

# Village of Fox Crossing



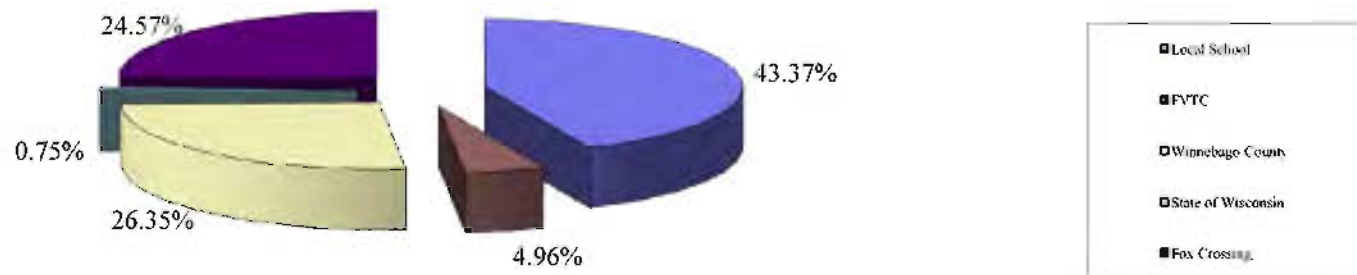
## 2017 Adopted Budget

## COMBINED TAX RATES within the VILLAGE OF FOX CROSSING by SCHOOL DISTRICT

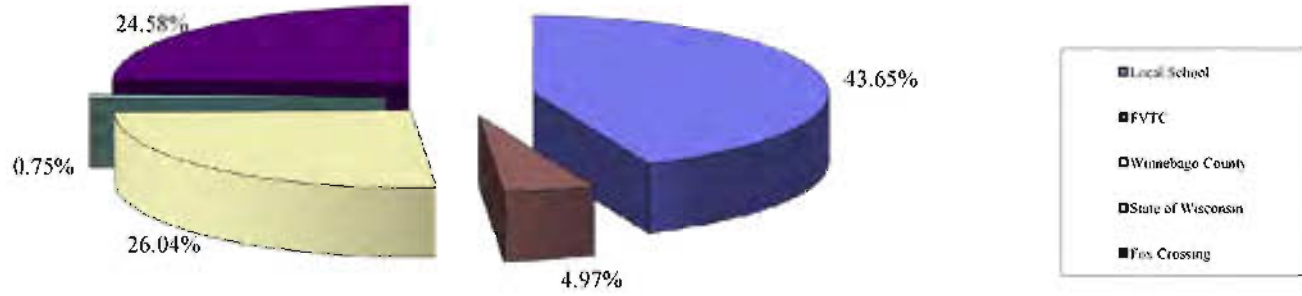
### Tax Rate per \$1,000 of Assessed Value

SCHOOL DISTRICT:	3892 NEENAH		3430 MENASHA		0147 APPLETON		AVERAGE RATE	AVERAGE RATE
	2015	2016	2015	2016	2015	2016	2015	2016
Local School	\$8.3607	<b>\$8.6209</b>	\$11.2325	<b>\$11.3296</b>	\$9.4475	<b>\$9.6501</b>	\$9.6802	<b>\$9.8669</b>
FVTC	\$1.1078	<b>\$1.1239</b>	\$1.1078	<b>\$1.1239</b>	\$1.1078	<b>\$1.1239</b>	\$1.1078	<b>\$1.1239</b>
Winnebago County	\$5.8800	<b>\$5.8867</b>	\$5.8800	<b>\$5.8867</b>	\$5.8800	<b>\$5.8867</b>	\$5.8800	<b>\$5.8867</b>
State of Wisconsin	\$0.1673	<b>\$0.1706</b>	\$0.1673	<b>\$0.1706</b>	\$0.1673	<b>\$0.1706</b>	\$0.1673	<b>\$0.1706</b>
Fox Crossing	\$5.4840	<b>\$5.5548</b>	\$5.4840	<b>\$5.5548</b>	\$5.4840	<b>\$5.5548</b>	\$5.4840	<b>\$5.5548</b>
<b>GROSS TAX RATE</b>	<b>\$20.9997</b>	<b>\$21.3569</b>	<b>\$23.8715</b>	<b>\$24.0656</b>	<b>\$22.0865</b>	<b>\$22.3861</b>	<b>\$22.3192</b>	<b>\$22.6029</b>
State School Credit	(\$1.3951)	<b>(\$1.5971)</b>	(\$1.3951)	<b>(\$1.5971)</b>	(\$1.3951)	<b>(\$1.5971)</b>	(\$1.3951)	<b>(\$1.5971)</b>
<b>NET TAX RATE</b>	<b>\$19.6047</b>	<b>\$19.7598</b>	<b>\$22.4765</b>	<b>\$22.4685</b>	<b>\$20.6914</b>	<b>\$20.7890</b>	<b>\$20.9242</b>	<b>\$21.0058</b>
Lottery Credit	\$94.03	<b>\$90.01</b>	\$123.06	<b>\$123.06</b>	\$104.99	<b>\$104.99</b>	\$107.36	<b>\$106.02</b>
First Dollar Credit	\$55.56	<b>\$55.72</b>	\$72.72	<b>\$72.72</b>	\$62.04	<b>\$62.04</b>	\$63.44	<b>\$63.49</b>
Refuse Pick Up Charge	\$155.00	<b>\$165.00</b>	\$155.00	<b>\$165.00</b>	\$155.00	<b>\$165.00</b>	\$155.00	<b>\$165.00</b>

**2015 Gross Property Taxes By Jurisdiction as a Percent of Total (Averaged)**

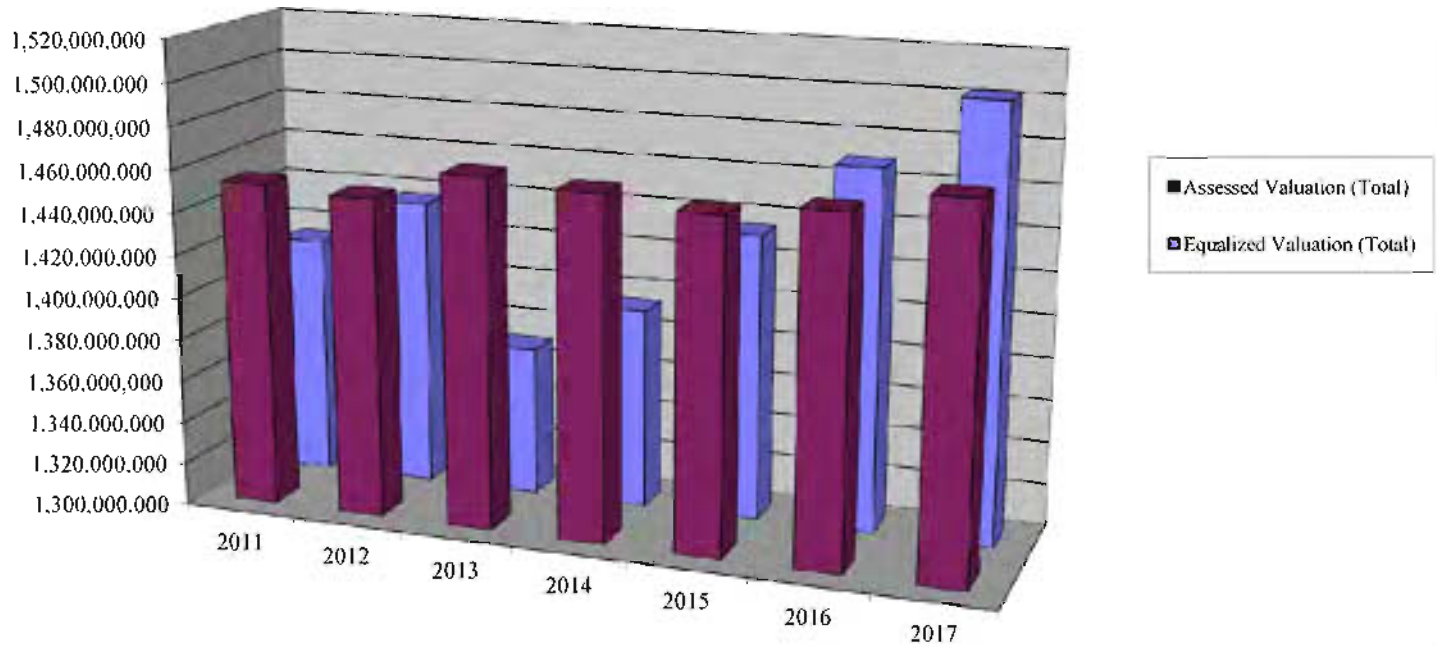


**2016 Gross Property Taxes By Jurisdiction as a Percent of Total (Averaged)**



**MUNICIPAL VALUATION (Equalized and Assessed) & MUNICIPAL LEVY AND TAX RATE**

**Assessed vs. Equalized Valuation**



**Equalized Valuation (Total)**

Budget Year	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
<b>Total Equalized Value</b>	<b>1,414,080,300</b>	<b>1,436,584,600</b>	<b>1,370,537,600</b>	<b>1,394,275,300</b>	<b>1,434,553,900</b>	<b>1,469,133,900</b>	<b>1,502,477,900</b>	<b>4.59%</b>
% Change from Prior Year	1.23%	1.59%	(4.60%)	1.73%	2.89%	2.41%	2.27%	

**Equalized Valuation (TID-in)**

Budget Year	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
<b>TID Equalized Value</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,500</b>	
% Change from Prior Year								

<b>Equalized Value (TID out)</b>	<b>1,414,080,300</b>	<b>1,436,584,600</b>	<b>1,370,537,600</b>	<b>1,394,275,300</b>	<b>1,434,553,900</b>	<b>1,469,133,900</b>	<b>1,502,461,400</b>	<b>4.59%</b>
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**Assessed Valuation (Total)**

Budget Year	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
Residential (Real)	871,649,200	875,973,900	881,473,600	889,854,900	893,559,600	900,538,600	908,683,900	3.73%
Commercial (Real)	340,859,100	340,398,400	341,476,900	339,675,100	344,795,400	345,377,300	350,822,600	3.06%
Commercial (Personal)	32,370,315	28,820,800	28,570,800	33,357,100	27,696,700	26,763,500	25,548,300	(11.35%)
Manufacturing (Real)	170,051,800	168,608,100	172,439,200	160,182,100	153,195,500	150,193,600	147,699,700	(12.40%)
Manufacturing (Personal)	35,935,100	34,513,100	38,296,300	36,025,400	34,139,200	36,162,200	36,100,000	4.60%
Agricultural	131,500	135,800	136,900	123,300	119,500	118,200	117,700	(13.33%)
Undeveloped	263,900	250,900	251,100	251,200	244,000	229,800	229,000	(8.73%)
Production Forest	189,800	189,800	189,800	189,800	189,800	189,800	189,800	0.00%
Other	1,581,300	1,610,900	1,613,000	1,614,100	1,614,100	1,612,700	1,612,700	0.11%
<b>Total Assessed Value</b>	<b>1,453,032,015</b>	<b>1,450,501,700</b>	<b>1,464,447,600</b>	<b>1,461,273,000</b>	<b>1,455,553,800</b>	<b>1,461,185,700</b>	<b>1,471,003,700</b>	<b>1.41%</b>
% Change from Prior Year	0.21%	(0.17%)	0.96%	(0.22%)	(0.39%)	0.39%	0.67%	

**Assessed Valuation (TID)**

Budget Year	2011	2012	2013	2014	2015	2016	2017	2012/17
TID #1						0	0	
TID #2								
<b>TID Assessed Value</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
% Change from Prior Year								

<b>Assessed Value (TID out)</b>	<b>1,453,032,015</b>	<b>1,450,501,700</b>	<b>1,464,447,600</b>	<b>1,461,273,000</b>	<b>1,455,553,800</b>	<b>1,461,185,700</b>	<b>1,471,003,700</b>	<b>1.41%</b>
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% Change

	2011	2012	2013	2014	2015	2016	2017	2012/17
<b>Fair Market Ratio</b>	<b>102.750%</b>	<b>100.767%</b>	<b>106.564%</b>	<b>105.800%</b>	<b>101.540%</b>	<b>99.112%</b>	<b>98.106%</b>	<b>(2.64%)</b>
% Change from Prior Year	(1.62%)	(1.93%)	5.75%	(0.72%)	(4.03%)	(2.39%)	(1.02%)	

#### Municipal Levy

	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
General Fund Levy	5,898,196	5,907,734	5,968,376	6,032,716	6,150,674	6,194,575	6,273,344	6.19%
Debt Service Levy	1,756,291	1,891,065	1,853,030	1,843,440	1,831,575	1,921,980	1,948,681	3.05%
<b>Total Municipal Levy</b>	<b>7,654,487</b>	<b>7,798,799</b>	<b>7,821,406</b>	<b>7,876,156</b>	<b>7,982,249</b>	<b>8,116,555</b>	<b>8,222,025</b>	<b>5.43%</b>
% Change from Prior Year	3.10%	1.89%	0.29%	0.70%	1.35%	1.68%	1.30%	
TID Levy						0	90	
<b>Municipal Levy (After TIF)</b>	<b>7,654,487</b>	<b>7,798,799</b>	<b>7,821,406</b>	<b>7,876,156</b>	<b>7,982,249</b>	<b>8,116,555</b>	<b>8,222,115</b>	
% Change from Prior Year	3.10%	1.89%	0.29%	0.70%	1.35%	1.68%	1.30%	

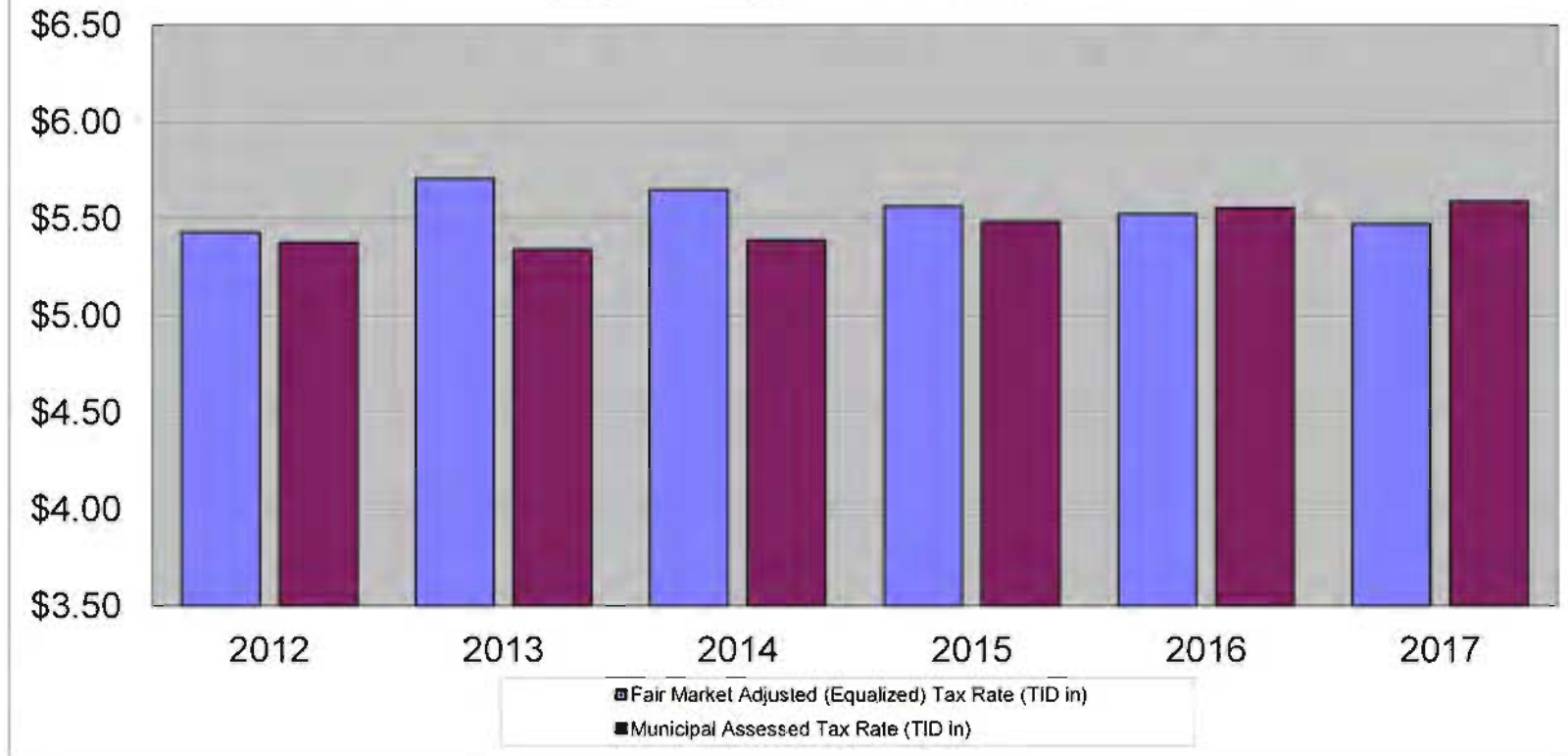
#### Municipal Assessed Tax Rate (TID in)

	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
General Fund Rate	4.0592	4.0729	4.0755	4.1284	4.2257	4.2394	4.2647	4.71%
Debt Service Rate	1.2087	1.3037	1.2653	1.2615	1.2583	1.3154	1.3247	1.61%
TID #1 Rate							0.0001	
<b>Total Municipal Tax Rate</b>	<b>\$5.2679</b>	<b>\$5.3766</b>	<b>\$5.3409</b>	<b>\$5.3899</b>	<b>\$5.4840</b>	<b>\$5.5548</b>	<b>\$5.58946</b>	<b>3.96%</b>
% Change from Prior Year	2.89%	2.06%	(0.67%)	0.92%	1.75%	1.29%	0.62%	

#### Municipal Assessed Tax Rate (TID out)

	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
General Fund Rate	4.0592	4.0729	4.0755	4.1284	4.2257	4.2394	4.2647	4.71%
Debt Service Rate	1.2087	1.3037	1.2653	1.2615	1.2583	1.3154	1.3247	1.61%
<b>Total Municipal Tax Rate</b>	<b>\$5.2679</b>	<b>\$5.3766</b>	<b>\$5.3409</b>	<b>\$5.3899</b>	<b>\$5.4840</b>	<b>\$5.5548</b>	<b>\$5.58940</b>	<b>3.96%</b>
% Change from Prior Year	2.89%	2.06%	(0.67%)	0.92%	1.75%	1.29%	0.62%	

### Fair Market (Equalized) and Assessed Tax Rates



#### Fair Market Adjusted (Equalized) Tax Rate (TID in)

	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
General Fund Rate	4.1710	4.1123	4.3548	4.3268	4.2875	4.2165	4.1753	1.53%
Debt Service Rate	1.2420	1.3164	1.3520	1.3221	1.2768	1.3082	1.2970	(1.47%)
TID #1 Rate							0.0001	
<b>Total Municipal Tax Rate</b>	<b>\$5.4130</b>	<b>\$5.4287</b>	<b>\$5.7068</b>	<b>\$5.6489</b>	<b>\$5.5643</b>	<b>\$5.5247</b>	<b>\$5.4724</b>	<b>0.80%</b>
% Change from Prior Year	1.85%	0.29%	5.12%	(1.01%)	(1.50%)	(0.71%)	(0.95%)	

**Fair Market Adjusted (Equalized) Tax Rate (TID out)**

	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
General Fund Rate	4.1710	4.1123	4.3548	4.3268	4.2875	4.2165	4.1754	1.53%
Debt Service Rate	1.2420	1.3164	1.3520	1.3221	1.2768	1.3082	1.2970	(1.47%)
<b>Total Municipal Tax Rate</b>	<b>\$5.4130</b>	<b>\$5.4287</b>	<b>\$5.7068</b>	<b>\$5.6489</b>	<b>\$5.5643</b>	<b>\$5.5247</b>	<b>\$5.4724</b>	<b>0.80%</b>
% Change from Prior Year	1.85%	0.29%	5.12%	(1.01%)	(1.50%)	(0.71%)	(0.95%)	

**Per Capita Equalized Value, Assessed Value, and Municipal Levy**

	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
<b>Population</b>	18,533	18,545	18,582	18,624	18,665	18,741	18,923	2.04%
% Change from Prior Year	0.19%	0.06%	0.20%	0.23%	0.22%	0.41%	0.97%	
<b>Per Capita Equalized Value</b>	\$76,300.67	\$77,464.79	\$73,756.19	\$74,864.44	\$76,857.96	\$78,391.44	\$79,400.00	2.50%
% Change from Prior Year	1.04%	1.53%	(4.79%)	1.50%	2.66%	2.00%	1.29%	
<b>Per Capita Assessed Value</b>	\$78,402.42	\$78,215.24	\$78,810.01	\$78,461.82	\$77,983.06	\$77,967.33	\$77,736.71	(0.61%)
% Change from Prior Year	0.02%	(0.24%)	0.76%	(0.44%)	(0.61%)	(0.02%)	(0.30%)	
<b>Per Capita Municipal Levy</b>	\$413.02	\$420.53	\$420.91	\$422.90	\$427.66	\$433.09	\$434.50	3.32%
% Change from Prior Year	2.91%	1.82%	0.09%	0.47%	1.12%	1.27%	0.33%	

**Municipal Tax Based on Assessed Value being Constant (TID in)**

	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
\$50,000	263.40	268.83	267.04	269.50	274.20	277.74	279.47	3.96%
\$100,000	526.79	537.66	534.09	538.99	548.40	555.48	558.95	3.96%
\$125,000	658.49	672.08	667.61	673.74	685.50	694.35	698.68	3.96%
\$150,000	790.19	806.49	801.13	808.49	822.60	833.22	838.42	3.96%
\$175,000	921.89	940.91	934.65	943.24	959.70	972.09	978.16	3.96%
\$200,000	1,053.59	1,075.32	1,068.17	1,077.99	1,096.80	1,110.95	1,117.89	3.96%
\$250,000	1,316.99	1,344.16	1,335.21	1,347.48	1,371.00	1,388.69	1,397.36	3.96%
\$1,000,000	5,267.94	5,376.62	5,340.86	5,389.93	5,483.99	5,554.77	5,589.46	3.96%
% Change from Prior Year	2.89%	2.06%	(0.67%)	0.92%	1.75%	1.29%	0.62%	

**Municipal Tax Based on Equalized Value being Constant (TID in)**

	2011	2012	2013	2014	2015	2016	2017	% Change 2012/17
\$50,000	270.65	271.44	285.34	282.45	278.21	276.24	273.62	0.80%
\$100,000	541.30	542.87	570.68	564.89	556.43	552.47	547.24	0.80%
\$125,000	676.63	678.59	713.35	706.12	695.53	690.59	684.05	0.80%
\$150,000	811.96	814.31	856.02	847.34	834.64	828.71	820.86	0.80%
\$175,000	947.28	950.02	998.69	988.56	973.75	966.83	957.66	0.80%
\$200,000	947.28	950.02	998.69	988.56	973.75	966.83	957.66	0.80%
\$250,000	1,082.61	1,085.74	1,141.36	1,129.78	1,112.85	1,104.94	1,094.47	0.80%
\$1,000,000	5,413.05	5,428.71	5,706.82	5,648.92	5,564.27	5,524.72	5,472.37	0.80%
% Change from Prior Year	1.85%	0.29%	5.12%	(1.01%)	(1.50%)	(0.71%)	(0.95%)	

**NOTES:**

In the chart 'Per Capita Equalized Valuation, Assessed Valuation, and Municipal Levy' the population is based on the census for 2010, and an eight-year averaged rate of increase for 2017.



## **REVENUE SUMMARY**

	<b>2013 ACTUAL</b>	<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 YTD 10/9/2016</b>	<b>2016 PROJ</b>	<b>2017 BUDGET</b>	<b>% Change 2016/2017</b>
MUNICIPAL LEVY - General Fund	5,934,666	6,013,156	6,145,963	6,194,575	3,979,890	6,194,575	6,273,344	1.27%
OTHER TAXES	595,343	610,612	607,244	593,200	55,689	602,639	600,689	1.26%
SPECIAL ASSESSMENTS	13,806	17,323	16,283	16,283	16,823	16,823	16,823	3.32%
INTERGOVERNMENTAL REVENUES	1,371,690	1,393,371	1,408,946	1,399,817	983,507	1,439,021	1,426,076	1.88%
LICENSES, PERMITS, AND FEES	448,259	566,422	528,680	489,785	417,614	569,111	513,398	4.82%
FINES AND FORFEITURES	201,246	192,507	195,590	190,500	147,181	196,726	194,250	1.97%
PUBLIC CHARGES FOR SERVICES	238,362	267,619	259,644	239,342	188,076	219,888	271,142	13.29%
MISCELLANEOUS REVENUE	87,300	139,323	162,915	77,400	75,016	106,514	66,764	(13.74%)
INTERGOVT CHARGES/TRANSFERS	344,643	295,766	409,643	612,041	11,579	584,976	1,298,248	112.12%
<b><i>Subtotal General Operating Revenue</i></b>	<b>9,235,315</b>	<b>9,496,099</b>	<b>9,734,908</b>	<b>9,812,943</b>	<b>5,875,375</b>	<b>9,930,273</b>	<b>10,660,734</b>	<b>8.64%</b>
MUNICIPAL LEVY - Debt Service Fund	1,853,030	1,843,440	1,831,575	1,921,980	1,921,980	1,921,980	1,948,681	1.39%
DEBT SERVICE REVENUE	2,298,786	395,872	270,148	371,660	141,140	318,229	204,091	(45.09%)
<b>TOTAL REVENUES</b>	<b>13,387,131</b>	<b>11,735,411</b>	<b>11,836,631</b>	<b>12,106,583</b>	<b>7,938,495</b>	<b>12,170,482</b>	<b>12,813,506</b>	<b>5.84%</b>

**REVENUE AS PERCENT OF TOTAL**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
MUNICIPAL LEVY - General Fund	44.33%	51.24%	51.92%	51.17%	50.13%	50.90%	48.96%	(4.32%)
OTHER TAXES	4.45%	5.20%	5.13%	4.90%	0.70%	4.95%	4.69%	(4.32%)
SPECIAL ASSESSMENTS	0.10%	0.15%	0.14%	0.13%	0.21%	0.14%	0.13%	(2.38%)
INTERGOVERNMENTAL REVENUES	10.25%	11.87%	11.90%	11.56%	12.39%	11.82%	11.13%	(3.74%)
LICENSES, PERMITS, AND FEES	3.35%	4.83%	4.47%	4.05%	5.26%	4.68%	4.01%	(0.96%)
FINES AND FORFEITURES	1.50%	1.64%	1.65%	1.57%	1.85%	1.62%	1.52%	(3.66%)
PUBLIC CHARGES FOR SERVICES	1.78%	2.28%	2.19%	1.98%	2.37%	1.81%	2.12%	7.04%
MISCELLANEOUS REVENUE	0.65%	1.19%	1.38%	0.64%	0.94%	0.88%	0.52%	(18.50%)
INTERGOVT CHARGES/TRANSFERS	2.57%	2.52%	3.46%	5.06%	0.15%	4.81%	10.13%	100.42%
<b>Subtotal General Operating Revenue</b>	<b>68.99%</b>	<b>80.92%</b>	<b>82.24%</b>	<b>81.05%</b>	<b>74.01%</b>	<b>81.59%</b>	<b>83.20%</b>	<b>2.65%</b>
MUNICIPAL LEVY - Debt Service Fund	13.84%	15.71%	15.47%	15.88%	24.21%	15.79%	15.21%	(4.20%)
DEBT SERVICE REVENUE	17.17%	3.37%	2.28%	3.07%	1.78%	2.61%	1.59%	(48.12%)
<b>TOTAL REVENUES</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>0%</b>

## EXPENDITURES SUMMARY

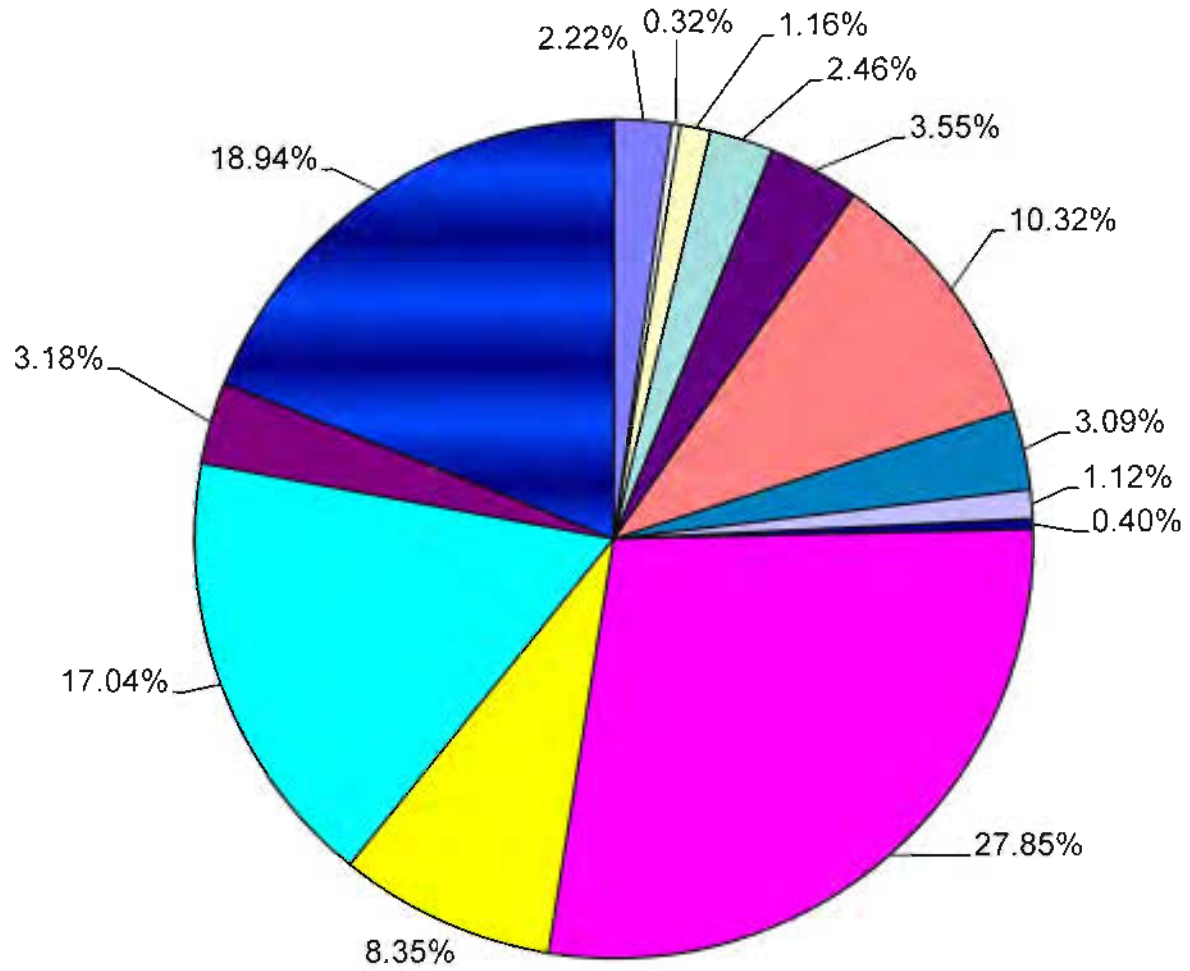
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
ADMINISTRATION	195,203	208,770	277,581	269,066	248,145	310,215	300,010	11.50%
ASSESSOR	112,585	110,060	40,264	39,000	39,017	43,267	223,100	472.05%
VILLAGE CLERK	93,500	103,688	91,301	140,258	87,913	129,427	134,996	(3.75%)
COMMUNITY DEVELOPMENT	272,216	281,608	281,333	297,660	223,499	295,903	450,496	51.35%
FINANCE	347,937	376,655	364,993	429,507	356,986	446,844	487,955	13.61%
FIRE PROTECTION	1,027,525	1,025,616	1,111,404	1,250,215	793,768	1,202,231	1,296,592	3.71%
INFORMATION TECHNOLOGY	283,472	309,652	293,611	374,367	236,446	365,932	364,558	(2.62%)
JUDICIAL	124,213	129,691	137,993	135,230	128,804	156,296	125,039	(7.54%)
LEGISLATIVE	34,768	36,809	37,592	48,508	41,590	57,334	63,732	31.38%
LAW ENFORCEMENT	3,240,036	3,202,471	3,288,379	3,373,383	2,435,852	3,364,172	3,489,484	3.44%
PARKS & RECREATION	859,404	920,928	899,679	1,011,012	585,060	911,323	978,087	(3.26%)
STREETS	2,284,612	1,851,644	2,012,572	2,064,265	1,520,966	2,044,289	2,311,141	11.96%
GENERAL GOVERNMENT	300,584	278,369	256,039	384,887	92,902	282,672	435,544	13.16%
<i>Subtotal General Operating Expend.</i>	<b>9,176,055</b>	<b>8,835,961</b>	<b>9,092,741</b>	<b>9,817,358</b>	<b>6,790,948</b>	<b>9,609,905</b>	<b>10,660,734</b>	<b>8.59%</b>
DEBT SERVICE	4,289,040	2,144,008	2,094,380	2,293,640	2,218,547	2,293,659	2,152,772	(6.14%)
<b>TOTAL EXPENDITURES</b>	<b>13,465,095</b>	<b>10,979,969</b>	<b>11,187,121</b>	<b>12,110,998</b>	<b>9,009,495</b>	<b>11,903,564</b>	<b>12,813,506</b>	<b>5.80%</b>

**PROGRAM EXPENDITURES AS A PERCENT OF ALL**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
ADMINISTRATION	1.45%	1.90%	2.48%	2.22%	2.75%	2.61%	2.34%	5.39%
ASSESSOR	0.84%	1.00%	0.36%	0.32%	0.43%	0.36%	1.74%	440.69%
VILLAGE CLERK	0.69%	0.94%	0.82%	1.16%	0.98%	1.09%	1.05%	(9.03%)
COMMUNITY DEVELOPMENT	2.02%	2.56%	2.51%	2.46%	2.48%	2.49%	3.52%	43.05%
FINANCE	2.58%	3.43%	3.26%	3.55%	3.96%	3.75%	3.81%	7.38%
FIRE PROTECTION	7.63%	9.34%	9.93%	10.32%	8.81%	10.10%	10.12%	(1.98%)
INFORMATION TECHNOLOGY	2.11%	2.82%	2.62%	3.09%	2.62%	3.07%	2.85%	(7.96%)
JUDICIAL	0.92%	1.18%	1.23%	1.12%	1.43%	1.31%	0.98%	(12.61%)
LEGISLATIVE	0.26%	0.34%	0.34%	0.40%	0.46%	0.48%	0.50%	24.18%
LAW ENFORCEMENT	24.06%	29.17%	29.39%	27.85%	27.04%	28.26%	27.23%	(2.23%)
PARKS & RECREATION	6.38%	8.39%	8.04%	8.35%	6.49%	7.66%	7.63%	(8.56%)
STREETS	16.97%	16.86%	17.99%	17.04%	16.88%	17.17%	18.04%	5.82%
GENERAL GOVERNMENT	2.23%	2.54%	2.29%	3.18%	1.03%	2.37%	3.40%	6.96%
<i>Subtotal General Operating Expend.</i>	<b>68.15%</b>	<b>80.47%</b>	<b>81.28%</b>	<b>81.06%</b>	<b>75.38%</b>	<b>80.73%</b>	<b>83.20%</b>	<b>2.64%</b>
DEBT SERVICE	31.85%	19.53%	18.72%	18.94%	24.62%	19.27%	16.80%	(11.29%)
<b>TOTAL EXPENDITURES</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	

## 2016 Budget Program Expenditures as % of All

- ADMINISTRATION
- ASSESSOR
- VILLAGE CLERK
- COMMUNITY DEVELOPMENT
- FINANCE
- FIRE PROTECTION
- INFORMATION TECHNOLOGY
- JUDICIAL
- LEGISLATIVE
- LAW ENFORCEMENT
- PARKS & RECREATION
- STREETS
- GENERAL GOVERNMENT
- DEBT SERVICE



## ***PROGRAM REVENUE***

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016 YTD</b>	<b>2016</b>	<b>2017</b>	<b>% Change</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>10/9/2016</b>	<b>PROJ</b>	<b>BUDGET</b>	<b>2016/2017</b>
ADMINISTRATION	0	0	0	36,500	0	36,500	45,000	23.29%
ASSESSOR	4,470	5,260	4,510	5,000	3,697	4,500	189,000	3680.00%
VILLAGE CLERK	20,260	61,212	30,210	35,265	38,417	53,657	45,135	27.99%
COMMUNITY DEVELOPMENT	188,479	266,648	259,819	213,998	242,048	284,367	392,548	83.44%
FINANCE	53,168	101,037	78,901	70,700	47,185	91,100	74,548	5.44%
FIRE PROTECTION	82,235	89,871	104,992	201,024	87,598	214,731	203,190	1.08%
INFORMATION TECHNOLOGY	599	617	636	27,580	2,655	18,855	30,664	11.18%
JUDICIAL	54,162	59,006	66,460	55,500	48,352	62,000	59,250	6.76%
LEGISLATIVE	0	0	0	9,081	0	0	14,083	55.08%
LAW ENFORCEMENT	198,028	169,254	145,899	154,982	145,248	183,602	248,646	60.44%
PARKS & RECREATION	144,115	152,081	154,880	173,065	123,123	166,437	167,691	(3.11%)
STREETS	963,777	959,592	1,161,743	978,448	659,021	975,525	1,224,648	25.16%
GENERAL GOVERNMENT	108,803	97,360	73,692	184,668	0	180,101	209,461	13.43%
<i>Subtotal General Operating Expend.</i>	<b>1,818,096</b>	<b>1,961,938</b>	<b>2,081,742</b>	<b>2,145,811</b>	<b>1,397,343</b>	<b>2,271,375</b>	<b>2,903,864</b>	<b>35.33%</b>
DEBT SERVICE	2,298,786	395,872	270,148	371,660	141,140	318,229	204,091	(45.09%)
<b>TOTAL</b>	<b>4,116,882</b>	<b>2,357,810</b>	<b>2,351,890</b>	<b>2,517,471</b>	<b>1,538,483</b>	<b>2,589,604</b>	<b>3,107,955</b>	<b>23.46%</b>

**UNDESIGNATED REVENUE TO BALANCE BY PROGRAM**

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
ADMINISTRATION	39,017	42,151	54,656	44,676	27,594	52,334	48,783	9.19%
ASSESSOR	21,610	21,159	7,040	6,531	3,928	7,412	6,523	(0.12%)
VILLAGE CLERK	14,639	8,576	12,029	20,169	5,504	14,487	17,190	(14.77%)
COMMUNITY DEVELOPMENT	16,737	3,020	4,236	16,071	(2,063)	2,206	11,085	(31.02%)
FINANCE	58,918	55,647	56,332	68,927	34,450	68,018	79,085	14.74%
FIRE PROTECTION	188,944	188,927	198,163	201,550	78,526	188,810	209,168	3.78%
INFORMATION TECHNOLOGY	56,541	62,394	57,687	66,618	25,998	66,361	63,874	(4.12%)
JUDICIAL	14,002	14,271	14,085	15,316	8,946	18,029	12,585	(17.83%)
LEGISLATIVE	6,949	7,432	7,402	7,574	4,625	10,962	9,498	25.40%
LAW ENFORCEMENT	607,969	612,324	618,717	618,063	254,714	608,125	619,934	0.30%
PARKS & RECREATION	142,972	155,230	146,651	160,970	51,367	142,422	155,029	(3.69%)
STREETS	264,008	180,105	167,528	208,585	95,848	204,348	207,846	(0.35%)
GENERAL GOVERNMENT	50,245	169,768	162,679	37,507	(91,295)	80,808	42,925	14.44%
<i>Subtotal General Operating Expend.</i>	<i>1,482,553</i>	<i>1,521,005</i>	<i>1,507,203</i>	<i>1,472,557</i>	<i>498,142</i>	<i>1,464,323</i>	<i>1,483,526</i>	<i>0.74%</i>
DEBT SERVICE	0	0	0	0	0	0	0	
<b>TOTAL</b>	<b>1,482,553</b>	<b>1,521,005</b>	<b>1,507,203</b>	<b>1,472,557</b>	<b>498,142</b>	<b>1,464,323</b>	<b>1,483,526</b>	<b>0.74%</b>

## ***LEVY TO BALANCE BY PROGRAM***

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
ADMINISTRATION	156,186	166,619	222,925	187,890	220,551	221,381	206,227	9.76%
ASSESSOR	86,505	83,641	28,714	27,469	31,393	31,355	27,577	0.39%
VILLAGE CLERK	58,601	33,900	49,062	84,824	43,992	61,283	72,671	(14.33%)
COMMUNITY DEVELOPMENT	67,000	11,940	17,278	67,591	(16,486)	9,330	46,863	(30.67%)
FINANCE	235,851	219,971	229,760	289,880	275,351	287,726	334,322	15.33%
FIRE PROTECTION	756,346	746,818	808,249	847,641	627,644	798,690	884,234	4.32%
INFORMATION TECHNOLOGY	226,332	246,641	235,288	280,169	207,793	280,716	270,020	(3.62%)
JUDICIAL	56,049	56,414	57,448	64,414	71,506	76,267	53,204	(17.40%)
LEGISLATIVE	27,819	29,377	30,190	31,853	36,965	46,372	40,151	26.05%
LAW ENFORCEMENT	2,433,703	2,420,486	2,523,571	2,599,338	2,035,878	2,572,445	2,620,704	0.82%
PARKS & RECREATION	572,317	613,617	598,148	676,977	410,570	602,464	655,367	(3.19%)
STREETS	1,056,827	711,947	683,301	877,232	766,097	864,416	878,647	0.16%
GENERAL GOVERNMENT	201,132	671,786	662,027	159,297	(731,364)	342,132	183,358	15.10%
<b><i>Subtotal General Operating Expend.</i></b>	<b>5,934,666</b>	<b>6,013,156</b>	<b>6,145,963</b>	<b>6,194,575</b>	<b>3,979,890</b>	<b>6,194,575</b>	<b>6,273,344</b>	<b>1.27%</b>
DEBT SERVICE	1,853,030	1,843,440	1,831,575	1,921,980	1,921,980	1,921,980	1,948,681	1.39%
<b>TOTAL</b>	<b>7,787,696</b>	<b>7,856,596</b>	<b>7,977,538</b>	<b>8,116,555</b>	<b>5,901,870</b>	<b>8,116,555</b>	<b>8,222,025</b>	<b>1.30%</b>

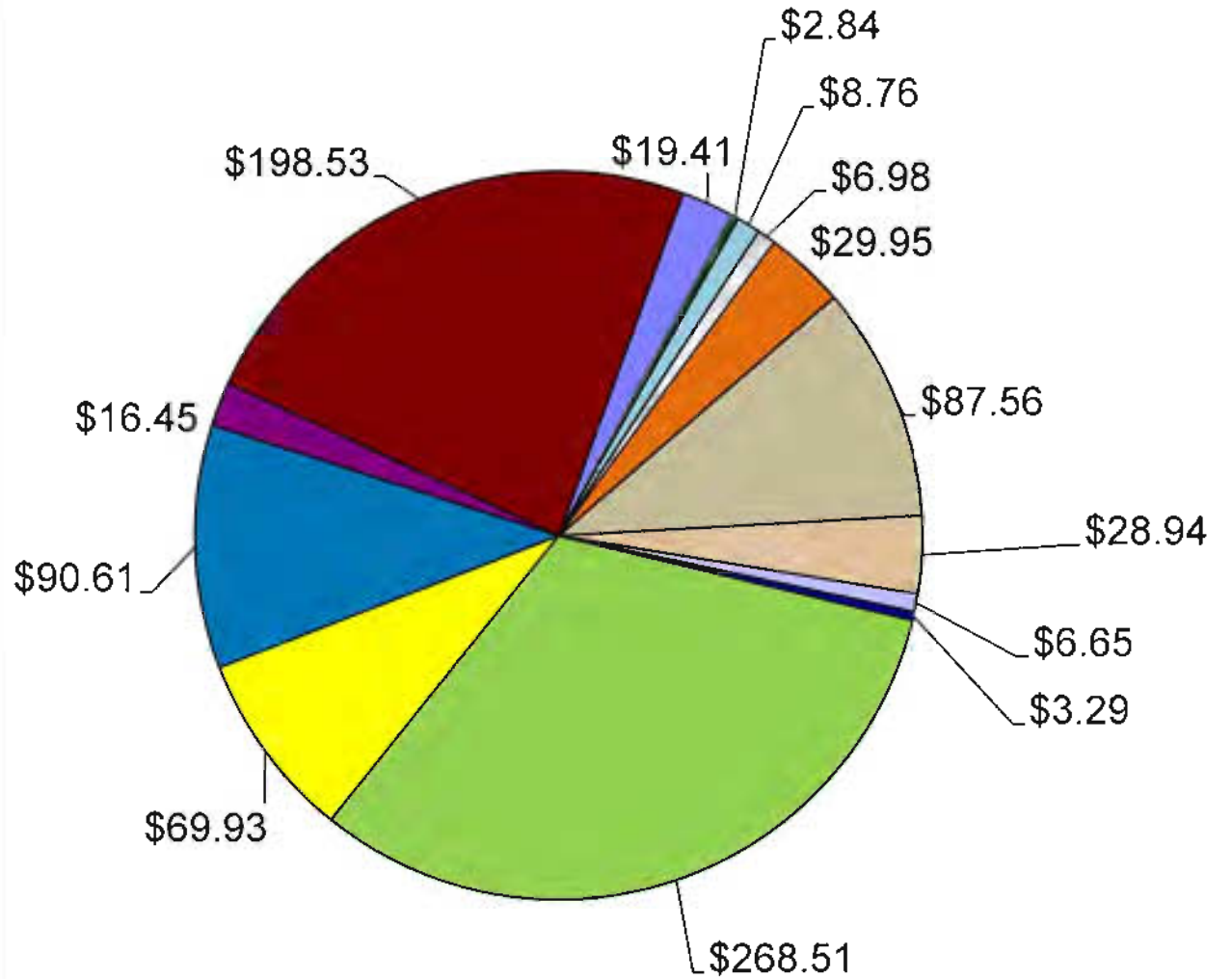


## Town Tax on a \$150,000 Property (TID in)

	2015 BUDGET		2016 BUDGET			2017 BUDGET		
ADMINISTRATION	185,378	2.32%	187,890	2.31%	<b>\$19.29</b>	206,227	2.32%	<b>\$19.41</b>
ASSESSOR	98,904	1.24%	27,469	0.34%	<b>\$2.82</b>	27,577	0.34%	<b>\$2.84</b>
VILLAGE CLERK	61,742	0.77%	84,824	1.05%	<b>\$8.71</b>	72,671	1.05%	<b>\$8.76</b>
COMMUNITY DEVELOPMENT	88,412	1.11%	67,591	0.83%	<b>\$6.94</b>	46,863	0.83%	<b>\$6.98</b>
FINANCE	285,355	3.57%	289,880	3.57%	<b>\$29.76</b>	334,322	3.57%	<b>\$29.95</b>
FIRE PROTECTION	908,192	11.38%	847,641	10.44%	<b>\$87.02</b>	884,234	10.44%	<b>\$87.56</b>
INFORMATION TECHNOLOGY	262,664	3.29%	280,169	3.45%	<b>\$28.76</b>	270,020	3.45%	<b>\$28.94</b>
JUDICIAL	64,608	0.81%	64,414	0.79%	<b>\$6.61</b>	53,204	0.79%	<b>\$6.65</b>
LEGISLATIVE	31,716	0.40%	31,853	0.39%	<b>\$3.27</b>	40,151	0.39%	<b>\$3.29</b>
LAW ENFORCEMENT	2,525,243	31.64%	2,599,338	32.03%	<b>\$266.84</b>	2,620,704	32.03%	<b>\$268.51</b>
PARKS & RECREATION	628,634	7.88%	676,977	8.34%	<b>\$69.50</b>	655,367	8.34%	<b>\$69.93</b>
STREETS	874,267	10.95%	877,232	10.81%	<b>\$90.05</b>	878,647	10.81%	<b>\$90.61</b>
GENERAL GOVERNMENT	135,560	1.70%	159,297	1.96%	<b>\$16.35</b>	183,358	1.96%	<b>\$16.45</b>
DEBT SERVICE	1,831,575	22.95%	1,921,980	23.68%	<b>\$197.30</b>	1,948,681	23.68%	<b>\$198.53</b>
<b>TOTAL</b>	<b>7,982,249</b>	<b>100%</b>	<b>8,116,555</b>	<b>100%</b>	<b>\$833.22</b>	<b>8,222,025</b>	<b>100%</b>	<b>\$838.42</b>

### Town Tax on a \$150,000 Property (TID in)

- ADMINISTRATION
- ASSESSOR
- VILLAGE CLERK
- COMMUNITY DEVELOPMENT
- FINANCE
- FIRE PROTECTION
- INFORMATION TECHNOLOGY
- JUDICIAL
- LEGISLATIVE
- LAW ENFORCEMENT
- PARKS & RECREATION
- STREETS
- GENERAL GOVERNMENT
- DEBT SERVICE



## ***ADMINISTRATION***

### ***Statement of Purpose:***

The purpose of Administration is to coordinate the functions of all departments consistent with the policies established by the Village Board and laws of the State and Federal governments. This program includes provision of legal counsel to the various Village boards, commissions and committees.

### ***Program Description(s):***

Administration is responsible for the daily operations of municipal government through the Village Manager in conjunction with support staff and legal counsel. This includes, but is not limited to: research, coordination and resolution of matters that originate from the Board of Trustees, employees, residents, other jurisdictions, municipalities, attorneys and others. Administration also facilitates communications between citizens and municipal government. This department monitors local, county, state and federal legislation and administrative codes for potential impact on the municipality. The Village Manager represents the municipality in matters involving legislative and intergovernmental affairs, coordinates preparation of and administers the annual budget, administers personnel policies and collective bargaining agreements, coordinates legal defense against all suits, reviews ordinances, resolutions and recommends amendments to same.

### ***2016 Program Accomplishments:***

- 1 In February, 2016 the Department of Administration approved the petition to incorporate the west side of the Town of Menasha into the Village of Fox Crossing. In April, the voters on the west side of the Town approved the incorporation of the Village of Fox Crossing in a referendum with a vote of 3,566 in favor of incorporation to 589 against incorporation. On April 20, 2016, the Wisconsin Secretary of the Department of Administration officially signed the incorporation certification paperwork, thus creating the Village of Fox Crossing.
- 2 On August 17, 2016, the Village of Fox Crossing and the Town of Menasha approved an Intergovernmental Cooperation Agreement containing a provision for a potential future boundary change allowing the attachment of the Town of Menasha to the Village of Fox Crossing. On September 22, 2016, the Village of Fox Crossing approved a boundary change ordinance amendment formally attaching the Town of Menasha with the Village of Fox Crossing.
- 3 In 2016, the Village was able to maintain its level of service without the need for exceeding the state mandated levy limit placed on the budgets of municipal governments.
- 4 The Village continued to work toward meeting the Wisconsin Department of Natural Resources NR 151 requirements for reaching Total Suspended Solids (TSS) reductions.
- 5 Employee in-house training continues to be a priority, however; staffing levels continue to create challenges in both providing the training and staff availability for the training.
- 6 The Village continued to work with the Department of Transportation (DOT) to coordinate the upcoming Highway 10/41/441 Reconstruction project.

### ***2017 Program Goals & Objectives:***

- 1 Continue to oversee any ongoing Incorporation efforts to complete the attachment of the east side of the Town into the Village of Fox Crossing.
- 2 Implement and administer the 2016 budget by staying within strict levy limit requirements as directed by the latest biennial state budget.
- 3 Evaluate and update, with the Board, the Stormwater Management Plan regarding the implementation of particulate (TSS) reduction and flood control measures.
- 4 Provide semi-annual training for supervisory employees on subjects that enhance managerial abilities.
- 5 Continue to implement the new employee compensation plan for all non-represented employees, as well as, the employee performance evaluation system.
- 6 Complete the re-write of the Personnel Manual and create an employee handbook.
- 7 Continue finding ways to work with State officials toward completion of the Highways 10/441/41 interchange.

