

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, January 8, 2024**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppel, Jason Patzwald, Deb Swiertz, and Barbara Hanson. Excused: Trustee Greg Ziegler.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Assistant Fire Chief Shawn Bordeaux, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were 46 attendees.

2. Awards / Presentations

a) Introduction of Director of Public Works Joe Hoechst – Village Manager Jeffrey Sturgell

Manager Sturgell introduced the Village's first Director of Public Works, Director Joe Hoechst, to the Village Board and residents in attendance. He advised this position was created after the retirement of the Village's former Street Superintendent and resulted in a restructuring of the Street and Utility departments.

b) Fire Department Lieutenant Helmet Presentation to Firefighter Justin Uitenbroek – Fire Chief Todd Sweeney

Chief Sweeney gave Lieutenant Uitenbroek's work history and certifications he has received. He advised he is a graduate of the new officer academy and is a full-time FVTC instructor. Clerk Fink gave the Oath of Office and Chief Bordeaux presented Lieutenant Uitenbroek with his helmet.

c) Introduction and Oath of Office of Fox Crossing Police Officer Slavko Stefanovic – Police Chief Scott Blashka

Chief Blashka gave Officer Stefanovic's work history and law enforcement experience and welcomed him to the Fox Crossing Police Department. Clerk Fink gave the Oath of Office.

d) Introduction and Oath of Office of Fox Crossing Police Officer Hayden Lauritzen – Police Chief Scott Blashka

Chief Blashka gave Officer Lauritzen's work history and stated he is currently a Community Service Officer for FCPD and will be starting Recruit School soon. Clerk Fink gave the Oath of Office.

3. Public Hearings

**4. Minutes to Approve / Minutes and Correspondence to Receive
Minutes to Approve**

a) Special Village Board Meeting – December 11, 2023

b) Regular Village Board Meeting – December 11, 2023

Minutes and Correspondence to Receive

c) Park Commission Meeting Minutes – November 8, 2023

d) Water Main Breaks Report – November 2023

e) Water Pumpage Report – November 2023

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village BoardSuzanne Rusch, 9207 Clayton Avenue, Neenah

Ms. Rusch stated when she went to pay her tax bill, she was informed of a delinquent water charge of \$905.00 and accrued interest of \$262.00. She stated her property has a well that is working and a septic system that was inspected and pumped last April. She stated that she was away from her home for a significant amount of time and did not get this in the mail earlier. She stated she doesn't agree with this charge as she is not using Village water. She has tried to contact Winnebago County and the Wisconsin DNR and was told to contact Fox Crossing Utilities. She stated she paid the bill as she was worried about a lien being put on her property and feels she has been getting the run around. President Youngquist advised she needs to speak with our utility billing department about this. Superintendent Tracey and Director Searl stated they will speak with her after the meeting.

6. Discussion Items7. Unfinished Business8. New Business-Resolutions/Ordinances/Policiesa) 240108-1 Change Order #1 – Church Pond Stormwater Construction Project

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Director Hoechst stated the extra funds are for a required backflow preventer which was determined to be needed during the permitting process that occurred after the project was bid. Motion carried via voice vote.

b) 240108-2 Change Order #1 & Final – Brighton Beach Road Sanitary Sewer Lining and Water Main Improvement Project

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote.

c) 240108-3 Change Order #2 & Final – Installation of Fiber Optic Network Connecting the Village Offices to O'Hauser Park and the Winchester Road Fiber Optic Network

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Manager Sturgell stated this project overall is under budget, however there was more boring through rock than anticipated which incurred this additional cost. Motion carried via voice vote.

d) 240108-4 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

MOTION: Trustee Van Dyke, seconded by Trustee Patzwald to approve as submitted. Motion carried via voice vote.

e) 240108-5 Establish Polling Places for 2024 Elections

MOTION: Trustee Hanson, seconded by Trustee Koeppel to approve as submitted. Motion carried via voice vote.

f) 240108-1:ORD An Ordinance to Adopt the Village of Fox Crossing Municipal Code Approved to Date as the General Ordinances for the Village of Fox Crossing *First Reading, Second Reading, & Adoption*

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to accept the First Reading, Second Reading, and Adoption as submitted. Motion carried via voice vote.

- g) 240108-6 Operator License Applicants
MOTION: Trustee Van Dyke, seconded by Trustee Patzwald to approve as submitted. Motion carried via voice vote.
- h) 240108-7 Expenditures
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried via voice vote.

9. **Reports**

- a) Clerk Darla Fink – Announce Candidates for Village Offices for the April 2, 2024 Spring Elections

Clerk Fink advised the deadline to submit candidacy paperwork for the April Spring Election was Tuesday, January 2nd at 5:00 p.m. The following candidates will be on the ballot on April 2, 2024:

Trustee #1: Michael Van Dyke

Trustee #3: Gregory Ziegler

Nicholas Gebert

Trustee #5: Deb Swiertz

10. **Closed Session**

11. **Adjourn**

At 6:37 p.m., **MOTION:** Trustee Koeppel, seconded by Trustee Hanson to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.