



Village of Fox Crossing

UTILITY PERMIT APPLICATION

Construct / Operate / Maintain Utilities within Municipal Right-of-Way
Per Municipal Code Chapter 310; Right-of-Way Management

Office Use Only

Permit No. _____

Receipt No. _____

Date _____

APPLICANT / COMPANY INFORMATION

Company Name:		Contact Name:	
Address:			
City:	State:	Zip Code:	
Phone:	E-Mail:		

PROJECT INFORMATION

Address/Location of Proposed Work:	
Estimated Start Date:	Number of DPPA's:
Estimated Working Days:	Estimated Completion Date:
Work Job #:	Depth of Bury:

For Large Projects, proposed facility maps are required (not to exceed 1:100 scale)

PLAN PREPARER INFORMATION (CHECK IF SAME AS APPLICANT)

Company Name:	Direct Phone:
Contact Name:	E-Mail:

CONTRACTOR INFORMATION

Contractor Name:		Contact Name:	
Address:	City:	State:	Zip Code:
Phone:	Emergency Phone (24/7):	FAX No.:	
E-Mail:			

SUB-CONTRACTOR INFORMATION

Company Name:		Direct Phone:	
Address:		E-Mail:	
Foreman/Project Manager Information		Secondary Contact	
Name:		Name:	
E-Mail:		E-Mail:	
Phone:		Phone:	
Emergency Phone (24/7):		Emergency Phone (24/7):	
Proposed Softscape Restoration Contractor		Proposed Hardscape Restoration Contractor	
Company Name:		Company Name:	
Contact Name:		Contact Name:	
E-Mail:		E-Mail:	
Cell/Phone:		Cell/Phone	



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PROJECT LENGTH					
<input type="checkbox"/> Small (101 LF – 250 LF)*	<input type="checkbox"/> Medium (251 LF – 1 Mile)	<input type="checkbox"/> Large (> 1 Mile)			
TYPE OF CONSTRUCTION – CHECK ALL THAT APPLY					
<input type="checkbox"/> Potholing	<input type="checkbox"/> Trench / Open Cut	<input type="checkbox"/> Plow / Knife	<input type="checkbox"/> Bore / Drill	<input type="checkbox"/> Televising	
WORK TYPE					
<input type="checkbox"/> New Construction	<input type="checkbox"/> Improve / Repair Existing	<input type="checkbox"/> Maintenance	<input type="checkbox"/> Removal	<input type="checkbox"/> Abandon	
<input type="checkbox"/> Other: _____					
DESCRIPTION OF PROPOSED WORK – CHECK ALL THAT APPLY					
Utility Type:	<input type="checkbox"/> Water Main	<input type="checkbox"/> Sanitary Main	<input type="checkbox"/> Storm Main	<input type="checkbox"/> Service	<input type="checkbox"/> Conduit
	<input type="checkbox"/> Electric	<input type="checkbox"/> Transmission	<input type="checkbox"/> Distribution	<input type="checkbox"/> Pedestals	<input type="checkbox"/> Jct. Box / Vault
	<input type="checkbox"/> Fiber	<input type="checkbox"/> Communication	<input type="checkbox"/> Gas / Petroleum	<input type="checkbox"/> Utility Pole	<input type="checkbox"/> Anchor
<input type="checkbox"/> Other: _____					
ORIENTATION – CHECK ALL THAT APPLY					
<input type="checkbox"/> Village ROW	<input type="checkbox"/> County ROW	<input type="checkbox"/> State ROW		<input type="checkbox"/> Utility Easement	
<input type="checkbox"/> Underground	<input type="checkbox"/> Overhead	<input type="checkbox"/> Parallel to Centerline		<input type="checkbox"/> Crossing Road	
POTENTIAL CONFLICTS WITH VILLAGE PROPERTY					
<input type="checkbox"/> Village Water Main or Lateral	<input type="checkbox"/> Village Sanitary Sewer or Lateral		<input type="checkbox"/> Village Storm Sewer or Lateral		
<input type="checkbox"/> Village Owned Electrical	<input type="checkbox"/> Village Owned Fiber Optic		<input type="checkbox"/> Village Owned Street Trees		



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FEE CALCULATION			
FEE ITEM	COST	# OF UNITS	TOTAL
Sanitary sewer main, storm sewer main, water main	\$5/LF		
Sanitary sewer and storm sewer structures	\$500/Each		
Tunneled, plowed, or directional bored underground utilities in ROW	\$0.25/LF		
HDPE plastic conduit, PVE piping, ducts, steel pipe, other approved materials (each)	\$0.25/LF		
New or replacement overhead cabling/wires	\$0.10/LF		
New or replacement underground cabling/wires (no ground disturbance)	\$0.10/LF		
All large cabinets 36" X 60" X 59", large vaults 30" X 48" X 36", control & switching "huts" Transformers or VRAD cabinets	\$200/Each		
Smaller cabinets, vaults, pedestals	\$100/Each		
New or replacement utility manholes, hand holes, flower pots and monitoring or purging wells	\$50/Each		
Ground Rods	\$25/Each		
Trees (require Village approval to trim or remove a terrace tree)	\$300/Each plus cost of new tree TBD		
Marker post/post mounted signs	\$5/Each		
New poles (less than 60', including guy wires, small peds, and boxes)	\$25/Each		
New poles (60' or more, including guy wires, small peds, and boxes)	\$100/Each		
Open cutting/bore pits (hardscape areas)	\$1,000/Each		
Open cutting/bore pits (softscape areas)	\$500/Each		
Potholing (hardscape areas)	\$50/Each		
Potholing (softscape areas)	\$10/Each		
Nonemergency After-the-Fact Permit Fee	\$250 plus cost of original permit		
TOTAL PERMIT APPLICATION FEE:			



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SIGNATURES

The applicant has received and agrees that the permitted work shall comply with all permit provisions and conditions of the Utility Accommodation Policy in effect at the time of this application, and with any special provisions listed below or attached hereto, and plans, details, or notes attached hereto and made a part therefor. By signing, the applicant hereby accepts responsibility for the project.

Signature of Owner/Authorized Representative

Date

SUBMIT APPLICATION & COPY OF SKETCH TO:

E-mail to: streets@foxcrossingwi.gov
 Or FAX to: 920-720-7113
 Or Mail to: Fox Crossing Street Department
 2000 Municipal Drive
 Neenah, WI 54956

OFFICE USE ONLY: TOTAL FEES & PERMIT APPROVAL

Permit Fee: \$ _____ Paid Invoiced Not Paid

Inspection & Oversight Fee: \$ _____ Paid Invoiced Not Paid

Escrow: \$ _____ Paid Invoiced Not Paid

Permit Determination: Approved Denied Conditionally Approved

Approved By

Date