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-480.03-01	NEWSLETTER ADS	0	0	0	0	0	0	0	
101-5100-491.02-05	TRANS FROM NEWSLETTER ADS	0	0	0	0	0	0	0	
	TRANSFER ASSIGNED BALANCE - ADMIN	0	0	0	36,500	0	36,500	45,000	23.29%
	<b>Subtotal (Program Revenues)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,500</b>	<b>0</b>	<b>36,500</b>	<b>45,000</b>	<b>23.29%</b>
	<i>Undesignated Rev. to Balance</i>	<i>39,017</i>	<i>42,151</i>	<i>54,656</i>	<i>44,676</i>	<i>27,594</i>	<i>52,334</i>	<i>48,783</i>	<i>9.19%</i>
	<i>LEVY to Balance</i>	<i>156,186</i>	<i>166,619</i>	<i>222,925</i>	<i>187,890</i>	<i>220,551</i>	<i>221,381</i>	<i>206,227</i>	<i>9.76%</i>
	<b>TOTAL REVENUE:</b>	<b>195,203</b>	<b>208,770</b>	<b>277,581</b>	<b>269,066</b>	<b>248,145</b>	<b>310,215</b>	<b>300,010</b>	<b>11.50%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-522.02-15	LEGAL COUNSEL - General	28,630	29,318	46,536	45,000	51,967	60,000	45,000	0.00%
101-5100-523.02-15	LEGAL COUNSEL - Labor	5,931	5,050	2,572	11,904	2,752	4,500	11,904	0.00%
	<b>LEGAL-GENERAL</b>	<b>34,561</b>	<b>34,368</b>	<b>49,108</b>	<b>56,904</b>	<b>54,719</b>	<b>64,500</b>	<b>56,904</b>	<b>0.00%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2012/2013
101-5100-530.01-10	SALARIED	95,010	97,156	101,751	104,513	86,354	105,961	102,352	(2.07%)
101-5100-530.01-20	HOURLY/NON-REPRESENTED	0	0	0	0	0	0	11,628	
101-5100-530.01-21	HOURLY OT/NON-REPR	0	0	0	0	48	48	0	
101-5100-530.01-22	HOURLY/NON-REPR./P.T.	7,963	5,678	8,296	8,746	7,360	8,660	0	(100.00%)
101-5100-530.01-31	FICA	7,597	7,651	8,369	8,442	6,882	8,557	8,312	(1.54%)
101-5100-530.01-32	WI RETIREMENT	6,864	7,189	7,482	7,475	5,994	7,568	7,751	3.69%
101-5100-530.01-45	INTERN	0	0	1,960	0	0	0	0	
101-5100-530.01-51	MEDICAL INSURANCE	15,999	15,708	15,232	15,373	43,789	49,950	29,101	89.30%
101-5100-530.01-52	DENTAL INSURANCE	829	789	829	931	1,139	1,442	1,678	80.24%
101-5100-530.01-53	GROUP LIFE/DISAB INS	707	689	642	718	659	707	841	17.13%
101-5100-600.01-97	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
101-5100-530.02-10	PROF SERVICE/CONTRACTED	3,355	21,687	61,968	36,500	31,910	36,500	51,000	39.73%
101-5100-600.02-12	EMPLOYEE ASSISTANCE PROG	2,893	3,038	3,038	3,129	3,212	3,212	3,308	5.72%
101-5100-530.02-17	EQUIP RENTAL/CONTRACTED	2,779	2,039	1,971	1,971	1,643	1,971	1,971	0.00%
101-5100-530.02-40	REPAIR/MAINT SERV/OTHER	2,288	1,757	1,700	2,200	2,025	2,200	2,200	0.00%
101-5100-600.02-93	DRUG AND ALCOHOL TESTING	0	0	0	0	0	0	0	

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-530.03-10	OFFICE EQ/SUPPLIES & EXP	0	0	46	245	150	245	245	0.00%
101-5100-530.03-20	SUBSCRIPTIONS & DUES	1,178	1,034	1,375	1,378	1,003	1,378	1,378	0.00%
101-5100-530.03-30	MILEAGE/MEALS/LODGING	353	614	370	2,210	89	2,210	2,210	0.00%
101-5100-530.03-35	TRAINING	546	527	310	1,535	61	1,535	1,535	0.00%
101-5100-530.03-41	POSTAGE	30	35	38	35	0	35	35	0.00%
101-5100-530.03-43	EMPLOYEE RECOGNITION	1,025	1,010	2,648	1,200	145	1,200	2,000	66.67%
101-5100-530.03-55	VEHICLE MAINTENANCE	0	0	0	0	0	0	0	
101-5100-530.03-97	RISK MANAGEMENT	2,338	1,234	1,273	4,525	963	1,300	4,525	0.00%
101-5100-600.03-13	NEWSLETTER/Printing	5,895	3,827	5,098	6,600	0	6,600	6,600	0.00%
101-5100-600.03-98	PERSONNEL RECRUITMENT	0	0	0	0	0	0	0	
101-5100-600.08-53	VEHICLES (CAP)	0	0	0	0	0	0	0	
101-5100-530.08-55	CAPITAL REPLACEMENT FUND	2,993	0	0	0	0	0	0	
101-5100-530.09-42	TRANSFER TO REPLACEMENT FUND-402	0	2,740	4,077	4,436	0	4,436	4,436	0.00%
	<b>ADMINISTRATION</b>	<b>160,642</b>	<b>174,402</b>	<b>228,473</b>	<b>212,162</b>	<b>193,426</b>	<b>245,715</b>	<b>243,106</b>	<b>14.59%</b>
	<b>TOTAL EXPENDITURES</b>	<b>195,203</b>	<b>208,770</b>	<b>277,581</b>	<b>269,066</b>	<b>248,145</b>	<b>310,215</b>	<b>300,010</b>	<b>11.50%</b>

**NOTES:**

- 1 **101-5100-530.01-10** In the interest of accurately reporting costs to given services, the Village Manager and Human Resource Coordinator/Asst to the Village Manager salary splits between General Fund, Utility and Storm Utility are 55%, 30%, 15% and 85%, 10%, 5%, respectively.
- 2 **101-5100-530.01-22 Hourly/Non-Represented** - Deputy Clerk/Confidential Administrative Assistant wage split is 57% Clerk, 28% Admin, 10% Utility, 5% Storm Utility. Full Time 1/1/17
- 3 **101-5100-530.02-10 Professional Service/Contracted** - \$45,000 will be utilized for incorporation transition efforts and border related inter-municipal disputes to include legal, publication, engineering, court costs and other associated costs (offset w/fund balance). \$6,000 will be for consulting services for a review of the personnel manual is also included.
- 4 **101-5100-530.02-40 Repair & Maintenance** includes costs for the color copier.
- 5 **101-5100-530.03-30 and 101-5100-530.03-35 Miles, Meals, Lodging & Training** - This includes the International City/County Management Association Annual Conference, which is out of state. Also included is attendance of one employee to the Midwest HTE Users' Group in Illinois. This will likely be the Human Resources Coordinator/Asst. to the Village Manager to attend labs on Payroll and Human Resource software.
- 6 **101-5100-530.03-43 Employee Recognition/Awards** - This account is for employee recognition (\$2,000).
- 7 **101-5100-530.09-42 Transfer to Replacement Fund** - Includes funding for the Village Manager van and the previous assessor vehicle.

## ASSESSOR

### Statement of Purpose:

The Village of Fox Crossing Assessor's Office is responsible for the valuation, using the assessment process, of all real and personal property located within the Village of Fox Crossing for property tax purposes. The established local assessed value is used by the Village of Fox Crossing, the local school districts, Winnebago County, Fox Valley Technical College, and The State of Wisconsin to calculate and levy property taxes. The assessed value is also used for calculating various shared revenues, aides, financing limits, and financial pro formas for bonding. The assessment process consists of the three basic procedures of discovery, listing and valuation. Often the assessment process is thought of only in terms of valuation, but an assessment cannot even begin until it is known that certain assessable property exists (discovery) and that property data is collected and recorded (listing). Therefore, discovery and listing forms the foundation upon which all assessed values must rest. In general, property owners are not required by law to report their holdings to the Assessor; the responsibility of discovering assessable real estate and business personal property rests entirely with the Assessor. It is the Assessor's responsibility to ensure fair and equitable assessments throughout the Village, preparation and delivery of forms required by the Department of Revenue, preparation of annual assessment roll, and preparation of statistical analysis necessary to support and adjust changing market conditions. The Assessor's Office provides an ad valorem tax base for which the Village levies the budget against (less revenue from other sources). The Assessor's Office also generates additional revenue through exempt computer assessments and the mobile home parking permit fees. Department activities consist of both field and office functions.

### Program Description(s):

#### *Field Functions(Discovery & Listing)*

Field functions consist of viewing and documenting all of the construction occurring during the year in the residential, commercial, and agricultural classes. This includes analysis of structural and any location value-determining factors, onsite annual review and valuation of all mobile home parking permits and personal property accounts.

#### *Office Functions(Valuation)*

Office functions include: sales analysis and dispersion studies to determine market trends; cost studies as evidenced by current construction activities; notification to property owners of assessment changes; determination of property tax exemptions; assistance in Board of Review appearances; maintenance of approximately 7,800 properties, 700 personal property accounts and 300 mobile home parking lots; provide a service of information to all Village residents, including real estate broker and appraiser inquiries. Creation of the assessment roll and Uniform Standard of Professional Appraisal Practice Report. The Assessor's office also defends assessed values for the Village during assessment appeals that proceed beyond the Board of Review hearings.

#### **REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-461.03-00	REAL ESTATE INQUIRY FEES	4,470	5,260	4,510	5,000	3,697	4,500	5,000	0.00%
101-5100-491.04-01	TRANSFER FROM CAPITAL PROJECTS	0	0	0	0	0	0	96,000	
101-5200-492.09-00	TRANS FR ASSIGNED BALANCE	0	0	0	0	0	0	88,000	
	<b>Subtotal (Program Revenues)</b>	<b>4,470</b>	<b>5,260</b>	<b>4,510</b>	<b>5,000</b>	<b>3,697</b>	<b>4,500</b>	<b>189,000</b>	<b>3680.00%</b>
	<i>Undesignated Rev. to Balance</i>	<i>21,610</i>	<i>21,111</i>	<i>7,040</i>	<i>6,531</i>	<i>3,928</i>	<i>7,412</i>	<i>6,523</i>	<i>(0.12%)</i>
	<i>LEVY to Balance</i>	<i>86,505</i>	<i>83,453</i>	<i>28,714</i>	<i>27,469</i>	<i>31,393</i>	<i>31,355</i>	<i>27,577</i>	<i>0.39%</i>
<b>TOTAL REVENUE:</b>		<b>112,585</b>	<b>109,824</b>	<b>40,264</b>	<b>39,000</b>	<b>39,017</b>	<b>43,267</b>	<b>223,100</b>	<b>472.05%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-580.01-10	SALARIED	60,163	61,467	2,520	0	0	0	0	
101-5100-580.01-22	HOURLY/NON-REPR./P.T.	0	1,323	0	0	0	0	0	
101-5100-580.01-24	HOURLY/GENERAL UNION	6,894	0	0	0	0	0	0	
101-5100-580.01-25	HRLY. OVERTIME/GEN UNION	0	0	0	0	0	0	0	
101-5100-580.01-31	FICA	4,894	4,653	193	0	0	0	0	
101-5100-580.01-32	WI RETIREMENT	4,470	3,007	0	0	0	0	0	
101-5100-580.01-51	MEDICAL INSURANCE	17,430	13,158	0	0	0	0	0	
101-5100-580.01-52	DENTAL INSURANCE	813	580	0	0	0	0	0	
101-5100-580.01-53	GROUP LIFE/DISAB INS	504	244	0	0	0	0	0	
101-5100-580.02-10	PROF SERVICE/CONTRACTED	15,844	24,981	37,551	39,000	39,017	39,017	223,100	472.05%
101-5100-580.03-10	OFFICE SUPPLIES	45	95	0	0	0	4,250	0	
101-5100-580.03-20	SUBSCRIPTIONS & DUES	430	50	0	0	0	0	0	
101-5100-580.03-30	MILEAGE/MEALS/LODGING	0	0	0	0	0	0	0	
101-5100-580.03-35	TRAINING	0	0	0	0	0	0	0	
101-5100-580.03-41	POSTAGE	1,098	266	0	0	0	0	0	
101-5100-580.08-55	CAPITAL REPLACEMENT FUND	0	0	0	0	0	0	0	
101-5100-580.09-42	TRANSFER TO REPLACEMENT FUND-	0	0	0	0	0	0	0	
<b>ASSESSOR</b>		<b>112,585</b>	<b>109,824</b>	<b>40,264</b>	<b>39,000</b>	<b>39,017</b>	<b>43,267</b>	<b>223,100</b>	<b>472.05%</b>

**NOTES:**

1 **101 5100-580.02-10: Professional Service/Contracted**

Municipal fee for assessment of manufacturing property is estimated to be \$13,100. Accurate Appraisal, LLC will conduct a reevaluation of the Village in 2017 for approximately \$210,000. The reevaluation will be financed with \$26,000 on the levy (normal annual operating costs), \$88,000 from assigned fund balance, and \$96,000 from borrowing.

## ***VILLAGE CLERK***

### ***Statement of Purpose:***

The Clerk's office is responsible for attending, recording, transcribing, distributing and preserving actions of all Village meetings. The Village Clerk conducts elections and is responsible for the training and coordination of election officials. The Clerk's office handles all public hearings and is secretary to the Utility District, Stormwater Utility, and Board of Review. The Clerk ensures accurate and timely election results to the County Clerk. Permitting and licensing are also the responsibility of the Village Clerk, ensuring that all applicants are in compliance through background checks and passing all fire, building and police codes for public safety. The Clerk accepts all requests for public records, is responsible for publishing all legal and display ads and assists other Village departments with requests for documents they may require.

### ***Program Description(s):***

- 1 Serve as Clerk for the Village Board at their meetings
- 2 Serve as secretary to the Utility District, Stormwater Utility District, and the Board of Review
- 3 Create, post agendas/notices for the Village Board, Utility Commission, Stormwater Utility Commission and other various village meetings, commissions and committees
- 4 Attend, record, transcribe, distribute and preserve actions of all Utility Commission, Stormwater Utility Commission, Village Board and other meetings, including minutes and other official documents
- 5 Publish and post all ordinances with updates to the Village municipal code book
- 6 Record roadway vacations, name changes, variances, rezoning, conditional use permits and other legal documents with the Register of Deeds
- 7 Prepare legal and display ads for all departments and submit for publication in the official newspaper
- 8 Hold public hearings, publish notices and mail certified letters to affected property owners
- 9 Prepare the clerk and election budgets
- 10 Serve as custodian of Village records
- 11 Issue Village licenses for liquor and beer, cigarettes, mobile home parks, amusements, special events, transient merchants, and others
- 12 Conduct all Village elections and report election results to Winnebago County; Clerk and Deputy, as members of Board of Canvass, canvass all election results
- 13 Train and schedule election inspectors and ensure chief election officials are certified to work at polls
- 14 Maintain the Village Clerk's website keeping it up to date with current election and other information
- 15 Retain the Village's official seals
- 16 Administer all Oaths of Office
- 17 Report all tax-exempt properties
- 18 Stay current with state statutes, legislation, and upcoming events
- 19 Fill public records requests and assist other departments with their requests for documentation and other electronic media



*2016 Program Accomplishments:*

- 1 Maintained Municipal Clerk certification to run elections; ensured certification of election officials and chief inspectors to comply with state statutes
- 2 Clerk and Deputy continued education by attending Wisconsin Municipal Clerk's Association conference, district meetings, webinars and other training opportunities
- 3 The Deputy Clerk completed 2nd year of education at the UW-Green Bay Municipal Clerks Institute in working toward Municipal Clerk certification (3 yrs)
- 4 Maintained Village Clerk department website keeping it up-to-date; update election information to conform with changing election laws
- 5 Ensured original, signed legal agreements, contracts and other official documents were scanned and permanently retained in the vault; continue scanning documents into Laserfiche for retention, eliminating paper and making information available to all employees
- 6 Continued to assemble and retain signed electronic meeting packets including resolutions, ordinances, backup correspondence for permanent retention
- 7 Participated in numerous webinars hosted by the State on election procedures, new legislation, preparations for upcoming elections; self-trained in use of WisVote, the new voter registration program rolled out for 2016
- 8 Participated on a Clerk Review Committee along with Government Accountability Board staff and other clerks, selected to preview and provide input on WisVote before its rollout and use by all other clerks
- 9 Participation on WI Municipal Clerk's Association (WMCA) Manual Committee for the organization, and the WMCA Conference Committee for 2016
- 10 Worked with Winnebago County Clerk to purchase 5 new voting machines and equipment for use beginning with 2016 elections; attended two demonstrations of ImageCast Evolution (ICE) voting machine with the vendor; participated with representatives in -re-testing the Wi-Fi modeming feature to ensure their accuracy when uploading election results to the County
- 11 In anticipation of purchasing new voting machines, explored trade-in options for the old voting equipment; arranged with Winnebago County to erase hard drives and properly dispose of old equipment at their recycling facility
- 12 Clerk and Deputy attended training at Winnebago County on operating the new voting equipment, then arranged for select poll workers to join the clerks again for machine testing and training prior to their use at the polls beginning in Spring 2016; trained additional election and chief inspectors on operating the new equipment
- 13 Worked with staff, State offices, and the town attorney to coordinate the process and documents needed for the incorporation
- 14 Conducted a Special Village Election to elect a new Village Board; worked with the county clerk to relay notice deadlines and other requirements according to state statutes for incorporation; canvassed election results and relayed those results to the Winnebago County Clerk of Courts (who forwarded to Secretary of State), a requirement to become incorporated
- 15 Assisted the Town Chairman in the appointment process and selection of the (interim) Town of Menasha Board who represented the east side until their reunification with the village.
- 16 Prior to and after incorporating, worked closely with several G.A.B. staff to relay information and accomplish creation of two separate districts in WisVote (Elections and Registration System) for the Village of Fox Crossing and Town of Menasha; set up polling places, election plans, and other required information in WisVote for each municipality; continue to communicate with the State to address issues such as repairing voter addresses, etc. due to this change
- 17 Serve as Village Clerk and Town Clerk at joint board meetings

**2017 Program Goals & Objectives:**

- 1 Utilize educational opportunities to keep up-to-date with new laws and procedures
- 2 Maintain certified Municipal Clerk status by attending election-related training as required by the State to run elections
- 3 Provide and track training for regular election inspectors and chief inspectors to ensure they maintain certification to work elections/run the polls
- 4 Maintain Village Clerk's website and Elected Officials website; post minutes and post meeting packets including linking to website calendar for all departments
- 5 Implement the "Handbook for Members of the Village Board" on policies and protocol to help guide new and seasoned elected/appointed officials working in the field of government
- 6 Encourage codification of the Village's municipal codes; budget annually for supplements/updates; promote on-line access of the codes for constituents to self-serve. research; potentially link to new laws and other internal documents
- 7 Scan and archive legal documents and other records in Laserfiche software program for permanent retention
- 8 Create fillable license forms for residents to obtain from the Village website
- 9 Continue to encourage/support the need for a full-time Deputy Clerk/Administrative Assistant for the Administration Office to assist the Clerk's Office, the Village Manager
- 10 Keep up-to-date on new and changing election laws to be initiated for the General Presidential Election and into the future

**REVENUES - Clerk:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-440.01-01	LIQUOR & MALT BEV LIC	11,860	53,808	22,433	12,810	31,518	31,518	21,810	70.26%
101-5100-440.01-02	AMUSEMENT/SPECIAL EVENT LICENSE	3,550	2,700	2,880	3,100	2,650	2,800	3,100	0.00%
101-5100-440.01-03	CIGARETTE LICENSE	1,200	1,114	1,059	1,000	914	914	900	(10.00%)
101-5100-440.01-05	MOBILE HOME PARK LICENSE	700	700	700	700	700	700	700	0.00%
101-5100-440.01-09	OTHER BUSINESS LICENSES	1,465	1,400	1,873	1,390	1,425	1,515	1,415	1.80%
101-5100-461.04-00	LICENSE PUBLICATION FEES	1,485	1,490	1,265	1,265	1,210	1,210	1,210	(4.35%)
	<b>Clerk Subtotal (Program Revenues)</b>	<b>20,260</b>	<b>61,212</b>	<b>30,210</b>	<b>20,265</b>	<b>38,417</b>	<b>38,657</b>	<b>29,135</b>	<b>43.77%</b>

**REVENUES - Elections:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-492.09-00	TRANSFER ASSIGNED BALANCE - CLK	0	0	0	15,000	0	15,000	16,000	
	<b>Elections Subtotal (Program Revenues)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>16,000</b>	

<b>Total Program Revenues</b>	<b>20,260</b>	<b>61,212</b>	<b>30,210</b>	<b>35,265</b>	<b>38,417</b>	<b>53,657</b>	<b>45,135</b>	<b>27.99%</b>
<b>Undesignated Rev. to Balance</b>	<b>14,639</b>	<b>8,576</b>	<b>12,029</b>	<b>20,169</b>	<b>5,504</b>	<b>14,487</b>	<b>17,190</b>	<b>(14.77%)</b>
<b>LEVY to Balance</b>	<b>58,601</b>	<b>33,900</b>	<b>49,062</b>	<b>84,824</b>	<b>43,992</b>	<b>61,283</b>	<b>72,671</b>	<b>(14.33%)</b>
<b>TOTAL REVENUE:</b>	<b>93,500</b>	<b>103,688</b>	<b>91,301</b>	<b>140,258</b>	<b>87,913</b>	<b>129,427</b>	<b>134,996</b>	<b>(3.75%)</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-540.01-10	SALARIED	36,620	37,448	39,829	41,458	31,132	41,298	41,458	0.00%
101-5100-540.01-20	HOURLY/NON-REPRESENTED	0	0	0	0	0	0	23,672	
101-5100-540.01-21	HOURLY OT/NON-REPR	0	0	0	237	98	177	237	0.00%
101-5100-540.01-22	HOURLY/NON-REPR./P.T.	16,211	11,558	16,889	17,868	14,982	18,857	0	(100.00%)
101-5100-540.01-24	HOURLY/GENERAL UNION	0	0	0	0	0	0	0	
101-5100-540.01-25	HOURLY/GENERAL UNION OT	0	0	0	0	0	0	0	
101-5100-540.01-31	FICA	3,857	3,570	4,164	4,368	3,387	4,339	4,693	7.44%
101-5100-540.01-32	WI RETIREMENT	3,522	3,425	3,855	3,931	3,051	3,901	4,445	13.08%
101-5100-540.01-51	MEDICAL INSURANCE	12,507	13,014	11,926	12,052	9,334	11,971	21,999	82.53%
101-5100-540.01-52	DENTAL INSURANCE	846	761	850	950	732	962	1,268	33.47%
101-5100-540.01-53	GROUP LIFE/DISAB INS	357	348	324	363	295	357	611	68.32%
101-5100-540.02-10	PROF SERVICE/CONTRACTED	0	0	0	0	0	0	16,000	
101-5100-540.02-17	EQUIP RENTAL/CONTRACTED	0	0	0	0	0	0	0	
101-5100-540.02-40	REPAIR/MAINT SERV/OTHER	0	0	0	0	0	0	0	
101-5100-540.03-10	OFFICE SUPPLIES	100	109	121	250	335	335	250	0.00%
101-5100-540.03-20	SUBSCRIPTIONS & DUES	423	280	444	405	95	405	425	4.94%
101-5100-540.03-25	LEGAL & DISPLAY ADS	622	639	650	675	917	917	675	0.00%
101-5100-540.03-26	RECORDING FEES	0	0	0	0	0	0	0	
101-5100-540.03-30	MILEAGE/MEALS/LODGING	403	140	1,045	250	8	200	850	240.00%
101-5100-540.03-35	TRAINING	378	214	1,091	1,110	794	794	935	(15.77%)
101-5100-540.03-41	POSTAGE	231	438	283	500	164	320	350	(30.00%)
101-5100-540.08-11	CAPITAL EQUIPMENT-OFFICE	0	0	0	0	0	0	0	
	<b>VILLAGE CLERK</b>	<b>76,077</b>	<b>71,944</b>	<b>81,471</b>	<b>84,417</b>	<b>65,324</b>	<b>84,833</b>	<b>117,868</b>	<b>39.63%</b>

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-550.01-21	HOURLY OVERTIME/NR	0	0	0	0	35	35	0	
101-5100-550.01-22	HOURLY/NON-REPR./P.T.	5,895	21,574	3,880	35,580	19,310	35,580	6,820	(80.83%)
101-5100-550.01-31	FICA	0	69	0	0	0	0	0	
101-5100-550.01-32	WI RETIRMENT	0	0	0	0	0	0	0	
101-5100-550.01-97	UNEMPLOYMENT	101	0	0	0	0	0	0	
101-5100-550.02-40	REPAIR/MAINT SERV/OTHER	1,973	0	0	0	0	0	2,315	
101-5100-550.03-25	LEGAL & DISPLAY ADS	222	253	188	3,050	668	900	250	(91.80%)
101-5100-550.03-30	MILEAGE/MEALS/LODGING	165	172	70	447	109	195	200	(55.26%)
101-5100-550.03-35	TRAINING	0	0	0	0	0	0	0	
101-5100-550.03-40	OPERATING SUPPLIES	2,024	4,727	2,085	9,480	1,861	2,200	2,500	(73.63%)
101-5100-550.03-41	POSTAGE	433	650	56	2,300	606	700	350	(84.78%)
101-5100-550.08-11	CAPITAL EQUIPMENT-OFFICE	0	0	0	0	0	0	0	
101-5100-550.08-14	CAPITAL EQUIPMENT-OTHER	0	0	0	0	0	0	0	
101-5100-550.08-55	CAPITAL REPLACEMENT FUND	6,610	0	0	0	0	0	0	
101-5100-550.09-42	TRANSFER TO REPLACEMENT FUND-402	0	4,299	3,551	4,984	0	4,984	4,693	(5.84%)
	<b>ELECTIONS</b>	<b>17,423</b>	<b>31,744</b>	<b>9,830</b>	<b>55,841</b>	<b>22,589</b>	<b>44,594</b>	<b>17,128</b>	<b>(69.33%)</b>
	<b>TOTAL EXPENDITURES</b>	<b>93,500</b>	<b>103,688</b>	<b>91,301</b>	<b>140,258</b>	<b>87,913</b>	<b>129,427</b>	<b>134,996</b>	<b>(3.75%)</b>

**NOTES:**

- 1 **Clerk 70% Village, 20% Utility and 10% Storm Utility**
- 2 **Deputy Clerk/Confidential Administrative Assistant 57% Clerk, 28% Admin, 10% Utility, and 5% Storm Utility; increase from 3/4 time to Full Time on 1/1/17**
- 3 **101-5100-550-01-21 Hourly Non-Rep Overtime: 6 hours OT**
- 4 **2017 Elections: Two Elections - February Spring Primary (if required), April Spring Election**
- 5 **101-5100-540-02-10 Contractual Services/Prof Service/Contracted: Municipal Code recodification, includes legal review and updates (offset with fund balance)**
- 6 **101-5100-540-03-20 Subscriptions & Dues: International Institute of Municipal Clerks (Clk & Dep), WI Municipal Clerk's Assoc. (Clk & Dep)**
- 7 **101-5100-540.03-30 Miles, Meal, & Lodging & 101-5100-540.03-35 Training: WI Municipal Clerk's Association Conference in Wisc Dells (Clk & Dep) \$350, Clerk District Meetings, WI Municipal Clerk's Institute-UW Green Bay (Deputy) \$460, Master Academy UW-Green Bay (Clk), attendance to other meetings/training (Clk & Dep)**
- 8 **101-5100-550.02-40 Repair/Maintenance Service: 12-month Firmware License \$228/per machine; 12-month Hardware Warranty \$235/per machine for (5) ImageCast Evolution voting machines**
- 9 **101-5100-550.03-40 Operating Supplies: Ballots, programming memory cards, Dominion's Help Desk fee (voting machines), voting machine batteries, miscellaneous supplies and parts, Neenah School District facility setup fee for elections (Spring Road School) \$480/yr.**

## ***COMMUNITY DEVELOPMENT***

### ***Statement of Purpose***

The Community Development Department is dedicated to encouraging and supporting high quality sustainable development while preserving and enhancing the exceptional quality of life that all residents enjoy in the Village of Fox Crossing

### ***Program Description:***

- 1 Administer the Village's, building inspection, zoning, land division, storm water utility, economic development, TIDs, sustainability efforts, GIS and non-metallic mining program
- 2 Promote economic development through the use of grants, tax credits, tax increment financing, business attraction and retention efforts and flexibility.
- 3 Review and recommend action on subdivisions, zoning, variances, conditional use permits, site plans, storm water and erosion control plans and non-metallic mining
- 4 Manage, implement and update the Village's adopted Comprehensive Plan which directs the Village's future development
- 5 Issue permits, conduct inspections and enforce actions on building, plumbing, electrical, HVAC, erosion, zoning, land division and storm water
- 6 Promote sustainable development through the Village's Sustainability Committee & Healthy Sustainable Business Network Designations
- 7 Manage graphic data services including GIS (Graphic Information System), internet map servers, land information records and web information

### ***2016 Program Accomplishments:***

- 1 Supported a major increase in development including both residential, commercial and industrial expansion
- 2 Created the second Village Tax Increment Finance District projected to increase the tax base by \$15 million
- 3 Developed and incorporated a new shoreland zoning layer for the Village's Zoning Ordinance that provides more development flexibility
- 4 Conducted 100% of all building inspections within 24 hours of request
- 5 Continued the administration of the storm water utility and processed buy-ins for existing Village ponds
- 6 Continued administration of the Village's MS4 permit and submitted annual report
- 7 Completed STP Urban updates for future funding of transportation projects
- 8 Updated marketing efforts for new development and worked with the regional EDC in retention visits to existing business and industry in the Village
- 9 Expanded sustainability efforts incorporating larger community gardens, trail efforts, electronic recycling, beekeeping and plastic bag collection
- 10 Continued to work on the Village's Comprehensive Plan
- 11 Major contributor to the incorporation process which created the Village of Fox Crossing along with attaching the balance of the Town to the Village

### ***2017 Program Goals and Objectives:***

- 1 Promote diversified development and encourage sustainable business development
- 2 Pursue additional appropriate grants including potential creation of TIDs (Tax Incremental Districts)
- 3 Complete all building inspections within 24 hours of a request, exceeding the state requirement of 48 hours
- 4 Update web information to continue promotion of available commercial and industrial sites in the Village
- 5 Coordinate and continue implementation of the new municipal separate storm sewer systems permit (MS-4)
- 6 Update GIS server and implement web interface and promote the expanded usage of GIS by other departments to reduce staff workloads
- 7 Expand Healthy Sustainable Business Network Designations
- 8 Complete a new Village Comprehensive Plan incorporating extra-territorial areas
- 9 Continue the reduction in dependence on fossil fuels by exploring renewable energy productions and encouraging bike/pedestrian routes and electric vehicle usage

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-433.02-01	MISC HEALTH GRANTS/AID	0	0	0	0	0	0	0	
101-5200-440.03-01	BUILDING PERMITS	81,918	124,275	107,911	100,000	95,858	110,000	110,000	10.00%
101-5200-440.03-02	ELECTRICAL PERMITS	27,248	27,888	37,259	27,000	31,364	35,000	35,000	29.63%
101-5200-440.03-03	HEATING PERMITS	15,444	31,598	27,040	20,000	50,564	56,000	30,000	50.00%
101-5200-440.03-04	PLUMBING PERMITS	15,673	19,217	17,891	15,000	27,035	30,000	20,000	33.33%
101-5200-440.03-05	SIGN PERMITS	2,850	2,050	3,050	2,500	1,400	2,500	2,500	0.00%
101-5200-440.03-06	STATE PERMITS	3,060	2,970	4,590	3,500	3,330	3,800	3,500	0.00%
101-5100-461.03-00	REAL ESTATE INQUIRY FEES	4,470	5,260	4,510	5,000	3,697	4,500	5,000	0.00%
101-5200-466.01-00	RADON KIT REVENUE	260	125	100	75	10	10	75	0.00%
101-5200-480.02-05	SALE OF WEATHER RADIOS	0	0	0	0	0	0	0	
101-5200-480.09-00	MISC REVENUE: PUBIC SAFETY-(inspections)	0	29	87	0	36	36	0	
	<b>Inspection Subtotal (Program Revenues)</b>	<b>150,923</b>	<b>213,412</b>	<b>202,438</b>	<b>173,075</b>	<b>213,294</b>	<b>241,846</b>	<b>206,075</b>	<b>19.07%</b>
101-5600-432.09-00	CONSERVATION/DEVELOPMENT GRANT	0	0	0	0	0	0	0	
101-5600-440.04-01	ZONING PERMITS & FEES	14,494	24,435	32,090	20,000	18,413	20,000	20,000	0.00%
101-5600-440.04-02	NON-METALLIC MINING PERMIT	3,912	3,973	3,161	3,973	4,602	4,602	3,973	0.00%
101-5600-440.04-03	COMP PLAN AMENDMENT FEE	0	1,500	0	0	500	500	500	
101-5600-440.04-04	ZONING VARIANCES & CUP	700	1,750	2,000	450	1,600	1,600	500	11.11%
101-5600-462.01-00	PLATTING FEES	1,300	3,465	2,195	2,000	1,820	2,000	2,000	0.00%
101-5600-462.02-00	SITE PLAN REVIEW FEES	2,451	1,444	2,507	2,500	1,598	1,598	2,500	0.00%
101-5600-480.08-32	DONATION - SUSTAINABILITY	0	48	0	0	0	0	0	
101-5600-480.09-00	MISC REVENUE: PLANNING	367	770	253	0	165	165	0	
101-5600-491.02-04	TRANS FROM PER-CAPITA GRANT FUND	14,332	15,851	15,175	12,000	0	12,000	12,000	0.00%
101-5600-491.02-05	TRANSFER FROM SPECIAL REV FUND - CD	0	0	0	0	56	56	0	
101-5600-492.09-00	TRANSFER ASSIGNED BALANCE - CD	0	0	0	0	0	0	145,000	
	<b>Comm. Dev. Subtotal (Program Revenues)</b>	<b>37,556</b>	<b>53,236</b>	<b>57,381</b>	<b>40,923</b>	<b>28,754</b>	<b>42,521</b>	<b>186,473</b>	<b>355.67%</b>
	<b>Total Program Revenues</b>	<b>188,479</b>	<b>266,648</b>	<b>259,819</b>	<b>213,998</b>	<b>242,048</b>	<b>284,367</b>	<b>392,548</b>	<b>83.44%</b>
	<i>Undesignated Rev. to Balance</i>	<i>16,737</i>	<i>3,020</i>	<i>4,236</i>	<i>16,071</i>	<i>(2,063)</i>	<i>2,206</i>	<i>11,085</i>	<i>(31.02%)</i>
	<i>LEVY to Balance</i>	<i>67,000</i>	<i>11,940</i>	<i>17,278</i>	<i>67,591</i>	<i>(16,486)</i>	<i>9,330</i>	<i>46,863</i>	<i>(30.67%)</i>
	<b>TOTAL REVENUES</b>	<b>272,216</b>	<b>281,608</b>	<b>281,333</b>	<b>297,660</b>	<b>223,499</b>	<b>295,903</b>	<b>450,496</b>	<b>51.35%</b>
		69.24%	94.69%	92.35%	71.89%	108.30%	96.10%	87.14%	

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-630.01-10	SALARIED	57,131	58,433	60,651	61,865	46,638	61,865	61,865	0.00%
101-5200-630.01-20	HOURLY/NON-REPRESENTED	0	29,330	29,991	30,957	23,244	30,957	30,956	0.00%
101-5200-630.01-21	HOURLY OT/NON-REPR	0	11	0	44	6	0	67	52.27%
101-5200-630.01-22	HOURLY/NON-REPR./P.T.	0	0	0	0	0	0	0	
101-5200-630.01-24	HOURLY/GENERAL UNION	28,546	0	0	0	0	0	0	
101-5200-630.01-25	HOURLY OT/GEN UNION	5	0	0	0	0	0	0	
101-5200-630.01-31	FICA	6,181	6,321	6,546	6,717	4,941	6,725	6,711	(0.09%)
101-5200-630.01-32	WI RETIREMENT	5,733	6,157	6,184	6,129	4,621	6,126	6,316	3.05%
101-5200-630.01-51	MEDICAL INSURANCE	29,082	28,650	27,775	28,064	21,735	27,875	28,235	0.61%
101-5200-630.01-52	DENTAL INSURANCE	1,321	1,328	1,323	1,523	1,151	1,504	1,628	6.89%
101-5200-630.01-53	GROUP LIFE/DISAB INS	766	766	714	797	648	778	797	0.00%
101-5200-630.01-97	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
101-5200-630.02-10	PROF SERVICE/CONTRACTED	12,740	12,273	17,048	14,000	13,615	12,000	14,000	0.00%
101-5200-630.02-46	UNIFORM RENTAL	0	0	0	0	0	0	0	
101-5200-630.03-10	OFFICE SUPPLIES	198	229	236	300	107	300	300	0.00%
101-5200-630.03-20	SUBSCRIPTIONS & DUES	742	297	511	500	217	500	700	40.00%
101-5200-630.03-25	LEGAL & DISPLAY ADS	0	0	0	75	0	0	200	166.67%
101-5200-630.03-30	MILEAGE/MEALS/LODGING	60	0	16	500	738	30	350	(30.00%)
101-5200-630.03-35	TRAINING	460	610	444	990	515	990	1,050	6.06%
101-5200-630.03-41	POSTAGE	100	215	135	125	4	75	125	0.00%
101-5200-630.03-45	LICENSE/FORMS/PRINTING	144	0	0	200	0	200	200	0.00%
101-5200-630.03-46	CLOTHING/UNIFORM ALLOW	271	313	303	450	192	450	450	0.00%
101-5200-630.03-47	STATE PERMITS SEALS	767	767	1,597	1,506	1,674	1,506	1,506	0.00%
101-5200-630.03-55	VEHICLE MAINTENANCE	0	0	0	0	0	0	0	
101-5200-630.07-94	COUNTY GRANT - RADON KITS	0	0	0	0	0	0	0	
101-5200-630.08-55	CAPITAL REPLACEMENT FUND	1,305	0	0	0	0	0	0	
101-5200-630.09-42	TRANSFER TO REPLACEMENT FUND-402	0	1,109	1,109	1,109	0	1,109	1,109	0.00%
	<b>INSPECTIONS</b>	<b>145,552</b>	<b>146,809</b>	<b>154,583</b>	<b>155,851</b>	<b>120,046</b>	<b>152,990</b>	<b>156,565</b>	<b>0.46%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5600-730.01-10	SALARIED	82,329	81,984	84,395	88,219	66,250	88,221	88,219	0.00%
101-5600-730.01-20	HOURLY/NON-REPRESENTED	0	0	0	0	0	0	0	
101-5600-730.01-21	HOURLY OT/NON-REPR	13	0	0	0	0	0	0	
101-5600-730.01-22	HOURLY/NON-REPR./P.T.	0	0	0	0	0	0	0	
101-5600-730.01-31	FICA	6,544	6,522	6,568	6,613	5,476	7,247	6,878	4.01%
101-5600-730.01-32	WI RETIREMENT	5,489	5,731	5,736	5,822	4,372	5,823	5,999	3.04%
101-5600-730.01-40	PER DIEM	1,960	3,675	3,185	3,290	1,575	3,290	3,290	0.00%
101-5600-730.01-45	INTERN PROGRAM	4,301	5,765	1,808	4,000	7,317	8,374	4,000	0.00%
101-5600-730.01-51	MEDICAL INSURANCE	15,557	15,094	14,704	14,845	11,502	14,520	14,961	0.78%
101-5600-730.01-52	DENTAL INSURANCE	698	688	685	768	595	742	821	6.90%
101-5600-730.01-53	GROUP LIFE/DISAB INS	618	623	560	626	509	610	627	0.16%
101-5600-730.01-97	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
101-5600-730.02-01	DNR-NON-METALLIC MINING FEE	665	680	665	680	0	680	680	0.00%
101-5600-730.02-10	PROF SERVICE/CONTRACTED	630	3,076	825	4,440	660	3,000	54,000	1116.22%
101-5600-730.02-16	CONSULTANT SERV/CONTRACT	339	119	0	1,000	191	1,000	3,000	200.00%
101-5600-730.02-37	DRAINAGE	0	0	0	0	0	0	0	
101-5600-730.03-10	OFFICE SUPPLIES	394	197	347	750	157	750	750	0.00%
101-5600-730.03-20	SUBSCRIPTIONS & DUES	4,556	5,066	3,576	4,326	3,576	4,326	4,276	(1.16%)
101-5600-730.03-25	LEGAL AND DISPLAY ADS	173	1,734	1,038	1,000	640	1,000	1,000	0.00%
101-5600-730.03-30	MILEAGE/MEALS/LODGING	1,139	472	23	1,400	0	150	1,400	0.00%
101-5600-730.03-35	TRAINING	1,150	590	525	1,200	450	800	1,200	0.00%
101-5600-730.03-41	POSTAGE/SHIPPING	109	953	280	500	183	50	500	0.00%
101-5600-730.03-45	LICENSE/FORMS/PRINTING	0	0	0	500	0	500	500	0.00%
101-5600-730.07-32	SUSTAINABILITY	0	500	0	0	0	0	0	
101-5600-730.07-99	ECONOMIC DEV INCENTIVE GRT	0	0	0	0	0	0	100,000	
101-5600-730.08-46	CAP SIGNS, SIGNALS, & MARK	0	0	0	0	0	0	0	
101-5600-730.08-55	CAPITAL REPLACEMENT FUND	0	0	0	0	0	0	0	
101-5600-730.09-20	TRANSFER TO SPEC REV FUND	0	0	500	500	0	500	500	0.00%
101-5600-730.09-42	TRANSFER TO REPLACEMENT FUND-402	0	1,330	1,330	1,330	0	1,330	1,330	0.00%
<b>COMMUNITY DEVELOPMENT</b>		<b>126,664</b>	<b>134,799</b>	<b>126,750</b>	<b>141,809</b>	<b>103,453</b>	<b>142,913</b>	<b>293,931</b>	<b>107.27%</b>
<b>TOTAL EXPENDITURES</b>		<b>272,216</b>	<b>281,608</b>	<b>281,333</b>	<b>297,660</b>	<b>223,499</b>	<b>295,903</b>	<b>450,496</b>	<b>51.35%</b>



**NOTES:**

**Notes: Revenue**

1 **101-5200-433.02-01 Misc Health Grants/Aid**

This revenue is for the Radon Grant program funded through Winnebago County. The grant funding has been discontinued.

2 **101-5600-440.04-01 Zoning Permits**

This revenue is anticipated to be enhanced due to the ongoing construction of the full 10/41/441 interchange.

**Notes: Expenditures**

1 Community Development Director 60% Village - 10% Utility - 30% Storm Utility

2 Associate Planner 65% Village - 5% Utility - 30% Storm Utility

3 Building Inspection Assistant 73% Village - 15% Utility - 12% Storm Utility

4 Building Inspector 90% Village - 5% Utility - 5% Storm Utility

5 Building Inspection Assistant: 3 hours overtime, increase 1 hour from 2016

6 **101-5600-730.01-45 Intern Program:**

A total of 700 hours is budgeted for this program: 400 hours Community Development and 300 hours Storm water Utility.

7 **101-5200-630.02-10 Professional Services:**

Increase due to the number of commercial electrical inspections (offset by revenue increase)

8 **101-5200-630.03-10 Office Supplies:**

This expenditure is used for general office supplies, batteries, special paper, binders, flashlights, batteries. etc.

9 **101-5200-630.03-20 Subscriptions & Dues:**

This expenditure is for memberships in the building association for the Building Inspector and Building Inspector Assistant for subscriptions for building, electrical, plumbing and heating codes necessary to remain current in the field.

10 **101-5200-630.03-30 Miles/Meals/Lodging:**

This expenditure is for lodging, meals and travel for the Building Inspector and Building Inspector Assistant to attend mandatory classes for certifications and training. Out of state training for the HTE Midwest Users Group is anticipated for one employee.

11 **101-5200-630.03-35 Training:**

This expenditure is for training to retain certifications for the Building Inspector and Building Inspector Assistant. This budget category also includes HTE training in Chicago, for one employee.

12 **101-5200-630.03-46 Clothing/Uniform Allowance:**

This expenditure is for work clothing, protective shoes, and gloves. To be used for the Building Inspector (\$250) & Deputy Building Inspector (\$200)-new

13 **101-5200-630.03-47 State Permits Seals:**

This expenditure is for state license seals for one and two family dwellings. These expenditures are reimbursed from fees collected from the building permit process.

14 **101-5600-730.01-40 Per Diem:**

Commissioners are paid \$35 per meeting. This amount is for 12 Planning Commission meetings and 2 Zoning Board of Appeals meetings.

15 **101-5600-730.02-01 DNR – Non-Metallic Mining:**

This expenditure is for fees sent to the DNR, bi-annually.

*NOTES: (cont.)*

16 **101-5600-730.02-10 Professional Services Contracted:**

This expenditure is for a consultant to create a new Village Comprehensive Plan (\$45,000, offset with fund balance), Data Conversion Tax Lister (\$6,000) and special projects (\$3,000).

17 **101-5600-730.02-16 Consultant Services:**

This account is used for engineering costs and other professional services on an as needed basis, such as for annexation legal descriptions, special research for TID (Tax Incremental District) preliminary work and other special professional service needs relating to economic development and planning.

18 **101-5600-730.03-10 Office Supplies:**

This expenditure is for video & audio tapes, batteries, plotter supplies, disks, memory cards, small equipment and tools.

19 **101-5600-730.03-20 Subscriptions & Dues:**

This expenditure is for subscriptions to the planning advisory service, membership in the American Planning Association (APA) and American Institute of Certified Planners (AICP), APA journal, zoning journal, planning periodicals for staff and planning commission, and a contribution to a regional Economic Development Committee (\$1,500), which will be funded with Per Capita Grant funding.

20 **101-5600-730.03-25 Legal and Display Ads:**

This account funds legal notices and ads. This fee includes costs associated with the Village of Fox Crossing controlling zoning and will be partially offset with fees

21 **101-5600-730.03-35 Training:**

This expenditure is for an out of state conference for WI American Planning Association and American Planning Association and sustainability (for 2 employees), an out of state HTE conference in Chicago (for 1 employee), a GIS seminar, a series of economic development seminars and required training to maintain an American Institute of Certified Planners certification.

22 **101-5600-730.03-41 Postage/Shipping:**

These funds will be used for special notices for Conditional Use Permits, rezoning, variances, subdivisions, comprehensive plan updates and other general notices. These fees will be partially compensated by fees collected for various applications.

23 **101-5600-730.03-45 License/Forms/Printing:**

This expenditure has been reduced over the years, but it is used for the printing of Village maps and forms. More of this printing is done in house, but some printing of forms and maps is less costly using outside sources.

24 **101-5600-730.07-99 Economic Development Incentive Grant:**

Economic development investment to be paid to Touchmark LLC in accordance with the developers agreement, approved October 10, 2016. (offset with fund balance)

25 **101-5600-730.09-20 Transfer to Spec Revenue Fund:**

This transfer is to fund the sustainability committee's programs in the Special Revenue Fund.

## ***FINANCE***

### ***Statement of Purpose:***

The Finance Department is responsible for internal controls and financial accountability to the public, including safeguarding the taxpayers' monies, through policy, procedures and budgeting.

### ***Program Description:***

The Finance Department manages over \$30 million in revenues and expenditures, utilizing many different accounting funds, plus another \$30 million in tax roll collections.

Annually, the Finance Department processes over 13,000 general receipts, over 36,000 utility receipts and over 7,000 tax payment receipts. This includes handling an average of 40 walk-in customers per day and an average of 65 phone calls per day. Approximately 5,000 checks are printed in one year, which requires processing approximately 7,600 invoices and 2,200 purchase orders. Additionally, approximately 30,000 regular utility bills and 1,500 final utility bills are processed annually.

The Finance Department is also responsible for processing payroll, the annual village budget, utility billing, special assessments, tax collection, issuing dog and cat licenses, and working with outside consultants in a variety of situations, such as insurance renewals and claims, the annual audit and village borrowing. This department is also required to submit financial reports to federal, state, and local agencies in regards to financial statements, taxes, payroll, utilities and grants.

### ***2016 Program Accomplishments:***

- 1 Completed the Town of Menasha's 2015 Comprehensive Annual Financial Report (CAFR), which is a more in-depth financial report with a statistical section about the Town, and submitted the CAFR to the Government Finance Officer's Association for review and evaluation, to earn the Certificate of Achievement for Excellence in Financial Reporting.
- 2 Compiled and submitted all the paperwork necessary to create Tax Incremental District (TID) #2, including creation of a new accounting fund and associated accounts.
- 3 Compiled and submitted all required annual reports for Tax Incremental District (TID) #1 & #2.
- 4 Implemented new procedures, collected necessary information and attended training to meet the new Affordable Care Act (ACA) requirements for employers, including new 1095 B & 1095 C Internal Revenue Service (IRS) forms that need to be completed and distributed in 2016.
- 5 Upgraded accounting report software. The previous software was very difficult to use and will not be maintained by the vendor after next year.
- 6 Continue the expanded use of the scanning software into other financial areas, such as insurance claims and tax collections.
- 7 Implemented a new tax receipting program by transitioning to, training on, and receipting into the program for the 2016 tax bills
- 8 Implemented a pet licensing software by transitioning to, training on, and receipting into the program for the 2017 pet licenses
- 9 Worked on incorporation financial changeover, such as processing all forms and documents to open new accounts in the Village's name, such as federal employer identification number (EIN), state employer number, sales tax exemption number, DUNS number, SAMS registration and cage code, WI Retirement System (WRS) account, Employee Trust Funds (ETF) account, bank/investments accounts, all vendor accounts, transfer all debt documents, Moody's material event notices, etc.
- 10 Organized completion of meter exchanges to the Orion readers for the east side of the Utility District and updated utility customer accounts with the new meter
- 11 Worked with Pitney Bowes to replace the folder/insert machine with a trade-in model at no cost to the Village
- 12 Evaluated possible advanced and current refinancing debt options for cost savings.
- 13 Evaluated and processed all financial related duties for the new 2016 General Obligation (GO) Promissory Notes, including evaluating debt structures, updating the Official Statement, managing the Moody's rating conference call, etc.

**2016 Program Accomplishments: (cont.)**

- 14 Managed the financial aspect of two (2) large construction projects, with special assessments, which resulted in invoicing numerous residents, and handling associated questions in 2016. In addition, tax roll calculations for any special assessment invoices not paid were created and processed on the 2016 tax bill. This included the third project for requiring sanitary lateral line replacement for homeowners.
- 15 Streamlined the creation of reports for the Village bills list
- 16 Evaluated the Request for Proposal (RFP)s submitted by Valley Transit for the Elderly Transportation Contact
- 17 Requested and evaluated quotes for the mail machine lease, which expired 12/31/16
- 18 441/41/10 utility project reimbursements, which required detailed submissions, similar to approximately 10 different grants being managed

**2017 Program Goals & Objectives:**

- 1 Continue the expanded use of the scanning software into other financial areas, such as work orders.
- 2 On January 1, 2017, officially implement the transfer of the financial records to the Village of Fox Crossing from the Town of Menasha
- 3 Convert all Town of Menasha municipal codes in the utility billing software to the Village of Fox Crossing for all affected billing accounts and change all linked utility accounts to the new Village parcel numbers
- 4 Work with residents, so they understand how the revaluation of the Village effects their individual 2017 tax bill and the overall Village taxes.
- 5 Calculate and create tax rates, statement of taxes, accounting reports, etc for TID #1 and TID #2.
- 6 Hire and train a new employee for the vacant Deputy Finance Director position.
- 7 Update the municipality code into the utility billing software from Town of Menasha to Village of Fox Crossing
- 8 Work with the Information Technology Department to implement Laserfiche for all departments to use for inquiry on any invoice paid.
- 9 Research and create policies for a procurement program, along with researching firms and setting up accounts for use.
- 10 Set up several of the existing Q-Rep reports in the new Cognos reporting software
- 11 Research the Village calculating and printing our own tax bills, including maintaining the land data
- 12 Research the ability to distribute payroll by email instead of printing advice of deposits.
- 13 Research the ability to pay vendors via ACH instead of checks.
- 14 Work with Administration on changing the Personnel Policy Manual to create one policy for all non-represented employees.
- 15 Work with SunGard HTE to fix our utility billing problem were the zip plus 4 changes to only the 5 digit zip code where a new customer moves into a location. Currently, the Utility then has be research and reenter the +4 of the zip code for the new customer, since the system does not maintain it.
- 16 Create a request for proposals for banking services

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-440.02-01	DOG LICENSES	8,340	8,246	7,702	8,100	6,130	7,900	7,900	(2.47%)
101-5100-440.02-02	CAT LICENSES	1,769	1,824	1,615	1,800	1,101	1,700	1,700	(5.56%)
101-5100-461.03-00	REAL ESTATE INQUIRY FEES	4,470	5,260	4,510	5,000	3,697	4,500	5,000	0.00%
101-5100-480.01-00	INTEREST	38,589	85,707	65,074	55,000	25,389	55,000	55,648	1.18%
101-5600-491.02-11	TRANSFER FROM SPECIAL REV FUND - TID#1			0	800	10,868	12,000	3,000	275.00%
101-5600-491.02-12	TRANSFER FROM SPECIAL REV FUND - TID#2			0	0	0	10,000	1,300	
101-5100-492.09-00	TRANSFER ASSIGNED BALANCE - FINANC	0	0	0	0	0	0	0	
	<b>Subtotal (Program Revenues)</b>	<b>53,168</b>	<b>101,037</b>	<b>78,901</b>	<b>70,700</b>	<b>47,185</b>	<b>91,100</b>	<b>74,548</b>	<b>5.44%</b>

REVENUES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
	<i>Undesignated Rev. to Balance</i>	58,918	55,647	56,332	68,927	34,450	68,018	79,085	14.74%
	<i>LEVY to Balance</i>	235,851	219,971	229,760	289,880	275,351	287,726	334,322	15.33%
	<b>TOTAL REVENUE</b>	<b>347,937</b>	<b>376,655</b>	<b>364,993</b>	<b>429,507</b>	<b>356,986</b>	<b>446,844</b>	<b>487,955</b>	<b>13.61%</b>

EXPENDITURES:

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-570.01-10	SALARIED	48,348	43,541	46,530	77,397	30,992	58,393	81,973	5.91%
101-5100-570.01-20	HOURLY/NON-REPRESENTED	0	72,592	74,978	77,041	57,853	77,039	77,041	0.00%
101-5100-570.01-21	HOURLY OT/NON-REPR	0	430	478	2,398	422	2,345	2,398	0.00%
101-5100-570.01-22	HOURLY/NON-REPR./P.T.	3,523	2,347	2,269	5,736	287	5,736	5,856	2.09%
101-5100-570.01-24	HOURLY/GENERAL UNION	70,785	0	0	0	0	0	0	
101-5100-570.01-25	HRRLY. OVERTIME/GEN UNION	913	0	0	0	0	0	0	
101-5100-570.01-31	FICA	8,779	8,404	8,861	11,967	6,340	10,464	12,316	2.92%
101-5100-570.01-32	WI RETIREMENT	8,004	8,150	8,296	10,351	5,892	9,093	10,976	6.04%
101-5100-570.01-51	MEDICAL INSURANCE	31,978	30,525	28,303	34,132	19,772	25,497	34,367	0.69%
101-5100-570.01-52	DENTAL INSURANCE	1,392	1,358	1,290	1,812	1,004	4,236	1,937	6.90%
101-5100-570.01-53	GROUP LIFE/DISAB INS	1,017	1,018	950	1,323	868	1,136	1,324	0.08%
101-5100-570.02-10	PROF SERVICE/CONTRACTED	35,691	41,594	10,890	21,500	11,751	15,000	21,500	0.00%
101-5100-570.03-10	OFFICE SUPPLIES	907	1,039	2,910	1,750	1,525	3,500	1,750	0.00%
101-5100-570.03-20	SUBSCRIPTIONS & DUES	791	704	849	970	754	970	1,177	21.34%
101-5100-570.03-25	LEGAL & DISPLAY ADS	284	394	424	400	0	450	450	12.50%
101-5100-570.03-30	MILEAGE/MEALS/LODGING	704	0	246	1,155	0	500	1,655	43.29%
101-5100-570.03-35	TRAINING	1,381	270	873	1,125	210	700	1,450	28.89%
101-5100-570.03-43	FINANCIAL REVIEW	0	435	435	450	435	435	435	(3.33%)
101-5100-600.05-10	INSURANCE	133,440	163,854	176,411	180,000	218,881	231,350	231,350	28.53%
	<b>FINANCE</b>	<b>347,937</b>	<b>376,655</b>	<b>364,993</b>	<b>429,507</b>	<b>356,986</b>	<b>446,844</b>	<b>487,955</b>	<b>13.61%</b>

**NOTES:**

- 1 Finance Director 50% Village - 35% Utility - 15% Storm Utility
- 2 Deputy Finance Director 50% Village - 35% Utility - 15% Storm Utility
- 3 2 - Account Technicians 70% Village - 20% Utility - 10% Storm Utility
- 4 1 - Full Time Finance Clerk 25% Village - 50% Utility - 25% Storm Utility
- 5 Account Technicians & Finance Clerk 100 hours OT
- 6 **101-5100-570.02-10: Professional Services/Contracted:**  
This account includes services for auditing and financial consultation.
- 7 **101-5100-570.03-10: Office Supplies:**  
This account is for departmental supplies, such as cat licenses, bank fees, small office equipment, etc.
- 8 **101-5100-570.03-20: Subscription & Dues:**  
This account includes dues to the Municipal Treasurers Association, and Government Finance Officers, CPA license costs, HTE User Group memberships, Fair Labor Standard Act publication updates, and Government Finance Officers publications.
- 9 **101-5100-570.03-25: Legal & Display Ads:**  
This account is for the required annual budget publication.
- 10 **101-5100-570.03-30 Miles/Meals/Lodging & 101-5100-570.03-35 Training:**  
This account includes the Municipal Treasurers Association of WI conference (2 conferences for 2 person), WI Government Finance Officers conference, HTE Accounting Software conference (1 person - out of state), financial or human resource update classes, and the Academy of Civic and Public Affairs or Masters Academy at UW-GB or Municipal Treasurers Institute (1 person).
- 11 **101-5100-570.03-43 Financial Review:**  
This cost is to have the Government Finance Officers Association review the Village's CAFR for recommended changes and improvements. If the CAFR is at a high standard, the GFOA will award a certificate of achievement for excellence in financial reporting.
- 12 **101-5100-600.05-10 Insurance:**  
Insurance costs increased due an increase in the state calculated worker's compensation experience modification factor.

