

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, February 12, 2024**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Kris Koeppe, Gregory Ziegler, Deb Swiertz, and Barbara Hanson (via teleconference). Excused: Trustees Michael Van Dyke and Jason Patzwald.

Also Present: Village Manager Jeffrey Sturgell (via teleconference), Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Director of Information Technology Tim Plagenz, Engineer Bradley Werner, and Engineer Lee Reibold. There were five attendees.

2. Awards / Presentations

a) Recognition of Village of Fox Crossing Adult School Crossing Guards – Police Chief Scott Blashka

Chief Blashka listed the current school crossing guards and provided each of their lengths of service. He thanked them for their continued service.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – January 22, 2024

Minutes and Correspondence to Receive

b) Water Main Breaks Report – December 2023

c) Water Pumpage Report – December 2023

MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

James Beck – 1144 Mayer Street, Menasha

Mr. Beck stated he moved to the area a few years ago and is generally very pleased here. Recently there has been an excessive noise problem in his backyard. He stated the noise levels along Mayer Street from the backyards of residents is not arguable. The machinery being used is larger than most houses and is constantly grinding and banging. He stated it seems like Bucklin's business has increased in the last two years where they are selling materials on a larger scale to commercial entities which has resulted in larger equipment and louder noise. He asked for the Board to consider protecting the community's health, quality of life, and property values by installing decibel meters so the Police Department could check the levels when complaints are being called in.

6. Discussion Items

7. Unfinished Business**8. New Business-Resolutions/Ordinances/Policies**

- a) 240212-1 Proclamation by the Village of Fox Crossing for Wisconsin Adult School Crossing Guard Recognition Week
MOTION: Trustee Koeppe, seconded by Trustee Ziegler to approve as submitted. Motion carried via voice vote.
- b) 240212-2 Change Order #1 & Final – Butte Des Morts Beach Road Water and Sanitary Sewer Extension Project
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.
- c) 240212-3 Change Order #1 & Final – Ninth Street Water Main Improvement Project
MOTION: Trustee Ziegler, seconded by Trustee Swiertz to approve as submitted. Superintendent Tracey stated overall the project is under budget, but is slightly over the contracted amount due to a gas main being put in last year that caused extra some work-around to complete. He stated the City of Menasha will be paint striping approximately 400 feet free of charge for the Village. Motion carried via voice vote.
- d) 240212-4 Award Bid – Tumblebrook Road and Kenwood Drive Water Main Replacement Project
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.
- e) 240212-5 Reappoint Community Development Director George Dearborn to the Exhibition Center Advisory Committee of the Appleton Redevelopment Authority
MOTION: Trustee Koeppe, seconded by Trustee Ziegler to approve as submitted. Motion carried via voice vote.
- f) 240122-1:ORD Amend Fox Crossing Municipal Code Chapter §388 Comprehensive Plan – Amend Future Land Use Map for Parcel #121021901 Located on Jacobsen Road from General Government, Institutional and Utilities to Medium Density Residential *Second Reading & Adoption*
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to accept the Second Reading and Adoption as submitted. President Youngquist advised there have been no changes since the First Reading. Motion carried via voice vote.
- g) 240122-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone Parcel #121021901 Located on Jacobsen Road from A-2 General Agriculture to Planned Development District *Second Reading & Adoption*
MOTION: Trustee Hanson, seconded by Trustee Ziegler to accept the Second Reading and Adoption as submitted. President Youngquist advised there have been no changes since the First Reading. Motion carried via voice vote.
- h) 240212-6 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.
- i) 240212-7 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve the expenditures submitted without exception. Motion carried via voice vote.

9. **Reports**

- a) Clerk Darla Fink – Early Voting for the February 20 Spring Primary Election Continues through Friday, February 16, 2024; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, February 16, in which Voting will be Open Until 5:00 p.m.

Clerk Fink advised the Spring Primary will be held on Tuesday, February 20th with polls being open from 7:00 a.m. to 8:00 p.m. at all four regular polling places. Early voting continues this week through Friday at the Municipal Complex.

10. **Closed Session**

11. **Adjourn**

At 6:20 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Sweirtz to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.