

Follow these 6 steps...

1 Obtain a permit application. Installing a new egress window requires an alteration permit. Pick up your application form at the Building office, or download a blank form from our website (www.foxcrossingwi.gov)

2 Make sure your proposed egress window meets all applicable requirements.

WISCONSIN UNIFORM DWELLING CODE SPS 321.03 EXITS

(5) EXITS FROM BASEMENTS AND GROUND FLOORS.

(a) *General.* Except as provided in par. (b), all basements and ground floors shall be provided with at least one exit of the following types:

1. A door to the exterior of the dwelling.
2. A stairway or ramp that leads to the floor above.

(b) *Basements and ground floors used for sleeping.*

1. Basements and ground floors used for sleeping shall be provided with at least 2 exits.
2. The exits shall be located as far apart as practical.
3. The exits may not be accessed from the same ramp or stairway.
4. In addition to the exit type required under par. (a), the second exit from a basement or ground floor used for sleeping shall be one of the following types:

- a. A door to the exterior of the dwelling.
- b. A stairway or ramp that leads to the floor above.
- c. A stairway that leads to a garage provided the garage has an exit door other than the overhead door.
- d. An egress window that complies with sub. (6), located in each bedroom.

(6) WINDOWS USED FOR EXITING. Windows which are installed for exit purposes shall comply with the requirements of this subsection.

(a) The window shall be operable from the inside without the use of tools or the removal of a sash. If equipped with a storm or screen, it shall be operable from the inside.

(b) 1. The nominal size of the net clear window opening shall be at least 20 inches by 24 inches irrespective of height or width. Nominal dimensions shall be

determined by rounding up fractions of inches if they are ½-inch or greater or rounding down fractions of inches if they are less than ½-inch.

2. No portion of the window, including stops, stools, meeting rails and operator arms, shall infringe on the required opening.

(c) The area and dimension requirements of par. (b) may be infringed on by a storm window.

(d) 1. For any window used for exiting, the lowest point of clear opening shall be no more than 60 inches above the floor.

2. If the lowest point of clear opening is more than 46 inches above the floor, a permanent platform or fixture shall be installed such that a flat surface at least 20 inches wide and 9 inches deep is located no more than 46 inches directly below the clear opening.

3. The topmost surface of the platform or fixture shall be no more than 24 inches above the floor.

4. The topmost surface of the platform or fixture shall support a live load of at least 200 pounds.

5. A Step used for the sole purpose of reaching the top of the platform or fixture is exempt from the requirements of s. SPS 321.04.

(e) 1. An egress window with any point of clear opening below adjacent grade shall be provided with an areaway in accordance with this section.

2. The width of the areaway shall be at least equal to the width of the window.

3. The areaway shall be a minimum of 36 inches measured perpendicular from the outer surface of the below-grade wall.

4. If the bottom of the areaway is more than 46 inches below adjacent grade or the top of the areaway enclosure, the areaway shall be provided with a ladder or at least one additional step to aid egress. Steps used to comply with this section are exempt from the requirements of s. SPS 321.04.

5. a. Ladders or other steps used to comply with subd. 4. May infringe on the required area of the areaway by a maximum of 6 inches.

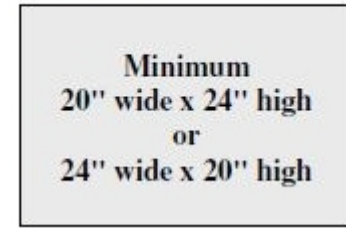
b. Ladder rungs shall have a minimum inside width of at least 12 inches and shall project at least 3 inches from the wall behind the ladder.

c. Ladder rungs shall be able to support a concentrated load of 200 pounds.