## ***FIRE***

### ***Statement of Purpose:***

To provide the highest level of emergency prevention and preparedness services through effective safety code compliance, educational programs and community service to all who live, work, visit or invest in our community.

### ***Program Description:***

The Fire Department, through its five full-time, eight part-time, 46 paid-on-call fire fighters and 6 paid-on-call fire fighter support positions, along with one part-time administrative assistant provides the following services to the community: local and state fire and life safety code inspections, flammable and combustible liquid storage inspections, fire investigations, public safety education, fire suppression services, environmental response and protection, hazardous materials response-first responder level, light duty rescue, recreational water assistance and emergency medical-first responder level.

### ***2016 Program Accomplishments:***

- 1 Purchase equipment and begin training on active shooter responses
- 2 Develop specifications for a new engine to replace E240 (1993 Pierce Dash) in 2017
- 3 Created 10 pre-fire plans to install on mobile data computers for use on emergency scenes
- 4 Reviewed automatic and mutual aid boundaries and pacts with neighboring fire departments
- 5 Conducted mutual aid training with at least two (2) neighboring fire departments
- 6 Worked with surrounding fire agencies to explore areas where cost savings may be realized with joint efforts
- 7 Participated in Winnebago County Mutual Aid Box Alarm System (MABAS) Division and realigned MABAS Box cards to align with automatic aid areas
- 8 Conducted CPR training for town employees - Fire and Police Departments
- 9 Continued to assess and evaluate public education program effectiveness
- 10 Increased by 5%, fire department's contacts with town residents on fire and safety related issues
- 11 Promoted participation in the fire department health and fitness program
- 12 Implemented structured duty officer program to have supervisory coverage on weekends
- 13 Continued to focus on Fire Prevention Community Planning through review and updating of local codes and ordinances
- 14 Continued fire safety education of project developers and contractors to enhance fire safety features in new and existing building projects
- 15 Continued a goal to deliver a response of well trained and equipped fire suppression resources with a 10 minute response time for 90% of fire related calls
- 16 Continued a goal to deliver a response of well trained and equipped emergency medical resources with a 8 minute response time for 90% of all EMS related calls
- 17 Completed all fire prevention visits required by the Department of Safety and Professional Services to insure statutory compliance
- 18 Completed an assessment center process and promoted individuals to fill all officer positions
- 19 Continued to pursue grant funds to assist in the support of fire department operations
- 20 Re-introduced a fire department community newsletter to citizens and businesses in the community
- 21 Continued working on the fire department website with assistance from the IT department
- 22 Completed re-accreditation process including updating all documents and a peer site by the Commission on Fire Accreditation International
- 23 Plan and work with the Wisconsin Department of Transportation for emergency response issues during the HWY 10/441 construction project
- 24 Continue to fill open paid on call firefighter positions as needed to keep staff levels at authorized levels

*2017 Program Goals & Objectives:*

- 1 Create 10 pre-fire plans to install on mobile data computers for use on emergency scenes
- 2 Review automatic and mutual aid boundaries and pacts with neighboring fire departments
- 3 Work with surrounding fire agencies to explore areas where cost savings may be realized with joint efforts
- 4 Continue to conduct mutual aid training with at least two (2) neighboring fire departments
- 5 Continue to assess and evaluate public education program effectiveness
- 6 Increase by 3%, fire department's contacts with village residents on fire and safety related issues
- 7 Continue to conduct CPR Training for village employees
- 8 Continue to promote and improve participation in the fire department health and fitness program
- 9 Focus on Fire Prevention Community Planning through review and updating of local codes and ordinances - Complete update to new code revision
- 10 Continue fire safety education of project developers and contractors to enhance fire safety features in new and existing building projects
- 11 Working on updating chapter 5, fire department ordinance, due to state law changes and changes to personnel and positions
- 12 Determine success of trial staffing period and continue to evaluate department staffing programs
- 13 Deliver a response of well trained and equipped fire suppression resources with an 8 minute response time for 90% of fire related calls
- 14 Deliver a response of well trained and equipped emergency medical resources with a 5 minute response time for 90% of all EMS related calls
- 15 Continue to pursue grant funds to assist in the support of fire department operations and public education activities
- 16 Complete all fire prevention visits required by the Department of Safety and Professional Services to ensure fire code compliance
- 17 Order and place into service and new command vehicle (C40) and new engine (E240) (will become E40).
- 18 Conduct one community response tabletop exercise
- 19 Conduct a semi-annual Mutual Aid Box Alarm System radio exercise
- 20 Update the fire department website on a regular basis
- 21 Continued to identify and complete recommendations made by the re-accreditation peer assessment team as deemed appropriate, support those recommendations
- 22 Implement a weekend standby program to ensure staff is available for response coverage on weekends
- 23 Develop a 5-year plan to assist in the preparation for future department staffing, succession and growth issues
- 24 Monitor staffing needs to ensure department is meeting the public expectations for the delivery of fire department services
- 25 Continue to maintain the department Facebook page and utilize other social media methods to promote fire and life safety education and communication with the residents
- 26 Develop a plan to utilize the Public Safety Training Center (PSTC) for firefighter training
- 27 Evaluate the effectiveness of the life-safety trailer and training programs for the public



REVENUES:

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-431.09-00	FEDERAL GRANT - FD	5333	5938	0	0	0	0	0	
101-5200-432.03-00	2% FIRE DUES	49,616	57,808	54,936	54,936	59,984	59,984	59,984	9.19%
101-5200-432.09-00	MISC PUBLIC SAFETY GRANTS/AID-FD	0	0	0	0	0	0	0	
101-5200-432.02-09	MISC GRANTS - SAFETY DAY-FD	0	0	0	0	0	0	0	
101-5200-440.03-08	FIRE PROTECTION SYSTEMS PERMIT	665	2,201	2,911	1,200	3,225	3,800	2,500	108.33%
101-5200-440.03-13	TANK PERMITS (FUEL/CHEMICAL)	3,946	4,376	4,700	4,000	4,883	5,000	4,800	20.00%
101-5200-466.02-01	FIRE PREVENTION VISITS	275	725	125	250	1,525	1,525	400	60.00%
101-5200-466.02-02	VEHICLE INCIDENT RESPONSE	15,124	14,012	20,299	14,000	10,677	14,000	14,000	0.00%
101-5200-469.01-03	FALSE ALARM FEES - FD	2,376	4,281	10,058	3,500	6,076	6,076	5,000	42.86%
101-5200-461.01-03	FIRE PROT-COPY/DOC FEES	26	61	3	25	0	5	25	0.00%
101-5200-480.02-01	SALE OF TOWN EQUIPMENT: FD	0	290	615	0	0	0	0	
101-5200-480.08-11	DONATIONS & CONTRIBUTIONS - FD	0	0	0	0	0	0	0	
101-5200-480.09-03	MISC REVENUE: PUBIC SAFETY-FD	4874	179	145	0	1228	1228	0	
101-5200-491.02-05	TRANS FROM PUBLIC PROT - FD	0	0	11,200	0	0	0	3,000	
101-5200-492.09-00	TRANSFER ASSIGNED BALANCE - FIRE	0	0	0	123,113	0	123,113	113,481	
	<b>Subtotal (Program Revenues)</b>	<b>82,235</b>	<b>89,871</b>	<b>104,992</b>	<b>201,024</b>	<b>87,598</b>	<b>214,731</b>	<b>203,190</b>	<b>1.08%</b>
	<i>Undesignated Rev. to Balance</i>	<i>188,944</i>	<i>188,927</i>	<i>198,163</i>	<i>201,550</i>	<i>78,526</i>	<i>188,810</i>	<i>209,168</i>	<i>3.78%</i>
	<i>LEVY to Balance</i>	<i>756,346</i>	<i>746,818</i>	<i>808,249</i>	<i>847,641</i>	<i>627,644</i>	<i>798,690</i>	<i>884,234</i>	<i>4.32%</i>
	<b>TOTAL REVENUES</b>	<b>1,027,525</b>	<b>1,025,616</b>	<b>1,111,404</b>	<b>1,250,215</b>	<b>793,768</b>	<b>1,202,231</b>	<b>1,296,592</b>	<b>3.71%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-620.01-10	SALARIED	210,483	261,038	238,932	224,556	158,263	210,584	223,744	(0.36%)
101-5200-620.01-20	HOURLY/NON-REPRESENTED	49,674	50,793	79,744	109,582	81,209	108,571	108,570	(0.92%)
101-5200-620.01-21	HOURLY OT/NON-REPR	1,003	593	4,349	3,900	10,504	14,697	5,850	50.00%
101-5200-620.01-22	HOURLY/NON-REPR./P.T.	179,410	170,471	245,994	317,093	235,761	317,093	349,454	10.21%
101-5200-620.01-24	SALARY - GENERAL UNION	44,283	0	0	0	0	0	0	
101-5200-620.01-31	FICA	36,004	35,686	42,645	48,264	36,389	48,254	60,095	24.51%
101-5200-620.01-32	WI RETIREMENT	49,910	36,389	30,215	43,347	28,689	38,474	49,676	14.60%
101-5200-620.01-40	PER DIEM	333	438	613	595	823	595	595	0.00%
101-5200-620.01-42	FIRE CALL PREMIUM	10,590	10,542	10,587	15,300	7,538	11,158	15,300	0.00%
101-5200-620.01-51	MEDICAL INSURANCE	89,072	87,880	67,572	86,085	53,338	72,889	86,610	0.61%
101-5200-620.01-52	DENTAL INSURANCE	4,111	4,131	3,242	4,848	3,157	4,268	5,185	6.95%
101-5200-620.01-53	GROUP LIFE/DISAB INS	2,495	2,475	1,622	2,590	2,021	2,358	2,590	0.00%
101-5200-620.01-55	FF ANNUITY/VESTED	2,340	1,965	1,860	5,400	1,425	2,000	5,400	0.00%
101-5200-620.01-97	UNEMPLOYMENT COMP	5,352	1,816	305	2,000	169	169	2,000	0.00%
101-5200-620.02-10	PROF SERVICE/CONTRACTED	0	0	0	0	0	0	0	
101-5200-620.02-14	ENGINEERING	0	0	0	0	0	0	0	
101-5200-620.02-17	EQUIP RENTAL/CONTRACTED	1,970	1,563	2,079	2,858	2,378	2,858	2,858	0.00%
101-5200-620.02-21	ELECTRICITY	16,512	16,661	14,788	16,750	10,551	16,750	16,750	0.00%
101-5200-620.02-22	NATURAL GAS	4,411	6,466	3,547	5,500	2,656	5,500	5,500	0.00%
101-5200-620.02-23	SEWER/WATER/STORM	7,757	8,392	7,866	8,100	6,084	8,100	8,100	0.00%
101-5200-620.02-24	TELEPHONE	3,540	3,828	5,140	5,305	4,574	6,145	6,145	15.83%
101-5200-620.02-40	REPAIR/MAINT SERV/OTHER	4,266	5,831	5,690	7,415	7,817	7,415	8,144	9.83%
101-5200-620.02-41	BUILDING REPAIR & MAINT	7,992	10,028	16,383	8,000	7,531	9,000	8,000	0.00%
101-5200-620.03-10	OFFICE SUPPLIES	871	252	437	900	424	500	900	0.00%
101-5200-620.03-20	SUBSCRIPTIONS & DUES	2,841	3,660	4,488	3,654	3,024	3,600	3,874	6.02%
101-5200-620.03-25	LEGAL & DISPLAY ADS	0	0	0	100	0	50	100	0.00%
101-5200-620.03-30	MILEAGE/MEALS/LODGING	4,267	3,446	3,504	4,975	3,059	400	4,975	0.00%
101-5200-620.03-35	TRAINING	10,187	11,075	8,626	11,270	13,665	13,500	12,270	8.87%
101-5200-620.03-40	OPERATING SUPPLIES	4,706	7,205	5,865	6,580	7,089	6,580	7,000	6.38%
101-5200-620.03-41	POSTAGE/SHIPPING	141	138	123	300	102	150	300	0.00%
101-5200-620.03-43	ACCREDITATION/AWARDS	1,130	1,150	1,170	8,500	8,153	8,500	1,190	(86.00%)
101-5200-620.03-46	CLOTHING/UNIFORM ALLOW	22,038	24,258	29,491	31,200	19,513	31,000	31,200	0.00%
101-5200-620.03-53	EQUIPMENT MAINTENANCE	11,131	9,011	24,267	16,950	6,916	10,000	16,950	0.00%
101-5200-620.03-55	VEHICLE MAINTENANCE	46,319	36,873	36,493	40,250	36,983	35,000	38,350	(4.72%)

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-620.03-61	OPERATIONAL EQ SUPPLIES	3,617	12,747	8,852	6,500	4,957	6,500	6,500	0.00%
101-5200-620.03-72	CRACK SEALING PROGRAM	0	0	0	0	0	0	0	
101-5200-620.03-91	PUBLIC SERVICE & EDUCATION	2,163	2,327	1,357	2,500	551	2,000	2,500	0.00%
101-5200-620.03-93	MEDICAL EXAMS	14,291	14,836	19,429	18,600	11,512	18,600	18,600	0.00%
101-5200-620.08-11	CAPTIAL EQUIPMENT-OFFICE	0	0	0	0	0	0	0	
101-5200-620.08-14	CAPITAL EQUIPMENT-OTHER	15,775	11,909	16,357	23,475	16,943	22,000	12,975	(44.73%)
101-5200-620.08-21	CAP IMPR BUILDING & LAND	5,500	16,830	0	0	0	0	0	
101-5200-620.08-53	VEHICLES (CAP)	0	0	0	0	0	0	0	
101-5200-620.08-54	CAPITAL EQUIPMENT-OTHER	0	0	12,228	0	0	0	0	
101-5200-620.08-55	CAPITAL REPLACEMENT FUND	151,040	0	0	0	0	0	0	
101-5200-620.09-42	TRANSFER TO REPLACEMENT FUND-40	0	152,913	155,544	156,973	0	156,973	168,342	7.24%
	<b>FIRE PROTECTION</b>	<b>1,027,525</b>	<b>1,025,616</b>	<b>1,111,404</b>	<b>1,250,215</b>	<b>793,768</b>	<b>1,202,231</b>	<b>1,296,592</b>	<b>3.71%</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,027,525</b>	<b>1,025,616</b>	<b>1,111,404</b>	<b>1,250,215</b>	<b>793,768</b>	<b>1,202,231</b>	<b>1,296,592</b>	<b>3.71%</b>

**NOTES:**

**Expenditures:**

- 1 **Payroll:** The fire department under went a reorganization in 2016. The Fire Department now consists of a Fire Chief, Division Chief of Training, Assistant Fire Chief, Fire Prevention Officer, Fire Marshal, and a Part-Time Administrative Assistant. During construction of 41/10/441 they will have part-time day staffing of the stations. Fire Department payroll includes 56 Paid-on-Call (POC) Fire Fighters (FF) (14,425 hrs for regular activities), which includes 4 Captains, 6 Lieutenants, 1 Fleet Maintenance, and 1 EMS Coordinator, part-time day staffing (6,838 hrs for the 441/10 project), and part-time day staffing using POC fire fighters (832 hrs for the 441/10 project). Temporary staffing for the 441/10 project is offset w/fund balance, \$113,481.
- 2 Fire fighters are paid a minimum of 1 hour for a fire call for responding to the station. EMS responders are paid a minimum of 0.75 hours for a call.
- 3 **101-5200-620-01-22:** Increase for Standby Pay, 7 FF \$100/weekend for 52 weeks, plus 7 FF \$50/day for 9 days (\$39,550). There is also a Standby pay for a Duty officer at \$100/weekend for 30 weeks and \$50/day for 6 days on-call over the weekends (\$3,300). For a total cost of \$42,850, which is an increase of \$39,850 from 2016. The weekend standby rate is for Friday 4:30 pm to Monday 8:00 am. This budget includes a policy change to create a daily standby pay rate of \$50 per day, to cover when all full-time employees are off.
- 4 **101-5200-620-01-21:** Firefighter overtime of 150 hrs, increase of 50 hours
- 5 **101-5200-620-01-32:** 6 Fire Fighters at 700 hrs each will be on WI Retirement, along with 3 Part Time Day Staff
- 6 **101-5200-620-01-42:** 340 calls at \$3.00 per call for an average of 15 Fire Firefighters per call
- 7 **101-5200-620-01-55:** Average of 30 Firefighters for \$180 each
- 8 **101-5200-620.02-24:** Increase of \$840 due to data line and phone cost increases
- 9 **101-5200-620.02-40:** Increase of \$729 due to increase of HVAC maintenance agreement both for fire station apparatus bay heating units
- 10 **101-5200-620.03-20:** Increase of \$220 due to the increased costs of subscriptions

*NOTES: (cont.)*

- 11 **101-5200-620.03-30 & 101-5200-620.03-35:** These accounts include training and expenses for National Fire Service Conferences, Fire Department Instructors Conference (FDIC), International Fire Chief's Convention (IFC), WI Fire Service Conferences, recertification, department assessment center, and other training events including house burns, audiovisual, computer, printed training material, EMS training, and the bi-annual first responder refresher courses. Increase of \$1,000 due to individuals needing training
- 12 These accounts include the cost of out of state training for sending (5)-National Fire Academy, (2)-Fire Department Instructors Conference, (1)-International Fire Chief's Convention (Fire Rescue International), (1)-Executive Fire Officer Symposium, and (1)-Firehouse Software Training
- 13 **101-5200-620.03-40:** Increase of \$420 for purchases of additional new EMS equipment and increased costs of firefighting supplies
- 14 **101-5200-620.03-43:** Decrease of \$7,310 due to the Re-Accreditation process completion
- 15 **101-5200-620.03-55:** Decrease of \$1,900 purchase that occurred in 2016
- 16 **101-5200-620.08-14:** Includes 15 new pagers (\$6,975), new fire hose (\$3,000), and 2 hydraulic door spreaders (\$3,000)-offset with public protection funds

## ***INFORMATION TECHNOLOGY***

### ***Statement of Purpose:***

The Information Technology (IT) department is responsible for the coordination of systems development, implementation and operation of the Village's automated information systems. Information Technology uses current technology to provide hardware and software support for all of the Village's departmental needs. Information Technology also provides telephone, voicemail, mobile phone and copier services.

### ***Program Description:***

Information Technology provides hardware and software support for more than 125 Village and Utility department computers and 25 network servers. IT also provides management of the wide area network which connects the Municipal Complex to Fire Station 40, Fire Station 41, Community Center and Utility offices with voice and data and Winnebago County with data. IT promotes technology within departments to improve work efficiency and maintains the Village's phone systems, voice mail, e-mail, internet, intranet and mobile communication. IT is responsible for the maintenance and modification of the Village's web site.

### ***2016 Program Accomplishments:***

- 1 IT-Upgraded most of the employee workstations operating systems to Windows 10
- 2 It-Upgraded network infrastructure by replacing firewalls, switches and access points
- 3 Park & Rec-Enhanced the customer service experience at the counter and community center
- 4 Street-Enhanced security camera monitoring ability
- 5 Incorporation-Acquired new domain for the Village of Fox Crossing, migrated website and email addresses to the new domain

### ***2017 Program Goals & Objectives:***

- 1 It-Rebuild web site to reflect the new Village and to update style
- 2 Community Development-Enhance GIS capabilities through web services
- 3 Fire-Work with the training officer to develop an online training environment
- 4 Finance-Enhance use of document management with the use of workflow technology
- 5 Police Department-Increase information accessibility for the officers through the Village's intranet
- 6 Parks & Recreation-Research the possibility of implementing virtual tours on their webpage for the parks and community center rental facilities
- 7 Street-Increase document management and GIS capabilities
- 8 Utility-Increase mobile capabilities to monitor devices, increase work efficiency and GIS functionality
- 9 Continue to add to the Village's intranet to expand the use and scope in order to assist the Village employees with information

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-480.02-01	SALE OF TOWN EQUIPMENT: IT	0	0	0	1,000	2,000	2000	0	
101-5200-491.02-05	TRANS FROM PUBLIC PROT - IT	0	0	0	0	0	0	0	
101-5100-491.03-01	TRANSFER FROM DEBT SERVICE - IT	599	617	636	650	655	655	655	0.77%
101-5100-491.04-02	TRANS FROM EQUIP FUND to IT	0	0	0	0	0	0	0	
101-5100-491.06-11	TRANS FROM WTR DEPARTMENT to IT	0	0	0	0	0	0	0	
101-5100-491.06-12	TRANS FROM SWR DEPARTMENT to IT	0	0	0	0	0	0	0	
101-5200-492.09-00	TRANSFER ASSIGNED BALANCE - IT	0	0	0	25,930	0	16,200	30,009	15.73%
	<b>Subtotal (Program Revenues)</b>	<b>599</b>	<b>617</b>	<b>636</b>	<b>27,580</b>	<b>2,655</b>	<b>18,855</b>	<b>30,664</b>	<b>11.18%</b>
	<i>Undesignated Rev. to Balance</i>	<i>56,541</i>	<i>62,394</i>	<i>57,687</i>	<i>66,618</i>	<i>25,998</i>	<i>66,361</i>	<i>63,874</i>	<i>(4.12%)</i>
	<i>LEVY to Balance</i>	<i>226,332</i>	<i>246,641</i>	<i>235,288</i>	<i>280,169</i>	<i>207,793</i>	<i>280,716</i>	<i>270,020</i>	<i>(3.62%)</i>
	<b>TOTAL REVENUE:</b>	<b>283,472</b>	<b>309,652</b>	<b>293,611</b>	<b>374,367</b>	<b>236,446</b>	<b>365,932</b>	<b>364,558</b>	<b>(2.62%)</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-560.01-10	SALARIED	43,204	44,194	47,818	51,404	38,603	51,404	51,404	0.00%
101-5100-560.01-20	HOURLY/NON-REPRESENTED	26,481	28,354	30,349	32,258	24,224	32,257	32,258	0.00%
101-5100-560.01-21	HOURLY OT/NON-REPR	0	0	22	232	0	0	232	0.00%
101-5100-560.01-22	HOURLY/NON-REPR./P.T.	214	0	0	0	0	0	0	
101-5100-560.01-31	FICA	5,073	5,090	5,623	6,068	4,481	6,077	6,061	(0.12%)
101-5100-560.01-32	WI RETIREMENT	4,601	5,072	5,316	5,537	4,147	5,522	5,705	3.03%
101-5100-560.01-51	MEDICAL INSURANCE	20,936	24,607	23,851	24,104	18,669	23,941	24,250	0.61%
101-5100-560.01-52	DENTAL INSURANCE	894	1,170	1,165	1,308	1,013	1,324	1,398	6.88%
101-5100-560.01-53	GROUP LIFE/DISAB INS	608	655	602	672	547	662	672	0.00%
101-5100-560.02-10	PROF SERVICE/CONTRACTED	1,540	108	970	2,500	2,625	2,500	2,500	0.00%
101-5100-560.02-11	COMPUTER LICENSE & MAINT	79,681	81,079	86,578	92,072	77,601	92,072	94,894	3.06%
101-5100-560.02-14	ENGINEERING	0	0	0	0	0	0	0	
101-5100-560.02-24	TELEPHONE	24,325	24,029	23,110	29,464	20,255	26,744	28,369	(3.72%)
101-5100-560.02-40	REPAIR/MAINT SERV/OTHER	300	3,539	3,865	13,230	7,815	10,311	3,500	(73.54%)

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-560.03-11	COMPUTER SUPPLIES	6,521	5,079	6,662	6,999	4,561	6,999	6,999	0.00%
101-5100-560.03-20	SUBSCRIPTIONS & DUES	245	245	345	375	50	375	475	26.67%
101-5100-560.03-30	MILEAGE/MEALS/LODGING	265	501	307	950	164	600	950	0.00%
101-5100-560.03-35	TRAINING	120	1,136	85	4,550	100	2,500	4,550	0.00%
101-5100-560.08-15	COMPUTER EQUIP/SOFTWARE	35,198	50,922	27,051	72,877	31,591	72,877	72,142	(1.01%)
101-5100-560.08-55	CAPITAL REPLACEMENT FUND	33,266	0	0	0	0	0	0	
101-5100-560.09-42	TRANSFER TO REPLACEMENT FUND-402	0	33,872	29,892	29,767	0	29,767	28,199	(5.27%)
	<b>INFORMATION TECHNOLOGY</b>	<b>283,472</b>	<b>309,652</b>	<b>293,611</b>	<b>374,367</b>	<b>236,446</b>	<b>365,932</b>	<b>364,558</b>	<b>(2.62%)</b>

**NOTES:**

- 1 Director of Informational Technology 70% Village - 20% Utility - 10% Storm
- 2 PC/Network Technician 70% Village - 20% Utility - 10% Storm, This position went full time in 2012.
- 3 PC/Network Technician 10 hours OT
- 4 **101-5100-560.02-10 Professional Services:** For contracting outside services for special projects
- 5 **101-5100-560.02-11 Computer License & Maintenance:** Software maintenance and support for previous purchased software. Adjusted for the traditional three percent yearly increase, which seems to be an industry standard
- 6 **101-5100-560.02-24 Telephone:** Add smart phone for the Deputy Building Inspector (\$680) and Village President (\$680), Air card for Fire Departments additional MDC request (\$264)
- 7 **101-5100-560.02-40 Maintenance Services:** Contractual services as needed
- 8 **101-5100-560.03-11 Computer Supplies:** Printer toner, cables, other computer related supplies
- 9 **101-5100-560.03-20 Subscriptions and Dues:** Dues for GIPAW and SUGA Organizations. (increased (\$100) for dues for Network Technician to attend GIPAW
- 10 **101-5100-560.03-30 Miles, Meals, & Lodging:** Governmental Information Processing Association of Wisconsin (GIPAW) conference and fall meeting, and the Midwest SunGard Users Group Association (SUGA) (Oakbrook, IL) Seminars, GIS Training (out-of-state)
- 11 **101-5100-560.03-35 Training:** Professional training for IT staff and Naviline training for Naviline users
- 12 **101-5100-560.08-15 Computer Equip/Software:** This account includes: Annual computer and tool replacements (\$22,596), Street-Turbo net vehicle GPS tracking software upgrade (\$3,300), Network Software upgrade Licenses (\$5,187), Community Development-large format monitor (\$700), 3 iPads for Village Manager, Village Clerk & Director of Comm Dev (\$1,500), Fire-Statistical software (\$1,150), IT-Unitrends backup software (\$7,700), SunGard Edge software (\$19,273) offset w/fund balance, Fire-MDC, doc, router, and software for truck C240 (\$4,503) offset w/fund balance, Finance - SunGard PCard software rollover from 2016 (\$6,233)

## **JUDICIAL**

### ***Statement of Purpose:***

The Municipal Court's main purpose is to contribute to the quality of life in our community by fairly and impartially administering justice in the most effective, efficient, and professional manner possible.

### ***Program Description:***

The Municipal Court has exclusive jurisdiction over actions involving traffic and ordinance violations under which the penalty is a forfeiture. The Court conducts all initial appearances and trial proceedings and enters judgment accordingly. The Court is also responsible for maintaining all court records, setting the bond schedule for all non-traffic offenses and issuing warrants and commitments for defendants who fail to appear or comply with court orders. The Municipal Judge has the authority to perform marriages. Court Manager also enters suspensions, warrants, completes a monthly financial report and a statistics report for the Village Board as well as a yearly financial report. Also on a daily basis the Court Manager processes payments from the mail, online and in person.

### ***2016 Program Accomplishments:***

- 1 Collected approximately \$29,377 in forfeitures through Government Payment Services as of 7-20-16 which permits forfeitures to be paid with a credit card, by phone or online
- 2 Participated in the Tax Refund Intercept Program, which collected approximately \$17,352 in unpaid forfeitures as of 7-20-16
- 3 Continued participation in educational programs that are aimed at increasing awareness of the consequences of unlawful behavior: Traffic Safety School, and the 3rd Millennium online drug, alcohol, and tobacco programs
- 4 Provide persons who are determined to be indigent the option to make monthly installment payments as a way to satisfy forfeitures instead of costly jail commitments or suspension of drivers license for failure to pay
- 5 Cooperated with Police Department in restructuring ordinance code and bond schedule
- 6 Both Municipal Judge & Court Manager attended State Court continuing education seminars. The court manager also attended training in the TiPPS software to learn a more effective way to process the citations, run reports, and also learn how to enter more information in the program rather than on paper.
- 7 Kept the Town of Menasha parks safe by expelling violators from all parks for a period up to one year for offenses that involve alcohol, drugs, or destruction of park property
- 8 Invited students at local schools to attend court sessions for educational purposes.
- 9 New pretrial procedures resulted in earlier settlements and less requirements for police officers to be present on trial nights
- 10 Court Manager has also coded all suspensions in TiPPS which has eliminated hand typed reports, along with re-organizing and updating the filing system. Both the Municipal Court Judge and the Court Manager have reviewed the retention periods and they are now up to date.
- 11 Court Manager coded all warrants in the TiPPS software to ensure a more efficient process

### ***2017 Program Goals & Objectives:***

- 1 Communicate with the State Legislature regarding items of interest to the Municipal Court specifically with the OWI procedures
- 2 Continue to review and revise the Municipal Bond Schedule to stay consistent with the surrounding communities
- 3 Increase the quality of service without unduly increasing costs to promote public confidence in the judicial system
- 4 Begin State debt collections as another way to collect debt
- 5 All statistical reports (which are used on a daily basis) regarding warrants, suspensions and Tax intercept to be completed through TiPPS program
- 6 Move towards a paperless Court system



**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-451.03-00	SERVICE/PROCESS FEE	5,072	5,430	6,190	5,500	3,219	4,500	5,250	(4.55%)
101-5100-451.04-00	COURT COSTS	49,090	53,576	60,270	50,000	45,133	57,500	54,000	8.00%
	<b>Subtotal (Program Revenues)</b>	<b>54,162</b>	<b>59,006</b>	<b>66,460</b>	<b>55,500</b>	<b>48,352</b>	<b>62,000</b>	<b>59,250</b>	<b>6.76%</b>
	<i>Undesignated Rev. to Balance</i>	<i>14,002</i>	<i>14,271</i>	<i>14,085</i>	<i>15,316</i>	<i>8,946</i>	<i>18,029</i>	<i>12,585</i>	<i>(17.83%)</i>
	<i>LEVY to Balance</i>	<i>56,049</i>	<i>56,414</i>	<i>57,448</i>	<i>64,414</i>	<i>71,506</i>	<i>76,267</i>	<i>53,204</i>	<i>(17.40%)</i>
	<b>TOTAL REVENUE:</b>	<b>124,213</b>	<b>129,691</b>	<b>137,993</b>	<b>135,230</b>	<b>128,804</b>	<b>156,296</b>	<b>125,039</b>	<b>(7.54%)</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-510.01-10	SALARIED	8,272	8,272	8,272	8,251	6,212	8,251	8,251	0.00%
101-5100-510.01-20	HOURLY NON-REPR F/T	49,919	51,045	52,195	53,239	40,200	50,497	42,787	(19.63%)
101-5100-510.01-21	HOURLY OT/NON-REPR	-	-	-	-	-	-	-	
101-5100-510.01-22	HOURLY/NON-REPR./P.T.	0	0	0	0	0	0	0	
101-5100-510.01-31	FICA	4,216	4,301	4,436	4,467	3,222	4,263	3,662	(18.02%)
101-5100-510.01-32	WI RETIREMENT	3,328	3,568	3,575	3,514	2,495	3,333	2,910	(17.19%)
101-5100-510.01-51	MEDICAL INSURANCE	17,814	16,865	17,037	17,217	40,876	41,798	17,322	0.61%
101-5100-510.01-52	DENTAL INSURANCE	831	835	832	934	802	934	999	6.96%
101-5100-510.01-53	GROUP LIFE/DISAB INS	514	488	463	518	438	505	518	0.00%
101-5100-510.02-10	PROF SERVICE/CONTRACTED	5,922	10,045	11,289	10,000	11,510	12,000	11,000	10.00%
101-5100-521.02-15	LEGAL COUNSEL	31,246	32,641	38,310	35,000	20,518	32,000	35,000	0.00%
101-5100-510.03-10	OFFICE SUPPLIES	395	194	0	200	254	200	600	200.00%
101-5100-510.03-20	SUBSCRIPTIONS & DUES	140	140	140	140	115	140	140	0.00%
101-5100-510.03-30	MILEAGE/MEALS/LODGING	162	0	0	450	591	500	450	0.00%
101-5100-510.03-35	TRAINING	625	625	740	700	1,265	1,225	700	0.00%
101-5100-510.03-41	POSTAGE	829	672	704	600	306	650	700	16.67%
	<b>JUDICIAL</b>	<b>124,213</b>	<b>129,691</b>	<b>137,993</b>	<b>135,230</b>	<b>128,804</b>	<b>156,296</b>	<b>125,039</b>	<b>(7.54%)</b>
	<b>TOTAL EXPENDITURES</b>	<b>124,213</b>	<b>129,691</b>	<b>137,993</b>	<b>135,230</b>	<b>128,804</b>	<b>156,296</b>	<b>125,039</b>	<b>(7.54%)</b>

**NOTES:**

- 1 **101-5100-510.02-10 Professional Services/Contracted:** The costs in this account include: \$9,500 Jail Lock Up Fee, \$250 Interpreter Fees and \$250 for Substitute Judge. Account #101-5200-451.03-00 for Service/Process Fee offsets the Jail Lock-Up Fee.
- 2 **101-5100-510.03-10 Office Supplies:** Miscellaneous Office Supplies, increase in much needed supplies for the office, plastic chair mat, filing baskets, organizational materials and a new chair
- 3 **101-5100-510.03-20 Subscription and Dues:** \$100 Municipal Judge Association and \$40 Court Clerk Association Dues.
- 4 **101-5100-510.03-30 Mileage/Meals/Lodging:** The Judge and Court Clerk will each be attending one seminar in 2017.
- 5 **101-5100-510.03-35 Training:** Continuing Judicial Education Dues \$700.

## LEGISLATIVE

### Statement of Purpose:

The purpose of this program is to provide fair and equal representation for all citizens in the Village of Fox Crossing. Representation includes access to the political system, distribution of services and application of taxing authority.

### Program Description(s):

The legislative body is responsible to the public to conduct annual village meetings, special village meetings and regular board meetings. It is also responsible to conduct the Board of Review. Under these responsibilities, the legislative body is charged with assessing the need to create, amend and rescind ordinances, resolutions and/or policies of the municipality, which includes setting the annual tax levy.

### 2017 Program Goals & Objectives:

- 1 To work with Village Manager and staff to create strategic goals.
- 2 Continue to hold organizational workshops and budget preparation workshops.

### REVENUES:

ACCOUNT NUMBER	ACCOUNT	2013	2014	2015	2016	2016 YTD	2016	2017	% Change
		ACTUAL	ACTUAL	ACTUAL	BUDGET	10/9/2016	PROJ	BUDGET	2016/2017
101-5100-492.09-00	TRANSFER ASSIGNED BALANCE - LEG	0	0	0	9,081	0	0	14,083	55.08%
	<b>Subtotal (Program Revenues)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,081</b>	<b>0</b>	<b>0</b>	<b>14,083</b>	<b>55.08%</b>
	<i>Undesignated Rev. to Balance</i>	<i>6,949</i>	<i>7,432</i>	<i>7,402</i>	<i>7,574</i>	<i>4,625</i>	<i>10,962</i>	<i>9,498</i>	<i>25.40%</i>
	<i>LEVY to Balance</i>	<i>27,819</i>	<i>29,377</i>	<i>30,190</i>	<i>31,853</i>	<i>36,965</i>	<i>46,372</i>	<i>40,151</i>	<i>26.05%</i>
	<b>TOTAL REVENUE:</b>	<b>34,768</b>	<b>36,809</b>	<b>37,592</b>	<b>48,508</b>	<b>41,590</b>	<b>57,334</b>	<b>63,732</b>	<b>31.38%</b>

### EXPENDITURES:

ACCOUNT NUMBER	ACCOUNT	2013	2014	2015	2016	2016 YTD	2016	2017	% Change
		ACTUAL	ACTUAL	ACTUAL	BUDGET	10/9/2016	PROJ	BUDGET	2016/2017
101-5100-500.01-10	SALARIED	25,892	27,139	27,314	27,302	32,910	45,884	35,850	31.31%
101-5100-500.01-31	FICA	1,980	2,076	2,089	2,089	2,517	3,510	2,743	31.31%
101-5100-500.01-32	WI RETIREMENT	944	1,049	1,031	1,058	629	1,022	896	(15.31%)
101-5100-500.02-10	PROFESSIONAL SERVICES	1,190	1,810	1,340	2,460	828	1,500	2,460	0.00%
101-5100-500.03-20	SUBSCRIPTIONS & DUES	3,953	4,222	4,305	4,468	4,208	4,468	5,650	26.45%
101-5100-500.03-25	LEGAL AND DISPLAY ADS	-	-	-	-	-	-	-	
101-5100-500.03-30	MILEAGE/MEALS/LODGING	358	295	476	550	223	300	550	0.00%
101-5100-500.03-35	TRAINING	255	50	112	500	30	150	500	0.00%
101-5100-500.03-90	OTHER SUPPLIES & EXPENSE	196	168	890	1,000	245	500	2,500	150.00%
101-5100-500.08-14	CAPITAL EQUIPMENT-OTHER	-	-	-	9,081	-	-	12,583	38.56%
	<b>LEGISLATIVE</b>	<b>34,768</b>	<b>36,809</b>	<b>37,592</b>	<b>48,508</b>	<b>41,590</b>	<b>57,334</b>	<b>63,732</b>	<b>31.38%</b>

**NOTES:**

- 1 **101-5100-500.02-10 Professional Services:** Provides videotaping for 24 Board meetings and 2 Village meetings
- 2 **101-5100-500.03-20 Subscriptions and Dues:** Includes Wisconsin League of Municipalities, Post-Crescent subscription, Wisconsin Taxpayers Alliance subscription, and Fox Cities Chamber of Commerce
- 3 **101-5100-500.03-35 Training:** Includes attendance at the annual Wisconsin League of Municipalities Conference and other various training opportunities
- 4 **101-5100-500.03-90 Other Supplies & Expense:** Plaques and other miscellaneous supplies-\$1,000, Podium-\$1,500 (offset with fund balance)
- 5 **101-5100-500.08-14 Capital Equipment-Other:** Assembly Room Technology upgrade (\$12,583) offset with fund balance, split 70% Village & 30% Utilities (total cost \$17,975)

## MISCELLANEOUS ACCOUNTS

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-432.09-00	MISC STATE GRANT	0	0	0	0	0	0	0	
	STATE TRUST FUND LOAN PROCEEDS	0	0	0	0	0	0	0	
	TRANSFER FROM DEBT SERVICE	0	0	0	0	0	0	0	
101-5300-491.02-01	TRANS FROM GARBAGE FUND	34,223	32,083	27,255	29,317	0	28,000	28,146	(3.99%)
101-5100-491.06-11	TRANS FROM WTR DEPARTMENT to MC	18,645	16,319	11,609	13,025	0	13,025	17,829	36.88%
101-5100-491.06-12	TRANS FROM SWR DEPARTMENT to MC	18,645	16,319	11,609	13,025	0	13,025	17,829	36.88%
101-5100-491.06-13	TRANS FROM STORM DEPARTMENT to MC	37,290	32,639	23,219	26,051	0	26,051	35,657	36.87%
101-5100-491.06-13	TRANS FROM STORM UTILITY advance to 613	0	0	0	0	0	0	0	
101-5100-491.06-13	TRANS FROM STORM UTILITY repayment of prior exp	0	0	0	75,000	0	75,000	75,000	0.00%
101-5100-492.09-00	TRANSFER ASSIGNED BAL - ACCRUAL	0	0	0	0	0	0	0	
101-5100-492.09-00	TRANSFER ASSIGNED BAL - RESERVE	0	0	0	0	0	0	0	
101-5100-492.09-00	TRANSFER ASSIGNED BALANCE - MC	0	0	0	28,250	0	25,000	35,000	
101-5100-492.09-00	TRANSFER ASSIGNED BALANCE - Gen	0	0	0	0	0	0	0	
	<b>Subtotal (Program Revenues)</b>	<b>108,803</b>	<b>97,360</b>	<b>73,692</b>	<b>184,668</b>	<b>0</b>	<b>180,101</b>	<b>209,461</b>	<b>13.43%</b>
101-5100-410.02-00	MOBILEHOME FEE-TN SHARE	62,182	63,828	60,114	57,000	53,859	60,712	60,119	5.47%
101-5100-410.03-00	HOTEL/MOTEL TAX	781	611	542	600	103	200	0	(100.00%)
101-5100-410.05-01	PAYMENT IN LIEU OF TAXES-MUNICIPAL	531,191	544,573	544,174	535,000	0	540,000	540,000	0.93%
101-5100-410.05-09	PAYMENT IN LIEU OF TAXES-OTHER	0	0	601	600	587	587	570	(5.00%)
101-5100-410.09-00	OTHER TAXES	1,189	1,600	1,813	0	1,140	1,140	0	
	FEMA GRANT	0	0	0	0	0	0	0	
	FEMA GRANT - STATE	0	0	0	0	0	0	0	
101-5100-432.02-00	SHARED REVENUE - STATE	341,852	341,895	341,971	341,420	51,213	342,584	342,010	0.17%
101-5100-432.02-01	EXPENDITURE RESTRAINT	48,777	70,362	63,029	54,889	54,890	54,890	53,371	(2.77%)
101-5100-432.04-01	COMPUTER EXEMPT AID	208,399	196,115	214,939	187,835	187,439	187,439	190,000	1.15%
101-5100-440.09-01	FRANCHISE FEES/CABLE TV	241,612	236,410	238,719	250,000	116,927	235,000	235,000	(6.00%)
	JUDGEMENTS AND DAMAGES	0	0	0	0	0	0	0	
101-5100-461.01-00	COPY/DOCUMENT FEES	167	267	423	200	491	500	200	0.00%
101-5100-463.01-00	RENT-TOWN PROPERTY: GENERAL	39,133	37,320	29,988	33,013	23,222	33,000	30,256	(8.35%)
101-5200-464.07-00	IMPACT FEES-FIRE STATION	0	0	0	0	0	0	30,000	
101-5100-469.05-00	ROADWAY DEV. AGREEMENT	0	756	4,800	0	6,750	6,750	0	
	AWARDS	0	0	0	0	0	0	0	
101-5100-480.02-01	SALE OF TOWN EQUIPMENT: GEN	0	0	0	0	0	0	0	
101-5100-480.09-00	MISC REVENUE: GENERAL	7,270	27,268	6,090	12,000	1,521	1,521	2,000	(83.33%)

**REVENUES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-491.04-02	TRANSFER FROM EQUIP REPLACE FUND	0	0	0	0	0	0	0	
	<b>Subtotal (Unallocated Revenues)</b>	<b>1,482,553</b>	<b>1,521,005</b>	<b>1,507,203</b>	<b>1,472,557</b>	<b>498,142</b>	<b>1,464,323</b>	<b>1,483,526</b>	<b>0.74%</b>
101-5100-410.01-00	GENERAL PROPERTY TAX	5,934,666	6,013,156	6,145,963	6,194,575	3,979,890	6,194,575	6,273,344	1.27%

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
Undesignated Revenue % of Unallocated	19.99%	20.19%	19.69%	19.21%	11.12%	19.12%	19.13%	(0.42%)
General Property Tax % of Unallocated	80.01%	79.81%	80.31%	80.79%	88.88%	80.88%	80.87%	0.10%

<b>Subtotal (Program Revenues)</b>	<b>108,803</b>	<b>97,360</b>	<b>73,692</b>	<b>184,668</b>	<b>0</b>	<b>180,101</b>	<b>209,461</b>	<b>13.43%</b>
<i>Undesignated Rev. to Balance Program</i>	<i>50,245</i>	<i>169,815</i>	<i>162,679</i>	<i>37,507</i>	<i>(91,295)</i>	<i>80,808</i>	<i>42,925</i>	<i>14.44%</i>
<i>LEVY to Balance Program</i>	<i>201,132</i>	<i>671,975</i>	<i>662,027</i>	<i>159,297</i>	<i>(731,364)</i>	<i>342,132</i>	<i>183,358</i>	<i>15.10%</i>
<b>TOTAL REVENUE:</b>	<b>360,180</b>	<b>939,150</b>	<b>898,398</b>	<b>381,472</b>	<b>-822,659</b>	<b>603,040</b>	<b>435,744</b>	<b>14.23%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-590.01-20	HOURLY/NON-REPRESENTED	0	37,860	38,416	39,118	29,404	39,119	39,118	0.00%
101-5100-590.01-21	HOURLY OT/NON-REPR	0	476	762	1,129	252	1,102	1,124	(0.44%)
101-5100-590.01-24	HOURLY/GENERAL UNION	36,981	0	0	0	0	0	0	
101-5100-590.01-25	HRLY. OT/GEN UNION	1,004	0	0	0	0	0	0	
101-5100-590.01-31	FICA	2,672	2,702	2,762	2,842	1,925	2,846	2,836	(0.21%)
101-5100-590.01-32	WI RETIREMENT	2,553	2,690	2,685	2,656	1,958	2,655	2,736	3.01%
101-5100-590.01-51	MEDICAL INSURANCE	17,814	17,576	17,037	17,217	13,334	17,101	17,322	0.61%
101-5100-590.01-52	DENTAL INSURANCE	785	789	786	934	683	893	999	6.96%
101-5100-590.01-53	GROUP LIFE/DISAB INS	391	409	377	421	342	411	421	0.00%
101-5100-590.02-10	PROF SERVICE/CONTRACTED	0	0	0	0	0	0	0	
101-5100-590.02-14	ENGINEERING	0	0	0	0	0	0	0	
101-5100-590.02-17	EQUIP RENTAL/CONTRACTED	3,681	4,177	4,310	4,432	3,408	2,200	4,432	0.00%
101-5100-590.02-21	ELECTRICITY	50,922	46,976	41,658	52,000	36,450	45,000	52,000	0.00%
101-5100-590.02-22	NATURAL GAS	37,434	50,139	32,591	42,000	21,264	40,000	42,000	0.00%
101-5100-590.02-23	SEWER/WATER/STORM	13,141	13,486	13,345	14,100	9,948	13,000	14,100	0.00%
101-5100-590.02-24	TELEPHONE	10,970	10,043	8,793	9,600	5,922	7,500	9,600	0.00%

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-590.02-40	REPAIR/MAINT SERV/OTHER	2,438	3,311	4,617	4,340	4,458	3,528	4,340	0.00%
101-5100-590.02-41	BUILDING REPAIR & MAINT	43,185	26,249	57,789	39,130	(85,280)	34,500	39,130	0.00%
101-5100-590.02-46	UNIFORM RENTAL	0	0	0	0	0	0	0	
101-5100-590.03-46	CLOTHING/UNIFORM ALLOW	300	199	300	300	0	300	300	0.00%
101-5100-590.03-57	CUSTODIAL/MAINTENANCE SUP	5,639	5,677	5,425	5,200	4,574	5,200	5,200	0.00%
101-5100-590.03-58	GROUNDS MAINTENANCE SUPPL	943	916	532	952	723	952	952	0.00%
101-5100-590.08-11	CAP EQUIPMENT - OFFICE	0	0	0	0	0	0	0	
101-5100-590.08-19	CAP IMPR BUILDING & LAND	0	36,272	0	28,250	28,221	28,221	35,000	23.89%
	<b>MUNICIPAL COMPLEX</b>	<b>230,853</b>	<b>259,947</b>	<b>232,185</b>	<b>264,621</b>	<b>77,586</b>	<b>244,528</b>	<b>271,610</b>	<b>2.64%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5100-600.02-10	PROF SERVICE/CONTRACTED	4,687	9,990	5,531	5,330	3,989	6,144	6,334	18.84%
101-5100-600.02-34	SITE MAINTENANCE-EAB	0	0	0	10,000	0	10,000	10,000	0.00%
101-5100-600.03-10	OFFICE SUPPLIES	7,837	5,875	4,478	8,000	4,575	10,000	8,000	0.00%
101-5100-600.03-41	POSTAGE/SHIPPING	7,438	2,557	13,845	15,000	6,752	12,000	15,000	0.00%
101-5100-600.09-10	TRANS TO DESIGNATED Accrual	0	0	0	0	0	0	0	
101-5100-600.09-10	TRANSFER TO RESERVE	0	0	0	0	0	0	0	
101-5100-600.09-20	TRANSFER TO SRF-SANTA FLOAT	0	0	0	0	0	0	600	
101-5100-600.09-40	TRANSFER TO CAP PROJS	49,769	0	0	0	0	0	0	
101-5100-600.03-99	CONTINGENCY FUND	0	0	0	64,724	0	0	55,000	(15.02%)
101-5100-600.03-99	NON-REP WAGE ADJUSTMENTS	0	0	0	17,212	0	0	69,000	300.88%
101-5100-600.08-21	CAP IMPR BUILDING & LAND	0	0	0	0	0	0	0	
	<b>GENERAL GOVERNMENT</b>	<b>69,731</b>	<b>18,422</b>	<b>23,854</b>	<b>120,266</b>	<b>15,316</b>	<b>38,144</b>	<b>163,934</b>	<b>36.31%</b>
	<b>TOTAL EXPENDITURES</b>	<b>300,584</b>	<b>278,369</b>	<b>256,039</b>	<b>384,887</b>	<b>92,902</b>	<b>282,672</b>	<b>435,544</b>	<b>13.16%</b>

**NOTES:**

**Notes: Revenue**

- 1 **101-5100-410.05-01 Payment in Lieu of Taxes**  
\$540,000 Water Utility
- 2 **101-5100-491.06-13 Transfer from Stormwater Utility**  
Partial Repayment of prior stormwater operating expenses and debt service - \$75,000  
Reimbursement for Municipal Complex Expenses (10%) - \$35,657

*NOTES: (cont.)*

**Notes: Municipal Complex Expenditures**

- 1 **101-5100-590.01-25 Overtime** - Custodian 40 hrs OT
- 2 **101-5100-590.02-41 Building Repair & Maintenance** - \$39,130 which includes:
  - Rug/towel rental (yearly) \$3,000
  - Fire alarm system monitoring \$285
  - Jib crane inspection (annual) \$300
  - Backflow preventer (annual testing) \$370
  - Boiler certification (every two years) \$206
  - Overhead garage doors service agreement \$1,507
  - Maintenance costs (overhead doors) \$2,060
  - HVAC Service Agreement \$6,000
  - Fire Alarm Service Agreement \$2,731
  - Security System Service Agreement \$1,595
  - Generator maintenance (annual) \$1,315
  - Boiler (cleaning & inspection) \$360
  - Fire sprinkler system testing (quarterly) \$6,733
  - Fire Extinguisher maintenance (annual) \$361
  - Misc repairs \$6,807
  - Electrical wiring for stand-by power \$5,500
- 3 **101-5100-590.03-46 Clothing/Uniform Allowance** - \$300 Custodian's safety shoes, shirts, pants.
- 4 **101-5100-590.03-57 Custodial/Maintenance Supplies** - \$5,200 Miscellaneous maintenance and cleaning supplies for Municipal Complex.
- 5 **101-5100-590.03-58 Grounds Maintenance Supplies** - \$952 Outside area of building maintenance, consisting of fertilizer, stone, mulch, plants, complex sidewalk salt.
- 6 **101-5100-590.08-19 Building Capital** - \$35,000 Building/Space Needs Study (Municipal Complex & old Street Dept building) (offset with fund balance)



## ***PARK & RECREATION***

### ***Statement of Purpose:***

The Parks and Recreation Department is responsible for the development and maintenance of the Village's parks, trails, and natural areas. The department is also responsible for maintaining the Community Center. Along with maintaining the grounds and facilities mentioned, the Parks and Recreation Department is in charge of the development and promotion of recreation programs and special events. The Parks and Recreation Department is committed to enhancing the quality of life of the community.

