Website, Mail, and Dropbox; Recreation Programming and Pre-School to Remain Open and Evaluated on a Week-by-Week Basis

Manager Sturgell advised the intention was to reopen the building on January 7th, however with the case numbers starting to increase following the holidays, he and President Youngquist have decided to push back the reopening to February 2, 2021. Residents have until January 31st to make real estate tax payments, therefore the Finance Office will be open to the public from January 27th through January 29th from 8:00 a.m.-4:30 p.m. for in person tax payments. Residents can continue to pay taxes in the lobby at either Community First Credit Union location as well. As a reminder, after January 31st, all tax payments will need to go directly to the County.

- c) Clerk Darla Fink – Announce Candidates for Village Offices for the April 6, 2021 Spring Election

Clerk Fink advised the deadline for the submission of candidacy papers was Tuesday, January 5th. The candidates for the upcoming April 6, 2021 Election are:

- Village President: Incumbent Dale Youngquist
- Village Trustee #2: Incumbent Kris Koepe
- Village Trustee #4: Incumbent Mark Englebert
- Village Trustee #6: Incumbent Barbara Hanson
- Municipal Judge: Incumbent Timothy Hogan

Clerk Fink advised there will be a Spring Primary on February 16, 2021 due to the number of candidates for the state office of Superintendent of Public Instruction.

10. Closed Session

11. Adjourn

At 6:25 p.m., **MOTION:** Trustee Koepe, seconded by Trustee Hanson to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.