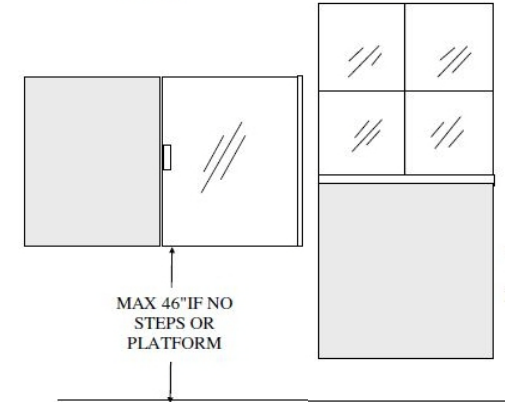
d. Ladder rungs shall have a maximum rise of 12 inches between rungs and shall extend to within 12 inches of exterior grade.

6. The areaway shall be constructed such that water entering the areaway does not enter the dwelling.

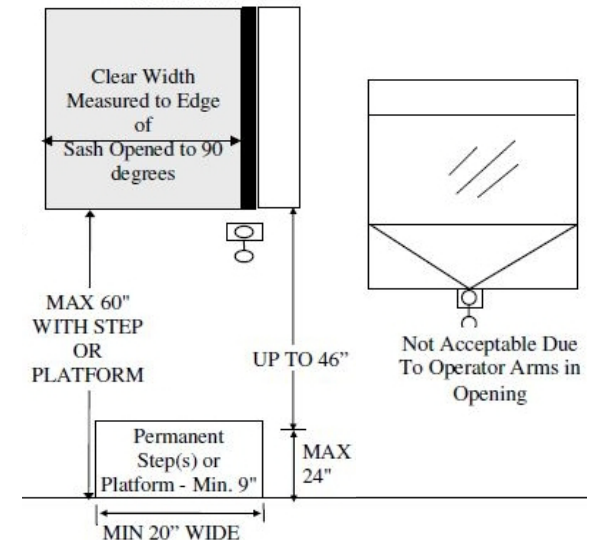
Egress Window Dimensions



SLIDER DOUBLE HUNG



CASEMENT AWNING



SPS 321.05 NATURAL LIGHT AND NATURAL VENTILATION

(1) NATURAL LIGHT. All habitable rooms shall be provided with natural light by means of glazed openings. The area of the glazed openings shall be at least 8% of the net floor area, except under the following circumstances:

(a) *Exception.* Habitable rooms, other than bedrooms, located in basements or ground floors do not require natural light.

(b) *Exception.* Natural light may be obtained from adjoining areas through glazed openings, louvers or other approved methods. Door openings into adjoining areas may not be used to satisfy this requirement.

3 Wait for staff to review your plans. For simple projects your project can be reviewed and a permit issued upon receipt. More complex projects may take longer.

4 Pay the fee and receive your permit. The Village charges for building permits to cover the cost of plan review and inspections. Staff will calculate your project's exact fee once they have approved your project. A fee schedule is available either at the Building Office or on our website.

If your project includes more than just installing an egress window, further permits/requirements may apply.

5 Start the work that the permit was issued for. Be sure to display the permit where it can be seen from the street for the duration of construction.

6 Call for inspections. When your permit is issued, you will need to contact the Building office at 720-7104 to request the required inspections. Typical egress window inspections include:

- Rough-In
- Final Inspection

It is your responsibility to schedule all required inspections during and after construction.

If any work does not pass inspection, it must be corrected and re-inspected.

Still have questions?

Call the Building office at (920) 720-7104 for help.

For more information:

Community Development Department

Building Inspections	920-720-7104
Community Development	920-720-7105
Department Fax	920-720-7116

Website:

<http://www.foxcrossingwi.gov/CDWeb/Building/Bldg.htm>

Email: inspections@foxcrossingwi.gov

Mailing address:

Village of Fox Crossing
Building Inspections
2000 Municipal Dr.
Neenah, WI 54956

Building Inspectors Hours
8:00A.M.-10:00A.M.
1:00P.M.-2:00P.M.
Or by appointment

Egress Windows