### ***Program Description:***

There are sixteen parks located throughout the Village of Fox Crossing along with six open space areas and over sixteen miles of trails located within those parks and are opportunities for passive and active recreation. There are also six pavilions available for rent from the months of May-October. The extensive trail system allows for pedestrian and bicycle travel to many areas throughout the Village. The recreation portion of the department provides programs for youth to adults as well as numerous special events and community friendly activities. The Community Center provides space for recreation sponsored programs as well as being available to rent year-round.

### ***2016 Accomplishments:***

#### ***Recreation***

- 1 Replace Community Center lobby furniture (to be completed in fall 2016)
- 2 Served over 1,000 guests in the summer programming season
- 3 Held a pre-summer Ice Cream Social to introduce program participants to staff members
- 4 Added new older adult program, Wednesday Morning Walking Club
- 5 Secured new sponsorships for the Filthy Fun Kids Run

#### ***Parks***

- 1 Crack fill and seal coat Palisades & Fritse parking lots and CB (American - E Shady) and American (Olde Buggy-Irish) trails
- 2 Placed 3 new baskets and garbage/recycling cans on the Disc Golf Course
- 3 Finished asphalt installation around the O'Hauser South bridges
- 4 Phase II of the Wittmann Park Redevelopment (to be completed in fall 2016)
- 5 Removed invasive species from numerous parks with the help of volunteers
- 6 Planted new trees in Fritsch, along the Friendship Trail and Memorial Trees @ Fritse parks

**2017 Program Goals**

**Recreation**

- 1 Increase Community Center use by 2% over 2016 numbers
- 2 Increase recreation program participation by 2% over 2016 numbers
- 3 Increase program sponsorship

**Parks**

- 1 Implement the park wide capital improvement plan
- 2 Implement a park beautification plan
- 3 Implement a Urban Forestry management plan
- 4 To maintain an 85% park pavilion rental rate for June-August and 65% over entire rental season

**PARK & RECREATION**

**REVENUES - Park:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-431.09-00	FEDERAL GRANT - PK	0	0	0	0	0	0	0	
101-5500-432.06-01	STATE GRANT/PARKS	0	0	0	0	0	0	0	
101-5500-463-02-00	RENT-TOWN EQUIP: PARK	83	200	275	225	270	270	230	2.22%
101-5500-463-04-00	PARK RENTALS	11,030	12,968	15,782	13,632	18,708	18,708	16,200	18.84%
101-5500-480.02-01	SALE OF TOWN EQUIPMENT: PK	1,500	84	0	0	0	0	0	
101-5500-480.03-02	KIOSK ADS	0	0	0	0	0	0	0	
101-5500-480.04-01	VENDING MACHINES	110	0	0	0	0	0	0	
101-5500-480.09-00	MISC REVENUE: PARK	2,024	4,792	3,132	3,500	1,452	3,200	3,316	(5.26%)
101-5500-491.02-05	TRANSFER FROM OPEN SPACE	0	0	0	0	0	0	0	
101-5500-491.02-05	TRANSFER FR PARK IMPROVEMENTS	0	0	0	0	0	0	0	
101-5500-491.02-05	TRANSFER FROM BOAT TRAILER FEES	0	0	0	0	0	0	0	
101-5500-491.02-05	TRANSFER FROM PALS DONATIONS	0	0	346	0	0	0	0	
101-5500-491.02-05	TRANSFER FROM DANCE COMPETITIO	0	0	235	0	0	0	0	
101-5500-491.02-05	TRANSFER FROM DISC GOLF FEES/DON	3,944	9,877	11,230	13,851	0	13,851	14,549	5.04%
101-5500-491.02-05	TRANSFER FROM TRAIL DONATIONS	0	0	0	0	0	0	0	
101-5500-491.02-05	TRANSFER FROM INDIAN MOUND REC	4,222	0	0	0	0	0	0	
101-5500-491.02-05	TRANSFER FROM WOODLAND PRAIRIE	0	0	0	4,500	0	0	0	
101-5500-491.02-05	TRANSFER FROM IMPACT FEES	0	0	8,621	0	0	0	0	
101-5500-492.09-00	TRANSFER ASSIGNED BALANCE - PK	0	0	0	12,500	0	12,500	7,250	(42.00%)
	<b>Park Subtotal (Program Revenues)</b>	<b>22,913</b>	<b>27,921</b>	<b>39,621</b>	<b>48,208</b>	<b>20,430</b>	<b>48,529</b>	<b>41,545</b>	<b>(13.82%)</b>

**REVENUES - Recreation:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5500-468.01-01	SPRING REC FEES	11,407	9,389	8,832	9,820	8,608	8,608	9,820	0.00%
101-5500-468.01-02	SUMMER PROGRAM FEES	29,150	29,052	29,967	32,635	27,703	28,200	31,184	(4.45%)
101-5500-468.01-03	FALL PROGRAM FEES	15,385	17,920	14,936	13,619	12,840	13,619	13,687	0.50%
101-5500-468.01-04	WINTER PROGRAM FEES	23,591	23,142	19,796	19,411	12,711	19,411	20,924	7.79%
101-5500-468.01-10	COSTUME FEES	0	0	0	0	0	0	0	
101-5500-468.02-01	STATE ATTRACTIONS	11,387	13,163	11,046	11,580	8,805	11,200	11,580	0.00%
101-5500-463-01-00	RENT-TOWN PROPERTY: PARK	16,120	16,120	16,120	22,604	20,378	22,604	24,251	7.29%
101-5500-463-03-00	COMMUNITY CENTER RENTAL	13,530	15,169	14,169	14,688	11,422	13,901	14,300	(2.64%)
101-5500-468.03-01	CC USER FEE	0	0	0	0	0	0	0	
101-5500-480.08-11	DONATIONS & CONTRIBUTIONS - PK/R	0	0	0	0	0	0	0	
101-5500-480.09-01	MISC REVENUE: RECREATION	632	205	393	500	226	365	400	(20.00%)
101-5500-491.02-03	TRANS FROM TOWER REVENUE FUND	0	0	0	0	0	0	0	
101-5500-492.09-00	TRANSFER ASSIGNED BALANCE - REC	0	0	0	0	0	0	0	
	<b>Recreation Subtotal (Program Revenues)</b>	<b>121,202</b>	<b>124,160</b>	<b>115,259</b>	<b>124,857</b>	<b>102,693</b>	<b>117,908</b>	<b>126,146</b>	<b>1.03%</b>
	<b>Total Program Revenue</b>	<b>144,115</b>	<b>152,081</b>	<b>154,880</b>	<b>173,065</b>	<b>123,123</b>	<b>166,437</b>	<b>167,691</b>	<b>(3.11%)</b>
	<i>Undesignated Rev. to Balance</i>	<i>142,972</i>	<i>155,230</i>	<i>146,651</i>	<i>160,970</i>	<i>51,367</i>	<i>142,422</i>	<i>155,029</i>	<i>(3.69%)</i>
	<i>LEVY to Balance</i>	<i>572,317</i>	<i>613,617</i>	<i>598,148</i>	<i>676,977</i>	<i>410,570</i>	<i>602,464</i>	<i>655,367</i>	<i>(3.19%)</i>
	<b>TOTAL REVENUE:</b>	<b>859,404</b>	<b>920,928</b>	<b>899,679</b>	<b>1,011,012</b>	<b>585,060</b>	<b>911,323</b>	<b>978,087</b>	<b>(3.26%)</b>

**EXPENDITURES-Park:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5500-710.01-10	SALARIED	49,400	50,517	53,059	54,823	16,778	16,778	21,834	(60.17%)
101-5500-710.01-20	HOURLY/NON-REPRESENTED	0	149,028	139,955	161,496	125,578	169,699	204,237	26.47%
101-5500-710.01-21	HOURLY OT/NON-REPR	1,502	6,540	5,148	5,376	5,334	5,828	5,622	4.58%
101-5500-710.01-22	HOURLY/NON-REPR./P.T.	44,864	47,797	45,950	68,184	48,949	68,184	62,171	(8.82%)
101-5500-710.01-23	P/T NON-REP OT	0	1,087	1,518	1,832	0	1,832	2,664	45.41%
101-5500-710.01-24	HOURLY UNION	146,137	0	0	0	0	0	0	
101-5500-710.01-25	HOURLY OT/UNION	5,084	0	0	0	0	0	0	
101-5500-710.01-31	FICA	17,757	18,195	17,801	21,536	14,332	19,053	22,021	2.25%
101-5500-710.01-32	WI RETIREMENT	13,920	14,934	15,160	16,905	9,563	14,831	18,097	7.05%
101-5500-710.01-40	PER DIEM	3,780	3,710	3,570	4,165	3,185	4,165	4,165	0.00%
101-5500-710.01-52	DENTAL INSURANCE	2,239	2,274	2,237	2,639	1,590	1,898	3,256	23.38%
101-5500-710.01-53	GROUP LIFE/DISAB INS	1,770	1,815	1,693	1,896	1,364	1,532	2,120	11.81%
101-5500-710.01-97	UNEMPLOYMENT COMP	2,569	0	0	0	0	0	0	
101-5500-710.02-10	PROF SERVICE/CONTRACTED	6,412	2,140	0	7,000	442	2,500	2,500	(64.29%)
101-5500-710.02-12	EMPLOYEE ASSISTANCE PROG	177	186	491	186	192	192	192	3.23%

EXPENDITURES-Park: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5500-710.02-13	ADA MODIFICATIONS	2,007	3,133	186	4,000	0	2,000	2,000	(50.00%)
101-5500-710.02-17	EQUIP RENTAL/CONTRACTED	986	701	912	1,410	712	1,300	1,400	(0.71%)
101-5500-710.02-21	ELECTRICITY	16,849	23,670	23,183	22,191	16,080	22,191	22,191	0.00%
101-5500-710.02-22	NATURAL GAS	882	1,142	623	883	423	883	931	5.44%
101-5500-710.02-23	SEWER/WATER/STORM	12,393	13,389	13,259	12,537	9,992	11,000	12,537	0.00%
101-5500-710.02-26	GARBAGE COLLECTION	0	0	0	0	0	0	0	
101-5500-710.02-34	SITE MAINTENANCE	12,208	13,777	12,441	13,400	8,835	13,400	13,550	1.12%
101-5500-710.02-40	REPAIR/MAINT SERV/OTHER	3,188	708	572	9,735	5,561	9,000	16,605	70.57%
101-5500-710.02-41	BUILDING REPAIR & MAINT	10,196	7,691	8,153	10,868	9,127	10,500	10,882	0.13%
101-5500-710.02-46	UNIFORM RENTAL	1,771	0	0	0	0	0	0	
101-5500-710.02-93	DRUG & ALCOHOL TESTING	835	706	939	583	860	860	892	53.00%
101-5500-710.03-09	CREDIT CARD FEES	0	0	0	0	0	0	0	
101-5500-710.03-10	OFFICE SUPPLIES	649	287	614	750	191	450	500	(33.33%)
101-5500-710.03-13	PRINTING/MARKETING	808	1,231	1,430	2,250	613	2,000	2,250	0.00%
101-5500-710.03-20	SUBSCRIPTIONS & DUES	464	720	580	560	150	300	505	(9.82%)
101-5500-710.03-25	LEGAL & DISPLAY ADS	0	8	0	200	0	0	200	0.00%
101-5500-710.03-30	MILEAGE/MEALS/LODGING	46	540	473	1,200	236	600	1,152	(4.00%)
101-5500-710.03-32	VENDING SUPPLIES/SERVICES	0	0	0	0	0	0	0	
101-5500-710.03-35	TRAINING	1,133	437	385	1,405	47	500	1,405	0.00%
101-5500-710.03-40	OPERATING SUPPLIES-DISC GOLF	2,836	2,044	8,158	9,895	6,308	8,700	9,795	(1.01%)
101-5500-710.03-41	POSTAGE/SHIPPING	647	591	528	606	119	525	593	(2.15%)
101-5500-710.03-46	CLOTHING/UNIFORM ALLOW	1,462	1,356	1,477	1,600	1,192	1,413	1,927	20.44%
101-5500-710.03-53	EQUIPMENT MAINTENANCE	8,784	15,038	15,420	9,000	5,929	8,500	9,110	1.22%
101-5500-710.03-55	VEHICLE MAINTENANCE	4,199	5,122	3,434	5,200	5,452	5,200	5,200	0.00%
101-5500-710.03-58	GROUNDS MAINTENANCE SUPPL	2,987	4,980	7,474	10,413	9,535	10,413	11,800	13.32%
101-5500-710.03-72	CRACK SEALING PROGRAM	0	4,966	3,510	7,515	8,530	7,515	3,450	(54.09%)
101-5500-710.03-78	TREE & BRUSH CONTROL	7,594	5,215	9,849	6,500	1,931	6,500	6,500	0.00%
101-5500-710.03-79	TRAIL MAINTENANCE	10,215	9,356	29,634	14,800	9,456	14,800	16,300	10.14%
101-5500-710.03-90	OTHER SUPPLIES & EXPENSE	5,451	7,103	6,115	4,950	5,200	5,300	5,150	4.04%
101-5500-710.03-93	MEDICAL EXAMS	190	173	84	200	100	100	150	(25.00%)
101-5600-710.03-94	DAMAGE/CLAIMS	0	0	0	0	0	0	0	
101-5500-710.08-12	CAP EQUIPMENT-VEHICLES	0	0	0	0	0	0	0	
101-5500-710.08-14	CAPITAL EQUIPMENT-OTHER	7,935	21,044	9,690	10,250	6,060	6,060	8,684	(15.28%)
101-5500-710.08-21	CAP IMPR BUILDING & LAND	0	0	0	0	0	0	0	
101-5500-710.08-31	CAP-PARKS-MISC	21,719	51,686	18,686	27,210	8,863	22,613	23,067	(15.23%)
101-5500-710.08-33	CAPITAL-PARKS-O'HAUSER								

**EXPENDITURES-Park: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5500-710.08-35	CAPITAL-PARKS-FRITSE								
101-5500-710.08-37	CAPITAL-PARKS-WITTMANN								
101-5500-710.08-44	CAPITAL-TRAILS/WALKWAYS	0	0	0	0	0	0	0	
101-5500-710.08-55	CAPITAL REPLACEMENT FUND	93,152	0	0	0	0	0	0	
101-5500-710.09-20	TRANSFER TO SPEC REV FUND	0	0	0	0	0	0	0	
101-5500-710.09-42	TRANSFER TO REPLACEMENT FUND-40	0	98,211	117,107	121,882	0	121,882	122,787	0.74%
	<b>PARKS</b>	<b>594,900</b>	<b>659,958</b>	<b>646,430</b>	<b>723,886</b>	<b>393,226</b>	<b>654,438</b>	<b>734,155</b>	<b>1.42%</b>

**EXPENDITURES-Recreation:**

101-5500-720.01-10	SALARIED	62,107	63,510	65,823	75,236	49,143	62,539	50,945	(32.29%)
101-5500-720.01-20	HOURLY/NON-REPRESENTED	0	14,118	14,521	15,524	11,492	14,652	15,524	0.00%
101-5500-720.01-21	HOURLY OT/NON-REPR	0	10	2	0	11	11	0	
101-5500-720.01-22	HOURLY/NON-REPR./P.T.	44,532	43,087	42,189	50,987	34,914	50,987	48,270	(5.33%)
101-5500-720.01-24	HOURLY UNION	15,539	0	0	0	0	0	0	
101-5500-720.01-31	FICA	8,888	8,929	9,186	10,505	7,037	9,478	8,578	(18.34%)
101-5500-720.01-32	WI RETIREMENT	5,191	5,410	5,463	5,990	3,969	5,095	4,520	(24.54%)
101-5500-720.01-51	MEDICAL INSURANCE	25,283	25,091	24,261	24,534	16,250	21,420	14,290	(41.75%)
101-5500-720.01-52	DENTAL INSURANCE	1,177	1,173	1,196	1,331	875	1,140	824	(38.09%)
101-5500-720.01-53	GROUP LIFE/DISAB INS	645	648	642	713	505	570	418	(41.37%)
101-5500-720.01-97	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
101-5500-720.02-10	PROF SERVICE/CONTRACTED	0	0	0	0	0	0	0	
101-5500-720.02-13	ADA MODIFICATIONS	80	20	0	750	0	100	500	(33.33%)
101-5500-720.02-17	EQUIP RENTAL/CONTRACTED	347	402	403	600	359	480	480	(20.00%)
101-5500-720.02-21	ELECTRICITY	5,410	6,041	6,528	6,031	4,546	6,047	6,100	1.14%
101-5500-720.02-22	NATURAL GAS	1,857	3,342	1,617	2,620	956	2,221	2,300	(12.21%)
101-5500-720.02-23	SEWER/WATER/STORM	2,887	2,894	2,889	2,972	2,212	2,906	2,980	0.27%
101-5500-720.02-24	TELEPHONE	1,434	1,434	1,434	1,207	957	1,434	1,434	18.81%
101-5500-720.02-26	GARBAGE COLLECTION	0	0	0	0	0	0	0	
101-5500-720.02-40	REPAIR/MAINT SERV/OTHER	3,955	1,403	1,613	2,932	1,247	2,800	2,932	0.00%
101-5500-720.03-09	CREDIT CARD FEES	1,479	1,618	1,379	1,750	309	2,100	2,100	20.00%

**EXPENDITURES-Recreation: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5500-720.03-10	OFFICE SUPPLIES	331	349	194	400	189	375	400	0.00%
101-5500-720.03-20	SUBSCRIPTIONS & DUES	440	414	580	580	420	530	580	0.00%
101-5500-720.03-25	LEGAL & DISPLAY ADS	0	0	0	0	0	0	0	
101-5500-720.03-30	MILEAGE/MEALS/LODGING	221	537	247	765	180	709	780	1.96%
101-5500-720.03-35	TRAINING	510	533	85	1,204	535	650	1,150	(4.49%)
101-5500-720.03-40	OPERATING SUPPLIES	947	3,862	2,233	4,274	355	3,800	4,910	14.88%
101-5500-720.03-41	POSTAGE/SHIPPING	3,343	3,602	3,958	3,744	3,505	3,744	3,744	0.00%
101-5500-720.03-42	CC OPERATING SUPPLIES	1,128	1,165	1,055	1,500	853	1,200	1,500	0.00%
101-5500-720.03-45	LICENSE/FORMS/PRINTING	10,323	10,640	9,061	10,940	10,241	10,200	11,260	2.93%
101-5500-720.03-46	CLOTHING/UNIFORM ALLOW	0	0	0	0	0	0	0	
101-5500-720.03-58	GROUNDS MAINTENANCE SUPPL	0	450	450	450	0	0	450	0.00%
101-5500-720.03-72	CRACK SEALING PROGRAM	0	0	0	3,860	0	0	3,860	
101-5500-720.03-81	SPRING PROGRAM	6,160	4,255	4,585	4,939	4,384	4,384	4,939	0.00%
101-5500-720.03-82	SUMMER PROGRAM	15,387	14,603	17,125	17,324	15,817	16,500	16,225	(6.34%)
101-5500-720.03-83	FALL PROGRAM	7,255	7,952	6,266	5,553	180	5,553	5,456	(1.75%)
101-5500-720.03-84	WINTER PROGRAM	17,489	13,106	14,755	12,651	9,843	12,500	13,223	4.52%
101-5500-720.03-91	PUBLIC SERVICE & EDUCATION	11,621	12,783	10,689	11,500	8,580	11,000	11,500	0.00%
101-5500-720.08-11	CAPITAL EQUIPMENT-OFFICE	3,599	0	0	2,000	0	0	0	
101-5500-720.08-21	CAP IMPR BUILDING & LAND	3,600	6,367	0	0	0	0	0	
	<b>RECREATION</b>	<b>264,504</b>	<b>260,970</b>	<b>253,249</b>	<b>287,126</b>	<b>191,834</b>	<b>256,885</b>	<b>243,932</b>	<b>(15.04%)</b>
	<b>TOTAL EXPENDITURES</b>	<b>859,404</b>	<b>920,928</b>	<b>899,679</b>	<b>1,011,012</b>	<b>585,060</b>	<b>911,323</b>	<b>978,087</b>	<b>(3.26%)</b>

**NOTES - Park:**

**Notes: Revenue**

- 1 101-5500-491.02.05 Transfer Disc Golf: Transferred money in for personnel, operational and capital expenses

**Notes: Expenses Parks**

- 1 Director of Park & Recreation: 30% Park 70% Rec (2016 was 70% Park & 30% Rec)
- 2 Add a Park Foreman position on 1/1/2017
- 3 Hire Vacant Park position on 3/1/17
- 4 Administrative Assistant-Street: 50% street, 12.5% park, 12.5% recreation, 25% Storm Utility
- 5 Part-time Administrative Assistant-Park & Rec 1,405
- 6 Disc golf employee 350 hours
- 7 Seasonal supervisor pay for 17 weeks for 20 hours per week @\$2.00/hour
- 8 Full-time employee overtime 154 hours, increase of 10 hours
- 9 4 part-term seasonal park employees, decrease of 1 seasonal position

**Notes: Expenses Parks (cont.)**

- 10 Part-time seasonal employee overtime 192 hours, increase of 60 hrs
- 10 3 long-term seasonal - 616 hours each (28 hours for 22 weeks)
- 11 1 long-term seasonal park employee (24 hours for 48 weeks)
- 12 **101-5500-710.01-40 Per Diem:** Commissioners are paid \$35 per meeting. Assumes 17 meetings per year for all 7 commissioners
- 13 **101-5500-710.02-10 Prof Services:** Native Prairie Contract - \$1,000; Forest/Prairie Management Plan - \$1,500
- 14 **101-5500-710.02-13 ADA Modifications:** Continual modifications to bring park facilities into ADA compliance
- 15 **101-5500-710.02-34 Site Maintenance:** Play Surface (3 loads)-\$6,900; Wood Supplies-\$1,200; Sand, soil, gravel-\$2,800; Play Equip Parts-\$1,700; Deicer-\$500; Misc-\$450.
- 16 **101-5500-710.02-40 Repair/Maint Serv/Other:** Copier-\$175; Misc-\$150; Fritse insect spraying-\$450; Fritse Park Painting - \$10,080; O'Hauser South Painting-\$5,750
- 17 **101-5500-710.02-41 Building Repair & Maintenance:** Sundries/Cleaning Supplies-\$4,500;Paint & Stain-\$1,500; Vandalism-\$1,500; Fritse Backflow Cert-\$201; Fritse furnace maintenance-\$336; Fritsch furnace maintenance - \$336; General-\$2,500.
- 18 **101-5500.710.03-10 Office Supplies -** Regular office supplies-\$500
- 19 **101-5500-710.03-13 Printing/Marketing:** Trail maps - \$500; banners - \$400; give always - \$350 and Volunteer Supplies & Recognition - \$1,000.
- 20 **101-5500-710.03-30 Mileage/Meals/Lodging:** Wisconsin Park and Recreation Association (WPRA) Summer Park Tour, Spring Workshop, and Annual Conference; Community Tree Institute; Volunteer Mileage Reimbursement
- 21 **101-5500-710.03-35 Training:** WPRA Summer Park Tour, Spring Workshop, and Annual Conference; Community Tree Institute; Urban Forestry and Arborist Conference; Customer Service Assistant Conversational Spanish Class
- 22 **101-5500-710.03-40 Operation Disc Golf:** Pencils, basket repairs, scorecards, fee envelopes, pass stickers, port-a-potty rental, Pass holders Tournament, baskets, benches, fertilizer/seed, drainage garbage/recycling receptacles.
- 23 **101-5500.710.03-58 Grounds Maintenance:** Fertilizer and weed & feed for high traffic/visible areas. A partnership with the local athletic associations to apply and then be reimbursed (\$3,100). Increase for supplies and herbicides needed for buckthorn and weeds, due to the number of volunteer hours.
- 24 **101-5500-710.03.72 Crack Seal Coat:** Scheduled to complete Schildt parking lot
- 25 **101-5500-710.03.78 Tree & Brush Control:** 30 Trees-\$3,000; Tree removal \$3,500
- 26 **101-5500-710.03-79 Trail Maintenance:** The goal is to seal coat and crack fill on a 7 year cycle, historically we have been completing 1.5 - 2.0 miles per year. The Village has over 20 miles of trails. This account also replaces the ADA transition plates that have been ripped leaving exposed metal that is hazardous to trail users. The Village is no longer using this style of transition plate. (\$6,000 offset with Woodland Prairie cell tower funds)
- 27 **101-5500-710.08-14 Capital Equip - Other:** Pickup Truck Tailgate Salt Spreader-\$8,684
- 28 **101-5500-710.08-31 Cap Parks/Misc:** OHS Bridge - \$10,000; Fritsch Park Prairie Development \$2,080; Fritse Gutter Guards - \$3,737; Fritsch Park Electrical & Drainage - \$7,250 (Fund Balance)

**Notes: Expenses Recreation**

- 1 **101-5500-720.02-13 ADA Modifications:** Continual modifications to bring the Community Center into ADA
- 2 **101-5500-720.02-17 Contracted Services:** Copier Rental-\$480, Community Center Mats-\$120
- 3 **101-5500-720.02-40 Repair/Maint Serv/Other:** Annual Dance/Badger Floor Maintenance-\$1,000; Office Copier-\$132; Floor Waxing entire building-\$1,400; Chair Cleaning-\$50; Wall Divider Maintenance-\$350
- 4 **101-5500-720.02-41 Building Repair & Maint:** Insect Spraying-\$100; Bi-Annual HVAC-\$500; Fire Alarm System Monitoring-\$400; Sprinkler System-\$240; Misc.-\$100; Fire Extinguishers-\$120 and Fire Alarm Testing-\$300.

**Notes: Expenses Recreation (Cont.)**

- 5 **101-5500-720.03-30 and 101-5500-720.03-35 Miles/Meals/Lodging and Training:** Spring Workshop and WPRA Annual Conference
- 6 **101-5500-720.03-40 Operational Supplies:** Staff Shirts-\$710, Archery Equipment - \$2,000; Tables - \$1,000; Window Blinds for Community Center-\$1,000
- 7 **101-5500-720.03-45 Printing:** Activity Guides, Flyers, Music License, Email Marketing
- 8 **101-5500-720.03-81,82,83 & 84 Spring, Summer, Fall Winter:** The recreation budgets recover approximately 100% of all direct programming expenses with the exception of summer, due to instructor to participant ratios.
- 9 **101-5500-720.03-91 Public Service & Education:** The account reflects WPRA Ticket sale program. The village keeps 75¢ for each ticket sold.



# ***POLICE***

## ***Statement of Purpose:***

The Village of Fox Crossing Police Department exists for the purpose of providing an enhanced level of public safety in the community, protecting the constitutional rights of all people and improving the quality of life of each citizen.

## ***Program Description:***

The police department performs such duties as patrolling the 12.3 square miles (or 99 miles of roadway) within the Village on a 24 hours per day/seven (7) days per week basis, completing incident and accident reports (approximately 7,139 per year), assisting citizens and motorists with all law enforcement matters, enforcing the laws of the State of Wisconsin and the ordinances of the Village of Fox Crossing, assisting other departments such as Probation and Parole, participating in positive community relations, and providing a safe environment in which to live and work.

## ***2016 Program Goals and Accomplishments:***

- 1 Research creation of Sergeant's position to assist with supervisory duties - Delayed 2017
- 2 Complete transition from squad sedan to squad utilities to accommodate tactical equipment - Completed
- 3 Complete equipping squads with tactical gear - Completed
- 4 Continue replacing AEDs
- 5 Continue replacing in-squad video cameras - Replaced 1
- 6 Re-visit Code Enforcement position to ensure we are getting the maximum benefit of the position - Completed
- 7 Continue planning and researching the expansion and remodeling needs of the police department - Will revisit in 2017
- 8 Continue planning and researching the expansion and remodeling needs of the police department - Will revisit in 2017
- 9 Revisit and possibly modify 12-hour shift - Completed
- 10 Work with the community and businesses to implement the Civilian Response to Active Shooter Events program - Completed
- 11 Explore reconfiguring the property storage room to maximize space - Completed
- 12 Continue to evaluate and gauge the effectiveness of the intelligence led policing program in place within the department - Completed
- 13 Continue to work on reducing the impact of heroin by providing drug testing kits to parents and trainings of Narcan usage to residents - Completed
- 14 Attained 24/7 staffing Communication Technicians
- 15 Converted to electronic scheduling
- 16 Purchased software to enhance shift briefing / crime analysis
- 17 Completed 2 recruitment processes

## ***2017 Program Goals & Objectives:***

- 1 Increase staffing by 1 officer
- 2 Revise minimum staffing levels
- 3 Try to obtain 24/7 supervision through creation of Sergeants / Officer-In-Charges
- 4 Continue planning and researching the expansion and remodeling needs of the police department
- 5 Prepare for and negotiate union contract
- 6 Complete squad graphic design changeover
- 7 Temporary assignments for Investigations Division
- 8 Due to complete audit of property room
- 9 Create 3 to 5 year comprehensive strategic plan
- 10 Revitalize training committee

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
	FEMA GRANT	0	0	0	0	0	0	0	
101-5200-431.09-00	FEDERAL GRANT - PD	40,749	11,871	2,031	960	18,872	20,000	517	(46.15%)
	FEMA GRANT - STATE	0	0	0	0	0	0	0	
	STATE AID-LAW ENFORCEMENT IM	0	0	0	0	0	0	0	
101-5200-432.09-00	MISC PUBLIC SAFETY GRANTS/AID-PD	4,000	4,160	4,160	4,160	4,000	4,000	4,160	0.00%
101-5200-431.02-00	LAW ENFORCEMENT:COPS UNIVERS	0	0	0	0	0	0	0	
101-5200-433.02-02	POLICE ENFORCEMENT GRANTS	0	0	0	0	6,701	6,701	0	
101-5100-440.01-04	BAR OPERATORS LICENSE	3,778	9,762	4,121	9,762	8,975	9,762	4,100	(58.00%)
101-5200-451.01-00	FINES & PENALTIES	129,691	116,459	115,964	120,000	89,475	120,000	120,000	0.00%
101-5200-451.02-00	WITNESS FEES	935	118	127	500	226	226	500	0.00%
101-5200-452.01-00	PARKING VIOLATIONS	13,938	13,671	10,625	12,500	7,368	12,500	12,500	0.00%
101-5200-452.02-00	OWI - BLOOD DRAW FEE	2520	3,253	2,414	2,000	1,760	2,000	2,000	0.00%
101-5200-469.01-03	FALSE ALARM FEES - PD	900	1,125	750	900	0	200	900	0.00%
101-5300-469.02-00	WEED CONTROL	475	405	280	1,200	358	700	200	(83.33%)
101-5200-461.01-02	LAW ENFORCE/COPY/DOC FEES	928	945	1,432	1,000	1,093	1,093	1,000	0.00%
101-5200-480.02-01	SALE OF TOWN EQUIPMENT: PD	320	277	0	0	0	0	0	
101-5200-480.08-11	DONATIONS & CONTRIBUTIONS - PD	0	0	0	0	0	0	0	
101-5200-480.09-02	MISC REVENUE: PUBIC SAFETY-PD	(206)	7,208	3,995	2,000	6,420	6,420	2,000	0.00%
101-5200-491.02-02	TRANS FROM GREAT GRANT FUND	0	0	0	0	0	0	0	
101-5200-491.02-05	TRANS FROM PUBLIC PROT - PD	0	0	0	0	0	0	17,105	
101-5200-491.02-05	TRANS FROM FED EQUITABLE SHARING - PD	0	0	0	0	0	0	2,395	
	TRANSFER FROM DONATIONS	0	0	0	0	0	0	0	
101-5200-492.09-00	TRANS FR ASSIGNED BALANCE	0	0	0	0	0	0	81,269	
	<b>Subtotal (Program Revenues)</b>	<b>198,028</b>	<b>169,254</b>	<b>145,899</b>	<b>154,982</b>	<b>145,248</b>	<b>183,602</b>	<b>248,646</b>	<b>60.44%</b>
	<i>Undesignated Rev. to Balance</i>	<i>607,969</i>	<i>612,324</i>	<i>618,717</i>	<i>618,063</i>	<i>254,714</i>	<i>608,125</i>	<i>619,934</i>	<i>0.30%</i>
	<i>LEVY to Balance</i>	<i>2,433,703</i>	<i>2,420,486</i>	<i>2,523,571</i>	<i>2,599,338</i>	<i>2,035,878</i>	<i>2,572,445</i>	<i>2,620,704</i>	<i>0.82%</i>
	<b>TOTAL REVENUES</b>	<b>3,239,700</b>	<b>3,202,064</b>	<b>3,288,187</b>	<b>3,372,383</b>	<b>2,435,840</b>	<b>3,364,172</b>	<b>3,489,284</b>	<b>3.47%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5300-660.02-10	PROF SERVICE/CONTRACTED	336	407	192	1,000	12	0	200	(80.00%)
	*WEED & NUISANCE CONTROL	336	407	192	1,000	12	0	200	(80.00%)

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-610.01-10	SALARIED	489,108	521,408	546,341	565,890	420,776	562,345	565,990	0.02%
101-5200-610.01-15	SALARIED OVERTIME	34,211	29,947	40,860	32,042	41,172	42,911	32,042	0.00%
101-5200-610.01-20	HOURLY/NON-REPRESENTED	0	199,732	188,373	197,255	138,237	181,439	191,015	(3.16%)
101-5200-610.01-21	HOURLY OT/NON-REPR	0	11,449	13,462	11,442	7,206	12,002	11,250	(1.68%)
101-5200-610.01-22	HOURLY/NON-REPR./P.T.	39,305	39,889	46,217	70,344	43,516	54,648	70,471	0.18%
101-5200-610.01-24	HOURLY/GENERAL UNION	199,435	0	0	0	0	0	0	
101-5200-610.01-25	HRLY. OT/GEN UNION	10,063	0	0	0	0	0	0	
101-5200-610.01-26	HOURLY/POLICE UNION	1,168,878	1,198,148	1,241,778	1,250,086	887,813	1,207,487	1,305,988	4.47%
101-5200-610.01-27	HRLY OT/POL UNION	82,479	81,962	98,131	86,342	117,990	177,351	88,069	2.00%
101-5200-610.01-28	ED INCENTIVE/POLICE UN	19,000	21,400	22,400	22,400	20,400	20,400	18,400	(17.86%)
101-5200-610.01-31	FICA	150,482	154,348	161,765	163,060	122,399	165,635	166,376	2.03%
101-5200-610.01-32	WI RETIREMENT	282,196	211,858	208,685	204,306	155,304	207,200	238,038	16.51%
101-5200-610.01-40	PER DIEM	333	438	613	595	823	595	595	0.00%
101-5200-610.01-51	MEDICAL INSURANCE	490,633	472,686	475,579	504,462	367,511	466,584	514,761	2.04%
101-5200-610.01-52	DENTAL INSURANCE	21,531	22,468	22,397	25,523	19,322	24,046	28,763	12.69%
101-5200-610.01-53	GROUP LIFE/DISAB INS	15,212	15,108	13,886	15,630	12,277	14,756	16,148	3.31%
101-5200-610.01-97	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
101-5200-610.02-10	PROF SERVICE/CONTRACTED	17,550	19,692	15,855	15,400	8,571	15,400	15,500	0.65%
101-5200-610.02-17	EQUIP RENTAL/CONTRACTED	4,655	3,833	2,894	3,600	2,703	3,600	3,600	0.00%
101-5200-610.02-25	TIME SYSTEM	1,692	1,692	1,692	1,700	1,269	1,700	1,700	0.00%
101-5200-610.02-40	REPAIR/MAINT SERV/OTHER	9,880	9,528	11,448	16,080	12,881	16,080	17,905	11.35%
101-5200-610.02-93	DRUG & ALCOHOL TESTING	603	380	516	1,000	420	1,000	1,000	0.00%
101-5200-610.03-10	OFFICE SUPPLIES	1,044	1,093	698	1,100	677	1,100	1,100	0.00%
101-5200-610.03-20	SUBSCRIPTIONS & DUES	750	859	1,050	875	977	907	875	0.00%
101-5200-610.03-25	LEGAL & DISPLAY ADS	0	99	63	99	0	99	99	0.00%
101-5200-610.03-30	MILEAGE/MEALS/LODGING	1,583	1,599	2,293	5,040	1,210	5,040	5,040	0.00%
101-5200-610.03-35	TRAINING	7,761	7,939	7,110	9,228	6,150	9,228	9,149	(0.86%)
101-5200-610.03-40	OPERATING SUPPLIES	31,673	24,461	10,894	15,265	15,365	20,000	12,195	(20.11%)
101-5200-610.03-41	POSTAGE/SHIPPING	920	1,075	891	1,000	612	1,000	1,000	0.00%
101-5200-610.03-43	ACCREDITATION/AWARDS	566	0	0	0	0	0	0	
101-5200-610.03-44	REGIS SUSPENSION FEES	300	300	140	400	260	400	400	0.00%
101-5200-610.03-45	LICENSE/FORMS/PRINTING	1,765	845	406	1,150	416	1,150	1,150	0.00%
101-5200-610.03-46	CLOTHING/UNIFORM ALLOW	18,522	12,499	13,295	19,605	11,762	19,605	16,875	(13.93%)
101-5200-610.03-53	EQUIPMENT MAINTENANCE	3,647	10,977	1,688	4,400	456	3,400	3,400	(22.73%)
101-5200-610.03-55	VEHICLE MAINTENANCE	14,221	22,944	17,248	15,000	12,286	15,000	15,000	0.00%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5200-610.03-91	PUBLIC SERVICE & EDUCATION	376	482	373	1,000	100	1,000	1,000	0.00%
101-5200-610.03-92	INVESTIGATIVE EXPENSES	7,021	8,688	6,167	4,900	3,259	4,900	6,900	40.82%
101-5200-610.03-93	MEDICAL EXAMS	144	158	0	500	0	500	500	0.00%
101-5200-610.03-98	PERSONNEL RECRUITMENT	819	0	152	1,500	1,720	1,500	1,500	0.00%
101-5200-610.08-13	VEHICLE EQUIPMENT (CAP)	1,342	0	0	0	0	0	0	
101-5200-610.08-53	VEHICLES (CAP)	25,505	0	0	0	0	0	0	
101-5200-610.08-54	CAPITAL EQUIPMENT-OTHER	7,007	0	10,343	0	0	0	19,500	
101-5200-610.08-55	CAPITAL REPLACEMENT FUND	77,488	0	0	0	0	0	0	
101-5200-610.09-20	TRANSFER TO SPEC REV FUND	0	0	0	0	0	0	0	
101-5200-610.09-42	TRANSFER TO REPLACEMENT FUND-402	0	92,080	102,484	104,164	0	104,164	105,990	1.75%
<b>LAW ENFORCEMENT</b>		<b>3,239,700</b>	<b>3,202,064</b>	<b>3,288,187</b>	<b>3,372,383</b>	<b>2,435,840</b>	<b>3,364,172</b>	<b>3,489,284</b>	<b>3.47%</b>
<b>TOTAL EXPENDITURES</b>		<b>3,240,036</b>	<b>3,202,471</b>	<b>3,288,379</b>	<b>3,373,383</b>	<b>2,435,852</b>	<b>3,364,172</b>	<b>3,489,484</b>	<b>3.44%</b>

NOTES:

Notes: Revenue

- 101-5100-440-01-04: Bar Operator Licenses - Decrease of \$5,662 due to non-renewal year

Notes: Expenses Police

- 101-5200-610-01-15: Salaried Overtime - 578.25 hrs
- 101-5200-610-01-21: Hourly Non-Rep Overtime - 405.25 hrs
- 101-5200-610-01-22: Part-time Hourly Non-Represented - Admin Asst Police 1,560 hrs - Code Enforcement Officer 900 hrs
- 101-5200-610-01-26: Hourly Police Union - New Police Officer added for 2017, temporary staffing level increase for 2017 & 2018 only, due to Department of Transportation WIS 441 Tri-County Improvement project.
- 101-5200-610-01-27: Police Union Overtime - 1,839 hrs
- 101-5200-610-02-40: Repair/Maintenance Service/Other - Increase of \$1,825 for scheduling software
- 101-5200-610-03-40: Operating Supplies - Decrease of \$3,070 due to less equipment requested
- 101-5200-610-03-46: Clothing/Uniform Allowance - Decrease of \$2,730 due to fewer body armor replacements needed in 2017
- 101-5200-610-03-53: Equipment Maintenance - Decrease of \$1,000 due to account adjustment
- 101-5200-610-03-92: Investigative Expenses - Increase of \$2,000 for licensing software
- 101-5200-610-08-54: Capital Equipment Other - 26 Body Cameras for all sworn officers (offset with Federal Equitable Sharing & Public Protection Funds)

## STREET

### Statement of Purpose:

This department, through engineering, streets, street lighting, transportation, and equipment replacement program. is responsible for the maintenance of 99 miles of village road, street department vehicles and the equipment and administration and implementation of all phases of a Public Works Department, along with maintaining good working conditions to perform such duties.

### Program Description(s):

The Street Department performs such duties as snow and ice removal, street sweeping, installation and repair of street signs, road repair, ditching, brush chipping, tree and brush control, roadside weed cutting, shouldering, storm sewer and inlet repairs.

### 2016 Program Accomplishments:

- 1 Completed street improvement projects (resurfacing, chip sealing, crack sealing), despite tight budget restraints.

### 2017 Program Goals & Objectives:

- 1 **GOAL:** Recodification of Chapter 15 Public Works regarding all the new changes and updates  
**OBJECTIVE:** Work with the village staff, village residents and contractors with the recodification of Chapter 15 through meetings and notices with changes in policies, fees, permits and new requirements
- 2 **GOAL:** Continue improving customer service and communications for street related matters with Village residents and street department staff  
**OBJECTIVE:** Improve written communications via the Village's website and "The Bridge", and inform departmental staff of project status and street related information by additional meetings and/or email postings

### REVENUES:

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5300-420.02-00	STREET LIGHTING ASSESSMENT	13,806	17,323	16,283	16,283	16,823	16,823	16,823	3.32%
	FEMA GRANT	0	0	0	0	0	0	0	
	FEMA GRANT - STATE	0	0	0	0	0	0	0	
101-5300-431.03-02	ELDERLY & BUS TRANS. AID - FEDERAL	81,300	75,355	80,510	72,439	(8,538)	73,469	82,007	13.21%
101-5300-432.09-00	MISC STATE GRANT	0	0	0	0	0	0	0	
101-5300-432.01-02	ELDERLY & BUS TRANS. AID - STATE	62,882	63,654	70,191	70,744	(1,389)	78,119	79,508	12.39%
101-5300-432.01-01	STATE AID-HWY AIDS	526,962	564,820	575,655	610,634	610,335	610,335	612,719	0.34%

REVENUES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5300-432.01-03	FUEL TAX REFUND	1,820	1,393	1,524	1,800	0	1,500	1,800	0.00%
101-5300-463.01-00	RENT-TOWN PROPERTY: VEHICLES	27,064	45,671	39,023	25,000	0	0	25,000	0.00%
101-5200-440.03-12	STREET EXCAVATION PERMITS	4,075	4,225	4,975	3,500	4,500	4,500	3,500	0.00%
101-5300-469.04-01	SIGNALIZATION	1,305	2,624	1,943	1,200	711	1,200	1,200	0.00%
101-5300-480.02-01	SALE OF TOWN EQUIPMENT: SD	0	0	17,631	0	0	0	0	
101-5300-480.09-00	MISC REVENUE: PUBLIC WORKS	31,820	12,466	65,500	3,400	36,579	36,579	3,400	0.00%
101-5300-491.02-01	TRANS FROM GARBAGE FUND	112,743	72,061	88,508	78,448	0	78,000	78,691	0.31%
101-5300-491.04-01	TRANSFER FROM CAPITAL PROJECTS	100,000	100,000	200,000	0	0	0	300,000	
101-5200-492.09-00	TRANSFER ASSIGNED BALANCE - SD	0	0	0	95,000	0	75,000	20,000	(78.95%)
	<b>Subtotal (Program Revenues)</b>	<b>963,777</b>	<b>959,592</b>	<b>1,161,743</b>	<b>978,448</b>	<b>659,021</b>	<b>975,525</b>	<b>1,224,648</b>	<b>25.16%</b>
	<i>Undesignated Rev. to Balance</i>	<i>264,008</i>	<i>180,105</i>	<i>167,528</i>	<i>208,585</i>	<i>95,848</i>	<i>204,348</i>	<i>207,846</i>	<i>(0.35%)</i>
	<i>LEVY to Balance</i>	<i>1,056,827</i>	<i>711,947</i>	<i>683,301</i>	<i>877,232</i>	<i>766,097</i>	<i>864,416</i>	<i>878,647</i>	<i>0.16%</i>
	<b>TOTAL REVENUE:</b>	<b>2,284,612</b>	<b>1,851,644</b>	<b>2,012,572</b>	<b>2,064,265</b>	<b>1,520,966</b>	<b>2,044,289</b>	<b>2,311,141</b>	<b>11.96%</b>

EXPENDITURES:

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5300-680.02-34	SITE MAINTENANCE	0	0	0	0	0	0	0	
101-5300-680.02-35	STREETS/MISC.	30,882	21,068	0	0	0	0	0	
101-5300-680.02-36	STREETS/CAPITAL	2,848	1,398	0	0	0	0	0	
101-5300-680.02-39	FIELD INVESTIGATION	621	521	0	0	0	0	0	
	<b>ENGINEERING</b>	<b>34,351</b>	<b>22,987</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
101-5300-650.01-10	SALARIED	78,030	66,983	69,833	71,604	53,772	71,605	71,604	0.00%
101-5300-650.01-20	HOURLY/NON-REPRESENTED	0	251,319	232,686	266,335	211,614	274,342	267,302	0.36%
101-5300-650.01-21	NON-REP OT	0	16,347	7,570	16,196	7,166	10,484	16,176	(0.12%)
101-5300-650.01-22	HOURLY/NON-REPR./P.T.	9,200	5,251	7,585	17,220	10,125	3,458	17,220	0.00%
101-5300-650.01-24	HOURLY/GENERAL UNION	267,441	0	0	0	0	0	0	
101-5300-650.01-25	HOURLY OT/GEN UNION	20,124	0	0	0	2	0	0	
101-5300-650.01-31	FICA	27,289	24,804	23,187	27,028	20,474	26,299	26,954	(0.27%)
101-5300-650.01-32	WI RETIREMENT	25,059	23,506	23,942	23,373	18,167	23,524	24,146	3.31%
101-5300-650.01-51	MEDICAL INSURANCE	114,512	96,687	101,070	100,251	81,219	107,502	109,129	8.86%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5300-650.01-52	DENTAL INSURANCE	5,084	4,168	4,562	5,393	4,171	5,444	6,294	16.71%
101-5300-650.01-53	GROUP LIFE/DISAB INS	3,417	2,902	2,999	3,155	2,660	3,372	3,155	0.00%
101-5300-650.01-97	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
101-5300-650.02-10	PROF SERVICE/CONTRACTED	11,373	8,637	10,106	9,100	3,659	9,100	9,100	0.00%
101-5300-650.02-12	EMPLOYEE ASSISTANCE PROG	177	186	186	186	210	210	210	12.90%
101-5300-650.02-14	ENGINEERING	0	0	39,537	25,500	25,801	25,500	25,500	0.00%
101-5300-650.02-17	EQUIP RENTAL/CONTRACTED	3,174	654	652	4,152	543	6,152	4,152	0.00%
101-5300-650.02-32	DITCHING	0	0	0	0	0	0	0	
101-5300-650.02-33	SHOULDERING	4,718	6,541	4,297	7,000	2,654	7,000	7,000	0.00%
101-5300-650.02-40	REPAIR/MAINT/OTHER	295	163	146	265	102	100	265	0.00%
101-5300-650.02-93	DRUG & ALCOHOL TESTING	252	220	232	200	280	280	200	0.00%
101-5300-650.03-25	LEGAL & DISPLAY ADS	239	410	720	500	734	734	750	50.00%
101-5300-650.03-30	MILEAGE/MEALS/LODGING	6	0	0	0	0	0	0	
101-5300-650.03-31	GASOLINE/FUEL	162,866	148,525	97,565	156,495	62,581	120,000	150,000	(4.15%)
101-5300-650.03-35	TRAINING	99	0	80	750	0	0	500	(33.33%)
101-5300-650.03-40	OPERATING SUPPLIES	12,288	11,699	12,323	14,890	21,415	14,890	14,890	0.00%
101-5300-650.03-41	POSTAGE/SHIPPING	45	126	74	75	101	0	75	0.00%
101-5300-650.03-46	CLOTHING/UNIFORM ALLOW	1,734	1,988	2,163	2,400	1,156	2,400	2,400	0.00%
101-5300-650.03-53	EQUIPMENT MAINTENANCE	597	1,174	169	718	570	500	718	0.00%
101-5300-650.03-54	SNOW/ICE EQ. MAINTENANCE	7,525	10,028	8,614	8,700	1,973	8,700	8,700	0.00%
101-5300-650.03-55	VEHICLE MAINTENANCE	54,676	48,468	27,986	45,432	33,544	45,432	45,432	0.00%
101-5300-650.03-71	CHIP SEALING PROGRAM	40,988	46,682	40,306	50,500	46,814	50,500	50,500	0.00%
101-5300-650.03-72	CRACK SEALING PROGRAM	30,000	30,000	30,001	30,000	30,000	30,000	30,000	0.00%
101-5300-650.03-73	RESURFACING PROGRAM	478,811	180,639	417,011	250,000	263,911	250,000	600,000	140.00%
101-5300-650.03-74	ROAD REPAIRS	99,392	82,941	123,893	171,071	159,163	171,071	21,071	(87.68%)
101-5300-650.03-75	SALT & CHIPS	102,547	101,752	71,361	92,910	92,905	118,600	92,910	0.00%
101-5300-650.03-76	SIGNS & PAVEMENT MARKINGS	32,003	27,337	26,084	33,468	11,913	33,468	33,468	0.00%
101-5300-650.03-77	TRAFFIC SIGNAL MAINTENANCE	0	0	0	1,500	0	0	1,500	0.00%
101-5300-650.03-78	TREE & BRUSH CONTROL	402	402	980	1,000	26	1,000	1,000	0.00%
101-5300-650.03-93	MEDICAL EXAMS	223	298	596	600	214	214	300	(50.00%)
101-5300-650.08-11	CAP EQUIPMENT - OFFICE	0	0	0	0	0	0	0	
101-5300-650.08-14	CAPITAL EQUIPMENT-OTHER	43,411	24,079	0	0	0	0	0	
101-5300-650.08-46	CAP SIGNS, SIGNALS, & MARK	0	0	0	0	0	0	0	
101-5300-650.08-53	VEHICLES (CAP)	0	0	0	0	0	0	0	
101-5300-650.08-54	CAPITAL EQUIPMENT-OTHER	0	0	0	0	0	0	0	

EXPENDITURES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
101-5300-650.08-55	CAPITAL REPLACEMENT FUND	160,259	0	0	0	0	0	0	
101-5300-650.09-42	TRANSFER TO REPLACEMENT FUND-402	0	172,816	178,427	177,655	0	177,655	194,767	9.63%
	<b>STREETS</b>	<b>1,798,256</b>	<b>1,397,732</b>	<b>1,566,943</b>	<b>1,615,622</b>	<b>1,169,639</b>	<b>1,599,536</b>	<b>1,837,388</b>	<b>13.73%</b>
101-5300-651.02-21	ELECTRICITY	252,863	225,230	233,607	245,000	172,554	225,000	245,000	0.00%
	<b>STREET LIGHTING</b>	<b>252,863</b>	<b>225,230</b>	<b>233,607</b>	<b>245,000</b>	<b>172,554</b>	<b>225,000</b>	<b>245,000</b>	<b>0.00%</b>
101-5300-671.02-10	FIXED RT/ADA PARATRANSIT	188,232	196,913	203,420	191,643	172,840	207,753	216,753	13.10%
101-5300-672.02-10	ELDERLY TRANSPORTATION	10,910	8,782	8,602	12,000	5,933	12,000	12,000	0.00%
	<b>TRANSPORTATION</b>	<b>199,142</b>	<b>205,695</b>	<b>212,022</b>	<b>203,643</b>	<b>178,773</b>	<b>219,753</b>	<b>228,753</b>	<b>12.33%</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,284,612</b>	<b>1,851,644</b>	<b>2,012,572</b>	<b>2,064,265</b>	<b>1,520,966</b>	<b>2,044,289</b>	<b>2,311,141</b>	<b>11.96%</b>

NOTES:

- 1 Street Superintendent 50% Street, 50% Storm Utility, Assistant Street Superintendent 50% Street 50% Storm Utility
- 2 Admin Assistant - Street 50% Street, 12.5% Park, 12.5% Recreation, 25% Storm Utility
- 3 Admin Assistant - Park & Recreation, 1,372 hours - 45% Park, 45% Recreation, 10% Street
- 4 Maintenance Worker-Street: 80% Village, 20% Storm (in 2013 the split was 70%/30%)
- 5 Maintenance Worker-Street 335 hrs OT - 136 hrs Call Time
- 6 Part time positions = 1,400 hrs at \$12.30/hr, can use more hours as long as the budget is not exceeded
- 7 **101-5300-650.02-10 Prof Service/Contracted: \$9,100**  
Roadside Weed Cutting \$8,450, Weather Service \$650
- 8 **101-5300-650.02-14 Engineering: \$25,500**  
Transfer of engineering costs from 680 activity. Engineering associated with capital planning, preliminary plans, reports, public hearings, road resurfacing, misc. boring, and concrete repairs.
- 9 **101-5300-650.02-17 Equip Rental/Contracted: \$4,152**  
Rental of misc equipment not owned by department: Infrared Patch Machine \$3,000, Misc Equipment \$500, Copier Lease \$652
- 10 **101-5300-650.02-33 Shouldering: \$7,000**  
Material for shouldering existing roads and maintenance of gravel roads
- 11 **101-5300-650.03-31 Gasoline/Fuel: \$150,000**  
Gasoline/Diesel fuel for vehicles and equipment 48,000 gallons X \$3.10/gal
- 12 **101-5300-650.03-35 Training: \$500**  
Seminars, schooling, conferences and courses related to departmental demands. Snow and ice operations courses, supervisory training sessions, chain saw training, aerial platform training
- 13 **101-5300-650.03-40 Operating Supplies: \$14,890**  
Bolts, screws, chains, shovels, rakes, shop supplies, shop tools  
3/4" impact wrench (\$1,100)



*NOTES (cont.):*

- 14 **101-5300-650.03-46 Clothing/Uniform Allowance: \$2,400**  
Eight (8) men @ \$300/ea for safety shoes, shirts, pants
- 15 **101-5300-650.03-53 Equipment Maintenance: \$718**  
Maintenance of smaller equipment, repair of small engines and components on water pumps, asphalt & concrete saws, compactor, asphalt roller, etc.
- 16 **101-5300-650.03-54 Snow Ice/Equipment Maintenance: \$8,700**  
Snow/Ice equipment maintenance cost associated with replacement of cutting edges for all snow plows, wings, etc.
- 17 **101-5300-650.03-55 Vehicle Maintenance: \$45,432**  
Costs associated with repairs and maintenance to staff/street dept. vehicles and equipment, including oil, air, hydraulic and fuel filters, grease, fluids, tire replacement, parts & labor
- 18 **101-5300-650.03-71 Chip Sealing Program: \$50,500**  
Sealing of roads with tar and chips, in accordance with the road maintenance plan, contracted out via bidding process
- 19 **101-5300-650.03-72 Crack Sealing Program: \$30,000**  
Roadway cracks are sealed in accordance with the road maintenance plan, contracted out via bidding process
- 20 **101-5300-650.03-73 Resurfacing Program: \$600,000**  
Roads are resurfaced with hot mix asphalt in accordance with the road maintenance plan. This amount includes \$300,000 from borrowed funds, see fund 401, Capital Projects Fund
- 21 **101-5300-650.03-74 Road Repairs: \$25,000**  
Cold mix and hot mix material for patching pot holes, small overlays, culverts and bridge approaches, in accordance with the road maintenance plan.
- 22 **101-5300-650.03-75 Salt & Chips: \$92,910**  
Salt, stone chips and liquid calcium chloride, used for snow and ice removal. \$64.01/ton
- 23 **101-5300-650.03-76 Signs & Pavement Markings: \$33,468**  
Materials used in conjunction with maintenance and installation of new and replacement street signs, guardrails, dome posts, signal lights and center lining of roads, intersections and crosswalks
- 24 **101-5300-650.03-77 Traffic Signal Maintenance: \$1,500**  
Replace existing bulbs with LED lights at various signal light locations and maintenance of the traffic signals
- 25 **101-5300-650.03-78 Tree & Brush Control: \$1,000**  
Material for removal of trees, brush and stumps located in village right-of-way
- 26 **101-5300-651.02-21 Electricity:** This account is for street lighting and traffic lights - \$225,000. County Hwy CB & II Street Light Upgrade - \$20,000 (offset with fund balance)
- 27 **101-5300-671.02-10 Fixed Route Transit & Elderly Transportation:** The net cost for this service is \$55,238 (\$216,753 expenditure less grant revenues of \$161,515)

**SPECIAL REVENUE FUND - GARBAGE/RECYCLING**

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
201-5300-432.05-01	MUNICIPAL RECYCLING GRANT	59,793	59,709	59,717	59,700	56,797	56,797	59,700	0.00%
201-5300-467.01-00	REFUSE & GARBAGE COLLECTION	862,959	865,082	929,810	989,505	984,501	989,505	1,053,325	6.45%
201-5300-480.01-00	INTEREST	1,488	1,437	630	1,000	380	1,000	1,000	0.00%
201-5300-480.02-01	SALE OF EQUIPMENT							16,000	
201-5300-480.09-00	MISC REVENUE	23,814	12,271	21,738	1,999	21,631	22,000	2,004	0.25%
201-5300-480.09-04	CORE BATTERY CREDITS	280	345	770		225	300		
201-5300-491.04-02	TRANSFER FROM ERF								
201-5300-492.08-00	TRANSFER FROM ASSIGNED FUND BALANCE				21,589			4,037	(81.30%)
	<b>SPECIAL REV FUND - GARBAGE</b>	<b>948,334</b>	<b>938,844</b>	<b>1,012,665</b>	<b>1,073,793</b>	<b>1,063,534</b>	<b>1,069,602</b>	<b>1,136,066</b>	<b>5.80%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
201-5300-691.02-10	PROFESSIONAL SERVICES CONTRACTED								
201-5300-691.02-26	GARBAGE COLLECTION	478,473	484,611	494,538	502,789	332,709	502,789	509,816	1.40%
201-5300-691.02-40	REPAIR/MAINT/SERVICE/OTHER	23,829	52,887	64,841	43,671	8,392	43,571	44,668	2.28%
201-5300-691.03-45	LICENSE/FORMS/PRINTING		903	371	1,100		1,100	1,100	0.00%
201-5300-691.08-54	CAPITAL EQUIP - OTHER		9,107						
201-5300-691.09-10	TRANSFER TO GENERAL FUND	21,544	20,518	18,147	19,242		19,242	18,722	(2.70%)
201-5300-691.09-30	TRANSFER TO DEBT SERVICE	32,022	32,022	32,022	32,022		32,022	32,022	0.00%
	<b>SPECIAL REV FUND - GARBAGE</b>	<b>555,868</b>	<b>600,048</b>	<b>609,919</b>	<b>598,824</b>	<b>341,101</b>	<b>598,724</b>	<b>606,328</b>	<b>1.25%</b>

201-5300-692.01-22	HOURLY/NON-REPR/PT	58							
201-5300-692.01-31	FICA	4							
201-5300-692.02-10	PROFESSIONAL SERVICES CONTRACTED								#DIV/0!
201-5300-692.02-17	EQUIPMENT RENTAL				12,000			12,000	0.00%
201-5300-692.02-27	LANDFILL CHARGES	305	295	655	400	145	400	400	0.00%
201-5300-692.02-28	RECYCLING PROGRAM	319,289	326,040	329,819	325,817	210,970	325,817	326,609	0.24%
201-5300-692.03-45	LICENSE/FORMS/PRINTING	600	1,355	1,393	1,850		1,850	1,850	0.00%
201-5300-692.03-90	OTHER SUPPLIES & EXPENSES		130	134	150	72	150	150	0.00%
201-5300-692.08-54	CAPITAL EQUIP - OTHER	18,750	14,991					54,385	
201-5300-692.08-55	EQUIPMENT REPLACEMENT FUND				14,207		14,207	14,207	0.00%
201-5300-692.09-10	TRANSFER TO GENERAL FUND	125,421	83,627	97,616	88,523		88,523	88,115	(0.46%)

**EXPENDITURES:**

ACCOUNT (cont.) NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
201-5300-692.09-30	TRANSFER TO DEBT SERVICE	32,022	32,022	32,022	32,022		32,022	32,022	0.00%
201-5300-692.09-40	TRANSFER TO CAPITAL PROJECTS								
	<b>SPECIAL REV FUND - RECYCLING</b>	<b>496,449</b>	<b>458,460</b>	<b>461,639</b>	<b>474,969</b>	<b>211,187</b>	<b>462,969</b>	<b>529,738</b>	<b>11.53%</b>
<b>TOTAL SPECIAL REV FUND - GARBAGE &amp; RECYCLING</b>		<b>1,052,317</b>	<b>1,058,508</b>	<b>1,071,558</b>	<b>1,073,793</b>	<b>552,288</b>	<b>1,061,693</b>	<b>1,136,066</b>	<b>5.80%</b>

**NOTES:**

- 1 Fund Balance as of 12/31/15, less ERF (\$20,081) was \$143,651
- 2 Assumes the garbage rate increases from \$165.00 per year to \$175.00 per year
- 3 Assumes 6,019 households
- 4 **201-5300-480.09-00: Miscellaneous Revenue:**  
This account includes one-time funds from Winnebago County for the recycling surplus for years 2013, 2015, and 2016. In 2017, this account is for the miscellaneous fees, such as overflow tag charges.
- 5 Assumes monthly automated base rate of \$9.04 (\$4.81 for garbage, \$3.20 for recycling, \$1.03 for yard waste and leaves), excludes any fuel surcharge
- 6 The 2016 year-end estimate was used for tonnage pounds, and includes the \$1.00/ton increase in garbage tonnage rates to \$39.00/ton. The recycling and yard waste fee remain the same at \$5 and \$22, respectively. This would result in \$182,881 per year (\$161,797 Garbage, \$6,754 Recycling, & \$14,330 Yard Waste)
- 7 **201-5300-691.02-26: Garbage Collection:**  
This account includes the above items, plus the assumptions that 1 in 10 residents will purchase an overflow tag (\$602).
- 8 **201-5300-691.02-40: Garbage-Repair/Maintenance/Service/Other**  
\$ 2,800 Quarterly Well Testing - Landfill  
\$41,868 Methane Mitigation Operation Costs - Landfill
- 9 **201-5300-692.02-17: Recycling Program - Equipment Rental:**  
\$12,000 for chipping brush collection
- 10 **201-5300-691.03-45 & 201-5300-692.03-45: Recycling Program - Printing:**  
\$2,450 for newsletter articles (\$950 garbage & \$1,500 recycling)  
\$ 300 for overflow tag printing (\$150 garbage & \$150 recycling)  
\$ 200 for brush notice tags
- 11 **201-5300-692.03-90: Recycling Program - Other Supply & Expense:**  
\$150 for Leaf burning Ads
- 12 **201-5300-692.08-54: Recycling Program - Capital Equipment-Other:**  
\$54,385 for replacing the brush chipper (net cost \$38,385)
- 13 **201-5300-691.09-10 & 201-5300-692.09-10: Transfer to General Fund:**  
This account transfers the associated garbage and recycle payroll and equipment costs to the general fund. This would be for the chipping program and the office staff time on garbage/recycle issues.
- 14 **201-5300-691.09-30 & 201-5300-692.09-30: Transfer to Debt Service Fund:**  
This account transfers the associated garbage and recycling debt costs for the automated cart purchase to the debt service fund.

**SPECIAL REVENUE FUND - PER CAPITA GRANT**

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
204-5600-433.01-01	WINN CNTY-ECONOMIC DEVL GR	15,263	18,582	18,624	18,665	18,665	18,665	18,741	0.41%
	*SPEC REV FD COUNTY GRANT	15,263	18,582	18,624	18,665	18,665	18,665	18,741	0.41%

**EXPENDITURES:**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
204-5600-730.07-93	WINN CNTY-ECONOMIC DEVL GRANT	931	2,731	3,449	6,665	2,195	6,665	6,741	1.14%
204-5600-730.09-10	REALLOCATIONS-Transfer to GF	14,332	15,851	15,175	12,000		12,000	12,000	0.00%
	*SPEC REV FD COUNTY GRANT	15,263	18,582	18,624	18,665	2,195	18,665	18,741	0.41%

**NOTES:**

- 1 \$1.00 per resident, 18,741 residents
- 2 The grant is provided by Winnebago County to be used for economic development.
- 3 **204-5600-730.07-93 Grant Expenditures:** This account will be used for trade shows, the economic development booth, advertising, promotion, and Chamber of Commerce activities.
- 4 **204-5600-730.09-10 Reallocations:** This account is used to transfer the grant funds to general fund to offset staff time on economic development and the membership in the Fox Cities Regional Partnership.

**SPECIAL REVENUE FUND - DONATIONS / OTHER**

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
205-5100-480.08-01	SANTA FLOAT-DONATIONS	823	655	691	1,200	535	700	700	(41.67%)
205-5100-480.08-19	VILLAGE SPECIAL EVENT FUND								
205-5100-480.08-26	ELECTION GRANT								
205-5100-480.08-34	ANNUAL CAR EVENT	647	180		250				(100.00%)
205-5100-480.01-00	INTEREST	41	268	343	250	335	350	300	20.00%
205-5200-464.02-00	PUBLIC PROTECTION FEES	7,343	12,048	11,723	8,500	25,901	30,000	8,500	0.00%
205-5200-480.08-04	FD DONATIONS-DESIGNATED								
205-5200-480.08-05	IST RESPONDERS-DONATIONS	100							
205-5200-480.08-06	FIRE SAFETY HOUSE		100	100					
205-5200-480.08-07	THERMAL IMAGING-DONATIONS	177	282	1,340	250				
205-5300-480.08-08	TRAIL DONATIONS								
205-5200-480.08-09	FD DEFIBS-DONATIONS								
205-5200-480.08-10	PD TASER DONATIONS								
205-5200-480.08-36	K-9 UNIT	1,000							
205-5200-431.08-11	FED EQUITABLE SHARING			17,811	16,000				(100.00%)
205-5200-439.02-09	MISC SAFETY GRANTS-FD								
205-5200-480.08-13	SUMMER SAFETY NIGHT	5,934	5,852	5,861	8,500	9,434	9,434	8,500	0.00%
205-5200-480.08-15	CITIZENS ACADEMY-FD								
205-5200-480.08-18	NEIGHBORHOOD WATCH								
205-5200-480.08-22	SAFETY DAY-FD	673	1,160	864	1,500	821	821	1,500	0.00%
205-5200-480.08-23	COMMUNITY RELATIONS-PD	7,470	370	340	1,500	300	300	1,500	0.00%
205-5200-480.08-25	PUBLIC EDUCATION-FD				1,000	295	295	1,000	
205-5200-480.08-27	PUBLIC ED (FED GRANT)-FD								
205-5200-480.08-31	FF IN PK/SAFETY HUNT	1,548	1,210	837	1,500	914	914	1,500	0.00%
205-5500-464.01-00	OPEN SPACE FEES		54,390	16,835	20,000	33,081	33,081	30,000	
205-5500-464.01-00	PARK PERMIT FEES								
205-5500-464.06-00	PARK IMPROVEMENTS								
205-5500-464.08-01	PARK IMPACT FEE, effective 4/16/09	24,882	78,164	55,135	25,000	27,982	30,000	25,000	0.00%
205-5500-480.08-02	FRIENDS OF THE PARK-DONATION	4,894	5,082	3,467	2,800	930	1,000	2,800	0.00%
205-5500-480.08-03	PALS BRIDGING THE COMMUNITY	45							
205-5500-480.08-14	DISC GOLF	19,660	16,894	20,202	18,175	18,996	19,500	19,000	4.54%
205-5500-480.08-16	ROUND UP PROGRAM FEES	(257)	35	162	150	39	39	150	0.00%
205-5500-480.08-21	FRITSE REDEVELOPMENT								
205-5500-480.08-24	DANCE COMPETITIONS	399							
205-5500-480.08-28	INDIAN MOUND RECON - FRITSE								
205-5500-480.08-29	MISC DONATIONS - PARK								

**SPECIAL REVENUE FUND - DONATIONS / OTHER**

**REVENUES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
205-5500-480.08-30	BOAT TRAILER PARKING FEE	3,705	3,358	3,334	3,500	3,571	3,571	3,500	0.00%
205-5500-480.08-33	TREE PLANTING PROJECT	2,344	30		1,500			1,500	0.00%
205-5500-480.08-37	WOODLAND PRAIRIE PK DEVELOPMENT				4,500	7,016	8,516	6,000	33.33%
205-5600-480.08-17	DIRECTIONAL SIGNAGE				600			1,000	66.67%
205-5600-480.08-32	SUSTAINABILITY	4,305	252	1,085	900	615	900	500	(44.44%)
205-5100-491.01-00	TRANSFER FROM GENERAL FUND							600	
205-5500-491.01-00	TRANSFER FROM GENERAL FUND								
205-5600-491.01-00	TRANSFER FROM GENERAL FUND		500	500	500		500	500	0.00%
205-5200-491.02-02	TRANSFER FROM GREAT GRANT FUND			263					
205-5200-492.08-00	TRANS FROM ASSIGNED FUND BALANCE								
205-5500-492.08-00	TRANS FROM ASSIGNED FUND BALANCE								
<b>SPECIAL REVENUE: Donations/Other</b>		<b>85,733</b>	<b>180,830</b>	<b>140,893</b>	<b>118,075</b>	<b>130,765</b>	<b>139,921</b>	<b>114,050</b>	<b>(3.41%)</b>

**EXPENDITURES:**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
205-5100-550.07-26	ELECTION GRANT								
205-5100-600.07-01	SANTA FLOAT-DONATIONS	1,049	1,073	1,280	1,200		1,300	1,300	8.33%
205-5100-600.07-19	VILLAGE SPECIAL EVENT FUND								
205-5100-600.07-34	ANNUAL CAR EVENT	224			250				(100.00%)
205-5200-610.07-10	PD TASER DONATIONS								
205-5200-610.07-11	FED EQUITABLE SHARING			6,337	16,000	8,200	8,200		(100.00%)
205-5200-610.07-13	SUMMER SAFETY NIGHT	5,287	5,821	5,869	8,500	6,992	6,992	8,500	0.00%
205-5200-610.07-18	NEIGHBORHOOD WATCH								
205-5200-610.07-23	COMMUNITY RELATIONS-PD	7,502	255	789	1,500	300	300	1,500	0.00%
205-5200-620.07-04	FD DONATIONS-DESIGNATED								
205-5200-620.07-05	IST RESPONDERS-DONATIONS								
205-5200-620.07-06	FIRE SAFETY HOUSE	203	101	104	150	39	150	150	0.00%
205-5200-620.07-07	THERMAL IMAGING-DONATIONS								
205-5200-620.07-09	FD DEFIBS-DONATIONS								
205-5200-620.07-15	CITIZENS ACADEMY-FD								
205-5200-620.07-22	SAFETY DAY-FD	811	1,143	485	1,500	551	551	1,500	0.00%
205-5200-620.07-25	PUBLIC EDUCATION-FD	376	102		1,000			1,000	
205-5200-620.07-27	PUBLIC EDUCATION (FED GRANT)-FD								
205-5200-620.07-31	FF IN PK/SAFETY HUNT	1,348	807	581	1,500	655		1,500	0.00%
205-5500-710.07-02	FRIENDS OF THE PARK	1,967	3,619	827	2,800	1,774		2,800	0.00%

**SPECIAL REVENUE FUND - DONATIONS / OTHER**

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
205-5500-710.07-08	TRAIL DONATIONS								
205-5500-710.07-14	DISC GOLF	861							
205-5500-710.07-28	INDIAN MOUND RECON - FRITSE	605							
205-5500-710.07-29	MISC DONATIONS - PARK								
205-5500-710.07-30	BOAT TRAILER PARKING FEE	1,032	42	42					
205-5500-710.07-33	TREE PLANTING PROJECT	2,035	25		1,500			1,500	0.00%
205-5500-720.07-03	PALS								
205-5500-720.07-24	DANCE COMPETITIONS	1,216							
205-5600-730.07-32	SUSTAINABILITY	408	381	602	1,400	801	1,400	1,000	(28.57%)
205-5600-730.08-46	CAPITAL OUTLAY-Signs, Signals & Markings		458		500			600	20.00%
205-5100-600.09-10	REALLOCATIONS-General								
205-5200-610.09-10	REALLOCATIONS-Police							19,500	
205-5200-620.09-10	REALLOCATIONS-Fire			11,200				3,000	
205-5500-710.09-10	REALLOCATIONS-Park & Rec	33,048	9,877	66,946	43,351			14,549	(66.44%)
205-5600-730.09-10	REALLOCATIONS-Community Development					56	56		
205-5500-710.09-30	REALLOCATIONS-Debt		78,164				30,000	25,000	
205-5100-600.09-40	REALLOCATIONS-Capital Projects								
205-5100-600.09-80	REALLOCATIONS-Trust & Agency								
<b>SPECIAL REVENUE: Donations/Other</b>		<b>57,972</b>	<b>101,868</b>	<b>95,062</b>	<b>81,151</b>	<b>19,368</b>	<b>48,949</b>	<b>83,399</b>	<b>2.77%</b>

**NOTES:**

**Revenues:**

- 1 **205-5200-431.08-11 Fed Equitable Sharing**  
These funds are from a Federal seizure of assets to be spent on specific eligible purchases.
- 2 **205-5600-480.08-17 Directional Signage**  
This revenue is generated from the sale of 'way finding' signs to businesses and non-profits.
- 3 **205-5100-491.01-00 Transfer from General Fund**  
This is levy funds transferred from General Fund to support the Santa Float Program.
- 4 **205-5600-491.01-00 Transfer from General Fund**  
This is levy funds transferred from General Fund to support the Sustainability Program.

**Expenditures:**

- 1 **205-5600-730-07-32 Sustainability:**  
See Sustain budget tab for detail
- 2 **205-5600-730-08-46 Capital: Signs, Signals, & Markings:**  
This expenditure is for the 'way-finding' signs.

## SPECIAL REVENUE FUND - TIF #1

### Statement of Purpose:

Tax Incremental Financing (TIF) District Funds are used to account for the accumulation of resources from the district 'incremental' property taxes, land sales, and other revenues. The funds are designated to be used for the corresponding program/administrative expenditures of the tax incremental financing district, including debt service repayments, if applicable.

### Location:

Lands generally know as Gateway Business Park along with lands immediately adjacent. The district boundaries are generally bounded by US Highway 10, County CB, West American Drive and the western boundary of Gateway Plaza and then extending west along US Highway 10 consisting of approximately 23.6 acres of vacant and partially developed land area.

### REVENUES:

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
211-5600-410.01-01	TAX LEVY INCREMENT							-	
211-5600-432.04-01	COMPUTER EXEMPTION AID							-	
211-5600-480.01-00	INTEREST							-	
211-5600-480.10-01	DEVELOPER CONTRIBUTION							15,000	
<b>SPECIAL REVENUE FUND: TID #1</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	

### EXPENDITURES:

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
211-5600-731.02-10	PROFESSIONAL SERVICES			4,500	2,500			2,500	0.00%
211-5600-731.02-14	ENGINEERING			581	1,000			1,000	0.00%
211-5600-731.02-15	LEGAL			4,620		1,633			
211-5600-731.03-20	SUBSCRIPTIONS & DUES			1,000	150	150	150	150	0.00%
211-5600-731.03-25	LEGAL & DISPLAY ADS			440					
211-5600-731.07-97	DEVELOPER REIMBURSEMENT								
211-5600-731.08-43	ROAD RECONSTRUCTION							40,000	
211-5600-731.09-10	REALLOCATIONS-Transfer to GF				800	10,868	12,000	3,000	275.00%
<b>SPECIAL REVENUE FUND: TID #1</b>		<b>0</b>	<b>0</b>	<b>11,141</b>	<b>4,450</b>	<b>12,651</b>	<b>12,150</b>	<b>46,650</b>	<b>948.31%</b>



**NOTES:**

- 1 Effective Date: June 29, 2015
- 2 Maximum TID life: June 29, 2035
- 3 January 1, 2015 base assessed value = \$2,290,100
- 4 January 1, 2016 assessed value = \$1,040,000
- 5 Fund Balance as of 12/31/15 = (\$11,140)
- 6 **211-5600-731.02-10 Professional Services:** Annual auditing/accounting services
- 7 **211-5600-731.02-14 Engineering Services:** Review for Developer Reimbursement
- 8 **211-5600-731.03-20 Subscription and Dues:** Annual filing fee with the Department of Revenue
- 9 **211-5600-731.08-43 Road Reconstruction:** Signal & Intersection Improvements
- 10 **211-5600-731.09-10 Reallocations/Transfer to General Fund:** This account is used to transfer the TIF district funds to the general fund to offset staff time for tax calculations, budget, and reporting & accounting requirements

## SPECIAL REVENUE FUND - TIF #2

### Statement of Purpose:

Tax Incremental Financing (TIF) District Funds are used to account for the accumulation of resources from the district 'incremental' property taxes, land sales, and other revenues. The funds are designated to be used for the corresponding program/administrative expenditures of the tax incremental financing district, including debt service repayments, if applicable.

### Location:

Located in the McMahon Business Park at the northeast corner of Jacobsen Road and County Highway CB, consisting of approximately 51.8 acres of land

### REVENUES:

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
212-5600-410.01-01	TAX LEVY INCREMENT							-	
212-5600-432.04-01	COMPUTER EXEMPTION AID							-	
212-5600-480.01-00	INTEREST							-	
<b>SPECIAL REVENUE FUND: TID #1</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### EXPENDITURES:

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
212-5600-731.02-10	PROFESSIONAL SERVICES					3,000	5,500	2,500	
212-5600-731.02-14	ENGINEERING							1,000	
212-5600-731.02-15	LEGAL					770	770		
212-5600-731.03-20	SUBSCRIPTIONS & DUES						1,000	150	
212-5600-731.03-25	LEGAL & DISPLAY ADS					419	419		
212-5600-731.07-97	DEVELOPER REIMBURSEMENT								
212-5600-731.09-10	REALLOCATIONS-Transfer to GF						10,000	1,300	
<b>SPECIAL REVENUE FUND: TID #1</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,189</b>	<b>17,689</b>	<b>4,950</b>	

***NOTES:***

- 1 Effective Date: March 14, 2016
- 2 January 1, 2016 estimated base assessed value = \$27,833,500
- 3 Fund Balance as of 12/31/15 = \$0
- 4 **212-5600-731.02-10 Professional Services:** Annual auditing/accounting services
- 5 **212-5600-731.02-14 Engineering Services:** Review for Developer Reimbursement
- 6 **212-5600-731.03-20 Subscription and Dues:** Annual filing fee with the Department of Revenue
- 7 **212-5600-731.09-10 Reallocations/Transfer to General Fund:** This account is used to transfer the TIF district funds to the general fund to offset staff time for tax calculations, budget, and reporting & accounting requirements

## ***Sustainability Committee***

### **Sustainability**

We are all dependent on the environment in which we live. We all need clean air to breathe and a clean and plentiful supply of water to drink and to use. We all have a right to a safe living environment, where we have access to necessary goods and cost-effective services. We have the right to grow as individuals and the responsibility to sustain resources for future generations.

### **Village of Fox Crossing Sustainability Committee Mission Statement:**

To help sustain our community for future generations by using resources in the most responsible way at the right times and for the right reasons.

### **Sustainability must be balanced and includes three main focus areas :**

- 1 Environment – protecting the natural resources that we depend on for life (clean air, water, food)
- 2 Economy – providing cost effective goods and services
- 3 Society – meeting human needs fairly and efficiently

### **Real Outcomes of Sustainability**

- 1 Reduced carbon emissions and overall impact on the environment
- 2 Greater innovation and adaptability in community services and practices
- 3 More efficient utilization of natural resources
- 4 Increased resident awareness, participation and involvement in the community
- 5 Improvements to individual health, safety and well being

### **Value to Resident and Society**

- 1 Greater resident satisfaction
- 2 Improved environmental performance
- 3 Increased quality of life and sense of community
- 4 Improved cost effectiveness and capital utilization

### **Sustainability Policy Key Guiding Principles**

- 1 Encourage active participation and effective input from all residents on issues of planning and sustainability
- 2 Encourage and provide for cooperative and open relationships between individuals, neighborhoods, communities, local and state governments and other organizations/agencies
- 3 Think Globally, Act Locally: to ensure implementation of sustainability goals and objectives, village leadership and staff will be guided by principles of sustainability in their actions and decisions

## *Sustainability Committee*

### *Sustainability Strategy*

- 1 Ensure sustainability factors are included in all planning and decision-making processes
- 2 Consistently measure and report on progress towards sustainability for continuous re-evaluation and improvement
- 3 Focus on effective utilization of energy and raw materials
- 4 Ensure that the capability to meet all regulatory requirements and standards are not compromised

### *2016 Sustainability Accomplishments*

- 1 Maintained Garden Newsletter and began work on potential new community garden in Wittmann Park
- 2 Installed new water distribution for community garden.
- 3 Continued to pursue energy efficiency for the Municipal Complex and the Utility District
- 4 Organized and hosted two electronics recycling events, which were coordinated with the City of Neenah's and City of Menasha's events and collected batteries, car seats and items for St. Vincent de Paul at the fall event
- 5 Participated in quarterly Sustainable Communities Network meetings to facilitate collaboration and collective learning between area municipalities
- 6 Produced approximately 7% of the Municipal Complex's energy needs through solar power
- 7 Continued to work on potential community composting and explored the prohibition of leaf burning ordinance
- 8 Participated in Summer Safety Night with Farmers Market and promotion of sustainable practices

### *2017 Sustainability Goals and Objectives*

- 1 Continue work on the establishment of a community garden in Wittmann Park
- 2 Continue to pursue energy efficiency for the Municipal Complex and the Utility District by completing an annual review and reporting to the Village Board
- 3 Work with ECOS to continue to create and air educational videos
- 4 Pursue grants for the placement of wind turbines for renewable energy
- 5 Establish semi-annual presentations to the Village Board
- 6 Continue hosting electronics recycling events and expand the collection to include batteries, clothing, and other recyclable or reusable items
- 7 Continue the creation of a linkage with the HSNB business designation and Green Masters program
- 8 Participate in the Village's Summer Safety Night, along with other sustainability events in the Village and Valley
- 9 Support the Village's urban forestry efforts
- 10 Investigate partnering with high school eco clubs and invite them to participate in Village sustainability events

## *Sustainability Committee*

### 2017 Sustainability Goals and Objectives (cont.)

- 11 Continue to participate in the Sustainable Communities Network
- 12 Explore changes to the leaf burning ordinance
- 13 Collaborate with other municipalities or local experts to explore the feasibility of a municipal compost site to give residents a place to take their leaves and yard waste
- 14 Develop ordinance changes to allow urban beekeeping

**SPECIAL REVENUE FUND - SUSTAINABILITY**

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
205-5600-480.08-32	SUSTAINABILITY	4,305	252	1,085	900	615	900	500	(44.44%)
205-5600-491.01-00	TRANSFER FROM GENERAL FUND		500	500	500		500	500	0.00%
205-5600-492.08-00	TRANS FROM DESIGNATED EQUITY								
	<b>SPECIAL REVENUE: Donations/Other</b>	<b>4,305</b>	<b>752</b>	<b>1,585</b>	<b>1,400</b>	<b>615</b>	<b>1,400</b>	<b>1,000</b>	<b>(28.57%)</b>

**EXPENDITURES:**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/1/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
205-5600-730.07-32	SUSTAINABILITY	408	252	602	1,400	801	1,400	1,000	(28.57%)
	<b>SPECIAL REVENUE: Donations/Other</b>	<b>408</b>	<b>252</b>	<b>602</b>	<b>1,400</b>	<b>801</b>	<b>1,400</b>	<b>1,000</b>	<b>(28.57%)</b>

**NOTES:**

**Revenues:**

**1 205-5600-480.08-32 Sustainability**

Donations are used to support enhanced electronic recycling, trees for events, books and teaching garden. (\$150)

Program Revenues from the Community Garden. (\$250)

Grants are for specific projects and it is anticipated for developing a new recycling program to encourage the recycling of items that are normally discarded, along with small batteries. (\$100)

**2 205-5600-491.01-00 Transfer from General Fund**

This is levy funds transferred from General Fund to support the Sustainability Program.

**Expenditures:**

**1 205-5600-730-07-32 Sustainability:**

ECOS website maintenance	150
ECOS Videos	100
Teaching Garden	150
Books, Office Supplies, brochures, promotional materials	300
E-Recycling	200
Educational Signs	100
<b>Total</b>	<b>1,000</b>

## ***SPECIAL REVENUE FUND - SUSTAINABILITY***

### ***NOTES: (cont.)***

- 2 General levy funds will be used up to the \$500 to support the ECOS website, e-recycling, Summer Safety Night materials, and community garden site improvements. The Sustainability Committee would like to assist in restoring the old barn, to be used as a storage shed for garden supplies.
- 3 Donations will be used to support enhanced recycling, trees, books and the community/teaching garden.
- 4 Grants will be used for specific projects which will enhance recycling/composting and urban forestry efforts in the Village of Fox Crossing.



**VILLAGE OF FOX CROSSING/TOWN OF MENASHA UTILITY DISTRICT  
SCHEDULE OF DEBT**

<b>GENERAL FUND DEBT ISSUE</b>	<b>AMOUNT OF LOAN</b>	<b>12/31/16 BALANCE</b>	<b>2017 PAYMENTS</b>		<b>2017 PAYMENTS</b>	<b>12/31/17 BALANCE</b>
			<b>PRINCIPAL</b>	<b>INTEREST</b>		
Winnebago Cty Promissory Note	\$100,000.00	\$0.00				
2007 Capital Projects GO Notes	\$1,770,000.00	\$315,000.00	\$315,000.00	\$5,985.00	\$320,985.00	\$0.00
2008 Capital Projects GO Notes	\$298,733.78	\$94,958.58	\$46,492.40	\$2,558.57	\$49,050.97	\$48,466.18
2009 Capital Projects - Trust Fund Loan (**)	\$916,160.00	\$324,566.00	\$103,463.00	\$14,605.47	\$118,068.47	\$221,103.00
2010 State Trust Fund Loan (**)	\$2,885,120.00	\$1,336,635.00	\$322,192.00	\$50,123.81	\$372,315.81	\$1,014,443.00
2012 Capital Projects GO Notes	\$1,645,000.00	\$1,540,000.00	\$245,000.00	\$27,737.50	\$272,737.50	\$1,295,000.00
2013 GO Notes (Refinance 2006 GO portion)	\$1,903,089.91	\$0.00			\$0.00	\$0.00
2013 GO Notes (new money portion)	\$1,650,000.00	\$1,200,000.00	\$155,000.00	\$33,675.00	\$188,675.00	\$1,045,000.00
2014 Capital Projects GO Notes	\$2,265,000.00	\$2,265,000.00	\$500,000.00	\$40,300.00	\$540,300.00	\$1,765,000.00
2015 Capital Projects GO Notes	\$1,120,000.00	\$1,040,000.00	\$105,000.00	\$19,812.50	\$124,812.50	\$935,000.00
2016 Capital Projects GO Notes (estimate)	\$1,368,000.00	\$1,368,000.00	\$136,800.00	\$27,360.00	\$164,160.00	\$1,231,200.00
<b>TOTAL GENERAL DEBT</b>	<b>\$15,921,103.69</b>	<b>\$9,484,159.58</b>	<b>\$1,928,947.40</b>	<b>\$222,157.85</b>	<b>\$2,151,105.25</b>	<b>\$7,555,212.18</b>

(\*\*) Build American Bonds Subsidy

\$139,968.25

<b>STORMWATER UTILITY DEBT ISSUE</b>	<b>AMOUNT OF LOAN</b>	<b>12/31/16 BALANCE</b>	<b>2017 PAYMENTS</b>		<b>2017 PAYMENTS</b>	<b>12/31/17 BALANCE</b>
			<b>PRINCIPAL</b>	<b>INTEREST</b>		
2008 Capital Projects GO Bonds	\$1,211,266.22	\$385,041.42	\$188,507.60	\$10,373.93	\$198,881.53	\$196,533.82
2010 Clean Water Fund (CWF) GO Bonds	\$1,715,985.98	\$1,281,002.71	\$81,243.73	\$39,109.21	\$120,352.94	\$1,199,758.98
2012 Capital Projects GO Notes	\$1,725,000.00	\$1,620,000.00	\$255,000.00	\$29,212.50	\$284,212.50	\$1,365,000.00
2014 Capital Projects GO Notes	\$1,570,000.00	\$1,270,000.00	\$50,000.00	\$24,900.00	\$74,900.00	\$1,220,000.00
2015 Capital Projects GO Notes	\$320,000.00	\$290,000.00	\$0.00	\$5,880.00	\$5,880.00	\$290,000.00
<b>TOTAL STORMWATER DEBT</b>	<b>\$6,542,252.20</b>	<b>\$4,846,044.13</b>	<b>\$574,751.33</b>	<b>\$109,475.64</b>	<b>\$684,226.97</b>	<b>\$4,271,292.80</b>

**VILLAGE OF FOX CROSSING/TOWN OF MENASHA UTILITY DISTRICT**  
**SCHEDULE OF DEBT**

WATER UTILITY DEBT ISSUE	AMOUNT OF LOAN	12/31/16 BALANCE	2017 PAYMENTS		2017 PAYMENTS	12/31/17 BALANCE
			PRINCIPAL	INTEREST		
2007 REVENUE BONDS	\$1,983,529.00	\$1,323,771.50	\$97,899.50	\$52,306.00	\$150,205.50	\$1,225,872.00
2008 REVENUE BONDS (WATER ONLY)	\$1,805,000.00	\$1,280,000.00	\$85,000.00	\$51,695.00	\$136,695.00	\$1,195,000.00
2010 State Trust Fund Loan (**)	\$2,373,875.00	\$1,777,176.00	\$112,050.00	\$88,858.80	\$200,908.80	\$1,665,126.00
2012 Revenue Bonds (Refinance 2001)	\$1,367,862.50	\$804,625.00	\$151,269.50	\$21,869.71	\$173,139.21	\$653,355.50
2013 GO Notes (Refinance 2006 GO portion)	\$13,995.86	\$0.00			\$0.00	\$0.00
2014 Rev Bonds (Refinance 2004 Revenue Bonds	\$1,412,012.00	\$1,130,948.00	\$147,224.00	\$23,281.47	\$170,505.47	\$983,724.00
2015A Water & Sewer Revenue Bonds (Refin 200	\$2,788,652.00	\$2,441,529.00	\$335,455.00	\$47,109.55	\$382,564.55	\$2,106,074.00
2015 Capital Projects GO Notes	\$200,000.00	\$200,000.00	\$20,000.00	\$3,812.50	\$23,812.50	\$180,000.00
2015B Revenue Bonds	\$1,177,960.00	\$1,135,890.00	\$46,277.00	\$36,474.69	\$82,751.69	\$1,089,613.00
<b>TOTAL WATER DEBT</b>	<b>\$13,122,886.36</b>	<b>\$10,093,939.50</b>	<b>\$995,175.00</b>	<b>\$325,407.72</b>	<b>\$1,320,582.72</b>	<b>\$9,098,764.50</b>

SEWER UTILITY DEBT ISSUE	AMOUNT OF LOAN	12/31/16 BALANCE	2017 PRINCIPAL	2017 PAYMENT INTEREST	2017 PAYMENTS	12/31/17 BALANCE
2012 Revenue Bonds (Refinance 2001)	\$757,137.50	\$445,375.00	\$83,730.50	\$12,105.29	\$95,835.79	\$361,644.50
2013 GO Notes (Refinance 2006 GO portion)	\$17,914.23	\$0.00			\$0.00	\$0.00
2014 Rev Bonds (Refinance 2004 Revenue Bonds	\$697,988.00	\$559,052.00	\$72,776.00	\$11,508.53	\$84,284.53	\$486,276.00
2015A Water & Sewer Revenue Bonds (Refin 200	\$1,991,348.00	\$1,743,471.00	\$239,545.00	\$33,640.45	\$273,185.45	\$1,503,926.00
2015B Revenue Bonds	\$222,040.00	\$214,110.00	\$8,723.00	\$6,875.31	\$15,598.31	\$205,387.00
<b>Subtotal w/o NMSC Debt</b>	<b>\$4,032,898.73</b>	<b>\$3,193,236.50</b>	<b>\$421,875.00</b>	<b>\$73,266.08</b>	<b>\$495,141.08</b>	<b>\$2,771,361.50</b>
2013 CWFL (NMSC)	\$3,289,151.00	\$2,871,916.77	\$146,502.15	\$74,052.70	\$220,554.85	\$2,725,414.62
<b>TOTAL SEWER DEBT</b>	<b>\$7,322,049.73</b>	<b>\$6,065,153.27</b>	<b>\$568,377.15</b>	<b>\$147,318.78</b>	<b>\$715,695.93</b>	<b>\$5,496,776.12</b>

**VILLAGE OF FOX CROSSING/TOWN OF MENASHA UTILITY DISTRICT  
SCHEDULE OF DEBT**

<b><i>SUMMARY - General and Utility:</i></b>	<b>AMOUNT OF LOAN</b>	<b>12/31/16 BALANCE</b>	<b>2017 PRINCIPAL</b>	<b>2017 PAYMENT INTEREST</b>	<b>2017 PAYMENTS</b>	<b>12/31/17 BALANCE</b>
Sub-Total GO Notes & Loans	\$10,359,340.98	\$16,307,379.71	\$2,635,748.73	\$424,304.79	\$3,060,053.52	\$13,671,630.98
Sub-Total Revenue Bonds	\$29,259,800.00	\$11,310,000.00	\$1,285,000.00	\$306,002.50	\$1,591,002.50	\$10,025,000.00
<b>Subtotal</b>	<b>\$39,619,140.98</b>	<b>\$27,617,379.71</b>	<b>\$3,920,748.73</b>	<b>\$730,307.29</b>	<b>\$4,651,056.02</b>	<b>\$23,696,630.98</b>
GO Notes NMSC	\$3,289,151.00	\$2,871,916.77	\$146,502.15	\$74,052.70	\$220,554.85	\$2,725,414.62
<b>Total GO Notes</b>	<b>\$13,648,491.98</b>	<b>\$19,179,296.48</b>	<b>\$2,782,250.88</b>	<b>\$498,357.49</b>	<b>\$3,280,608.37</b>	<b>\$16,397,045.60</b>
<b>Total Debt w/NMSC GO Notes</b>	<b>\$42,908,291.98</b>	<b>\$30,489,296.48</b>	<b>\$4,067,250.88</b>	<b>\$804,359.99</b>	<b>\$4,871,610.87</b>	<b>\$26,422,045.60</b>

(\*\*) Build American Bonds Subsidy

**Estimate**

## DEBT SERVICE FUND

<b>REVENUES:</b>		2013	2014	2015	2016	2016 YTD	2016	2017	% Change
ACCOUNT NUMBER	OBJECT	ACTUAL	ACTUAL	ACTUAL	BUDGET	8/28/2016	PROJ	BUDGET	2016/2017
301-5800-420.01-00	SPECIAL ASSESSMENT REVENUE	169,268	100,713	65,553	40,391	37,701	38,000	25,800	(36.12%)
301-5200-464.07-00	FIRE STATION IMPACT FEES	13,946	31,217	40,272	13,000	51,223	51,223	0	(100.00%)
301-5800-480.01-00	INTEREST	29,422	26,390	21,214	25,000	15,384	20,000	20,000	(20.00%)
301-5800-480.09-00	MISCELLANEOUS REVENUE	44,432	36,401	31,391	26,486	26,486	26,486	21,089	(20.38%)
301-5800-480.10-01	DEVELOPER CONTRIBUTION	1,160	1,160	1,160	102,000	10,346	10,346	0	(100.00%)
301-5800-493.01-00	PROCEEDS/LT DEBT/BONDS								
301-5800-492.03-00	TRANS FR SP ASSESS PRE-PAY				75,739		78,130	48,158	(36.42%)
301-5800-491.02-01	TRANSFER FROM GARBAGE/RECYCLING F	64,044	64,044	64,044	64,044		64,044	64,044	0.00%
301-5800-491.02-05	TRANSFER FROM OPEN SPACE								
301-5800-491.02-05	TRANSFER FROM PK IMPACT FEES	24,882	78,164	46,514	25,000		30,000	25,000	0.00%
301-5800-491.06-13	TRANSFER FROM STORM UTILITY								
301-5800-492.03-00	TRANS FR DESIGNATED BALANCE								
301-5800-492.05-00	TRANS FROM TAX STABLIZATION FUND								
301-5800-493.01-00	GO NOTES	1,903,090	57,783						
301-5800-493.01-02	DEBT PREMIUM	48,542							
	<b>Subtotal (Program Revenues)</b>	<b>2,298,786</b>	<b>395,872</b>	<b>270,148</b>	<b>371,660</b>	<b>141,140</b>	<b>318,229</b>	<b>204,091</b>	<b>(45.09%)</b>
	<i>LEVY to Balance</i>	<i>1,853,030</i>	<i>1,843,440</i>	<i>1,831,575</i>	<i>1,921,980</i>	<i>1,921,980</i>	<i>1,921,980</i>	<i>1,948,681</i>	<i>1.39%</i>
<b>TOTAL REVENUE:</b>		<b>4,151,816</b>	<b>2,239,312</b>	<b>2,101,723</b>	<b>2,293,640</b>	<b>2,063,120</b>	<b>2,240,209</b>	<b>2,152,772</b>	<b>(6.14%)</b>

<b>EXPENDITURES:</b>		2013	2014	2015	2016	2016 YTD	2016	2017	% Change
ACCOUNT NUMBER	OBJECT	ACTUAL	ACTUAL	ACTUAL	BUDGET	8/28/2016	PROJ	BUDGET	2016/2017
301-5600-730.07-98	DEVELOPMENT LOAN								
301-5800-600.06-10	PRINCIPAL-MISC	36,999	29,064	30,186	131,286	131,286	131,286	53,535	0.84%
301-5800-600.06-20	INTEREST - MISC	8,139	6,735	5,605	5,525	3,230	5,525	7,707	39.49%
301-5800-620.06-10	PRINCIPAL-FIRE	1,130,827	378,320	390,725	403,413	403,413	403,413	3,087	(99.23%)
301-5800-620.06-20	INTEREST - FIRE	69,007	23,205	11,928	4,544	4,258	4,544	582	(87.19%)
301-5800-650.06-10	PRINCIPAL-STREET EQUIP/ROADS	2,436,654	1,162,011	1,126,882	1,196,237	1,196,238	1,196,238	1,392,125	16.38%

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 8/28/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
301-5800-650.06-20	INTEREST - STREET EQUIP/ROADS	263,678	196,374	203,404	173,067	126,459	173,067	148,735	(14.06%)
301-5800-710.06-10	PRINCIPAL-PARK & RECREATION	243,370	284,021	263,407	315,956	315,955	315,955	480,200	51.98%
301-5800-710.06-20	INTEREST-PARK & RECREATION	44,407	62,647	60,593	61,962	36,694	61,962	65,132	5.12%
301-5800-600.08-80	DEBT ISSUANCE COSTS	33,627	1,014	1,014	1,014	1,014	1,014	1,014	0.00%
301-5800-600.08-90	DEBT DISCOUNT								
301-5800-600.09-10	TRANSFER TO GENERAL FUND	599	617	636	636		655	655	2.99%
	TRANSFER TO TAX STABLIZATION FUND								
301-5800-600.09-61	TRANSFER TO WATER UTILITY	8,045							
301-5800-600.09-62	TRANSFER TO WASTEWATER UTILITY	13,688							
	REPAYMENT OF GEN FUND DEBT								
	<b>TOTAL EXPENDITURES</b>	<b>4,289,040</b>	<b>2,144,008</b>	<b>2,094,380</b>	<b>2,293,640</b>	<b>2,218,547</b>	<b>2,293,659</b>	<b>2,152,772</b>	<b>(6.14%)</b>

**NOTES:**

**1 301-5200-464.07-00: Fire Station Impact Fees:**

The final debt payment for the fire station was in 2016; therefore, future impact fee revenue will be receipted into the general fund

**2 301-5800-480.09-00: Miscellaneous Revenue:**

This account is for the Build America Bond revenue on two debt issues. The amount refunded should be 35% of the interest cost for qualified debt; however the 2017 rate announced in August 2016 is 32.58%.

**3 301-5800-XXX.06-10 & 06-20: General Principal & Interest:**

Includes the new 2016 borrowing amounts.

**4 301-5800-600.09-10: Transfer to General Fund:**

This is the Village cost of the Sungard HTE Software maintenance for tracking special assessments.

**FOX CROSSING  
CAPITAL IMPROVEMENTS PROGRAM**

2017 Village Projects		Cost	Funding	Fund Desc.	Assessable Costs	Village Cost
Stroebe Road & Causeway Reconstruction (DESIGN & SOIL BORINGS)		\$53,000	\$53,000	Prior Borrowing		\$0
Irish Road Reconstruction incl. 10' trail - Jacobsen Rd to E Shady Ln (DESIGN & SOIL BORINGS)		\$241,000	\$85,000	Prior Borrowing		\$156,000
Irish Road Reconstruction incl. 10' trail - CTH 'II' to Jacobsen Rd (DESIGN & ACQUISITION)		\$100,000				\$100,000
Jacobsen Road Reconstruction incl. 10' trail - CTH 'CB' to Irish Rd (DESIGN)		\$97,500				\$97,500
Irish Road Wedge & Overlay - CTH 'II' to Jacobsen Rd		\$140,000				\$140,000
Road Resurfacing		\$300,000				\$300,000
<b>Subtotal Highway Improvements</b>		<b>\$931,500</b>	<b>\$138,000</b>		<b>\$0</b>	<b>\$793,500</b>
Cold Storage Building (DESIGN)		\$25,000				\$25,000
Replace 2 Fuel Pumps		\$25,000				\$25,000
Replace Dry Sprinkler System in Municipal Complex		\$80,000	\$80,000	2016 Borrowing		\$0
Three (3) electronic message boards at Municipal Complex, FS40 and FS41/Community Center		\$135,000				\$135,000
Wittmann Park Improvement Project - Phase III (DESIGN & CONSTRUCTION)		\$50,000				\$50,000
Palisades Improvement Project - resurface tennis courts, volley ball courts, trail connection, drainage, BB C1 & lower parking lot (CONST)		\$61,100				\$61,100
Revaluation		\$184,000	\$88,000	Fund Balance		\$96,000
<b>2017 Village Projects Grand Total</b>		<b>\$1,491,600</b>	<b>\$306,000</b>		<b>\$0</b>	<b>\$1,185,600</b>

2017 Stormwater Projects		Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
W. American Drive Drainage Improvements - west of Irish Rd and/or Prairie Lake Pond Improvements (ACQ, DESI)		\$2,000,000				\$2,000,000
Village Stormwater Drainage Plan		\$115,000	\$115,000	Fund Balance		\$0
Midway Pond Outlet Structures		\$150,000	\$100,000	Cost Share w/C Menasha & County		\$50,000
Jacobsen Road Reconstruction Storm Water Pond (DESIGN & SOIL BORINGS)		\$50,000				\$50,000
Jacobsen Road Storm Sewer - CB to Irish Rd (DESIGN & CROSS CULVERTS DESIGN & PERMITS)		\$95,000				\$95,000
Olde Buggy Lane Corridor-Phase I Culverts - Shady Ln to Shady Ln (CONST)		\$175,000				\$175,000
Irish Road Reconstruction Storm Water Pond (DESIGN & SOIL BORINGS)		\$50,000				\$50,000
Irish Road Storm Sewer - CTH 'II' to E Shady Ln (DESIGN)		\$120,000	\$60,000	2015 Borrowing		\$60,000
Storm Sewer Project (Green Valley Ditch Bypass) (DESIGN & CONST)		\$210,000	\$210,000	Previous Settlement		\$0
Schildt Park Stormwater Pond (DESIGN & SOIL BORINGS)		\$50,000				\$50,000
<b>2017 Sanitary Grand Total</b>		<b>\$3,015,000</b>	<b>\$485,000</b>		<b>\$0</b>	<b>\$2,530,000</b>

2017 Sanitary Sewer Projects		Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
Airport Road - Appleton Road to Racine Road 21"		\$1,285,000	\$50,000	Operations for Lateral Program		\$1,235,000
Memoral Drive - Calumet Street to Aykens Street & Aykens Street		\$706,000	\$16,000	Operations for Lateral Program		\$690,000
Midway Road - 441 Interchange to Earl Street		\$82,000				\$82,000
Oneida Street Replacement due to City of Appleton Reconstruction Project		\$100,000	\$16,000	Operations for Lateral Program		\$84,000
Fiber Optic Installation - from Municipal Complex to Utility Office - 50%		\$75,000				\$75,000
<b>2017 Sanitary Grand Total</b>		<b>\$2,248,000</b>	<b>\$82,000</b>		<b>\$0</b>	<b>\$2,166,000</b>

2017 Water Main Projects		Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
Tower No. 2, Winchester Road - Repaint inside and outside & Tower No. 3 Logo		\$265,000		GO Borrowing		\$265,000
Goss Avenue (6" water)		\$240,000				\$240,000
Country Lane		\$83,000				\$83,000
Ravenswood Court		\$106,000				\$106,000
Indianwood Court		\$145,000				\$145,000
Thrush Lane - North end		\$105,000				\$105,000
Fair Oaks Drive		\$38,000				\$38,000
Aykens Street		\$30,000				\$30,000
Oneida Street Loop for Hwy 441 (8" water)		\$120,000				\$120,000
Well No. 7 Carryover		\$200,000	\$200,000	2015 GO Borrowing		\$0
Fiber Optic Installation - from Municipal Complex to Utility Office - 50%		\$75,000				\$75,000
<b>2017 Water Grand Total</b>		<b>\$1,407,000</b>	<b>\$200,000</b>		<b>\$0</b>	<b>\$1,207,000</b>

**FOX CROSSING  
CAPITAL IMPROVEMENTS PROGRAM**

2018 Village Projects	Cost	Funding	Fund Desc.	Assessable Costs	Village Cost
E. Shady Lane Reconstruction incl. 10' trail - Cold Spring Rd to CTH 'CB' (DESIGN & ACQUISITION)	\$160,000				\$160,000
Circle Drive Reconstruction (DESIGN & CONST)	\$663,500				\$663,500
Jacobsen Road Reconstruction - CB to Cold Spring Rd (DESIGN & CONST)	\$1,250,000			\$250,000	\$1,000,000
Airport Road Reconstruction (asphalt) - Racine St to STH '47' (DESIGN)	\$61,000		City Cost Share		\$61,000
Airport Road Reconstruction (asphalt) - Racine St to STH '47' (CONST)	\$1,091,000		City Cost Share		\$1,091,000
Gail Lane Reconstruction, Bridgeview Gardens - Phase I	\$500,000				\$500,000
Clayton Avenue Reconstruction - Jacobsen Rd to E Shady Ln (DESIGN)	\$60,000				\$60,000
Stroebe Road & Causeway Reconstruction (CONST)	\$700,000				\$700,000
Cold Spring Road Reconstruction w/10' trail - Jacobsen Rd to American Dr (DESIGN) RURAL??????	\$90,000				\$90,000
Road Resurfacing	\$200,000				\$200,000
<b>Subtotal Highway Improvements</b>	<b>\$4,775,500</b>	<b>\$0</b>		<b>\$0</b>	<b>\$4,525,500</b>
Schildt Park Improvements	\$289,100				\$289,100
Cold Storage Building (CONST)	\$775,000				\$775,000
<b>2018 Village Projects Grand Total</b>	<b>\$5,839,600</b>	<b>\$0</b>		<b>\$0</b>	<b>\$5,589,600</b>

2018 Stormwater Projects	Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
Irish Road Pond Land Acquisition	\$350,000				\$350,000
Jacobsen Road Pond Land Acquisition	\$350,000				\$350,000
Jacobsen Road Storm Sewer - CB to Cold Spring Rd (DESIGN & CONST & BRIDGE)	\$750,000			\$200,000	\$550,000
E. Shady Lane Storm Sewer - Cold Spring Rd to CTH 'CB' (DESIGN)	\$70,000				\$70,000
E. Shady Lane Storm Pond (DESIGN & ACQUISITION)	\$400,000				\$400,000
Olde Buggy Lane Corridor-Phase II Ditching - Shady Ln to Shady Ln (CONST)	\$100,000				\$100,000
Olde Buggy Lane Corridor-Phase III Ditching - Shady Ln to CTH 'CB' (CONST)	\$60,000				\$60,000
Clayton Avenue Stormwater - Jacobsen Rd to E Shady Ln (DESIGN)	\$60,000				\$60,000
Storm Sewer Project (Green Valley Ditch Bypass) (CONST)	\$1,600,000		\$0 Previous Settlement		\$1,600,000
Valley Rd Drainage Improvements (CONST)	\$350,000		Winnebago County Cost Share		\$350,000
Schildt Park Stormwater Pond (CONST)	\$600,000				\$600,000
High Plains Meadows 3rd Addition Storm Water Pond Maintenance (DESIGN & CONST)	\$100,000				\$100,000
<b>2018 Stormwater Grand Total</b>	<b>\$4,790,000</b>	<b>\$0</b>		<b>\$200,000</b>	<b>\$4,590,000</b>

2018 Sanitary Sewer Projects	Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
Gardners Row Sanitary Sewer Improvement Project	\$400,000		Operations????		\$400,000
Irish Road - Jacobsen Road to W American Dr (sewer)	\$300,000				\$300,000
Frances Street (sewer)	\$265,000	\$42,500	Operations		\$222,500
Frances Way (sewer)	\$170,000	\$35,000	Operations		\$135,000
Sunset Lane - Gordon to Frances St (sewer)	\$131,000	\$25,000	Operations		\$106,000
Lakeview Lane - Gordon to Frances St (sewer)	\$122,000	\$23,000	Operations		\$99,000
Dunning Street - Gordon St to Frances St (sewer relay)	\$92,000	\$17,500	Operations		\$74,500
<b>2018 Sanitary Grand Total</b>	<b>\$1,480,000</b>	<b>\$143,000</b>		<b>\$0</b>	<b>\$1,337,000</b>

2018 Water Main Projects	Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
Tower No. 1 - University Drive - Repaint inside and outside	\$185,000				\$185,000
Irish Road - Jacobsen Road to W American Dr (16" water loop)	\$300,000				\$300,000
Circle Drive, Estate Drive, and Chateau Terrace (6" water)	\$360,000				\$360,000
Stroebe Island Causeway - RR Crossing to Harry's Gateway (8" water) w/ 141 crossing	\$195,000				\$195,000
Frances Street (6" water)	\$122,000				\$122,000
Frances Way (6" water)	\$127,000				\$127,000
Sunset Lane - Gordon to Frances St (6" water)	\$108,000				\$108,000
Lakeview Lane - Gordon to Frances St (6" water)	\$110,000				\$110,000
<b>2018 Water Grand Total</b>	<b>\$1,507,000</b>	<b>\$0</b>		<b>\$0</b>	<b>\$1,507,000</b>

**FOX CROSSING  
CAPITAL IMPROVEMENTS PROGRAM**

2019 Village Projects				Assessable Costs	Village Cost
	Cost	Funding	Fund Desc.		
Jacobsen Road Reconstruction incl. 10' trail - CTH 'CB' to Irish Rd (CONST)	\$1,397,500				\$1,397,500
Irish Road Urban Reconstruction w/10' recreation trail - CTH 'II' to Jacobsen Rd (CONST)	\$2,248,000			\$624,000	\$1,624,000
Jacobsen Road Reconstruction incl. 10' trail - Cold Spring Rd to CTH 'CB' (DESIGN)	\$80,000				\$80,000
E. Shady Lane Reconstruction incl. 10' trail - Cold Spring Rd to CTH 'CB' (CONST)	\$1,646,000				\$1,646,000
Road Resurfacing	\$200,000				\$200,000
<b>Subtotal Highway Improvements</b>	<b>\$5,571,500</b>	<b>\$0</b>		<b>\$624,000</b>	<b>\$4,947,500</b>
Anunson Farm Park Improvements	\$105,600				\$105,600
O'Hauser Park	\$57,600				\$57,600
<b>2019 Village Projects Grand Total</b>	<b>\$5,734,700</b>	<b>\$0</b>		<b>\$624,000</b>	<b>\$5,110,700</b>

2019 Stormwater Projects				Assessable Costs	Utility Cost
	Cost	Funding	Fund Desc.		
Irish Road Storm Sewer - CTH 'II' to Jacobsen Rd (CONST)	\$600,000				\$600,000
Irish Road Pond (CONST)	\$500,000				\$500,000
Jacobsen Road Stormwater Pond (CONST)	\$500,000				\$500,000
Jacobsen Road Storm Sewer - CTH 'CB' to Irish Rd (CONST)	\$700,000				\$700,000
Jacobsen Road Storm Sewer - Cold Spring Rd to CTH 'CB' (DESIGN)	\$50,000				\$50,000
E. Shady Lane Stormwater - Cold Spring Rd to CTH 'CB' (CONST)	\$600,000				\$600,000
E. Shady Lane Storm Pond (CONST)	\$500,000				\$500,000
<b>2019 Stormwater Grand Total</b>	<b>\$3,450,000</b>	<b>\$0</b>		<b>\$0</b>	<b>\$3,450,000</b>

2019 Sanitary Sewer Projects				Assessable Costs	Utility Cost
	Cost	Funding	Fund Desc.		
Gmeiner Road (sewer)	\$195,000				\$195,000
Red Oak Lane (sewer)	\$147,000				\$147,000
Hickory Lane (sewer)	\$60,000				\$60,000
Theresa Avenue (sewer)	\$208,000				\$208,000
Winwood Drive (sewer)	\$225,000				\$225,000
Valley Road (Chain Dr - Forest View)					
<b>2019 Sanitary Grand Total</b>	<b>\$835,000</b>	<b>\$0</b>		<b>\$0</b>	<b>\$835,000</b>

2019 Water Main Projects				Assessable Costs	Utility Cost
	Cost	Funding	Fund Desc.		
Tower No. 3, Haase Street - Repaint inside and outside	\$215,000	\$215,000	Operations		\$0
Gmeiner Road (water)	\$150,000				\$150,000
Red Oak Lane (water)	\$85,000				\$85,000
Hickory Lane (water)	\$45,000				\$45,000
Theresa Avenue (water)	\$160,000				\$160,000
Winwood Drive (6" water)	\$162,000				\$162,000
<b>2019 Water Grand Total</b>	<b>\$817,000</b>	<b>\$215,000</b>		<b>\$0</b>	<b>\$602,000</b>



**FOX CROSSING  
CAPITAL IMPROVEMENTS PROGRAM**

2020 Village Projects	Cost	Funding	Fund Desc.	Assessable Costs	Village Cost
Jacobsen Road Reconstruction incl. 10' trail - Cold Spring Rd to CTH 'CB' (CONST)	\$1,163,000				\$1,163,000
Cold Spring Road Reconstruction w/10' trail - Jacobsen Rd to American Dr (CONST)	\$1,287,000				\$1,287,000
Irish Road Reconstruction w/10' Trail - Jacobsen Rd to E. Shady Ln (CONST)	\$2,260,000			\$786,000	\$1,474,000
Clayton Avenue Reconstruction - Jacobsen Rd to E. Shady Ln (CONST)	\$808,000				\$808,000
E. Shady Lane Reconstruction (rural) - Irish Rd to CB (DESIGN)	\$46,500				\$46,500
Valley Road Reconstruction (CONST)					
Manitowoc Road Reconstruction (DESIGN)	\$95,000				\$95,000
Road Resurfacing	\$200,000				\$200,000
<b>2020 Village Projects Grand Total</b>	<b>\$5,859,500</b>	<b>\$0</b>		<b>\$786,000</b>	<b>\$5,073,500</b>

2020 Stormwater Projects	Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
Manitowoc Rd./Stead Dr./Home Ave. Storm Sewer. Lift Station, Detention Pond (DESIGN)	\$187,000				\$187,000
Irish Road Storm Sewer - Jacobsen Rd to E. Shady Ln (CONST)	\$600,000				\$600,000
Clayton Avenue Stormwater - Jacobsen Rd to E. Shady Ln (CONST)	\$400,000				\$400,000
Valley Road Storm Sewer - Chain Dr to Forest View					
<b>2020 Stormwater Grand Total</b>	<b>\$1,187,000</b>	<b>\$0</b>		<b>\$0</b>	<b>\$1,187,000</b>

2020 Sanitary Sewer Projects	Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
None					
<b>2020 Sanitary Grand Total</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>

2020 Water Main Projects	Cost	Funding	Fund Desc.	Assessable Costs	Utility Cost
Shady Springs Drive					
Shady Springs Court					
<b>2020 Water Grand Total</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>

### CAPITAL PROJECTS FUND

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
401-5100-410.01-00	GENERAL PROP TAX-VILLAGE								
401-5500-432.06-01	STATE PARK GRANTS								
401-5300-432.06-02	TRAIL GRANTS								
401-5300-432.06-03	STORM WTR GRANTS								
401-5300-432.09-00	MISC STATE GRANT / ASSIST								
401-5100-480.01-00	INTEREST	919	1,107	1,167	800	2,662		800	0.00%
401-5300-480.08-11	MISC DONATION								
401-5500-480.08-11	MISC DONATION-Park	19,000	8,000		5,000			5,000	
401-5300-480.09-00	MISC REVENUE		125						
401-5200-480.09-03	MISC REVENUE-FIRE								
401-5300-480.10-01	DEVELOPER CONTRIBUTION			894,563					
401-5300-480.10-02	MUNICIPAL CONTRIBUTIONS			26,825					
401-5300-491.01-01	TRANSFER FROM GENERAL FUND	49,769							
401-5500-491.02-05	TRANSFER FROM SPEC REV FUND								
401-5100-492.04-00	CPF PRIOR YEAR CARRY OVER							80,000	
401-5300-492.04-00	CPF PRIOR YEAR CARRY OVER				338,000			138,000	(59.17%)
401-5500-492.04-00	CPF PRIOR YEAR CARRY OVER								
401-5300-493.01-00	PROCEEDS/LT DEBT/GO NOTES	1,650,000	2,207,217	1,120,000	2,030,300			1,219,800	(39.92%)
401-5300-493.01-02	DEBT PREMIUM	60,889	71,931	21,390					
401-5300-493.02-00	PROCEEDS/LT DEBT/STF								
	<b>*CAPITAL PROJECTS FUND</b>	<b>1,780,577</b>	<b>2,288,380</b>	<b>2,063,945</b>	<b>2,374,100</b>	<b>2,662</b>	<b>0</b>	<b>1,443,600</b>	<b>(39.19%)</b>

**EXPENDITURES:**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
401-5100-600.08-21	CAP IMPR BUILDING & LAND	77,526	66,440	26,254	465,000	224,908		25,000	(94.62%)
401-5100-600.08-54	CAPITAL EQUIP - OTHER - General	4,088			110,000	56,507		240,000	118.18%
401-5200-620.08-21	CAP IMPR BUILDING & LAND								
401-5200-620.08-53	VEHICLES (CAP)								
401-5300-650.08-21	CAP IMPR BUILDING & LAND								

**EXPENDITURES: (cont.)**

ACCOUNT	2013	2014	2015	2016	2016 YTD	2016	2017	% Change
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NUMBER	OBJECT	ACTUAL	ACTUAL	ACTUAL	BUDGET	10/9/2016	PROJ	BUDGET	2016/2017
401-5300-650.08-42	ROAD CONSTRUCTION (CAP)								
401-5300-650.08-43	ROAD RE-CONSTRUCTION (CAP)	230,820	1,738,577	1,098,536	1,109,100	387,322		631,500	(43.06%)
401-5300-650.08-44	TRAILS/WALKWAYS (CAP)	17,045	30						
401-5300-650.08-45	STORM SEWERS (CAP)								
401-5300-650.08-46	SIGNS SIGNALS & MARKINGS	78,102							
401-5300-650.08-54	CAPITAL EQUIP - OTHER - Street								
401-5500-710-08-31	PARKS: MISC CAPITAL	1,147,115	491,028	489,187	650,000	59,043		111,100	(82.91%)
401-5800-600.08-80	DEBT ISSUANCE COSTS	26,905	39,832	37,168	40,000			40,000	0.00%
401-5800-600.09-10	TRANSFER TO GENERAL FUND	100,000		200,000				396,000	
401-5800-600.09-30	TRANSFER TO DEBT SERVICE FUND								
401-5800-600.09-63	TRANSFER TO STORMWATER								
401-5800-710.06-10	PRINCIPAL								
	<b>*CAPITAL PROJECTS FUND</b>	<b>1,681,601</b>	<b>2,335,907</b>	<b>1,851,145</b>	<b>2,374,100</b>	<b>727,780</b>	<b>0</b>	<b>1,443,600</b>	<b>(39.19%)</b>

**NOTES:**

- 1 See Attached Spreadsheet on Expenditure Detail
- 2 **401-5500-480.08-11: Misc Donation-Park:**  
\$5,000 from FC Menasha Soccer for 5years (2016-2020) for Wittman Park Project







**Village of Fox Crossing**  
**2017 Capital Replacement Schedule (7-31-2016)**

Inflation Rate

State Bid           1.00%  
 Non-State Bid    2.75%

DEPARTMENT	DESCRIPTION	MAKE	MODEL	July 2016 Mileage/Hrs	Purchase Year	Purchase Cost	Percent Village Costs	Depr. Term (Years)	NOTES	REP. YEAR	Estimated Replacement Cost	Annual Depreciation Amount
Recycling	#12 Brush chipper	Vermeer	BC 1400	4356/hrs	2003	\$33,000	100%	14		2020	\$50,000.00	\$8,333
Recycling	#32 Brush chipper	Terex	Woodsman 750	1081/hrs	2012	\$37,310	100%	5		2017	\$54,385.00	\$10,333
Recycling	Grapple Bucket	B&D Fabricat	B59236		2013	\$18,750	100%	15		2028	\$28,166.23	\$1,784
<b>SUBTOTAL</b>						<b>\$89,060</b>					<b>\$132,551.23</b>	<b>\$20,450</b>
Storm	#30 Single axle trk	Chev	CC4500	48,950	2003	\$48,095	0%	14	(1,654 hrs) Transferred to Storm 2014	2017	\$93,000.00	\$27,900
Storm	#8 Whirlwind sweeper	Elgin	Sterling SC8000	23,891	2007	\$179,900	0%	11	(3,342 hrs)	2018	\$315,000.00	\$25,773
Storm	#22 3-yr loader	J.Deere	624G	7080/hrs	1997	\$137,297	0%	21	Transferred to Storm 2014, Replace w/Tractor/Backhoe	2018	\$75,000.00	\$16,875
Storm	#16 Street sweeper	Elgin	Pelican P	7,482	2004	\$104,730	100%	16	(1,698 hrs) Purchased by Village, replaced by Storm (new)	2020	\$300,000.00	\$16,875
Storm	#9 Cargo Van	Ford	E250	9,571	2009	\$17,812	0%	12		2021	\$24,665.77	\$1,850
Storm	#21 Jetter Truck	Freightliner	Vactor	10,608	2016	\$340,000	0%	18	(354 hrs) Brought as a demenstrator	2034	\$554,053.71	\$27,703
<b>STORMWATER TOTAL</b>						<b>\$12,453,987</b>					<b>\$17,967,040.58</b>	<b>\$116,976</b>
Wastewater	Emergency Van	Ford	E350 Econoline	102,800	2008	21,350	0%	13		2021	\$24,298.29	\$1,682
Wastewater	Sewer Cleaner	International	Vactor	7,042	2013	342,020	0%	10		2023	\$448,610.89	\$40,375
Wastewater	1-Ton Truck	Ford	F350	36,040	2013	56,604	0%	15	with Utility Box	2028	\$65,715.30	\$3,943
Wastewater	Pickup	Ford	F150	17,500	2015	29,828	0%	15		2030	\$34,629.38	\$2,078
<b>WASTEWATER TOTAL</b>						<b>\$449,802</b>					<b>\$573,253.86</b>	<b>\$46,396</b>
Water	Utility Van 3/4 ton	Chevrolet		105,300	2002	18,096	0%	15		2017	\$35,000.00	\$2,100
Water	1-Ton Truck	GMC	Sierra 3500	94,000	2004	27,795	0%	15	with Utility Box	2019	\$32,269.13	\$1,936
Water	Colorado Ext. Cab 4/4	Chevrolet	Colorado	86,500	2005	15,405	0%	15		2020	\$17,884.73	\$1,073
Water	3/4 Ton Van	Chevrolet	Express Van	123,100	2009	21,079	0%	12		2021	\$29,189.86	\$2,311
Water	Pickup	Chevrolet	Silverado 3500	60,000	2008	29,210	0%	15	with Utility Box	2023	\$33,911.90	\$2,035
Water	Tractor/Backhoe	Case	580SN	35	2016	89,900	0%	10		2026	\$99,305.53	\$8,937
Water	Trench Box	Kelbe			2001	5,225	0%	25		2026	\$10,295.14	\$391
Water	Hydraulic Valve Exercising		Spindoctor		2008	7,800	0%	20		2028	\$13,419.34	\$637
Water	Pickup 1/2 Ton 4x4	Chevrolet	Silverado 1500	13,800	2015	\$30,562	0%	15		2030	\$35,481.53	\$2,129
Water	Dump Truck	International	Work Star	8,650	2014	121,316	0%	25	12-yr tandem axle w/Equipment (\$1,081)	2039	\$155,579.52	\$5,601
Water	1-Ton Truck	Ford	F550	4,680	2015	\$83,914	0%	25	with Dump box & snow plow	2040	\$85,850.00	\$3,091
<b>WATER TOTAL</b>						<b>\$450,302</b>					<b>\$548,186.68</b>	<b>\$30,241</b>
Utility Billing	Folding/Inserter Machine	SECAP	SI62		2010	12,244	0%	10	was a demo unit, includes vertical power stacker	2020	\$25,000.00	\$2,250
<b>UTILITY BILLING TOTAL</b>						<b>12,244</b>					<b>\$25,000.00</b>	<b>\$2,250</b>

**Village of Fox Crossing**  
**2017 Capital Replacement Schedule (7-31-2016)**

Inflation Rate  
 State Bid 1.00%  
 Non-State Bid 2.75%

DEPARTMENT	DESCRIPTION	MAKE	MODEL	July 2016 Mileage/Hrs	Purchase Year	Purchase Cost	Percent Village Costs	Depr. Term (Years)	NOTES	REP. YEAR	Estimated Replacement Cost	Annual Depreciation Amount
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**NOTES**

Proposed Replacement in 2017  
 Estimated Amount

**Fire Department:**

- 1.) Miles/Hours checked on 7/21/16
- 2.) This cost includes purchase of a Pierce Arrow XT and loose equipment to make NFPA 1901 Compliant. Updated pricing estimate
- 3.) This cost included Chevrolet Tahoe (state bid pricing - local vendor), new emergency lighting, controls and graphics.
- 4.) Changed from S41 to C240 command vehicle for training chief
- 5.) Updated estimated costs highlighted in green

**Police:**

Replace five Squads (961, 966, 968, 969 & 970) \$139,785 including necessary ancillary equipment (\$3,355 for all squads), such as MDC stands, transport seats, light bars, partitions, window barriers, console, and smart sirens. Ancillary Equipment replacement includes MDC Stands, Transport Seats, Lightbars, Partition, Window Barriers, console, and smart sirens

**Street & Administrative Vehicles:**

Shown in the "Percentages Village Costs" column are village costs, any differences in percentages are storm water costs.  
 #29 truck \$255,000 (will be cost shared w/storm & village split)  
 #3 - Replace with F350 w/plow \$58,000 (all village costs)

**HIGHLIGHTED ITEMS ARE PROPOSED FOR REPLACEMENT**



## EQUIPMENT REPLACEMENT FUND

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
402-5100-410.01-00	Levy								
402-5200-431.04-00	Homeland Security Grant								
402-5100-480.01-00	Interest	24,113	14,489	13,239	24,000	5,674	12,000	12,000	(50.00%)
402-5100-480.02-01	Sale of Village Equip & Vehicles - General	2,372	1,818		500				
402-5200-480.02-01	Sale of Village Equip & Vehicles - PD	13,401	28,486	37,157	5,000	20,625		37,500	650.00%
402-5200-480.02-01	Sale of Village Equip & Vehicles - FD	6,200						38,000	
402-5200-480.02-01	Sale of Village Equip & Vehicles - Insp								
402-5300-480.02-01	Sale of Village Equip & Vehicles - SD	29,800	89,500	20,500	32,000	65,062	65,062	46,000	
402-5500-480.02-01	Sale of Village Equip & Vehicles - PK	22,780	2,981	3,000				4,000	
402-5100-491.01-00	Transfer from General Fund - Admin	2,993	2,740	2,740	4,436		4,436	4,436	0.00%
402-5100-491.01-00	Transfer from General Fund - Assessor			1,337	0		0	0	
402-5100-491.01-00	Transfer from General Fund - Election	6,610	4,299	3,551	4,984		4,984	4,693	(5.84%)
402-5100-491.01-00	Transfer from General Fund - Info Tech.	33,266	33,872	29,892	29,767		29,767	28,199	(5.27%)
402-5200-491.01-00	Transfer from General Fund - PD	77,488	92,080	102,484	104,164		104,164	105,990	1.75%
402-5200-491.01-00	Transfer from General Fund - FD	151,040	152,913	155,544	156,973		156,973	168,342	7.24%
402-5200-491.01-00	Transfer from General Fund - Insp	1,305	1,109	1,109	1,109		1,109	1,109	0.00%
402-5300-491.01-00	Transfer from General Fund - SD	160,259	172,816	178,427	177,655		177,655	194,767	9.63%
402-5500-491.01-00	Transfer from General Fund - PK	93,152	98,211	117,107	121,882		121,882	122,787	0.74%
402-5600-491.01-00	Transfer from General Fund - Comm Dev.		1,330	1,330	1,330		1,330	1,330	0.00%
402-5100-492.02-00	Transfer from Designated Balance - Elections								
402-5200-492.02-00	Transfer from Designated Balance - Police								
402-5200-492.02-00	Transfer from Designated Balance - Fire							463,658	
402-5300-492.02-00	Transfer from Designated Balance - Street				12,000				
402-5500-492.02-00	Transfer from Designated Balance - Park				7,636				
<b>TOTAL REVENUE:</b>		<b>624,779</b>	<b>696,644</b>	<b>667,417</b>	<b>683,436</b>	<b>91,361</b>	<b>679,362</b>	<b>1,232,811</b>	<b>80.38%</b>

**EXPENDITURES:**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
402-5100-560.08-15	Computer Equip - IT	3,645	24,165					24,908	
402-5100-600.08-53	Vehicles - General	17,699	17,799		25,000				
402-5100-600.08-54	Capital Equipment: Other - General Government			37,660					
402-5200-610.08-53	Vehicles - Police	67,689	79,831	100,966	58,774	55,542		139,785	137.83%
402-5200-610.08-54	Capital Equipment: Other - Police	9,750	16,871	9,800	7,834	7,100		1,450	(81.49%)
402-5200-620.08-53	Vehicles - Fire	33,505		37,385				670,000	

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/9/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
402-5200-620.08-54	Capital Equipment: Other - Fire	9,625	30,676	44,433					
402-5200-630.08-53	Vehicles - Inspections								
402-5300-650.08-53	Vehicles -Street	252,901	765,168	58,820	288,000	150,179		274,750	(4.60%)
402-5300-650.08-54	Capital Equipment: Other - Street				12,750				
402-5500-710.08-53	Vehicles - Park		40,871		42,636	42,636			
402-5500-710.08-54	Capital Equipment: Other - Park	68,696		36,750				39,000	
402-5100-600.09-10	Transfer to General Fund								
402-5100-600.09-20	Transfer to Special Revenue Fund								
<b>TOTAL EXPENDITURES:</b>		<b>463,510</b>	<b>975,381</b>	<b>325,814</b>	<b>434,994</b>	<b>255,457</b>	<b>0</b>	<b>1,149,893</b>	<b>164.35%</b>

**NOTES:**

1 See Attached Spreadsheet for Detail

# ***STORMWATER UTILITY***

## ***Statement of Purpose:***

The Stormwater Utility is dedicated to achieving compliance with the Village of Fox Crossing's MS4 (Municipal Separate Storm Sewer System) permit and to protecting the health, safety and welfare of the Village of Fox Crossing, its citizens, businesses and industries. The Utility will construct, protect, and maintain the stormwater facilities that have been determined necessary for public purposes and will provide services to the public to facilitate the achievement of common social, economic, and environmental desires.

## ***Program Description:***

The Stormwater Utility manages and implements the Village's MS4 Permit which includes:

- 1 Public Education and Outreach
- 2 Public Involvement and Participation
- 3 Illicit Discharge Detection and Elimination
- 4 Construction Site Pollution Control
- 5 Post Construction Stormwater Management
- 6 Pollution Prevention

Additionally, the Utility maintains funding through stormwater fees on the water and sewer bills, to ensure funding to comply with the Village's state permit requirements, and to ensure the ability to solve some of the Village's drainage problems. The Stormwater Utility purchases and constructs required detention ponds to obtain full compliance with the Village's state permit, along with maintaining and improving the municipal stormwater system.

## ***2016 Program Accomplishments:***

- 1 Completed an annual illicit discharge review as required under the MS4 permit
- 2 Continued implementation of GPS storm sewer mapping system and upgrading storm sewer locate map
- 3 Continued to reduce particulates in the Village of Fox Crossing's stormwater, with the completion of detention ponds
- 4 Began implementation of policy for residential stormwater pond maintenance
- 5 Began implementation of new MS4 permit
- 6 Completed and submitted annual report to DNR for MS4 permit

## ***2017 Program Goals & Objectives:***

- 1 Continue work with DOT on potential use of joint detention ponds
- 2 Finalize wetland planting and associated plantings in newly constructed ponds
- 3 Street and Community Development Departments will work together to develop a program to monitor and maintain the stormwater system
- 4 Continue public education and outreach program by using the Village website, educational materials, and regional involvement as tools to accomplish this effort
- 5 Apply for additional grants for stormwater detention ponds

*2017 Program Goals & Objectives: (cont.)*

- 6 Maintain construction and post-construction site pollution control through permitting and enforcement
- 7 Continuation of GPS storm sewer mapping and storm sewer locate maps through onsite field verifications
- 8 Continue to explore acquisition of existing ponds in subdivisions, not currently owned by the utility, by working with the residents within the subdivisions
- 9 Improve monitoring and inspection on existing commercial detention ponds
- 10 Continue inventory of private detention ponds creating a layer in GIS to ensure full compliance

**DETAIL OF REVENUES - Storm**

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
613-5300-420.01-00	SPECIAL ASSESSMENT REVENUE	357,950		559,321		7,812			
613-5300-431.09-00	MISC FEDERAL GRANTS								
613-5300-432.01-03	FUEL TAX REFUND	323	350	301	350		300	300	(14.29%)
613-5300-432.06-03	STORMWATER GRANTS	213,946	70,100	70,304					
613-5300-440.03-07	EROSION PERMIT	4,100	6,250	6,600	5,000	5,350	8,000	7,000	40.00%
613-5300-440.03-10	CULVERT PERMITS	150	600	975	400	308	400	400	0.00%
613-5300-440.03-11	DITCH ENCLOSURE PERMITS	(100)	175	125					
613-5300-462.03-00	DRAINAGE REVIEW	7,275	9,950	11,000	7,500	6,150	10,000	10,000	33.33%
613-5300-465.01-00	STORMWATER ERU REVENUE	1,569,462	1,532,306	1,540,798	1,530,000	864,265	1,540,700	1,540,700	0.70%
613-5300-465.03-00	PENALTIES/FEES	10,963	10,266	10,079	10,400	4,484	10,000	10,000	(3.85%)
613-5300-480.01-00	INTEREST	5,189	8,269	10,161	6,000	1,883	6,000	6,000	0.00%
613-5300-480.01-01	CAPITALIZED INTEREST								
613-5300-480.02-01	SALE OF EQUIP & VEHICLES		1,500			21,000		5,000	
613-5300-480.09-00	MISC OPERATING REVENUE	233	20,767	792	500	172	172	150	(70.00%)
613-5300-480.10-01	DEVELOPER CONTRIBUTIONS REV.			310,385				100,000	
613-5300-491.01-01	TRANSFER FROM GENERAL FUND								
613-5300-491.03-01	TRANSFER FROM DEBT SERV FUND								
613-5300-492.01-00	TRANSFER FROM DEPRECIATION							93,000	
613-5300-492.09-00	TRANSFER FROM FUND BALANCE-STABLIZATION								
613-5300-492.09-00	TRANSFER FROM FUND BALANCE				570,966			403,650	(29.30%)
613-5300-492.04-00	PRIOR YEAR CARRYOVER-DEBT				60,000			60,000	0.00%
613-5300-493.01-00	PROCEEDS FROM DEBT				2,677,000			2,530,000	(5.49%)
	<b>TOTAL REVENUES</b>	<b>2,169,491</b>	<b>1,660,533</b>	<b>2,520,841</b>	<b>4,868,116</b>	<b>911,424</b>	<b>1,575,572</b>	<b>4,766,200</b>	<b>(2.09%)</b>

**CROSS-SECTIONAL ANALYSIS OF EXPENDITURES - Storm**

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
xxxx 110 000	SALARIED	135,512	156,050	163,504	178,080	126,091	164,446	179,279	0.67%
xxxx 120 000	HOURLY/NON-REPRESENTED	3,858	109,755	88,693	115,804	72,749	84,298	118,137	2.01%
xxxx 121 000	HOURLY OVERTIME/NON-REPR	67	313	208	487	107	178	487	0.00%
xxxx 122 000	HOURLY/NON-REPR/PT	2,265	1,503	3,407	9,844	2,022	2,265	8,328	(15.40%)
xxxx 124 000	HOURLY/GENERAL UNION	80,731	0	0	0	0	0	0	
xxxx 125 000	HRLY. OVERTIME/GEN UNION	220	0	0	0	0	0	0	
xxxx 140 000	PER DIEM	0	0	0	0	0	0	0	
xxxx 145 000	INTERN	1,449	0	0	3,000	0	0	3,000	0.00%
<b>Salary/Wages/Per Diem Subtotal</b>		<b>224,102</b>	<b>267,621</b>	<b>255,812</b>	<b>307,215</b>	<b>200,969</b>	<b>251,187</b>	<b>309,231</b>	<b>0.66%</b>

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
xxxx 131 000	FICA	16,244	19,442	18,765	22,662	14,642	19,213	22,596	(0.29%)
xxxx 132 000	WI RETIREMENT	14,638	18,446	16,179	19,379	13,019	16,578	20,257	4.53%
xxxx 151 000	MEDICAL INSURANCE	60,511	70,576	60,539	68,272	48,945	60,102	72,165	5.70%
xxxx 152 000	DENTAL INSURANCE	2,871	3,376	3,034	3,875	2,661	3,183	4,334	11.85%
xxxx 153 000	GROUP LIFE/DISAB INS	1,777	2,387	1,795	2,392	1,742	2,018	2,416	1.00%
xxxx 197 000	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
xxxx 198 000	VACATION/SICK ACCRUAL	4,704	2,943	12,347	5,000	0	5,000	5,000	0.00%
<b>Benefit Subtotal</b>		<b>100,745</b>	<b>117,170</b>	<b>112,659</b>	<b>121,580</b>	<b>81,009</b>	<b>106,094</b>	<b>126,768</b>	<b>4.27%</b>
xxxx 210 000	PROF SERVICE/CONTRACTED	50,882	46,290	503,872	45,640	31,390	42,000	54,950	20.40%
xxxx 211 000	COMPUTER LICENSE & MAINT	12,969	13,438	14,375	15,819	13,992	15,000	16,195	2.38%
xxxx 212 000	EMPLOYEE ASSISTANCE PROG	177	186	186	200	150	180	200	0.00%
xxxx 214 000	ENGINEERING	36,809	40,010	44,381	38,500	20,348	25,500	37,678	(2.14%)
xxxx 215 000	LEGAL COUNSEL	538	0	0	1,000	0	0	1,000	0.00%
xxxx 217 000	EQUIP RENTAL/CONTRACTED	0	0	0	500	10,779	0	500	0.00%
<b>Contracted Services Subtotal</b>		<b>101,375</b>	<b>99,924</b>	<b>562,814</b>	<b>101,659</b>	<b>76,659</b>	<b>82,680</b>	<b>110,523</b>	<b>8.72%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
XXXX 221 000	ELECTRICITY	904	1,270	1,447	1,500	1,339	1,500	1,500	0.00%
XXXX 223 000	SEWER & WATER								
XXXX 224 000	TELEPHONE	600	1,350	1,050	1,350	900	2,000	1,350	0.00%
	<b>Utilities Subtotal</b>	<b>1,504</b>	<b>2,620</b>	<b>2,497</b>	<b>2,850</b>	<b>2,239</b>	<b>3,500</b>	<b>2,850</b>	<b>0.00%</b>
XXXX 227 000	DISPOSAL/LANDFILL CHARGES	4,092	5,147	8,990	7,000	4,782	7,000	7,000	0.00%
XXXX 231 000	CULVERT MAINTENANCE	13,943	14,976	22,893	20,000	9,171	0	20,000	0.00%
XXXX 232 000	DITCHING	4,793	1,365	45,372	15,000	2,434	15,000	15,000	0.00%
XXXX 238 000	STORM SEWER MAPPING	8,000	5,000	0	10,000	0	10,000	10,000	0.00%
XXXX 240 000	REPAIR/MAINT SERV/OTHER	317	0	0	400	0	400	400	0.00%
XXXX 241 000	BUILDING REPAIR & MAINT	0	0	0	0	0	0	0	
XXXX 293 000	DRUG & ALCOHOL TESTING	108	0	0	100	0	0	100	0.00%
	<b>Subtotal</b>	<b>31,253</b>	<b>26,488</b>	<b>77,255</b>	<b>52,500</b>	<b>16,387</b>	<b>32,400</b>	<b>52,500</b>	<b>0.00%</b>
XXXX 309 000	CREDIT CARD FEES	4,937	7,535	11,165	10,000	8,112	12,650	13,000	30.00%
XXXX 310 000	OFFICE SUPPLIES	452	45	772	850	317	500	850	0.00%
XXXX 313 000	PRINTING	537	690	1,018	1,725	832	1,200	1,725	0.00%
XXXX 320 000	SUBSCRIPTIONS & DUES	4,500	4,500	4,500	4,500	3,000	4,500	4,950	10.00%
XXXX 325 000	LEGAL & DISPLAY ADS	0	0	0	0	0	0	0	
XXXX 330 000	MILEAGE/MEALS/LODGING	1	0	2	0	0	0	0	
XXXX 331 000	GASOLINE/FUEL	7,771	9,454	6,360	8,000	3,825	5,000	8,500	6.25%
XXXX 335 000	TRAINING	0	0	0	500	0	0	500	0.00%
XXXX 340 000	OPERATING SUPPLIES	5,207	3,273	2,837	2,500	3,167	3,300	2,800	12.00%
XXXX 341 000	POSTAGE/SHIPPING	6,015	6,585	6,920	6,775	4,723	8,100	8,100	19.56%
XXXX 346 000	CLOTHING/UNIFORM ALLOW	0	50	102	150	0	150	150	0.00%
	<b>Operating Supplies Subtotal</b>	<b>29,420</b>	<b>32,132</b>	<b>33,676</b>	<b>35,000</b>	<b>23,976</b>	<b>35,400</b>	<b>40,575</b>	<b>15.93%</b>
XXXX 353 000	EQUIPMENT MAINTENANCE	450	502	151	1,000	396	700	1,000	0.00%
XXXX 355 000	VEHICLE MAINTENANCE	16,548	15,309	24,144	22,500	4,965	11,000	22,500	0.00%
XXXX 357 000	CUSTODIAL/MAINTENANCE SUP	0	0	0	0	0	0	0	
	<b>Asset Maint. Supplies Subtotal</b>	<b>16,998</b>	<b>15,811</b>	<b>24,295</b>	<b>23,500</b>	<b>5,361</b>	<b>11,700</b>	<b>23,500</b>	<b>0.00%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
xxxx 374 000	ROAD REPAIRS	636	0	1,164	7,500	0	7,500	7,500	0.00%
xxxx 390 000	OTHER SUPPLIES & EXPENSE	0	0	0	0	0	0	0	
xxxx 391 000	PUBLIC SERVICE & EDUCATION	993	969	967	5,000	0	1,500	5,000	0.00%
xxxx 393 000	MEDICAL EXAMS	74	69	42	150	54	150	150	0.00%
xxxx 399 000	CONTINGENCY FUND	0	0	0	25,000	0	0	20,000	(20.00%)
xxxx 399 000	NON-REP WAGE ADJUSTMENTS	0	0	0	4,964	0	0	12,000	141.74%
xxxx 510 000	INSURANCE	20,530	24,337	26,448	28,000	29,314	31,107	35,000	25.00%
xxxx 530 000	RENT	27,064	38,120	39,023	32,000	0	25,000	25,000	(21.88%)
xxxx 540 000	DEPRECIATION/AMORTIZED EXP	240,840	252,350	281,005	64,929	0	275,000	0	(100.00%)
xxxx 541 000	DEPRECIATION-CIAC	34,197	34,197	41,508	0	0	40,000	0	
xxxx 590 000	OTHER FIXED CHARGES	0	0	0	0	0	0	0	
	<b>Subtotal</b>	<b>324,334</b>	<b>350,042</b>	<b>390,157</b>	<b>167,543</b>	<b>29,368</b>	<b>380,257</b>	<b>104,650</b>	<b>(37.54%)</b>
xxxx 610 000	PRINCIPAL	0	0	0	414,246	0	414,246	574,751	38.75%
xxxx 620 000	INTEREST	112,777	112,522	119,635	119,745	88,732	119,745	109,476	(8.58%)
xxxx 630 000	CAPITALIZED INTEREST	0	0	0	0	0	0	0	
xxxx 801 000	CAPITAL RESERVE	42,750	8,668	(17)	3,435,549	543,018	0	3,186,650	(7.24%)
xxxx 815 000	COMPUTER EQUIP/SOFTWARE	3,632	8,546	2,071	8,678	2,415	8,678	14,069	62.12%
	<b>Capital Investments Subtotal</b>	<b>159,159</b>	<b>129,736</b>	<b>121,689</b>	<b>3,978,218</b>	<b>634,165</b>	<b>542,669</b>	<b>3,884,946</b>	<b>(2.34%)</b>
xxxx 880 000	DEBT ISSUANCE COSTS	(7,626)	9,847	2,193	0	0	0	0	
xxxx 881 000	AMORTIZATION EXP ON LOSS	0	0	0	0	0	0	0	
xxxx 890 000	DEBT DISCOUNT	0	0	0	0	0	0	0	
xxxx 910 000	REALLOCATIONS	37,290	32,639	23,219	101,051	0	26,051	110,657	9.51%
	<b>Debt Service Subtotal</b>	<b>29,664</b>	<b>42,486</b>	<b>25,412</b>	<b>101,051</b>	<b>0</b>	<b>26,051</b>	<b>110,657</b>	<b>9.51%</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,018,554</b>	<b>1,084,030</b>	<b>1,606,266</b>	<b>4,891,116</b>	<b>1,070,133</b>	<b>1,471,938</b>	<b>4,766,200</b>	<b>(2.55%)</b>

**NOTES:**

**Revenue:**

- 1 **613-5300-462.03-00 Drainage Review**  
The drainage review revenue offsets our engineering expense account for drainage reviews
- 2 **613-5300-465.01-00 Stormwater ERU Revenue**  
Assumes the ERU rate remains the same at \$100 per 1 ERU
- 3 **613-5300-492.09-00 Transfer from Fund Balance - Stabilization**  
The stormwater debt payments currently spike in 2017 and 2018, so these funds are to stabilize the debt payments

**Expenses:**

- 1 Villager Manager 30% UD - 55% Village - 15% Stormwater
- 2 Finance Director 35% UD - 50% Village - 15% Stormwater
- 3 Director of Community Development 10% UD - 60% Village - 30% Stormwater
- 4 Building Inspector 5% UD - 90% Village - 5 % Stormwater
- 5 Building Inspection Assistant 15% UD - 73% Village -12% Stormwater
- 6 Associate Planner 5% UD - 65% Village - 30% Stormwater
- 7 Human Resource Coordinator/Asst to the Villager Manager 10% UD - 85% Village - 5% Stormwater
- 8 Clerk 20% UD - 70% Village - 10% Stormwater
- 9 Deputy Clerk/Confidential Administrative Assistant 10% UD - 85% Village - 5% Stormwater
- 10 PC/Network Technician 20% UD - 70% Village - 10% Stormwater
- 11 Director of Information Technology 20% UD - 70% Village - 10% Stormwater
- 12 Finance Clerk 50% UD - 25% Village - 25% Stormwater
- 13 Accounts Manager 35% UD - 50% Village - 15% Stormwater
- 14 Account Technicians 20% UD - 70% Village - 10% Stormwater
- 15 Administrative Assistant Street 75% Village - 25% Stormwater
- 16 Billing Specialist 67% UD - 33% Stormwater
- 17 Street Superintendent/Assistant Street Super 50% Village - 50% Stormwater
- 18 Part-Time Laborers 599 hours @ \$12 (25% of total hours)
- 19 Maintenance Worker-Street 80% Street/20% Stormwater

**GENERAL OPERATIONS - 751**

- 20 **613-5300-751.02-10 Prof Service/contracted**  
Diggers Hotline Locates \$4,500
- 21 **613-5300-751.02-14 General Engineering**  
Storm Sewers and Storm Capital
- 22 **613-5300-751.02-17 Equip Rental/Contracted**  
Miscellaneous equipment rental
- 23 **613-5300-751.02-31 Culvert Maintenance**  
Repair and replacement of roadway culverts, extension, endwalls, inlets, basins, storm sewers & storm leads
- 24 **613-5300-751.02-32 Ditching**  
Regrading of ditches and waterways, topsoil, grass seed, and other related materials



*NOTES: (cont.)*

- 25 **613-5300-751.03-20 Subscriptions & Dues**  
NEWSOC Membership & MS4 Permit
- 26 **613-5300-751.03-31 Gasoline/Fuel**  
For Vehicles & Equipment (#2, #9, #22, #25, #30)
- 27 **613-5300-751.03-91 Public Service & Education**  
Rain Garden, Seeds for Rain Garden, Rain Barrels, Brochures, Rain Garden Kits
- 28 **613-5300-751.05-30 Rent**  
Vehicle/Equip Rental (ditching, culverts)
- 29 **613-5300-751.08-01 Capital Reserve** - \$10,400# Harley Rake; \$93,000## Replace #30 (19,500 GVM dump body); \$38,250# Replace Truck #17 (15%, Total cost is \$255,000) - Tandem Axle, \$30,000# H.D. Brush Cutter/Mulcher

Stormwater Projects:

- \$ 2,000,000\* - W American Dr Project and/or Prairie Lake Pond Improvements (Acquisition, Design & Constructions)
- \$ 50,000\* - Schildt Park Stormwater Pond (Design & Soil Borings)
- \$ 210,000# - Green Valley Ditch Bypass Project (prior funds available)
- \$ 150,000\* - Midway Pond Outlet Structures (\$100,000 funding by other governments)
- \$ 50,000\* - Jacobsen Rd Pond (Design & Soil Borings)
- \$ 95,000\* - Jacobsen Rd Storm Sewer (Design & Cross Culvert Design & Permit)
- \$ 175,000\* - Olde Buggy Ln Corridor - Phase I Culverts (Construction)
- \$ 120,000\* - Irish Rd Storm Sewer (Design) (\$60,000 prior borrowing\*\*)
- \$ 50,000\* - Irish Rd Pond (Design & Soil Borings)
- \$ 115,000# - Village Drainage Study

#Fund Balance

## Depreciation

\*New Borrowing

\*\*Carryover from Prior Borrowing

- 30 **613-5300-751.09-10 Transfer to General Fund**  
Repayment of prior expenses to GF for Debt, Operating Expenses

**STORM MAINS/TELEVISION - 752**

- 31 **613-5300-752.02-10 Prof Service/Contracted**  
Television Storm Mains
- 32 **613-5300-752.05-30 Rent**  
Vehicle/Equipment Rental (Storm Mains)

*NOTES: (cont.)*

**STREET CLEANING/POLLUTION PREVENTION - 753**

- 33 **613-5300-753.02-27 Disposal/Landfill Charges**  
Sweeper Disposal - Landfill Costs
- 34 **613-5300-753.03-31 Gasoline/Fuel**  
For Vehicles & Equipment (#8, #16, #21)
- 35 **613-5300-753.03-35 Training**  
Sweeper School (3), Confined Space Training, Misc Training

**DETENTION POND - 754**

- 36 **613-5300-754.02-10 Prof Service/Contracted**  
Pond Maintenance/Management/Permits (5 ponds)
- 37 **613-5300-754.02-21 Electricity**  
Palisades Pond Aerator (\$250 for 6 months)
- 38 **613-5300-754.05-30 Rent**  
Vehicle/Equip Rental (Mowing, Pond Maintenance)

**OFFICE EXPENSES - 755**

- 39 **613-5300-755.02-10 Prof Service/Contracted**  
Audit Services, Single Audit, Employee Benefit Services, Accounting Assistance-Setup, Video Taping Mtgs
- 40 **613-5300-755.02-11 Computer License & Maint**  
H.T.E. Software Licensing & Maintenance, ARC info Licenses, Network Maintenance, Accufund, Phone Maintenance, MS Enterprise Agreement
- 41 **613-5300-755.02-14 Engineering**  
Credit Application Reviews
- 42 **613-5300-755.02-40 Repair/Maint Serv/Other**  
Folding Machine Maintenance
- 43 **613-5300-755.03-10 Office Supplies**  
Street Dept Office Supplies, Finance Office Supplies, CD Office Supplies
- 44 **613-5300-755.03-13 Copy/Printing Charges**  
Bills, Door Hangers, Envelopes, Return Envelopes, Misc
- 45 **613-5300-755.03-41 Postage/Shipping**  
This account is for Utility Bills, 6 Month Certification and General Mailings.
- 46 **613-5300-755.08-15 Computer Equip/Software**  
Percentage of annual computer equipment replacement needs
- 47 **613-5300-755.09-10 Transfer to General Fund**  
10 % of Municipal Complex Costs

**PRE-EROSION CONTROL - 756**

- 48 **613-5300-756.02-14 General Engineering**  
Drainage Plan Review, (Drainage Reviews & DNR Compliance)
- 49 **613-5300-756.03-35 Training**  
Erosion Control Training (2), Misc Stormwater Training

NOTES: (cont.)

POST EROSION CONTROL - 757

50 613-5300-757.02-14 General Engineering  
Field Investigations-CD

ILLCITE DISCHARGE - 758

51 613-5300-758.01-45 Intern  
For illicit discharge survey and other stormwater tasks as needed-CD

**DETAIL OF EXPENDITURES - Storm**

EXPENDITURES:

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>GENERAL OPERATIONS - 751</b>									
613-5300-751.01-10	SALARIED	52,180	66,166	69,830	71,604	53,770	69,292	71,604	0.00%
613-5300-751.01-20	HOURLY/NON-REPRESENTED		10,889	11,093	23,237	8,786	10,653	23,314	0.33%
613-5300-751.01-21	HOURLY OVERTIME/NON-REPR		2			1			
613-5300-751.01-22	HOURLY PART-TIME			36		74			
613-5300-751.01-24	HOURLY/GENERAL UNION	6,936							
613-5300-751.01-25	HOURLY OT/GEN UNION	1							
613-5300-751.01-31	FICA	4,293	5,605	5,923	7,064	4,552	6,116	6,903	(2.28%)
613-5300-751.01-32	WI RETIREMENT	3,941	5,391	5,515	6,109	4,127	5,276	6,454	5.65%
613-5300-751.01-51	MEDICAL INSURANCE	17,938	21,768	20,561	24,865	16,373	20,946	25,637	3.10%
613-5300-751.01-52	DENTAL INSURANCE	798	1,009	1,013	1,345	881	1,100	1,479	9.96%
613-5300-751.01-53	GROUP LIFE/DISAB INS	476	602	566	754	523	622	754	0.00%
613-5300-751.01-97	UNEMPLOYMENT								
613-5300-751.01-98	VAC/SICK ACCRUAL EXP	4,704	2,943	12,347	5,000		5,000	5,000	0.00%
613-5300-751.02-10	PROF SERVICE/CONTRACTED	10,823	25,006	7,193	4,500	2,299	4,500	4,500	0.00%
613-5300-751.02-12	EMPLOYEE ASSISTANCE PROGRAM	177	186	186	200	150	180	200	0.00%
613-5300-751.02-14	GENERAL ENGINEERING	19,772	5,690	9,614	15,500	3,453	5,000	15,500	0.00%
613-5300-751.02-15	LEGAL COUNCIL	319			500			500	0.00%
613-5300-751.02-17	EQUIP RENTAL/CONTRACTED				500	10,779		500	0.00%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>GENERAL OPERATIONS - 751 (cont.)</b>									
613-5300-751.02-31	CULVERT MAINTENANCE	13,943	14,976	22,893	20,000	9,171		20,000	0.00%
613-5300-751.02-32	DITCHING	4,793	1,365	45,372	15,000	2,434	15,000	15,000	0.00%
613-5300-751.02-93	DRUG & ALCOHOL TESTING	108			100			100	0.00%
613-5300-751.03-20	SUBSCRIPTIONS & DUES	4,500	4,500	4,500	4,500	3,000	4,500	4,950	10.00%
613-5300-751.03-30	MILEAGE/MEALS/LODGING	1		1					
613-5300-751.03-31	GASOLINE/FUEL	3,627	5,117	3,535	2,500	2,287	3,000	3,000	20.00%
613-5300-751.03-35	TRAINING								
613-5300-751.03-40	OPERATING SUPPLIES	2,012	3,273	2,837	2,500	3,167	3,300	2,800	12.00%
613-5300-751.03-46	CLOTHING/UNIFORM ALLOW		50	102	150		150	150	0.00%
613-5300-751.03-53	EQUIPMENT MAINTENANCE	450	502	151	1,000	396	700	1,000	0.00%
613-5300-751.03-55	VEHICLE MAINTENANCE	9,192	3,167	3,898	5,500	2,275	4,000	5,500	0.00%
613-5300-751.03-74	ROAD REPAIRS	636		1,164	7,500		7,500	7,500	0.00%
613-5300-751.03-91	PUBLIC SERVICE & EDUCATION	993	969	967	5,000		1,500	5,000	0.00%
613-5300-751.03-93	MEDICAL EXAMS	74	69	42	150	54	150	150	0.00%
613-5300-751.05-10	INSURANCE	20,530	24,337	26,448	28,000	29,314	31,107	35,000	25.00%
613-5300-751.05-30	RENT	27,064	38,120	39,023	32,000		25,000	25,000	(21.88%)
613-5300-751.05-40	DEPRECIATION/AMORTIZED EXP	240,840	252,350	281,005	64,929		275,000		(100.00%)
613-5300-751.05-41	DEPRECIATION-CIAC	34,197	34,197	41,508			40,000		
613-5300-751.05-90	OTHER FIXED CHARGES								
613-5300-751.06-10	PRINCIPAL				414,246		414,246	574,751	38.75%
613-5300-751.06-20	INTEREST	112,777	112,522	119,635	119,745	88,732	119,745	109,476	(8.58%)
613-5300-751.06-30	CAPITALIZED INTEREST								
613-5300-751.08-01	CAPITAL RESERVE	42,750	8,668	(17)	3,435,549	543,018		3,186,650	(7.24%)
613-5300-751.08-80	DEBT ISSUANCE COSTS	(7,626)	9,847	2,193					
613-5300-751.08-81	AMORTIZATION EXP ON LOSS								
613-5300-751.08-90	DEBT DISCOUNT								
613-5300-751.09-10	TRANSFER TO GENERAL FUND				75,000			75,000	0.00%
<b>SUBTOTAL</b>		<b>633,219</b>	<b>659,286</b>	<b>739,134</b>	<b>4,394,547</b>	<b>789,616</b>	<b>1,073,583</b>	<b>4,233,372</b>	<b>(3.67%)</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>STORM MAINS/TELEVISION - 752</b>									
613-5300-752.01-10	SALARIED								
613-5300-752.01-20	HOURLY/NON-REPRESENTED								
613-5300-752.01-21	HOURLY OVERTIME/NON-REPR								
613-5300-752.01-22	HOURLY/NON-REPR/PT								
613-5300-752.01-24	HOURLY/GENERAL UNION								
613-5300-752.01-25	HOURLY OT/GEN UNION								
613-5300-752.01-31	FICA								
613-5300-752.01-32	WI RETIREMENT								
613-5300-752.01-51	MEDICAL INSURANCE								
613-5300-752.01-52	DENTAL INSURANCE								
613-5300-752.01-53	GROUP LIFE/DISAB INS								
613-5300-752.02-10	PROF SERVICE/CONTRACTED	2,000	1,260	2,573	10,000			10,000	0.00%
613-5300-752.02-14	GENERAL ENGINEERING								
613-5300-752.02-17	EQUIP RENTAL/CONTRACTED								
613-5300-752.02-38	STORM SEWER MAPPING	8,000	5,000		10,000		10,000	10,000	0.00%
613-5300-752.03-40	OPERATING SUPPLIES								
613-5300-752.03-53	EQUIPMENT MAINTENANCE								
613-5300-752.05-30	RENT								
<b>SUBTOTAL</b>		<b>10,000</b>	<b>6,260</b>	<b>2,573</b>	<b>20,000</b>	<b>0</b>	<b>10,000</b>	<b>20,000</b>	<b>0.00%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>STREET CLEANING/POLLUTION PREVENTION - 753</b>									
613-5300-753.01-10	SALARIED								
613-5300-753.01-20	HOURLY/NON-REPRESENTED		50,713	28,043	42,347	25,332	23,920	42,525	0.42%
613-5300-753.01-21	HOURLY OVERTIME/NON-REPR		168						
613-5300-753.01-22	HOURLY/NON-REPR/PT	825	520	1,881	7,188	634	618	7,188	0.00%
613-5300-753.01-24	HOURLY/GENERAL UNION	32,520							
613-5300-753.01-25	HOURLY OT/GEN UNION	0							
613-5300-753.01-31	FICA	2,395	3,720	2,176	3,610	1,864	1,877	3,599	(0.30%)
613-5300-753.01-32	WI RETIREMENT	2,238	3,562	1,911	2,795	1,672	1,620	2,892	3.47%
613-5300-753.01-51	MEDICAL INSURANCE	11,603	16,278	8,598	13,024	8,911	8,492	14,550	11.72%
613-5300-753.01-52	DENTAL INSURANCE	504	693	404	699	454	425	839	20.03%
613-5300-753.01-53	GROUP LIFE/DISAB INS	276	672	214	424	280	273	424	0.00%
613-5300-753.02-10	PROF SERVICE/CONTRACTED								
613-5300-753.02-12	EMPLOYEE ASSISTANCE PROGRAM								
613-5300-753.02-14	GENERAL ENGINEERING								
613-5300-753.02-17	EQUIP RENTAL/CONTRACTED								
613-5300-753.02-27	DISPOSAL/LANDFILL CHARGES	4,092	5,147	8,990	7,000	4,782	7,000	7,000	0.00%
613-5300-753.02-34	SITE MAINTENANCE								
613-5300-753.02-93	DRUG & ALCOHOL TESTING								
613-5300-753.03-30	MILEAGE/MEALS/LODGING								
613-5300-753.03-31	GASOLINE/FUEL	4,144	4,337	2,825	5,500	1,538	2,000	5,500	0.00%
613-5300-753.03-35	TRAINING								
613-5300-753.03-40	OPERATING SUPPLIES								
613-5300-753.03-46	CLOTHING/UNIFORM ALLOW								
613-5300-753.03-53	EQUIPMENT MAINTENANCE								
613-5300-753.03-55	VEHICLE MAINTENANCE	7,356	12,142	20,246	17,000	2,690	7,000	17,000	0.00%
613-5300-753.05-30	RENT								
	<b>SUBTOTAL</b>	<b>65,953</b>	<b>97,952</b>	<b>75,288</b>	<b>99,587</b>	<b>48,157</b>	<b>53,225</b>	<b>101,517</b>	<b>1.94%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>DETENTION POND - 754</b>									
613-5300-754.01-10	SALARIED	1,332							
613-5300-754.01-20	HOURLY/NON-REPRESENTED		693	958		918	1,125		
613-5300-754.01-21	HOURLY OVERTIME/NON-REPR								
613-5300-754.01-22	HOURLY PART-TIME			9					
613-5300-754.01-24	HOURLY/GENERAL UNION	946							
613-5300-754.01-25	HOURLY OT/GEN UNION								
613-5300-754.01-31	FICA	170	50	70		66	83		
613-5300-754.01-32	WI RETIREMENT	151	49	68		61	74		
613-5300-754.01-51	MEDICAL INSURANCE	707	191	195		340	415		
613-5300-754.01-52	DENTAL INSURANCE	33	9	8		18	22		
613-5300-754.01-53	GROUP LIFE/DISAB INS	15	9	4		10	5		
613-5300-754.02-10	PROF SERVICE/CONTRACTED	22,600	7,499	54,943	16,000	22,037	25,000	25,000	56.25%
613-5300-754.02-14	GENERAL ENGINEERING	4,974	23,292	24,024	9,000	6,373	7,000	9,000	0.00%
613-5300-754.02-15	LEGAL SERVICES	219							
613-5300-754.02-21	ELECTRICITY	904	1,270	1,447	1,500	1,339	1,500	1,500	0.00%
613-5300-754.02-27	DISPOSAL/LANDFILL CHARGES								
613-5300-754.02-34	SITE MAINTENANCE								
613-5300-754.03-25	LEGAL & DISPLAY ADS								
613-5300-754.03-31	GASOLINE/FUEL								
613-5300-754.03-40	OPERATING SUPPLIES	3,195							
613-5300-754.03-41	POSTAGE								
613-5300-754.03-53	EQUIPMENT MAINTENANCE								
613-5300-754.05-30	RENT								
<b>SUBTOTAL</b>		<b>35,246</b>	<b>33,062</b>	<b>81,726</b>	<b>26,500</b>	<b>31,162</b>	<b>35,224</b>	<b>35,500</b>	<b>33.96%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>OFFICE EXPENSES - 755</b>									
613-5300-755.01-10	SALARIED	60,357	63,488	66,342	77,942	50,894	67,544	79,141	1.54%
613-5300-755.01-20	HOURLY/NON-REPRESENTED	3,858	47,460	48,599	50,220	37,713	48,600	52,298	4.14%
613-5300-755.01-21	HOURLY OVERTIME/NON-REPR	58	143	208	487	106	178	487	0.00%
613-5300-755.01-22	HOURLY/NON-REPR/PT	1,440	983	1,481	2,656	1,314	1,647	1,140	(57.08%)
613-5300-755.01-24	HOURLY/GENERAL UNION	40,329							
613-5300-755.01-25	HRLY. OVERTIME/GEN UNION	219							
613-5300-755.01-31	FICA	7,666	8,096	8,534	9,633	6,570	9,025	9,740	1.11%
613-5300-755.01-32	WI RETIREMENT	6,864	7,599	6,827	8,593	5,746	7,786	8,971	4.40%
613-5300-755.01-40	PER DIEM								
613-5300-755.01-45	INTERN PROGRAM								
613-5300-755.01-51	MEDICAL INSURANCE	26,157	27,465	26,591	25,551	19,577	25,519	27,108	6.09%
613-5300-755.01-52	DENTAL INSURANCE	1,350	1,443	1,385	1,581	1,113	1,392	1,748	10.56%
613-5300-755.01-53	GROUP LIFE/DISAB INS	848	907	832	1,014	767	922	1,038	2.37%
613-5300-755.02-10	PROF SERVICE/CONTRACTED	15,459	12,525	7,508	15,140	7,054	12,500	15,450	2.05%
613-5300-755.02-11	COMPUTER LICENSE & MAINT	12,969	13,438	14,375	15,819	13,992	15,000	16,195	2.38%
613-5300-755.02-14	ENGINEERING	28			1,000	62	1,000	1,000	0.00%
613-5300-755.02-15	LEGAL COUNCIL				500			500	0.00%
613-5300-755.02-17	EQUIP RENTAL/CONTRACTED								
613-5300-755.02-24	TELEPHONE	600	1,350	1,050	1,350	900	2,000	1,350	0.00%
613-5300-755.02-40	REPAIR/MAINT SERV/OTHER	317			400		400	400	0.00%
613-5300-755.03-09	CREDIT CARD FEES	4,937	7,535	11,165	10,000	8,112	12,650	13,000	30.00%
613-5300-755.03-10	OFFICE SUPPLIES	452	45	772	850	317	500	850	0.00%
613-5300-755.03-13	COPY/PRINTING CHARGES	537	690	1,018	1,725	832	1,200	1,725	0.00%
613-5300-755.03-20	SUBSCRIPTIONS & DUES								
613-5300-755.03-25	LEGAL ADS for public notices								
613-5300-755.03-30	MILEAGE/MEALS/LODGING			1					
613-5300-755.03-35	TRAINING								
613-5300-755.03-41	POSTAGE/SHIPPING	6,015	6,585	6,920	6,775	4,723	8,100	8,100	19.56%
613-5300-755.03-57	CUSTODIAL/MAINTENANCE SUP								
613-5300-755.03-90	OTHER SUPPLIES & EXPENSE								
613-5300-755.03-93	MEDICAL EXAMS								



EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>OFFICE EXPENSES - 755 (cont.)</b>									
613-5300-755.03-99	CONTINGENCY FUND				25,000			20,000	(20.00%)
613-5300-755.03-99	NON-REP WAGE ADJUSTMENTS				4,964			12,000	141.74%
613-5300-755.05-30	RENT								
613-5300-755.08-15	COMPUTER EQUIP/SOFTWARE	3,632	8,546	2,071	8,678	2,415	8,678	14,069	62.12%
613-5300-755.09-10	TRANSFER TO GENERAL FUND	37,290	32,639	23,219	26,051		26,051	35,657	36.87%
	<b>SUBTOTAL</b>	<b>231,382</b>	<b>240,937</b>	<b>228,898</b>	<b>295,929</b>	<b>162,207</b>	<b>250,692</b>	<b>321,967</b>	<b>8.80%</b>

PRE-EROSION CONTROL - 756

613-5300-756.01-10	SALARIED								
613-5300-756.01-20	HOURLY/NON-REPRESENTED								
613-5300-756.01-21	HOURLY OVERTIME/NON-REPR								
613-5300-756.01-24	HOURLY/GENERAL UNION								
613-5300-756.01-25	HOURLY OT/GEN UNION								
613-5300-756.01-31	FICA								
613-5300-756.01-32	WI RETIREMENT								
613-5300-756.01-51	MEDICAL INSURANCE								
613-5300-756.01-52	DENTAL INSURANCE								
613-5300-756.01-53	GROUP LIFE/DISAB INS								
613-5300-756.02-10	PROF SERVICE/CONTRACTED								
613-5300-756.02-14	GENERAL ENGINEERING	6,894	10,958	7,405	7,500	8,571	10,000	7,500	0.00%
613-5300-756.03-10	OFFICE SUPPLIES								
613-5300-756.03-20	SUBSCRIPTIONS & DUES								
613-5300-756.03-25	LEGAL & DISPLAY ADS								
613-5300-756.03-30	MILEAGE/MEALS/LODGING								
613-5300-756.03-35	TRAINING								
	<b>SUBTOTAL</b>	<b>6,894</b>	<b>10,958</b>	<b>7,405</b>	<b>7,500</b>	<b>8,571</b>	<b>10,000</b>	<b>7,500</b>	<b>0.00%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>POST EROSION CONTROL - 757</b>									
613-5300-757.01-10	SALARIED	10,822	13,198	13,666	14,267	10,715	13,808	14,267	0.00%
613-5300-757.01-20	HOURLY/NON-REPRESENTED								
613-5300-757.01-21	HOURLY OVERTIME/NON-REPR								
613-5300-757.01-24	HOURLY/GENERAL UNION								
613-5300-757.01-25	HOURLY OT/GEN UNION								
613-5300-757.01-31	FICA	804	986	1,031	1,063	795	1,056	1,062	(0.09%)
613-5300-757.01-32	WI RETIREMENT	722	923	929	941	707	911	970	3.08%
613-5300-757.01-51	MEDICAL INSURANCE	2,053	2,437	2,297	2,416	1,872	2,365	2,435	0.79%
613-5300-757.01-52	DENTAL INSURANCE	93	111	112	125	97	122	134	7.20%
613-5300-757.01-53	GROUP LIFE/DISAB INS	81	99	90	100	81	98	100	0.00%
613-5300-757.02-10	PROF SERVICE/CONTRACTED			431,655					
613-5300-757.02-14	GENERAL ENGINEERING	914			1,000	1,889	2,500	1,000	0.00%
613-5300-757.02-15	LEGAL COUNSEL								
613-5300-757.03-10	OFFICE SUPPLIES								
613-5300-757.03-20	SUBSCRIPTIONS & DUES								
613-5300-757.03-25	LEGAL & DISPLAY ADS								
613-5300-757.03-30	MILEAGE/MEALS/LODGING								
613-5300-757.03-35	TRAINING				500			500	0.00%
<b>SUBTOTAL</b>		<b>15,489</b>	<b>17,754</b>	<b>449,780</b>	<b>20,412</b>	<b>16,156</b>	<b>20,860</b>	<b>20,468</b>	<b>0.27%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>ILLICIT DISCHARGE - 758</b>									
613-5300-758.01-10	SALARIED	10,821	13,198	13,666	14,267	10,712	13,802	14,267	0.00%
613-5300-758.01-20	HOURLY/NON-REPRESENTED								
613-5300-758.01-21	HOURLY OVERTIME/NON-REPR	9							
613-5300-758.01-24	HOURLY/GENERAL UNION								
613-5300-758.01-25	HOURLY OT/GEN UNION								
613-5300-758.01-31	FICA	916	985	1,031	1,292	795	1,056	1,292	0.00%
613-5300-758.01-32	WI RETIREMENT	722	922	929	941	706	911	970	3.08%
613-5300-758.01-45	INTERN	1,449			3,000			3,000	0.00%
613-5300-758.01-51	MEDICAL INSURANCE	2,053	2,437	2,297	2,416	1,872	2,365	2,435	0.79%
613-5300-758.01-52	DENTAL INSURANCE	93	111	112	125	98	122	134	7.20%
613-5300-758.01-53	GROUP LIFE/DISAB INS	81	98	89	100	81	98	100	0.00%
613-5300-758.02-10	PROF SERVICE/CONTRACTED								
613-5300-758.02-14	GENERAL ENGINEERING	4,227	70	3,338	4,500			3,678	(18.27%)
613-5300-758.02-34	SITE MAINTENANCE								
613-5300-758.03-25	LEGAL & DISPLAY ADS								
613-5300-758.03-30	MILEAGE/MEALS/LODGING								
613-5300-758.03-35	TRAINING								
613-5300-758.03-40	OPERATING SUPPLIES								
	<b>SUBTOTAL</b>	<b>20,371</b>	<b>17,821</b>	<b>21,462</b>	<b>26,641</b>	<b>14,264</b>	<b>18,354</b>	<b>25,876</b>	<b>(2.87%)</b>
<b>GRAND TOTAL STORMWATER UTILITY EXP:</b>		<b>1,018,554</b>	<b>1,084,030</b>	<b>1,606,266</b>	<b>4,891,116</b>	<b>1,070,133</b>	<b>1,471,938</b>	<b>4,766,200</b>	<b>(2.55%)</b>
TOTAL EXCLUDING DEPRECIATION, CAPITAL RESERVE, & DEBT SERVICE ACCTS		587,990	676,293	1,164,135	856,647	438,383	622,947	895,323	4.51%

## ***WATER UTILITY***

### ***Statement of Purpose:***

The Town of Menasha Utility District Water Department is responsible for operating the water utility to meet the Department of Natural Resources and the Wisconsin Public Service Commission regulations for public water supply. Compliance with these regulations ensures quality water and service to all customers of the Utility District. The Water Department Superintendent plans and directs all maintenance, upgrades, and expansions to adequately serve the residential, commercial, and industrial growth as it occurs in the Utility District.

### ***Program Description:***

The Water Department operates and maintains two separate water distribution systems: east and west side, divided by Little Lake Butte des Morts. The east side system consists of Treatment Plant No. 2, 1665 University Drive, with an attached one-million gallon reservoir. Well No. 5 and Well No. 7 are located on this site. The east side system also has a 300,000 gallon elevated tank at 1464 University Drive and a metering station at Airport Road and Appleton Road for purchased water from the City of Menasha. Purchased water is delivered from the metering station to Plant No. 2 reservoir through a 16" water main, where it is blended with water from Well No. 5 or Well No. 7. The west side system consists of Treatment Plant No. 3, 919 E. Shady Lane, and Treatment Plant No. 4, 2340 American Drive. Plant No. 3 has Wells No. 3 and No. 4, along with a one-million gallon reservoir. Plant No. 4 has Wells No. 6 and No. 8, along with a one-million gallon reservoir, as well as the Utility office, garage, and meter testing facility. Two 300,000 gallon elevated tanks also service the west side, and are located at 2560 County Road II and 950 Haase Street.

In addition, the Water Department maintains the water distribution systems with 133.7 miles of transmission and distribution mains, 6,727 water services, 8,850 water meters, 1,385 fire hydrants, and 2,171 water main valves, serving a population of approximately 24,460.

### ***2016 Program Accomplishments:***

- 1 During our water main replacement program, approximately 2700 feet of ductile iron water main was replaced in 2016. Water main replacements were completed on the following streets: Pages Point and Lakeshore Dr
- 2 Tested the required number and sizes of water meters, according to PSC regulations and completed an upgrade conversion of approximately 1,200 meters to the Orion meter reading
- 3 Exercised water main valves in the distribution system, and replaced ones that leaked or did not work properly - an on-going project every year. Valves are exercised every 2 years, rotating between east and west systems
- 4 Tested and lubricated fire hydrants on the East Side distribution system, and made repairs as needed. Hydrants are also on east-west rotation
- 5 Sandblasted, painted, and color-coded 161 hydrants
- 6 Completed chemical cleaning and rehab of Well No. 5
- 7 Replaced 580SN Loader Backhoe
- 8 Replaced Salt Tank Covers at University Dr Plant No. 2
- 9 Completed exchange of Zeolite Resin in 4 water softeners at American Dr Plant No. 4
- 10 Relocated fire hydrants, service lines, water main valves, and lowered water mains where needed for the Highway 441 project
- 11 Carpet and Tile Utility offices
- 12 Replaces access covers with stainless steel on all three reservoirs
- 13 Painted exterior walls at Reservoir No. 2, University Dr

*2017 Program Goals & Objectives*

- 1 Continue replacement of failing ductile iron water mains as needed, coordinating these ahead of street reconstruction
- 2 Continue mapping improvements using GPS units for entry into GIS mapping system, entering fire hydrants and valves
- 3 Remove, test, and rebuild if necessary, all water meters that are due, depending on size & frequency
- 4 Continue water main valve exercising and replacement as needed; alternate every year between east & west systems, averaging 950 per year
- 5 Test fire hydrants - alternate years between east & west systems, an average of 710 per year
- 6 Replace 2002 3/4 Ton Van used for meter and hydrant maintenance and Digger locates
- 7 Continue Rehab on Well #7 to improve water quality
- 8 Replace water mains on: Goss Ave, Country Ln, Ravenswood Ct, Indianwood Ct, Thrush Ln, Fair Oaks Dr and Aykens St

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
611-5300-420.01-00	SPEC ASSESSMENT REVENUE	164,768	1,642	1,292		1,344	1,344		
611-5300-432.01-03	FUEL TAX REFUND	133	146	256	130		200	200	53.85%
611-5300-463.01-00	RENTAL INCOME	190,866	211,834	202,557	200,234	127,873	200,000	196,759	(1.74%)
611-5300-464.04-00	IMPACT FEES		1,515	18,417					#DIV/0!
611-5300-465.01-00	METERED SALES	4,824,551	4,802,772	4,927,018	4,820,000	3,135,146	4,920,488	4,868,707	1.01%
611-5300-465.01-01	SALE FOR RESALE								
611-5300-465.01-02	SWR METER EXP. REIMBURSEMENT	27,207	26,063	23,771	27,000		24,000	24,000	(11.11%)
611-5300-465.03-00	PENALTIES/FEES	33,891	36,016	34,106	35,000	20,679	35,000	35,000	0.00%
611-5300-480.01-00	INTEREST	15,504	25,502	10,431	25,000	8,231	10,000	10,000	(60.00%)
611-5300-480.01-01	CAPITALIZED INTEREST								
611-5300-480.02-01	SALE OF EQUIP & VEHICLES	4,500	3,000	1,800	52,000	52,400	52,400	2,000	(96.15%)
611-5300-480.05-02	DEFERRAL FEE (CB - IRISH)								
611-5300-480.09-00	MISC. REVENUES	9,432	17,841	25,075	10,000	11,320	12,000	10,000	0.00%
611-5300-480.09-05	NON-OPERATING MISC. REVENUES	36,977	30,558	31,141	61,212	6,424		28,950	(52.71%)
611-5300-480.10-01	CAP. CONTRIBUTION-DEVELOPER		2,296	163,386					
611-5300-480.10-03	GRANTS		33,454	220,219				18,000	
611-5300-491.03-01	TRANSFER FROM DEBT SERV FUND	8,045							
611-5300-492.01-00	TRANSFER FROM DEPR								
611-5300-492.04-00	PRIOR YEAR CARRYOVER-DEBT				732,950			200,000	(72.71%)
611-5300-492.09-00	TRANSFER FROM FUND BALANCE				61,400			80,465	31.05%
611-5300-493.01-00	PROCEEDS FROM DEBT				0			1,207,000	
	<b>TOTAL REVENUE</b>	<b>5,315,874</b>	<b>5,192,639</b>	<b>5,659,469</b>	<b>6,024,926</b>	<b>3,363,417</b>	<b>5,255,432</b>	<b>6,681,081</b>	<b>10.89%</b>

**CROSS-SECTIONAL ANALYSIS OF EXPENDITURES - Water**

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
xxxx 110 000	SALARIED	93,251	100,973	97,068	145,906	100,486	147,324	149,767	2.65%
xxxx 120 000	HOURLY/NON-REPRESENTED	388,368	409,371	437,925	498,221	343,950	441,492	478,837	(3.89%)
xxxx 121 000	HOURLY OVERTIME/NON-REPR	37,960	45,250	38,572	49,584	34,077	43,712	48,420	(2.35%)
xxxx 122 000	HOURLY NON-REP P.T.	1,422	1,018	1,481	2,677	1,314	1,647	1,140	(57.42%)
xxxx 124 000	HOURLY/GENERAL UNION	54,931	0	0	0	0	0	0	
xxxx 125 000	HRLY. OVERTIME/GEN UNION	162	0	0	0	0	0	0	
xxxx 140 000	PER DIEM	0	0	0	0	0	0	0	
	<b>Salary/Wages/Per Diem Subtotal</b>	<b>576,094</b>	<b>556,612</b>	<b>575,046</b>	<b>696,388</b>	<b>479,827</b>	<b>634,175</b>	<b>678,164</b>	<b>(2.62%)</b>
xxxx 151 000	MEDICAL INSURANCE	133,569	152,193	139,907	162,461	111,338	141,372	158,820	(2.24%)
xxxx 152 000	DENTAL INSURANCE	5,649	5,677	5,866	8,316	5,319	6,653	8,619	3.64%
xxxx 153 000	GROUP LIFE/DISAB INS	4,551	4,264	3,997	5,500	4,075	4,902	5,265	(4.27%)
xxxx 131 000	FICA	43,286	43,206	41,608	50,639	35,067	48,826	49,601	(2.05%)
xxxx 132 000	WI RETIREMENT	37,853	39,140	36,531	45,561	31,407	42,322	43,898	(3.65%)
xxxx 197 000	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
	<b>Benefit Subtotal</b>	<b>224,908</b>	<b>244,480</b>	<b>227,909</b>	<b>272,477</b>	<b>187,206</b>	<b>244,075</b>	<b>266,203</b>	<b>(2.30%)</b>
xxxx 210 000	PROF SERVICE/CONTRACTED	143,527	175,768	471,358	271,469	85,308	112,702	183,001	(32.59%)
xxxx 211 000	COMPUTER LICENSE & MAINT	19,479	18,855	20,474	22,261	20,259	22,261	22,771	2.29%
xxxx 212 000	EMPLOYEE ASSISTANCE PROG	0	0	0	336	320	320	350	4.17%
xxxx 214 000	ENGINEERING	28,268	14,948	971	10,000	16,371	14,800	10,000	0.00%
xxxx 215 000	LEGAL COUNSEL - General	2,740	1,911	1,563	2,200	2,787	2,249	3,200	45.45%
xxxx 217 000	EQUIP RENTAL/CONTRACTED	629	590	516	516	430	516	516	0.00%
	<b>Contracted Services Subtotal</b>	<b>194,643</b>	<b>212,072</b>	<b>494,882</b>	<b>306,782</b>	<b>125,475</b>	<b>152,848</b>	<b>219,838</b>	<b>(28.34%)</b>
xxxx 221 000	ELECTRICITY	204,484	214,353	214,533	216,938	158,999	220,730	223,766	3.15%
xxxx 222 000	NATURAL GAS	8,758	12,637	6,885	11,165	5,126	9,628	10,175	(8.87%)
xxxx 223 000	SEWER/WATER/STORM	830,367	844,192	836,392	819,481	537,305	705,435	753,481	(8.05%)
xxxx 224 000	TELEPHONE	7,092	6,582	6,530	7,330	4,609	7,643	7,330	0.00%
xxxx 226 000	GARBAGE COLLECTION	0	0	0	0	0	0	0	
	<b>Utilities Subtotal</b>	<b>1,050,701</b>	<b>1,077,764</b>	<b>1,064,340</b>	<b>1,054,914</b>	<b>706,039</b>	<b>943,436</b>	<b>994,752</b>	<b>(5.70%)</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
xxxx 234 000	SITE MAINTENANCE	19,749	19,003	37,038	24,470	10,453	23,000	23,270	(4.90%)
xxxx 240 000	REPAIR/MAINT SERV/OTHER	850	252	154	3,623	404	4,123	3,623	0.00%
xxxx 241 000	BUILDING REPAIR & MAINT	1,437	5,556	4,532	2,091	2,219	2,719	4,000	91.30%
xxxx 246 000	UNIFORM RENTAL	3,451	3,928	4,576	4,095	3,863	4,830	4,953	20.95%
	<b>Subtotal</b>	<b>25,487</b>	<b>28,739</b>	<b>46,300</b>	<b>34,279</b>	<b>16,939</b>	<b>34,672</b>	<b>35,846</b>	<b>4.57%</b>
xxxx 309 000	CREDIT CARD FEES	4,940	7,535	11,165	10,000	8,112	12,650	13,000	30.00%
xxxx 310 000	OFFICE SUPPLIES	1,335	1,204	1,016	2,219	1,277	1,997	2,219	0.00%
xxxx 313 000	PRINTING	715	872	1,018	2,710	832	1,200	2,710	0.00%
xxxx 320 000	SUBSCRIPTION & DUES	2,333	2,460	2,555	2,533	2,067	2,555	2,560	1.07%
xxxx 325 000	LEGAL & DISPLAY ADS	8	15	0	0	0	0	0	
xxxx 330 000	MILEAGE/MEALS/LODGING	920	1,054	732	1,970	0	20	1,150	(41.62%)
xxxx 331 000	GASOLINE/FUEL	0	0	0	19,000	11,079	13,890	16,000	(15.79%)
xxxx 335 000	TRAINING	349	759	1,144	3,683	1,054	1,475	3,625	(1.57%)
xxxx 340 000	OPERATING SUPPLIES	102,534	188,968	158,360	156,135	118,252	126,390	90,937	(41.76%)
xxxx 341 000	POSTAGE/SHIPPING	7,563	7,954	8,208	8,395	4,872	9,860	10,120	20.55%
xxxx 346 000	CLOTHING/UNIFORM ALLOW	935	900	1,050	1,050	150	1,050	1,050	0.00%
xxxx 348 000	CLAIMS/DAMAGES	0	0	0	0	0	0	0	
	<b>Operating Supplies Subtotal</b>	<b>121,632</b>	<b>211,721</b>	<b>185,248</b>	<b>207,695</b>	<b>147,695</b>	<b>171,087</b>	<b>143,371</b>	<b>(30.97%)</b>
xxxx 353 000	EQUIPMENT MAINTENANCE	36,459	33,508	66,289	41,934	49,270	54,175	44,637	6.45%
xxxx 355 000	VEHICLE MAINTENANCE	0	0	0	10,806	7,406	9,150	10,806	0.00%
xxxx 357 000	CUSTODIAL/MAINTENANCE SUP	0	0	0	0	0	0	0	
	<b>Asset Maint. Supplies Subtotal</b>	<b>36,459</b>	<b>33,508</b>	<b>66,289</b>	<b>52,740</b>	<b>56,676</b>	<b>63,325</b>	<b>55,443</b>	<b>5.13%</b>
xxxx 390 000	OTHER SUPPLIES & EXPENSE	347	17	379	200	0	0	200	0.00%
xxxx 391 000	PUBLIC SERVICE & EDUCATION	0	324	0	500	0	0	500	0.00%
xxxx 393 000	MEDICAL EXAMS	1,176	1,893	1,182	1,620	1,144	1,550	1,620	0.00%
xxxx 394 000	SALT	353,804	330,830	407,612	351,000	391,343	480,000	398,000	13.39%
xxxx 395 000	CHLORINE	9,808	9,105	10,657	13,885	8,526	10,950	13,885	0.00%
xxxx 396 000	SODIUM SILICATE	13,215	18,448	14,855	15,854	12,349	14,345	15,854	0.00%
xxxx 397 000	RISK MANAGEMENT	3,488	3,110	3,110	3,600	3,188	3,188	3,600	0.00%
xxxx 399 000	CONTINGENCY FUND	0	0	0	25,000	0	0	105,465	321.86%
xxxx 399 000	NON-REP WAGE ADJUSTMENTS	0	0	0	7,292	0	0	20,000	174.27%
xxxx 510 000	INSURANCE	34,799	34,198	36,408	49,000	50,928	53,462	57,000	16.33%
xxxx 540 000	DEPRECIATION/AMORTIZED EXP	548,791	569,546	588,156	64,902	0	580,000	210,707	224.65%
xxxx 541 000	DEPRECIATION - CIAC	206,261	206,595	209,118	0	0	205,000	0	
xxxx 542 000	LOSS ON RETIREMENTS	0	0	0	0	0	0	0	
xxxx 590 000	OTHER FIXED CHARGES	531,191	544,573	544,174	535,000	0	535,000	540,000	0.93%
	<b>Subtotal</b>	<b>1,702,880</b>	<b>1,718,639</b>	<b>1,815,651</b>	<b>1,067,853</b>	<b>467,478</b>	<b>1,883,495</b>	<b>1,366,831</b>	<b>28.00%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
XXXX 610 000	PRINCIPAL	0	0	0	946,076	0	946,076	995,175	5.19%
XXXX 620 000	INTEREST	479,560	437,298	368,115	351,479	110,396	351,479	325,408	(7.42%)
XXXX 630 000	CAPITALIZED INTEREST	0	0	0	0	0	0	0	
XXXX 690 000	OTHER DEBT EXPENDITURES	0	0	0	0	0	0	0	
XXXX 801 000	CAPITAL RESERVE	1,769	33,461	(1,817)	1,012,033	576,879	0	1,562,045	54.35%
XXXX 815 000	COMPUTER EQUIP/SOFTWARE	3,640	14,393	5,595	8,678	3,593	8,678	19,669	126.65%
XXXX 819 000	CAP IMPR BUILDING & LAND	0	0	0	0	0	0	0	
	<b>Capital Investments Subtotal</b>	<b>484,969</b>	<b>485,152</b>	<b>371,893</b>	<b>2,318,266</b>	<b>690,868</b>	<b>1,306,233</b>	<b>2,902,297</b>	<b>25.19%</b>
XXXX 880 000	DEBT ISSUANCE COSTS	(5,208)	28,607	109,920	507	507	507	507	0.00%
XXXX 890 000	DEBT DISCOUNT	0	0	0	0	0	0	0	
XXXX 910 000	TRANSFER TO GENERAL FUND	18,645	16,319	11,609	13,025	0	13,025	17,829	36.88%
XXXX 961 000	REALLOCATIONS	25,492	27,107	33,403	0	0	0	0	
	<b>Debt Service/Reallocations Subtotal</b>	<b>38,929</b>	<b>72,033</b>	<b>154,932</b>	<b>13,532</b>	<b>507</b>	<b>13,532</b>	<b>18,336</b>	<b>35.50%</b>
	<b>TOTAL EXPENDITURES</b>	<b>4,456,702</b>	<b>4,640,720</b>	<b>5,002,490</b>	<b>6,024,926</b>	<b>2,878,710</b>	<b>5,446,878</b>	<b>6,681,081</b>	<b>10.89%</b>

NOTES:

- 1 Interceptor Impact Fees are collected; however, these funds are restricted to their use in accordance with the respective ordinance which authorizes the fee.
- 2 Utility Superintendent 80% Water, 20% Wastewater
- 3 Maintenance Worker-Public Works, 75% Wastewater, 25% Water - This position is for reorganization of the Utility with the Wastewater Superintendent retirement. This position will also be required to plow snow.
- 4 Village Manager 30% UD - 55% Village - 15% Stormwater
- 5 Human Resource Coordinator/Asst to the Village Manager 10% UD - 85% Village - 5% Stormwater
- 6 Finance Director 35% UD - 50% Village - 15% Stormwater
- 7 Finance Clerk 50% UD - 25% Village - 25% Stormwater
- 8 Accounts Manager 35% UD - 50% Village - 15% Stormwater
- 9 Account Technicians 20% UD - 70% Village - 10% Stormwater
- 10 Billing Specialist 67% UD - 33% Stormwater
- 11 Seasonal Clerk 50% UD - 25% Village - 25% Stormwater
- 12 Director of Community Development 10% UD - 60% Village - 30% Stormwater
- 13 Associate Planner 5% UD - 65% Village - 30% Stormwater
- 14 Building Inspector 5% UD - 90% Village - 5% Stormwater
- 15 Building Inspection Assistant 15% UD - 73% Village - 12% Stormwater
- 16 Clerk 20% UD - 70% Village - 10% Stormwater
- 17 Deputy Clerk/Confidential Administrative Assistant 10% UD - 85% Village - 5% Stormwater
- 18 Director of Information Technology 20% UD - 70% Village - 10% Storm
- 19 PC/Network Technician 20% UD - 70% Village - 10% Storm



*NOTES: (cont.)*

- 20 Laborers are budgeted for 1,122 hours of overtime and 178 hours call time , which is the same as the 2016 level.
- 21 Seasonal Laborer has not been budgeted in 2017
- 22 This budget includes a new add pay of \$0.25/hour for Utility Construction Inspection
- 23 **611-0100-800-02-23 Purchased Water** - This is the cost of purchasing water from Menasha Utilities, is decreased due to running Well No. 7
- 24 **611-0200-833-03-53 Maint. of Pumping Equipment** - Wells and Distributions
- 25 **611-0300-840-02-10 Professional Services** - Increase due to number of Safe Drinking Water Act testing requirements
- 26 **611-0300-840-03-94 Salt** - The salt is for water softeners. Cost increase of \$47,000 and higher usage from running Well No. 7
- 27 **611-0300-851-02-10 & 611-0300-851-02-41 Building Maintenance** - needed increase
- 28 **611-0300-853-03-40 Maint. of Treatment Equipment** - Zeolite resin for the softeners
- 29 **611-0300-853-03-53 Maint. Of Treatment Equipment** - Water softeners, brine pumps, salt tanks, chlorine equipment, sodium silicate equipment
- 30 **611-0500-920.03-30 & 611-0500-920.03-35 Training** - includes Midwest HUG Conference (Out of State) for UD Admin. Asst., Misc Training such as GIS & SunGard HTE Training (Inventory) for UD Admin. Asst., and water conferences for Superintendent
- 31 **611-0500-920.03-99 Contingency** - Includes \$80,465 for estimated 6 month wage overlap and possible HRA contribution (offset with fund balance)
- 32 **611-0500-930.08-01** - Capital Reserve:
  - New water meters - \$85,000 - Increase due to the No Lead Rule (Brass meter bodies must be replaced)
  - Epoxy coat floor in Lab Room, Hallway, Storage Room and Breakroom - \$4,950
  - Replace 2002 3/4 Ton Van - \$35,000
  - Replace 1984 Honda Generator - \$3,200
  - Replace water main and service line locator - \$3,400
  - Replace dehumidifier unit at Plant No. 4 American Dr \$3,495

DOT Projects:

441 Relocates General Engineering - \$20,000 (90/10)

Water Projects:

Repaint Water Tower No. 2 Winchester Rd - \$265,000\*  
Fiber Optic Installation - from Municipal Complex to Utility Office (50%) - \$75,000\*  
Well No. 7 Carryover from 2016 - \$200,000\*\*

Water Main Replacements:

Goss Ave - \$240,000\*  
Country Ln - \$83,000\*  
Ravenswood Ct - \$106,000\*  
Indianwood Ct - \$145,000\*  
Thrush Ln - \$105,000\*  
Fair Oaks Dr - \$38,000\*  
Aykens St - \$30,000\*  
Oncida St - 441 Crossing \$120,000\*

\*New Borrowing

\*\*Carryover from Prior Borrowing

**DETAIL OF EXPENDITURES - Water**

**EXPENDITURES:**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>SOURCE OF SUPPLY</b>									
<b>OPERATIONS</b>									
611-0100-800.01-20	HOURLY/NON-REP								
611-0100-800.01-21	HOURLY OVERTIME/NON-REP								
611-0100-800.01-31	FICA								
611-0100-800.01-32	WI RETIREMENT								
611-0100-800.01-51	MEDICAL INSURANCE								
611-0100-800.01-52	DENTAL INSURANCE								
611-0100-800.01-53	GROUP LIFE/DISAB INS								
611-0100-800.02-23	SEWER & WATER	826,932	840,757	832,957	816,000	534,650	702,000	750,000	(8.09%)
611-0100-800.03-40	OPERATING SUPPLIES	292	337	407	280	354	220	280	0.00%
611-0100-800.03-97	RISK MANAGEMENT	3,488	3,110	3,110	3,600	3,188	3,188	3,600	0.00%
	<b>Subtotal:</b>	<b>830,712</b>	<b>844,204</b>	<b>836,474</b>	<b>819,880</b>	<b>538,192</b>	<b>705,408</b>	<b>753,880</b>	<b>(8.05%)</b>

**MAINTENANCE OF WELLS**

611-0100-814.01-20	HOURLY/NON-REPRESENTED	1,493	221						
611-0100-814.01-21	HOURLY OVERTIME/NON-REPR								
611-0100-814.01-31	FICA								
611-0100-814.01-32	WJ RETIREMENT								
611-0100-814.01-51	MEDICAL INSURANCE								
611-0100-814.01-52	DENTAL INSURANCE								
611-0100-814.01-53	GROUP LIFE/DISAB INS								
611-0100-814.02-10	PROF SERVICE/CONTRACTED		64,383	112,014	110,000			48,600	(55.82%)
611-0100-814.03-40	OPERATING SUPPLIES								
611-0100-814.09-61	REALLOCATIONS	139	22						
	<b>Subtotal:</b>	<b>1,632</b>	<b>64,626</b>	<b>112,014</b>	<b>110,000</b>	<b>0</b>	<b>0</b>	<b>48,600</b>	<b>(55.82%)</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>MAINTENANCE OF SUPPLY MAINS</b>									
611-0100-816.01-20	HOURLY/NON-REPRESENTED								
611-0100-816.01-21	HOURLY OVERTIME/NON-REPR								
611-0100-816.01-31	FICA								
611-0100-816.01-32	WI RETIREMENT								
611-0100-816.01-51	MEDICAL INSURANCE								
611-0100-816.01-52	DENTAL INSURANCE								
611-0100-816.01-53	GROUP LIFE/DISAB INS								
611-0100-816.03-40	OPERATING SUPPLIES								
611-0100-816.09-61	REALLOCATIONS								
Subtotal:		0	0	0	0	0	0	0	
<b>TOTAL SOURCE OF SUPPLY</b>		<b>832,344</b>	<b>908,830</b>	<b>948,488</b>	<b>929,880</b>	<b>538,192</b>	<b>705,408</b>	<b>802,480</b>	<b>(13.79%)</b>

**PUMPING**

**PUMPING OPERATIONS**

611-0200-820.01-20	HOURLY/NON-REPRESENTED	52,572	37,801	38,210	30,517	21,749	27,441	30,515	(0.01%)
611-0200-820.01-21	HOURLY OVERTIME/NON-REPR	8,399	8,846	8,961		6,363	8,116		
611-0200-820.01-31	FICA				2,216	1,993	2,720	2,213	(0.14%)
611-0200-820.01-32	WI RETIREMENT				2,014	1,852	2,347	2,075	3.03%
611-0200-820.01-51	MEDICAL INSURANCE				8,609	6,412	7,937	8,661	0.60%
611-0200-820.01-52	DENTAL INSURANCE				467	333	410	500	7.07%
611-0200-820.01-53	GROUP LIFE/DISAB INS				259	197	230	259	0.00%
611-0200-820.02-21	ELECTRICITY	203,178	213,033	213,253	215,574	157,878	219,110	222,041	3.00%
611-0200-820.02-22	NATURAL GAS	120	116	109	120	92	128	130	8.33%
611-0200-820.02-24	TELEPHONE / ALARM SYSTEMS	485	445	528	463	372	425	463	0.00%
611-0200-820.03-40	OPERATING SUPPLIES								
611-0100-820.09-61	REALLOCATIONS	5,685	4,561	3,531					
Subtotal:		270,439	264,802	264,592	260,239	197,241	268,864	266,857	2.54%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>MAINTENANCE OF PUMPING STRUCTURES AND IMPROVEMENTS</b>									
611-0200-831.01-20	HOURLY/NON-REPRESENTED	113	1,550	25					
611-0200-831.01-21	HOURLY OVERTIME/NON-REPR	264	64	117		132	245		
611-0200-831.01-31	FICA					9	19		
611-0200-831.01-32	WI RETIREMENT					9	16		
611-0200-831.01-51	MEDICAL INSURANCE					36	66		
611-0200-831.01-52	DENTAL INSURANCE					2	4		
611-0200-831.01-53	GROUP LIFE/DISAB INS								
611-0200-831.02-10	PROF SERVICE/CONTRACTED								
611-0200-831.02-41	BUILDING REPAIR & MAINT		452	84	500		500	500	0.00%
611-0200-831.03-40	OPERATING SUPPLIES								
611-0200-831.09-61	REALLOCATIONS	35	158	11					
	Subtotal:	412	2,224	237	500	188	850	500	0.00%

MAINTENANCE OF PUMPING EQUIPMENT

611-0200-833.01-20	HOURLY/NON-REPRESENTED	1,628	464	912		656	1,218		
611-0200-833.01-21	HOURLY OVERTIME/NON-REPR	151		177					
611-0200-833.01-31	FICA					47	93		
611-0200-833.01-32	WI RETIREMENT					43	80		
611-0200-833.01-51	MEDICAL INSURANCE					186	343		
611-0200-833.01-52	DENTAL INSURANCE					10	18		
611-0200-833.01-53	GROUP LIFE/DISAB INS					2	3		
611-0200-833.02-10	PROF SERVICE/CONTRACTED	3,698	2,382	6,779	4,650		2,650	4,650	0.00%
611-0200-833.02-14	GENERAL ENGINEERING								
611-0200-833.03-53	EQUIPMENT MAINTENANCE	15,261	1,991	14,628	15,648	2,383	14,300	15,648	0.00%
611-0200-833.09-61	REALLOCATIONS	166	45	82					
	Subtotal:	20,904	4,882	22,578	20,298	3,327	18,705	20,298	0.00%
	<b>TOTAL PUMPING</b>	<b>291,755</b>	<b>271,908</b>	<b>287,407</b>	<b>281,037</b>	<b>200,756</b>	<b>288,419</b>	<b>287,655</b>	<b>2.35%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>MAINTENANCE OF TREATMENT STRUCTURES &amp; IMPROVEMENTS</b>									
<b>TREATMENT</b>									
<b>TREATMENT OPERATIONS</b>									
611-0300-840.01-20	HOURLY/NON-REPRESENTED	57,104	48,314	38,325	76,359	22,608	29,090	76,354	(0.01%)
611-0300-840.01-21	HOURLY OVERTIME/NON-REPR	8,471	8,747	8,863		6,241	7,971		
611-0300-840.01-31	FICA				5,486	2,052	2,835	5,478	(0.15%)
611-0300-840.01-32	WI RETIREMENT				5,040	1,902	2,446	5,192	3.02%
611-0300-840.01-51	MEDICAL INSURANCE				25,826	6,592	8,302	25,983	0.61%
611-0300-840.01-52	DENTAL INSURANCE				1,401	343	430	1,499	7.00%
611-0300-840.01-53	GROUP LIFE/DISAB INS				730	196	228	730	0.00%
611-0300-840.02-10	PROF SERVICE/CONTRACTED	2,840	5,046	5,040	4,500	1,923	4,400	5,200	15.56%
611-0300-840.02-21	ELECTRICITY								
611-0300-840.02-22	NATURAL GAS	8,638	12,521	6,776	11,045	5,034	9,500	10,045	(9.05%)
611-0300-840.02-23	WATER/SEWER/STORM	3,435	3,435	3,435	3,481	2,655	3,435	3,481	0.00%
611-0300-840.02-24	TELEPHONE	575	518	616	575	436	510	575	0.00%
611-0300-840.02-34	SITE MAINTENANCE								
611-0300-840.02-46	UNIFORM RENTAL	877	865	948	895	805	1,030	1,050	17.32%
611-0300-840.03-20	SUBSCRIPTION & DUES								
611-0300-840.03-35	TRAINING	45	90	789	850	219	480	850	0.00%
611-0300-840.03-40	OPERATING SUPPLIES	4,000	2,887	2,199	3,525	2,138	2,820	3,525	0.00%
611-0300-840.03-46	UNIFORM ALLOWANCE	185		150	300		300	300	0.00%
611-0300-840.03-94	SALT	353,804	330,830	407,612	351,000	391,343	480,000	398,000	13.39%
611-0300-840.03-95	CHLORINE	9,808	9,105	10,657	13,885	8,526	10,950	13,885	0.00%
611-0300-840.03-96	SODIUM SILICATE	13,215	18,448	14,855	15,854	12,349	14,345	15,854	0.00%
611-0300-840.08-19	CAP IMPR BUILDING & LAND								
611-0300-840.09-61	REALLOCATIONS	6,115	5,579	3,532					
<b>Subtotal:</b>		<b>469,112</b>	<b>446,385</b>	<b>503,797</b>	<b>520,752</b>	<b>465,362</b>	<b>579,072</b>	<b>568,001</b>	<b>9.07%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>MAINTENANCE OF TREATMENT STRUCTURES &amp; IMPROVEMENTS</b>									
611-0300-851.01-20	HOURLY/NON-REPRESENTED	9,558	6,102	7,635		7,423	7,052		
611-0300-851.01-21	HOURLY OVERTIME/NON-REPR	76	42	315		124	121		
611-0300-851.01-31	FICA					535	549		
611-0300-851.01-32	WI RETIREMENT					498	473		
611-0300-851.01-51	MEDICAL INSURANCE					1,965	1,732		
611-0300-851.01-52	DENTAL INSURANCE					90	91		
611-0300-851.01-53	GROUP LIFE/DISAB INS					70	55		
611-0300-851.02-10	PROF SERVICE/CONTRACTED	229	552	7,003	515	1,387	1,387	1,500	191.26%
611-0300-851.02-41	BUILDING REPAIR & MAINT	1,437	5,104	4,448	1,591	2,219	2,219	3,500	119.99%
611-0300-851.03-40	OPERATING SUPPLIES	513	535	426	669	62	260	669	0.00%
611-0300-851.03-53	EQUIPMENT MAINTENANCE	4,311	5,783	4,723	3,189	1,531	1,050	3,189	0.00%
611-0300-851.09-61	REALLOCATIONS	898	601	595					
	Subtotal:	17,022	18,719	25,145	5,964	15,904	14,989	8,858	48.52%

MAINTENANCE OF TREATMENT EQUIPMENT

611-0300-853.01-20	HOURLY/NON-REPRESENTED	9,353	11,177	8,079		5,675	6,539		
611-0300-853.01-21	HOURLY OVERTIME/NON-REPR	57	431	191		508	689		
611-0300-853.01-31	FICA					442	553		
611-0300-853.01-32	WI RETIREMENT					408	477		
611-0300-853.01-51	MEDICAL INSURANCE					1,505	1,519		
611-0300-853.01-52	DENTAL INSURANCE					78	79		
611-0300-853.01-53	GROUP LIFE/DISAB INS					33	45		
611-0300-853.02-10	PROF SERVICE/CONTRACTED	557	171	7,098	2,850	471	190	2,850	0.00%
611-0300-853.02-14	GENERAL ENGINEERING								
611-0300-853.03-40	OPERATING SUPPLIES	130	90,567	6,788	8,300	114	3,600	8,300	0.00%
611-0300-853.03-53	EQUIPMENT MAINTENANCE	11,994	21,431	28,181	18,300	44,828	38,025	21,000	14.75%
611-0300-853.09-61	REALLOCATIONS	877	1,135	619					
	Subtotal:	22,968	124,912	50,956	29,450	54,062	51,716	32,150	9.17%
	TOTAL TREATMENT:	509,102	590,016	579,898	556,166	535,328	645,777	609,009	9.50%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>									
<b>T &amp; D OPERATIONS / STORAGE FACILITIES</b>									
611-0400-861.01-20	HOURLY/NON-REPRESENTED	189							
611-0400-861.01-21	HOURLY OVERTIME/NON-REPR								
611-0400-861.01-31	FICA								
611-0400-861.01-32	WI RETIREMENT								
611-0400-861.01-51	MEDICAL INSURANCE								
611-0400-861.01-52	DENTAL INSURANCE								
611-0400-861.01-53	GROUP LIFE/DISAB INS								
611-0400-861.02-10	PROF SERVICE/CONTRACTED								
611-0400-861.02-21	ELECTRICITY	1,306	1,320	1,280	1,364	1,121	1,620	1,725	26.47%
611-0400-861.03-40	OPERATING SUPPLIES			102	400	246		400	0.00%
611-0400-861.03-53	EQUIPMENT MAINTENANCE		1,264	406	500			500	0.00%
611-0400-861.09-61	REALLOCATIONS	18							
	Subtotal:	1,513	2,584	1,788	2,264	1,367	1,620	2,625	15.95%

**T & D OPERATIONS / LINES EXPENSE**

611-0400-862.01-20	HOURLY/NON-REPRESENTED	68,990	67,052	80,146	272,881	52,178	59,949	250,905	(8.05%)
611-0400-862.01-21	HOURLY OVERTIME/NON-REPR	1,191	1,516	2,008	48,910	1,294	1,924	47,748	(2.38%)
611-0400-862.01-22	HOURLY NON-REP P.T.								
611-0400-862.01-31	FICA				23,291	4,254	4,733	21,998	(5.55%)
611-0400-862.01-32	WI RETIREMENT				20,943	3,529	4,084	20,308	(3.03%)
611-0400-862.01-51	MEDICAL INSURANCE				71,510	14,054	16,811	60,751	(15.05%)
611-0400-862.01-52	DENTAL INSURANCE				3,823	669	816	3,425	(10.41%)
611-0400-862.01-53	GROUP LIFE/DISAB INS				2,453	552	588	2,194	(10.56%)
611-0400-862.01-97	UNEMPLOYMENT COMP								
611-0400-862.02-10	PROF SERVICE/CONTRACTED								
611-0400-862.03-40	OPERATING SUPPLIES								
611-0400-862.09-61	REALLOCATIONS	6,544	6,705	6,149					
	Subtotal:	76,725	75,273	88,303	443,811	76,530	88,905	407,329	(8.22%)

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>T &amp; D OPERATIONS / METER EXPENSE</b>									
611-0400-863.01-20	HOURLY/NON-REPRESENTED	50,860	46,911	58,504	54,453	39,294	59,599	54,975	0.96%
611-0400-863.01-21	HOURLY OVERTIME/NON-REPR	3,016	3,684	2,913		5,174	7,395		
611-0400-863.01-22	HOURLY NON-REP P.T.								
611-0400-863.01-31	FICA				3,934	3,223	5,125	3,969	0.89%
611-0400-863.01-32	WI RETIREMENT				3,594	2,917	4,422	3,738	4.01%
611-0400-863.01-51	MEDICAL INSURANCE				17,217	8,258	11,786	17,322	0.61%
611-0400-863.01-52	DENTAL INSURANCE				320	404	580	342	6.88%
611-0400-863.01-53	GROUP LIFE/DISAB INS				510	412	585	510	0.00%
611-0400-863.02-10	PROF SERVICE/CONTRACTED			152	500			500	0.00%
611-0400-863.02-24	TELEPHONE								
611-0400-863.03-40	OPERATING SUPPLIES	533	135	598	1,133	419	800	1,130	(0.26%)
611-0400-863.03-48	CLAIMS/DAMAGES								
611-0400-863.09-61	REALLOCATIONS	(5,697)	(4,004)	3,904					
Subtotal:		48,712	46,726	66,071	81,661	60,101	90,292	82,486	1.01%

**T & D OPERATIONS / CUSTOMER INSTALLATIONS**

611-0400-864.01-20	HOURLY/NON-REPRESENTED								
611-0400-864.01-21	HOURLY OVERTIME/NON-REPR								
611-0400-864.01-31	FICA								
611-0400-864.01-32	WI RETIREMENT								
611-0400-864.01-51	MEDICAL INSURANCE								
611-0400-864.01-52	DENTAL INSURANCE								
611-0400-864.01-53	GROUP LIFE/DISAB INS								
611-0400-864.03-40	OPERATING SUPPLIES								
611-0400-864.09-61	REALLOCATIONS								
Subtotal:		0	0	0	0	0	0	0	0



EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>MISCELLANEOUS T &amp; D EXPENSE</b>									
611-0400-865.01-20	HOURLY/NON-REPRESENTED	6,079	8,870	11,408		6,407	9,286		
611-0400-865.01-21	HOURLY OVERTIME/NON-REPR	558	686	315		438	813		
611-0400-865.01-22	HOURLY NON-REP P.T.								
611-0400-865.01-31	FICA					499	773		
611-0400-865.01-32	WI RETIREMENT					461	667		
611-0400-865.01-51	MEDICAL INSURANCE					1,811	2,551		
611-0400-865.01-52	DENTAL INSURANCE					93	131		
611-0400-865.01-53	GROUP LIFE/DISAB INS					60	87		
611-0400-865.02-10	PROF SERVICE/CONTRACTED	2,840	3,008	3,327	1,415	2,043	3,000	3,000	112.01%
611-0400-865.02-14	GENERAL ENGINEERING	28,268	14,948	971	10,000	16,371	14,800	10,000	0.00%
611-0400-865.02-21	ELECTRICITY								
611-0400-865.02-22	NATURAL GAS								
611-0400-865.02-24	TELEPHONE	3,479	3,198	2,964	3,284	1,972	3,700	3,284	0.00%
611-0400-865.02-26	GARBAGE COLLECTION								
611-0400-865.02-46	UNIFORM RENTAL	2,574	3,063	3,628	3,200	3,058	3,800	3,903	21.97%
611-0400-865.03-30	MILEAGE/MEALS/LODGING	907	1,054	731	1,520			700	(53.95%)
611-0400-865.03-35	TRAINING	240	480	355	1,158	715	875	1,100	(5.01%)
611-0400-865.03-40	OPERATING SUPPLIES	8,729	8,406	6,271	8,935	8,843	7,260	8,935	0.00%
611-0400-865.03-46	UNIFORM ALLOWANCE	750	900	900	750	150	750	750	0.00%
611-0400-865.03-53	EQUIPMENT MAINTENANCE	4,893	3,039	18,351	3,447	528	800	3,450	0.09%
611-0400-865.03-55	VEHICLE MAINTENANCE								
611-0400-865.03-93	MEDICAL EXAMS								
611-0400-865.09-61	REALLOCATIONS	619	934	877					
Subtotal:		59,936	48,586	50,098	33,709	43,449	49,293	35,122	4.19%

**T & D MAINTENANCE OF STRUCTURES & IMPROVEMENTS**

611-0400-871.01-20	HOURLY/NON-REPRESENTED								
611-0400-871.01-21	HOURLY OVERTIME/NON-REPR								
611-0400-871.01-31	FICA								
611-0400-871.01-32	WI RETIREMENT								
611-0400-871.01-51	MEDICAL INSURANCE								
611-0400-871.01-52	DENTAL INSURANCE								
611-0400-871.01-53	GROUP LIFE/DISAB INS								
611-0400-871.09-61	REALLOCATIONS								
Subtotal:		0	0	0	0	0	0	0	0

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>T &amp; D MAINTENANCE OF RESERVOIRS &amp; TANKS</b>									
611-0400-872.01-20	HOURLY/NON-REPRESENTED	11,339	6,272	5,304		4,621	7,237		
611-0400-872.01-21	HOURLY OVERTIME/NON-REPR	873	452	191		128	167		
611-0400-872.01-22	HOURLY NON-REP P.T.								
611-0400-872.01-31	FICA					343	566		
611-0400-872.01-32	WJ RETIREMENT					313	489		
611-0400-872.01-51	MEDICAL INSURANCE					871	1,274		
611-0400-872.01-52	DENTAL INSURANCE					41	57		
611-0400-872.01-53	GROUP LIFE/DISAB INS					32	43		
611-0400-872.02-10	PROF SERVICE/CONTRACTED	14,584	12,681	3,269	12,500		7,900	12,500	0.00%
611-0400-872.02-14	GENERAL ENGINEERING								
611-0400-872.02-40	REPAIR/MAINT SERV/OTHER	456	177		3,100	319	3,600	3,100	0.00%
611-0400-872.09-61	REALLOCATIONS	1,139	657	411					
	Subtotal:	28,391	20,239	9,175	15,600	6,668	21,333	15,600	0.00%

MAINTENANCE OF MAINS

611-0400-873.01-20	HOURLY/NON-REPRESENTED	40,337	37,189	40,819		21,812	27,727		
611-0400-873.01-21	HOURLY OVERTIME/NON-REPR	12,623	17,705	10,099		8,856	9,306		
611-0400-873.01-22	HOURLY NON-REP P.T.								
611-0400-873.01-25	OVERTIME-UNION								
611-0400-873.01-31	FICA					2,218	2,833		
611-0400-873.01-32	WJ RETIREMENT					2,024	2,444		
611-0400-873.01-51	MEDICAL INSURANCE					6,692	7,584		
611-0400-873.01-52	DENTAL INSURANCE					305	345		
611-0400-873.01-53	GROUP LIFE/DISAB INS					185	230		
611-0400-873.02-10	PROF SERVICE/CONTRACTED	46,285	44,175	277,842	48,626	43,005	48,000	48,626	0.00%
611-0400-873.02-14	GENERAL ENGINEERING								
611-0400-873.02-34	SITE MAINTENANCE	19,749	18,898	37,038	23,270	10,453	23,000	23,270	0.00%
611-0400-873.03-40	OPERATING SUPPLIES	21,918	26,370	35,183	22,248	14,183	19,000	22,248	0.00%
611-0400-873.09-61	REALLOCATIONS	4,938	5,368	3,811					
	Subtotal:	145,850	149,705	404,792	94,144	109,733	140,469	94,144	0.00%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>MAINTENANCE OF SERVICES</b>									
611-0400-874.01-20	HOURLY/NON-REPRESENTED	19,824	26,046	25,256		19,542	22,499		
611-0400-874.01-21	HOURLY OVERTIME/NON-REPR	1,498	2,698	2,573		1,128	1,369		
611-0400-874.01-22	HOURLY NON-REP P.T.								
611-0400-874.01-31	FICA					1,495	1,826		
611-0400-874.01-32	WI RETIREMENT					1,364	1,575		
611-0400-874.01-51	MEDICAL INSURANCE					4,593	4,857		
611-0400-874.01-52	DENTAL INSURANCE					211	222		
611-0400-874.01-53	GROUP LIFE/DISAB INS					162	192		
611-0400-874.02-10	PROF SERVICE/CONTRACTED	13,723	15,946	8,670	46,895	4,245	9,800	18,600	(60.34%)
611-0400-874.02-34	SITE MAINTENANCE		105		1,200				(100.00%)
611-0400-874.03-40	OPERATING SUPPLIES	5,468	7,731	8,368	6,470	8,634	8,800	8,300	28.28%
611-0400-874.09-61	REALLOCATIONS	1,988	2,811	2,083					
	Subtotal:	42,501	55,337	46,950	54,565	41,374	51,140	26,900	(50.70%)

MAINTENANCE OF METERS

611-0400-875.01-20	HOURLY/NON-REPRESENTED	140	1,159	1,864		18,785	26,277		
611-0400-875.01-21	HOURLY OVERTIME/NON-REPR		10	476		741	1,010		
611-0400-875.01-31	FICA					1,417	2,087		
611-0400-875.01-32	WI RETIREMENT					1,289	1,801		
611-0400-875.01-51	MEDICAL INSURANCE					5,376	7,340		
611-0400-875.01-52	DENTAL INSURANCE					108	148		
611-0400-875.01-53	GROUP LIFE/DISAB INS					198	242		
611-0400-875.02-10	PROF SERVICE/CONTRACTED			290	1,000			1,000	0.00%
611-0400-875.03-40	OPERATING SUPPLIES	61,162	49,251	93,661	96,000	79,021	80,000	29,000	(69.79%)
611-0400-875.09-61	REALLOCATIONS	(15)	(93)	297					
	Subtotal:	61,287	50,327	96,588	97,000	106,935	118,905	30,000	(69.07%)

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>MAINTENANCE OF HYDRANTS</b>									
611-0400-876.01-20	HOURLY/NON-REPRESENTED	30,650	26,814	27,191		17,731	17,331		
611-0400-876.01-21	HOURLY OVERTIME/NON-REPR	475	20	620		513	53		
611-0400-876.01-22	HOURLY NON-REP P.T.								
611-0400-876.01-31	FICA					1,334	1,399		
611-0400-876.01-32	WI RETIREMENT					1,205	1,207		
611-0400-876.01-51	MEDICAL INSURANCE					3,607	4,063		
611-0400-876.01-52	DENTAL INSURANCE					171	201		
611-0400-876.01-53	GROUP LIFE/DISAB INS					197	173		
611-0400-876.02-10	PROF SERVICE/CONTRACTED	31,416	3,650	27,424	16,500	18,400	18,400	16,500	0.00%
611-0400-876.02-34	SITE MAINTENANCE								
611-0400-876.03-40	OPERATING SUPPLIES	(211)	2,749	4,357	5,685	2,481	1,550	5,600	(1.50%)
611-0400-876.09-61	REALLOCATIONS	2,902	2,624	2,082					
	Subtotal:	65,232	35,857	61,674	22,185	45,639	44,377	22,100	(0.38%)

MAINTENANCE OF MISCELLANEOUS PLANT

611-0400-878.01-20	HOURLY/NON-REPRESENTED								
611-0400-878.01-21	HOURLY OVERTIME/NON-REPR								
611-0400-878.01-31	FICA								
611-0400-878.01-32	WI RETIREMENT								
611-0400-878.01-51	MEDICAL INSURANCE								
611-0400-878.01-52	DENTAL INSURANCE								
611-0400-878.01-53	GROUP LIFE/DISAB INS								
611-0400-878.09-61	REALLOCATIONS								
	Subtotal:	0	0	0	0	0	0	0	
	<b>TOTAL T&amp;D EXPENSE:</b>	<b>530,147</b>	<b>484,634</b>	<b>825,439</b>	<b>844,939</b>	<b>491,796</b>	<b>606,334</b>	<b>716,306</b>	<b>(15.22%)</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>CUSTOMER ACCOUNTS &amp; COLLECTIONS</b>									
<b>METER READING</b>									
611-0500-902.01-20	HOURLY/NON-REPRESENTED	15,411	11,883	8,462		10,026	10,643		
611-0500-902.01-21	HOURLY OVERTIME/NON-REPR	57	10	68					
611-0500-902.01-31	FICA					726	814		
611-0500-902.01-32	WI RETIREMENT					662	702		
611-0500-902.01-51	MEDICAL INSURANCE					2,266	2,361		
611-0500-902.01-52	DENTAL INSURANCE					100	102		
611-0500-902.01-53	GROUP LIFE/DISAB INS					76	75		
611-0500-902.02-11	COMPUTER LICENSE & MAINT	361	235	712	974	719	974	982	0.82%
611-0500-902.03-40	OPERATING SUPPLIES				400			400	0.00%
611-0500-902.03-53	EQUIPMENT MAINTENANCE				850			850	0.00%
611-0500-902.09-61	REALLOCATIONS	(1,636)	(941)	393					
	Subtotal:	14,193	11,187	9,635	2,224	14,575	15,671	2,232	0.36%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>CUSTOMER COLLECTIONS</b>									
611-0500-903.01-20	HOURLY/NON-REPRESENTED		33,846	34,849	35,603	26,735	34,452	35,604	0.00%
611-0500-903.01-21	HOURLY OVERTIME/NON-REPR	126	124	227	456	75	136	454	(0.44%)
611-0500-903.01-22	HOURLY NON-REP P.T.				1,110			1,140	2.70%
611-0500-903.01-24	HOURLY / GENERAL UNION	33,177							
611-0500-903.01-25	HOURLY OVERTIME/GEN UNION	96							
611-0500-903.01-31	FICA				2,715	1,975	2,646	2,714	(0.04%)
611-0500-903.01-32	WJ RETIREMENT				2,380	1,768	2,283	2,452	3.03%
611-0500-903.01-51	MEDICAL INSURANCE				4,744	3,597	4,499	4,789	0.95%
611-0500-903.01-52	DENTAL INSURANCE				438	321	402	469	7.08%
611-0500-903.01-53	GROUP LIFE/DISAB INS				375	307	369	375	0.00%
611-0500-903.02-11	COMPUTER LICENSE & MAINT	6,069	5,784	5,948	6,952	6,381	6,952	7,107	2.23%
611-0500-903.02-15	LEGAL SERVICES	256		50					
611-0500-903.02-40	REPAIR/MAINT SERV/OTHER	317			400		400	400	0.00%
611-0500-903.03-09	CREDIT CARD FEES	4,940	7,535	11,165	10,000	8,112	12,650	13,000	30.00%
611-0500-903.03-10	OFFICE SUPPLIES	360	35	443	850	341	650	850	0.00%
611-0500-903.03-13	COPY/PRINTING CHARGES	537	872	1,018	1,725	832	1,200	1,725	0.00%
611-0500-903.03-20	SUBSCRIPTION & DUES								
611-0500-903.03-30	MILEAGE/MEALS/LODGING				100			100	0.00%
611-0500-903.03-35	TRAINING				250			250	0.00%
611-0500-903.03-41	POSTAGE/SHIPPING	5,942	6,324	6,857	6,775	4,875	8,500	8,500	25.46%
611-0500-903.03-90	OTHER SUPPLIES & EXPENSE	347	17	379	200			200	0.00%
611-0500-903.08-15	COMPUTER EQUIP								
611-0500-903.09-10	TRANSFER TO GENERAL FUND	18,645	16,319	11,609	13,025		13,025	17,829	36.88%
611-0500-903.09-61	REALLOCATION								
	Subtotal:	70,812	70,856	72,545	88,098	55,319	88,164	97,958	11.19%
	<i>TOTAL CUSTOMER ACCTS &amp; COLLECT</i>	<i>85,005</i>	<i>82,043</i>	<i>82,180</i>	<i>90,322</i>	<i>69,894</i>	<i>103,835</i>	<i>100,190</i>	<i>10.93%</i>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>ADMINISTRATIVE &amp; GENERAL EXPENSE</b>									
<b>ADMINISTRATIVE EXPENSE</b>									
611-0500-920.01-10	SALARIED	93,251	100,973	97,068	145,906	100,486	147,324	149,767	2.65%
611-0500-920.01-20	HOURLY/NON-REPRESENTED	4,393	28,033	31,019	28,408	21,078	28,407	30,484	7.31%
611-0500-920.01-21	HOURLY OVERTIME/NON-REPR	125	215	415	218	113	218	218	0.00%
611-0500-920.01-22	HOURLY NON-REP P.T.	1,422	1,018	1,481	1,567	1,314	1,647	0	(100.00%)
611-0500-920.01-24	HOURLY/GENERAL UNION	21,754							
611-0500-920.01-25	HRLY. OVERTIME/GEN UNION	66							
611-0500-920.01-31	FICA				12,997	8,898	12,291	13,229	1.79%
611-0500-920.01-32	WI RETIREMENT				11,590	7,871	10,604	10,133	(12.57%)
611-0500-920.01-40	PER DIEM								
611-0500-920.01-51	MEDICAL INSURANCE				34,555	28,301	35,415	41,314	19.56%
611-0500-920.01-52	DENTAL INSURANCE				1,867	1,558	1,948	2,384	27.69%
611-0500-920.01-53	GROUP LIFE/DISAB INS				1,173	875	1,053	1,197	2.05%
611-0500-920.01-97	UNEMPLOYMENT								
611-0500-920.02-10	PROF SERVICE/CONTRACTED	21,505	18,949	7,989	14,425	7,648	11,000	12,600	(12.65%)
611-0500-920.02-11	COMPUTER LICENSE & MAINT	13,049	12,836	13,814	14,335	13,159	14,335	14,682	2.42%
611-0500-920.02-14	GENERAL ENGINEERING								
611-0500-920.02-15	LEGAL COUNCIL	2,484	1,911	1,513	2,200	2,787	2,249	3,200	45.45%
611-0500-920.02-17	EQUIP RENTAL/CONTRACTED	629	590	516	516	430	516	516	0.00%
611-0500-920.02-24	TELEPHONE	2,553	2,421	2,422	3,008	1,829	3,008	3,008	0.00%
611-0500-920.02-40	REPAIR/MAINT SERV/OTHER	77	75	154	123	85	123	123	0.00%
611-0500-920.03-10	OFFICE SUPPLIES	975	1,169	573	1,369	936	1,347	1,369	0.00%
611-0500-920.03-13	COPY/PRINTING CHARGES	178			985			985	0.00%
611-0500-920.03-20	SUBSCRIPTIONS & DUES	2,333	2,460	2,555	2,533	2,067	2,555	2,560	1.07%
611-0500-920.03-25	LEGAL & DISPLAY ADS	8	15						
611-0500-920.03-30	MILEAGE/MEALS/LODGING	13		1	350		20	350	0.00%
611-0500-920.03-35	TRAINING	64	189		1,425	120	120	1,425	0.00%
611-0500-920.03-41	POSTAGE/SHIPPING	1,621	1,630	1,351	1,620	(3)	1,360	1,620	0.00%
611-0500-920.03-57	CUSTODIAL/MAINTENANCE SUPPLIES								
611-0500-920.03-90	OTHER SUPPLIES & EXPENSE								
611-0500-920.03-93	MEDICAL EXAMS	1,176	1,893	1,182	1,620	1,144	1,550	1,620	0.00%
611-0500-920.03-99	CONTINGENCY FUND				25,000			105,465	321.86%
611-0500-920.03-99	NON-REP WAGE ADJUSTMENTS				7,292			20,000	174.27%
611-0500-920.08-15	COMPUTER EQUIP/SOFTWARE (CAP	3,640	14,393	5,595	8,678	3,593	8,678	19,669	126.65%
611-0500-920.09-61	REALLOCATION								
	Subtotal:	171,316	188,770	167,648	323,760	204,289	285,768	437,918	35.26%
<b>INSURANCE</b>									
611-0500-924.05-10	INSURANCE (PROPERTY)	5,832	9,907	11,826	14,000	13,868	13,867	14,000	0.00%
611-0500-925.05-10	INSURANCE (GEN LIAB., W/C, ETC)	28,967	24,291	24,582	28,000	29,838	31,916	35,000	25.00%
	Subtotal:	34,799	34,198	36,408	42,000	43,706	45,783	49,000	16.67%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>EMPLOYEE BENEFITS</b>									
611-0500-926.01-10	SALARIED								
611-0500-926.01-20	HOURLY/NON-REPRESENTED					37,314	51,073		
611-0500-926.01-31	FICA	43,286	43,206	41,608		2,688	3,679		
611-0500-926.01-32	WI RETIREMENT	37,853	39,140	36,531		2,462	3,371		
611-0500-926.01-51	MEDICAL INSURANCE	133,569	152,193	139,907		12,494	18,618		
611-0500-926.01-52	DENTAL INSURANCE	5,649	5,677	5,866		404	556		
611-0500-926.01-53	GROUP LIFE/DISAB INS	4,551	4,264	3,997		422	549		
611-0500-926.02-10	PROF SERVICE/CONTRACTED				1,093	617	975	975	(10.80%)
611-0500-926.02-12	EMPLOYEE ASSISTANCE PROGRAM				336	320	320	350	4.17%
	Subtotal:	224,908	244,480	227,909	1,429	56,721	79,141	1,325	(7.28%)

**REGULATORY COMMISSION EXPENSE**

611-0500-928.02-10	PROF SERVICE/CONTRACTED	5,850	4,825	4,461	6,000	5,569	5,000	5,900	(1.67%)
	Subtotal:	5,850	4,825	4,461	6,000	5,569	5,000	5,900	(1.67%)

**MISCELLANEOUS & GENERAL OTHER EXPENSE**

611-0500-930.01-20	HOURLY/NON-REPRESENTED	8,335	9,667	19,917		10,316	15,672		
611-0500-930.01-21	HOURLY OVERTIME/NON-REPR			43		2,249	4,179		
611-0500-930.01-31	FICA					919	3,285		
611-0500-930.01-32	WI RETIREMENT					830	2,834		
611-0500-930.01-51	MEDICAL INSURANCE					2,722	4,314		
611-0500-930.01-52	DENTAL INSURANCE					78	113		
611-0500-930.01-53	GROUP LIFE/DISAB INS					99	155		
611-0500-930.03-20	SUBSCRIPTIONS & DUES								
611-0500-930.03-30	MILEAGE/MEALS/LODGING								
611-0500-930.03-35	TRAINING								
611-0500-930.03-90	OTHER SUPPLIES & EXPENSE								
611-0500-930.03-91	PUBLIC SERVICE & EDUCATION		324		500			500	0.00%
611-0500-930.05-40	DEPRECIATION/AMORTIZED EXP	547,653	568,408	587,018	64,902		580,000	210,707	224.65%
611-0500-930.05-41	DEPRECIATION - CIAC	206,261	206,595	209,118			205,000		
611-0500-930.06-10	PRINCIPAL				946,076		946,076	995,175	5.19%
611-0500-930.06-20	INTEREST	479,560	437,298	368,115	351,479	110,396	351,479	325,408	(7.42%)
611-0500-930.06-30	CAPITALIZED INTEREST								
611-0500-930.08-01	CAPITAL RESERVE	1,769	33,461	(1,817)	1,012,033	576,879		1,562,045	54.35%
611-0500-930.08-80	DEBT COSTS	390	36,975	126,752	507	507	507	507	0.00%
611-0500-930.09-61	REALLOCATION	777	945	5,026					
	Subtotal:	1,244,745	1,293,673	1,314,172	2,375,497	704,995	2,113,614	3,094,342	30.26%



EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>MAINTENANCE OF GENERAL PLANT</b>									
611-0500-932.02-10	PROF SERVICE/CONTRACTED								
611-0500-932.03-40	OPERATING SUPPLIES								
611-0500-932.03-53	EQUIPMENT MAINTENANCE								
611-0500-932.08-19	CAP IMPR BUILDING & LAND								
Subtotal:		0	0	0	0	0	0	0	

TRANSPORTATION EXPENSE

611-0500-933.01-20	HOURLY/NON-REPRESENTED								
611-0500-933.01-21	HOURLY OVERTIME/NON-REPR								
611-0500-933.01-31	FICA								
611-0500-933.01-32	WI RETIREMENT								
611-0500-933.01-51	MEDICAL INSURANCE								
611-0500-933.01-52	DENTAL INSURANCE								
611-0500-933.01-53	GROUP LIFE/DISAB INS								
611-0500-933.03-30	MILEAGE/MEALS/LODGING								
611-0500-933.03-31	GASOLINE/FUEL				19,000	11,079	13,890	16,000	(15.79%)
611-0500-933.03-40	OPERATING SUPPLIES				2,090	1,757	2,080	2,150	2.87%
611-0500-933.03-55	VEHICLE MAINTENANCE				10,806	7,406	9,150	10,806	0.00%
611-0500-933.05-10	INSURANCE				7,000	7,222	7,679	8,000	14.29%
Subtotal:		0	0	0	38,896	27,464	32,799	36,956	(4.99%)

TAXES / DEPRECIATION / AMORTIZED EXPENSES

611-0500-934.01-31	FICA								
611-0500-934.05-90	OTHER FIXED CHARGES	531,191	544,573	544,174	535,000		535,000	540,000	0.93%
611-0500-935.05-40	AMORTIZED EXP	1,138	1,138	1,138					
611-0500-935.05-42	LOSS ON RETIREMENTS								
611-0500-935.06-90	OTHER DEBT EXPENDITURES								
611-0500-935.08-80	DEBT ISSUANCE COSTS	(5,598)	(8,368)	(16,832)					
Subtotal:		526,731	537,343	528,480	535,000	0	535,000	540,000	0.93%
<b>TOTAL ADMIN &amp; GENERAL EXPENSES:</b>		<b>2,208,349</b>	<b>2,303,289</b>	<b>2,279,078</b>	<b>3,322,582</b>	<b>1,042,744</b>	<b>3,097,105</b>	<b>4,165,441</b>	<b>25.37%</b>

<b>GRAND TOTAL WATER UTILITY EXP:</b>	<b>4,456,702</b>	<b>4,640,720</b>	<b>5,002,490</b>	<b>6,024,926</b>	<b>2,878,710</b>	<b>5,446,878</b>	<b>6,681,081</b>	<b>10.89%</b>
TOTAL EXCLUDING DEPRECIATION, CAPITAL RESERVE, & DEBT SERVICE ACCTS	3,221,459	3,394,958	3,840,056	3,650,436	2,191,435	3,364,323	3,587,746	(1.72%)

## **WASTEWATER UTILITY**

### ***Statement of Purpose:***

The Town of Menasha Utility District Wastewater Department is responsible for the maintenance of 119.87 miles of sanitary sewer mains and services, eight lift stations, and 6.21 miles of sewage lift station force mains. The Wastewater Department is also responsible for maintaining relationships with the two receiving treatment plant managers to ensure compliance with contract ordinances.

### ***Program Description:***

The Wastewater Department evaluates, monitors, and maintains the sanitary sewer collection system, lift stations, and force mains. The Utility Superintendent works with the Utility Commission, Administrator, and engineers to evaluate annual construction projects to extend, repair, and replace sanitary sewer mains and laterals. The department personnel routinely schedules sewer main cleanings, evaluates and directs system repairs, and works with commercial and industrial clients to reduce excessive loadings to the wastewater treatment plants, through the Industrial Surcharge Program.

### ***2016 Program Accomplishments:***

- 1 Ensured compliance with the Sand and Oil Interceptor/Grease Trap Cleaning Records and updated to computer program
- 2 Televised mains and laterals for I & I (Inflow and Infiltration)
- 3 Continued education for personnel and safety programs
- 4 Grouted sanitary sewer mains and laterals to eliminate I & I into the sanitary sewer
- 5 Installed 47 chimney seals (Flex-Seal)
- 6 Repaired 52 manholes
- 7 Inspected 15% of the 2,364 manholes on the collection system
- 8 Established an A rating on our DNR CMAR (Compliance Maintenance Annual Report)
- 9 Sewer reconstruction: Racine St - 12th St, north 800'
- 10 Completed upgrade to Foster St/Memorial Drive Lift Station
- 11 Installed wet well mixers in all 8 lift stations
- 12 Continued pilot program for lateral replacements during sewer reconstruction project
- 13 Cleaned 20% of sanitary sewer system

### ***2017 Program Goals & Objectives:***

- 1 Continue televising mains for I & I to evaluate needed repairs or replacements of mains
- 2 Continue facility tours and Industrial Surcharge Program
- 3 Continue education and safety programs
- 4 Continue installing 50 to 60 chimney seals per year (Flex Seal)
- 5 Continue map updating on East & West Sides with GPS units, forwarding information to McMahon Engineering for entry into GIS mapping system
- 6 Continue sewer cleaning program
- 7 Continue to inspect 20% of 2,364 manholes per year
- 8 Continue grouting program to eliminate I & I
- 9 Continue manhole repairs

**2016 Program Goals & Objectives: (cont.)**

**10 Sewer Projects:**

Complete Gardners Row Sump Pump & Drain Tile Inspection - \$25,000.00 some carry over

DOT: 441 Relocates General Engineering - \$20,000.00

Replace Lateral Camera - \$9,950.00

Lift Station No. 3, Lakeshore Dr - Replace 2 pumps and motors - \$18,963.00

Sewer Reconstruction:

Airport Rd - Appleton Rd to Racine St - \$1,283,340.00

Memorial Drive - Calumet St to Aykens St - \$705,339.00

Midway Rd (441 Interchange to Earl St) - \$81,600.00

fiber optic line from Village Complex to Utility office 50% - \$58,500.00

Install

**REVENUES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
612-5300-420.01-00	SPECIAL ASSESSMENT REVENUE	300,421	2,796	8,613		6,326	6,326		
612-5300-431.09-00	MISC FEDERAL GRANTS								
612-5300-432.09-00	MISC STATE GRANTS								
612-5300-440.03-14	PERMITS	1,760	1,995	2,205	1,600	3,295	3,500	2,300	43.75%
612-5300-464.04-00	INTERCEPTOR IMPACT FEE		1,515	16,692					
612-5300-464.05-01	E. SAC CONNECTION FEE	713	1,792	10,723	5,000	11,261		5,000	0.00%
612-5300-464.05-02	W. SAC CONNECTION FEE	16,577	64,438	54,922	50,000	33,296		50,000	0.00%
612-5300-465.01-00	MEASURED SERVICE REVENUE	3,292,830	3,207,676	3,190,092	3,306,300	2,111,968	3,350,000	3,350,000	1.32%
612-5300-465.02-00	INDUSTRIAL SURCHARGES	108,107	154,274	158,981	85,000	105,581	140,000	85,000	0.00%
612-5300-465.03-00	PENALTIES/FEES	25,658	26,185	25,219	26,200	13,553	25,000	25,000	(4.58%)
612-5300-480.01-00	INTEREST	23,855	35,146	40,788	35,000	19,752	35,000	35,000	0.00%
612-5300-480.01-01	CAPITALIZED INTEREST								
612-5300-480.02-01	SALE OF EQUIP & VEHICLES	3,350	8,397	2,700					
612-5300-480.05-01	DEFERRAL FEE (SHADY - CB)	589	589	589	589		589	589	0.00%
612-5300-480.05-01	DEFERRAL FEE (CB - IRISH)								
612-5300-480.09-00	MISC OPERATING REVENUE	48,605	82,481	5,303	3,500	978	978	500	(85.71%)
612-5300-480.09-05	NON-OPERATING MISC. REVENUES				27,000				(100.00%)
612-5300-480.10-01	DEVELOPER CONTRIBUTIONS REV.			58,385					
612-5300-480.10-03	GRANTS		12,204	16,259				18,000	
612-5300-491.03-01	TRANSFER FROM DEBT SERV FUND	13,688							
612-5300-492.01-00	TRANSFER FROM DEPRECIATION				118,000				(100.00%)
612-5300-492.09-00	TRANSFER FROM FUND BALANCE							20,116	
612-5300-492.04-00	PRIOR YEAR CARRYOVER				269,500				(100.00%)
612-5300-493.01-00	PROCEEDS FROM DEBT							2,166,000	
	<b>TOTAL REVENUES</b>	<b>3,836,153</b>	<b>3,599,488</b>	<b>3,591,471</b>	<b>3,927,689</b>	<b>2,306,010</b>	<b>3,561,393</b>	<b>5,757,505</b>	<b>46.59%</b>

**CROSS-SECTIONAL ANALYSIS OF EXPENDITURES - Sewer**

**EXPENDITURES:**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
xxxx 110 000	SALARIED	135,960	136,611	84,955	88,932	58,397	77,205	90,961	2.28%
xxxx 120 000	HOURLY/NON-REPRESENTED	179,441	250,310	199,723	254,696	197,835	242,745	276,575	8.59%
xxxx 121 000	HOURLY OVERTIME/NON-REPR	1,662	1,810	2,737	8,741	2,689	4,210	8,741	0.00%
xxxx 122 000	HOURLY/NON-REPR/PT	5,553	1,018	1,481	8,198	1,314	1,647	6,831	(16.67%)
xxxx 124 000	HOURLY/GENERAL UNION	54,816	0	0	0	0	0	0	
xxxx 125 000	HRLY. OVERTIME/GEN UNION	217	0	0	0	0	0	0	
xxxx 140 000	PER DIEM	0	0	0	0	0	0	0	
	<b>Salary/Wages/Per Diem Subtotal</b>	<b>377,649</b>	<b>389,749</b>	<b>288,896</b>	<b>360,567</b>	<b>260,235</b>	<b>325,807</b>	<b>383,108</b>	<b>6.25%</b>
xxxx 131 000	FICA	27,146	27,486	24,290	26,503	19,040	24,925	28,101	6.03%
xxxx 132 000	WI RETIREMENT	24,208	25,606	20,100	23,375	16,599	21,504	25,070	7.25%
xxxx 151 000	MEDICAL INSURANCE	76,504	75,821	115,965	73,792	59,928	74,875	81,787	10.83%
xxxx 152 000	DENTAL INSURANCE	3,837	3,489	3,422	4,121	3,101	3,792	4,800	16.48%
xxxx 153 000	GROUP LIFE/DISAB INS	2,999	2,962	2,380	2,895	2,310	2,660	3,179	9.81%
xxxx 197 000	UNEMPLOYMENT COMP	0	0	0	0	0	0	0	
	<b>Benefit Subtotal</b>	<b>134,694</b>	<b>135,364</b>	<b>166,157</b>	<b>130,686</b>	<b>100,978</b>	<b>127,756</b>	<b>142,937</b>	<b>9.37%</b>
xxxx 210 000	PROF SERVICE/CONTRACTED	116,550	64,179	73,432	94,027	53,395	82,100	91,325	(2.87%)
xxxx 211 000	COMPUTER LICENSE & MAINT	15,063	13,934	15,405	18,080	15,039	18,080	18,455	2.07%
xxxx 212 000	EMPLOYEE ASSISTANCE PROG	192	202	202	250	172	172	250	0.00%
xxxx 214 000	ENGINEERING	24,678	16,123	1,098	17,000	2,486	8,600	15,000	(11.76%)
xxxx 215 000	LEGAL COUNSEL	2,065	196	939	1,500	270	1,050	1,500	0.00%
xxxx 217 000	EQUIP RENTAL/CONTRACTED	629	530	516	516	430	516	516	0.00%
xxxx 218 000	NON-OPERATING LATERAL EXP	73,146	54,219	16,789	5,000	0	1,800	82,000	1540.00%
	<b>Contracted Services Subtotal</b>	<b>232,323</b>	<b>149,383</b>	<b>108,381</b>	<b>136,373</b>	<b>71,792</b>	<b>112,318</b>	<b>209,046</b>	<b>53.29%</b>
xxxx 221 000	ELECTRICITY	39,315	40,552	35,046	41,772	28,574	41,770	42,175	0.96%
xxxx 222 000	NATURAL GAS	3,504	5,140	3,809	5,625	3,709	4,470	5,625	0.00%
xxxx 223 000	SEWER & WATER	700	705	696	750	518	710	750	0.00%
xxxx 224 000	TELEPHONE	7,267	6,643	7,490	9,106	5,134	7,208	9,106	0.00%
xxxx 226 000	GARBAGE COLLECTION	0	0	0	0	0	0	0	
xxxx 229 000	ALARM SYSTEMS	0	0	0	0	0	0	0	
	<b>Utilities Subtotal</b>	<b>50,786</b>	<b>53,040</b>	<b>47,041</b>	<b>57,253</b>	<b>37,935</b>	<b>54,158</b>	<b>57,656</b>	<b>0.70%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
xxxx 234 000	SITE MAINTENANCE	0	0	0	0	0	0	1,900	
xxxx 240 000	REPAIR/MAINT SERV/OTHER	6,664	9,007	24,649	16,523	9,852	15,523	18,523	12.10%
xxxx 241 000	BUILDING REPAIR & MAINT	143	0	6,534	1,500	70	960	1,500	0.00%
xxxx 246 000	UNIFORM RENTAL	2,016	1,966	2,180	2,050	2,221	2,425	2,682	30.83%
	<b>Subtotal</b>	<b>8,823</b>	<b>10,973</b>	<b>33,363</b>	<b>20,073</b>	<b>12,143</b>	<b>18,908</b>	<b>24,605</b>	<b>22.58%</b>
xxxx 309 000	CREDIT CARD FEES	4,937	7,535	11,165	10,000	8,112	12,650	13,000	30.00%
xxxx 310 000	OFFICE SUPPLIES	1,291	1,046	1,299	1,550	1,204	1,466	1,550	0.00%
xxxx 313 000	PRINTING	537	690	1,153	1,925	832	1,500	1,925	0.00%
xxxx 320 000	SUBSCRIPTIONS & DUES	348	178	162	500	155	196	500	0.00%
xxxx 325 000	LEGAL & DISPLAY ADS	8	15	0	20	0	0	20	0.00%
xxxx 330 000	MILEAGE/MEALS/LODGING	9	0	53	1,290	0	0	1,250	(3.10%)
xxxx 331 000	GASOLINE/FUEL	10,538	9,596	6,055	7,000	3,680	5,610	7,000	0.00%
xxxx 335 000	TRAINING	151	507	524	3,075	555	1,320	3,075	0.00%
xxxx 340 000	OPERATING SUPPLIES	978,591	1,014,197	1,096,468	1,101,907	847,819	1,100,437	1,171,742	6.34%
xxxx 341 000	POSTAGE/SHIPPING	6,031	7,815	7,008	7,950	4,747	8,300	8,300	4.40%
xxxx 346 000	CLOTHING/UNIFORM ALLOW	436	405	450	450	374	600	600	33.33%
	<b>Operating Supplies Subtotal</b>	<b>1,002,877</b>	<b>1,041,984</b>	<b>1,124,337</b>	<b>1,135,667</b>	<b>867,478</b>	<b>1,132,079</b>	<b>1,208,962</b>	<b>6.45%</b>
xxxx 353 000	EQUIPMENT MAINTENANCE	0	0	0	0	0	0	1,500	
xxxx 355 000	VEHICLE MAINTENANCE	2,779	6,586	2,900	7,500	5,567	7,500	8,960	19.47%
xxxx 357 000	CUSTODIAL/MAINTENANCE SUP								
	<b>Asset Maint. Supplies Subtotal</b>	<b>2,779</b>	<b>6,586</b>	<b>2,900</b>	<b>7,500</b>	<b>5,567</b>	<b>7,500</b>	<b>10,460</b>	<b>39.47%</b>
xxxx 390 000	OTHER SUPPLIES & EXPENSE	0	0	0	0	0	0	0	
xxxx 393 000	MEDICAL EXAMS	825	1,000	864	935	861	895	935	0.00%
xxxx 399 000	CONTINGENCY FUND	0	0	0	20,000	0	0	40,116	100.58%
xxxx 399 000	NON-REP WAGE ADJUSTMENTS	0	0	0	9,264	0	0	15,000	61.92%
xxxx 510 000	INSURANCE	24,707	27,776	29,378	28,500	31,936	31,915	37,000	29.82%
xxxx 530 000	RENT	14,760	14,760	14,760	14,760	0	14,760	14,760	0.00%
xxxx 531 000	METER EXPENSE	157,403	139,923	181,342	180,000	0	170,000	160,000	(11.11%)
xxxx 540 000	DEPRECIATION/AMORTIZED EXP	431,430	443,050	451,069	168,061	0	445,000	27,320	(83.74%)
xxxx 541 000	DEPRECIATION-CIAC	27,742	26,619	26,613	0	0	26,000	0	
xxxx 542 000	LOSS ON RETIREMENTS	0	0	0	0	0	0	0	
xxxx 590 000	OTHER FIXED CHARGES	12,039	11,516	11,279	0	0	11,000	11,000	
	<b>Subtotal</b>	<b>668,906</b>	<b>664,644</b>	<b>715,305</b>	<b>421,520</b>	<b>32,797</b>	<b>699,570</b>	<b>306,131</b>	<b>(27.37%)</b>

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	ACCOUNT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
xxxx 610 000	PRINCIPAL	0	0	0	418,282	0	418,282	421,875	0.86%
xxxx 620 000	INTEREST	170,954	149,220	109,146	82,373	28,877	82,373	73,266	(11.06%)
xxxx 630 000	CAPITALIZED INTEREST	0	0	0	0	0	0	0	
xxxx 690 000	OTHER DEBT EXPENDITURES	526,103	618,199	630,413	669,859	490,338	669,859	672,648	0.42%
xxxx 801 000	CAPITAL RESERVE	685	12,030	19,528	465,833	370,370	0	2,214,913	375.47%
xxxx 815 000	COMPUTER EQUIP/SOFTWARE	3,789	8,546	5,607	8,678	3,593	8,678	14,069	62.12%
<b>Capital Investments Subtotal</b>		<b>701,531</b>	<b>787,995</b>	<b>764,694</b>	<b>1,645,025</b>	<b>893,178</b>	<b>1,179,192</b>	<b>3,396,771</b>	<b>106.49%</b>
xxxx 880 000	DEBT ISSUANCE COSTS	(4,205)	12,609	37,113	0	0	0	0	
xxxx 881 000	AMORTIZATION EXP ON LOSS	0	0	0	0	0	0	0	
xxxx 890 000	DEBT DISCOUNT	0	0	0	0	0	0	0	
xxxx 910 000	REALLOCATIONS	18,645	16,319	11,609	13,025	0	13,025	17,829	36.88%
<b>Debt Service Subtotal</b>		<b>14,440</b>	<b>28,928</b>	<b>48,722</b>	<b>13,025</b>	<b>0</b>	<b>13,025</b>	<b>17,829</b>	<b>36.88%</b>
<b>TOTAL EXPENDITURES</b>		<b>3,194,808</b>	<b>3,268,646</b>	<b>3,299,796</b>	<b>3,927,689</b>	<b>2,282,103</b>	<b>3,670,313</b>	<b>5,757,505</b>	<b>46.59%</b>

**NOTES:**

- 1 **612-5300-464.04-00 Interceptor Impact Fees and 612-5300-464.05-01 & 612-5300-464.05-02 SAC Fees**  
 Interceptor Impact Fees and East and West SAC fees are collected; however, these funds are held and restricted to their use in accordance with the respective ordinance which authorizes the fees. Each year a portion of the SAC fees are designated as revenue to fund the cost billed for capital expense at the two wastewater treatment plants.
- 2 **612-5300-465.01-00 Measured Service Revenue**
- 3 Lateral repair revenue is collected as a portion of the user fee billed and included in the revenue source, measured service
- 4 Village Manager 30% UD - 55% Village - 15% Stormwater
- 5 Utility Superintendent 20% Wastewater, 80% Water
- 6 Maintenance Worker-Public Works, 75% Wastewater, 25% Water - This position is for reorganization of the Utility with the Wastewater Superintendent retirement. This position will also be required to plow snow.
- 7 Finance Director 35% UD - 50% Village - 15% Stormwater
- 8 Director of Community Development 10% UD - 60% Village - 30% Stormwater
- 9 Building Inspector 5% UD - 90% Village - 5% Stormwater
- 10 Building Inspection Assistant 15% UD - 73% Village - 12% Stormwater
- 11 Associate Planner 5% UD - 65% Village - 30% Stormwater
- 12 Human Resource Coordinator/Asst to the Village Manager 10% UD - 85% Village - 5% Stormwater
- 13 Clerk 20% UD - 70% Village - 10% Stormwater
- 14 Deputy Clerk/Confidential Administrative Assistant 10% UD - 85% Village - 5% Stormwater
- 15 Director of Information Technology 20% UD - 70% Village - 10% Storm
- 16 PC/Network Technician 20% UD - 70% Village - 10% Storm

*NOTES: (cont.)*

- 17 Information Technician 20% UD - 70% Village - 10% Stormwater
- 18 Finance Clerk/Seasonal Clerk 50% UD - 25% Village - 25% Stormwater
- 19 Accounts Manager 35% UD - 50% Village - 15% Stormwater
- 20 Account Technicians 20% UD - 70% Village - 10% Stormwater
- 21 Billing Specialist 67% UD - 33% Stormwater
- 22 200 hours OT (Laborers) 54 call-in hours
- 23 Seasonal laborer, 599 hours @ \$9.50, per updated Seasonal Pay Plan
- 24 **612-5300-701.03-30 General Operations - Miles, Meals, Lodging**
- 25 **612-5300-701.03-35 General Operations, Training**
  - Confined Space Entry – 4 employees
  - Electrical training/PLC training
- 26 **612-5300-701.03-40 General Operations, Operating Supplies**
  - Odor chemicals for 8 lift stations & other supplies.
- 27 **612-5300-701.03-55 Vehicle Maintenance**
  - Increase \$2,200.00 for annual vector maintenance
- 28 **612-5300-701.08-01 Capital Reserve**
  - \$20,000 DOT: 441 Relocates - General Engineering (90% / 10%)
  - \$ 9,950 Replace Lateral Camera
  - \$18,963 Lift Station No 3, Lakeshore Dr - Replace 2 pumps an motors
  - \$75,000\* Fiber optic from Village Complex to Utility Office 50%

Sewer Reconstruction Projects

- \$1,285,000\* Airport Rd - Appleton Rd to Racine St (with \$50,000 for Private lateral project)
- \$ 706,000\* Memorial Dr - Calumet St to Aykens St (with \$16,000 for Private lateral project)
- \$ 100,000\* Onedia St Replacement (with \$16,000 for Private lateral project)
- \$ 82,000\* Midway Rd - 441 Interchange to Earl St

\*New Borrowing

*NOTES: (cont.)*

- 29 **612-5300-702.02-10 Prof. Service/Contracted**  
Normal Lift Station Maintenance
- 30 **612-5300-703.02-10 Prof. Service/Contracted**  
This account includes backflow preventer valve installations and sewer main grouting & repairs, including flex seal manholes after sanitary sewer reconstruction
- 31 **612-5300-703.02-14 Maint. Coll. System – General Engineering**  
Updating Utility books, maps and SCADA annual maintenance, distribution system mapping upgrades, includes work for the GPS project of \$15,000
- 32 **612-5300-703.02-40 Lateral Repairs, Repair/Maintenance/Other**  
Lateral inspections and repairs - \$16,000
- 33 **612-5300-703.03-40 Maint. Coll. System – Operating Supplies**  
Castings, riser rings, pipe fittings, and Flex Seal - Underground Utility Specialties
- 34 **612-5300-705.02-17 Office Expenses, Equip. Rental/Contracted**  
Copier rental
- 35 **612-5300-705.02-40 Office Expenses, Maintenance/Other**  
Copier Maintenance & Folding/Inserter Machine Maintenance
- 36 **612-5300-705.03-20 Office Contracts/Expenses, Subscriptions & Dues**  
WEF Membership, Waste News (2 year subscription), Sam's Club, Administrative Professional Newsletter and Post Crescent
- 37 **612-5300-705.03-35 Office, Training:**  
Midwest HUG Conference (Out of State) for UD Admin. Asst., Misc Training such as GIS & HTE Training (Inventory) for UD Admin. Asst., Financial or Customer Service training (finance), and in-house HTE training plan
- 38 **612-5300.705.03-41 Utility Billing Software Maint., Postage & Shipping:**  
Utility bills and misc. postage
- 39 **612-5300-705.03-99 Contingency** - Includes \$20,116 for estimated 6 month wage overlap and possible HRA contribution (offset with fund balance)



**DETAIL OF EXPENDITURES - Sewer**

**EXPENDITURES:**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>GENERAL OPERATIONS - 701</b>									
612-5300-701.01-10	SALARIED								
612-5300-701.01-20	HOURLY/NON-REPRESENTED	62,476	70,015	28,290		60,033	81,059		
612-5300-701.01-21	HOURLY OVERTIME/NON-REPR	215		133					
612-5300-701.01-22	HOURLY PART-TIME	884			2,771			2,846	2.71%
612-5300-701.01-31	FICA	4,207	3,974	5,131	212	4,246	6,201	218	2.83%
612-5300-701.01-32	WI RETIREMENT	3,826	3,849	4,761		3,827	5,350		
612-5300-701.01-51	MEDICAL INSURANCE	13,913	15,017	16,858		15,044	19,881		
612-5300-701.01-52	DENTAL INSURANCE	738	681	826		773	1,023		
612-5300-701.01-53	GROUP LIFE/DISAB INS	562	477	518		589	771		
612-5300-701.02-10	PROF SERVICE/CONTRACTED					66			
612-5300-701.02-14	GENERAL ENGINEERING								
612-5300-701.02-21	ELECTRICITY								
612-5300-701.02-22	NATURAL GAS	659	884	554	825	355	520	825	0.00%
612-5300-701.02-23	SEWER & WATER	700	705	696	750	518	710	750	0.00%
612-5300-701.02-24	TELEPHONE	5,325	4,575	5,408	6,620	3,768	5,100	6,620	0.00%
612-5300-701.02-26	GARBAGE COLLECTION								
612-5300-701.02-29	ALARM SYSTEMS								
612-5300-701.02-34	SITE MAINTENANCE								
612-5300-701.02-41	BUILDING REPAIR & MAINTENANCE	143		6,534	1,500	70	960	1,500	0.00%
612-5300-701.02-46	UNIFORM RENTAL	2,016	1,966	2,180	2,050	2,221	2,425	2,682	30.83%

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
612-5300-701.03-20	SUBSCRIPTIONS & DUES		45	30	50		46	50	
612-5300-701.03-30	MILEAGE/MEALS/LODGING				850			850	0.00%
612-5300-701.03-31	GASOLINE/FUEL	10,538	9,596	6,055	7,000	3,680	5,610	7,000	0.00%
612-5300-701.03-35	TRAINING	87	318	115	2,100	555	1,320	2,100	0.00%
612-5300-701.03-40	OPERATING SUPPLIES	10,347	8,256	3,249	9,200	8,794	8,980	9,200	0.00%
612-5300-701.03-46	CLOTHING/UNIFORM ALLOW	436	405	450	450	374	600	600	33.33%
612-5300-701.03-53	EQUIPMENT MAINTENANCE							1,500	
612-5300-701.03-55	VEHICLE MAINTENANCE	2,779	6,586	2,900	7,500	5,567	7,500	8,960	19.47%
612-5300-701.03-90	OTHER SUPPLIES & EXPENSE								
612-5300-701.03-93	MEDICAL EXAMS	571	910	864	935	861	895	935	0.00%
612-5300-701.05-10	INSURANCE	24,707	27,776	29,378	28,500	31,936	31,915	37,000	29.82%
612-5300-701.05-31	METER EXPENSE	157,403	139,923	181,342	180,000		170,000	<del>160,000</del>	(11.11%)
612-5300-701.05-40	DEPRECIATION/AMORTIZED EXP	431,430	443,050	451,069	168,061		445,000	27,320	(83.74%)
612-5300-701.05-41	DEPRECIATION-CIAC	27,742	26,619	26,613			26,000		
612-5300-701.05-42	LOSS ON RETIREMENTS								
612-5300-701.05-90	OTHER FIXED CHARGES	12,039	11,516	11,279			11,000	11,000	
612-5300-701.06-10	PRINCIPAL				418,282		418,282	421,875	0.86%
612-5300-701.06-20	INTEREST	170,954	149,220	109,146	82,373	28,877	82,373	73,266	(11.06%)
612-5300-701.06-30	CAPITALIZED INTEREST								
612-5300-701.08-01	CAPITAL RESERVE	685	12,030	19,528	465,833	370,370		2,214,913	375.47%
612-5300-701.08-80	DEBT ISSUANCE COSTS	(4,205)	12,609	37,113					
612-5300-701.08-81	AMORTIZATION EXP ON LOSS								
612-5300-701.08-90	DEBT DISCOUNT								
<b>SUBTOTAL</b>		<b>941,177</b>	<b>951,002</b>	<b>951,020</b>	<b>1,385,862</b>	<b>542,524</b>	<b>1,333,521</b>	<b>2,992,010</b>	<b>115.90%</b>

EXPENDITURES: (cont.)

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>LIFT STATION PUMPING EQUIPMENT - 702</b>									
612-5300-702.01-10	SALARIED								
612-5300-702.01-20	HOURLY/NON-REPRESENTED	53,754	51,619	37,299	63,014	43,243	56,873	63,014	0.00%
612-5300-702.01-21	HOURLY OVERTIME/NON-REPR	1,081	1,310	470	2,535	1,759	2,942	2,535	0.00%
612-5300-702.01-22	HOURLY PART TIME	680			1,718			1,764	2.68%
612-5300-702.01-31	FICA	4,062	4,120	2,853	4,908	3,466	4,576	4,907	(0.02%)
612-5300-702.01-32	WI RETIREMENT	3,654	3,640	2,451	4,326	2,895	3,948	4,457	3.03%
612-5300-702.01-51	MEDICAL INSURANCE	12,395	11,301	8,434	17,217	9,070	12,266	17,322	0.61%
612-5300-702.01-52	DENTAL INSURANCE	704	480	383	934	417	559	999	6.96%
612-5300-702.01-53	GROUP LIFE/DISAB INS	493	484	319	518	373	466	518	0.00%
612-5300-702.02-10	PROF SERVICE/CONTRACTED	19,524	7,455	19,391	18,000	9,941	17,100	18,000	0.00%
612-5300-702.02-14	GENERAL ENGINEERING								
612-5300-702.02-21	ELECTRICITY	39,315	40,552	35,046	41,772	28,574	41,770	42,175	0.96%
612-5300-702.02-22	NATURAL GAS	2,845	4,256	3,255	4,800	3,354	3,950	4,800	0.00%
612-5300-702.03-20	SUBSCRIPTIONS & DUES				0				
612-5300-702.03-40	OPERATING SUPPLIES	11,038	6,138	8,893	9,600	9,246	9,550	9,600	0.00%
	<b>SUBTOTAL</b>	<b>149,545</b>	<b>131,355</b>	<b>118,794</b>	<b>169,342</b>	<b>112,338</b>	<b>154,000</b>	<b>170,091</b>	<b>0.44%</b>

**MAINTENANCE OF COLLECTION SYSTEM - 703**

612-5300-703.01-10	SALARIED								
612-5300-703.01-20	HOURLY/NON-REPRESENTED	59,219	65,738	68,419	127,671	46,745	42,870	147,473	15.51%
612-5300-703.01-21	HOURLY OVERTIME/NON-REPR	186	157	1,507	5,533	742	945	5,533	0.00%
612-5300-703.01-22	HOURLY PART TIME	2,567			1,053			1,081	2.66%
612-5300-703.01-31	FICA	4,453	4,697	5,079	9,879	3,449	3,352	11,374	15.13%
612-5300-703.01-32	WI RETIREMENT	3,955	4,415	4,637	8,791	2,970	2,892	10,404	18.35%
612-5300-703.01-51	MEDICAL INSURANCE	16,504	15,953	14,090	28,467	10,324	9,578	29,621	4.05%
612-5300-703.01-52	DENTAL INSURANCE	767	676	637	1,488	489	425	1,598	7.39%
612-5300-703.01-53	GROUP LIFE/DISAB INS	480	515	560	1,166	439	331	1,425	22.21%
612-5300-703.02-10	PROF SERVICE/CONTRACTED	81,337	43,703	47,276	62,000	36,543	56,000	62,000	0.00%
612-5300-703.02-14	GENERAL ENGINEERING	24,480	16,123	1,098	17,000	2,486	8,600	15,000	(11.76%)
612-5300-703.02-18	NON-OPERATING LATERAL EXP	73,146	54,219	16,789	5,000		1,800	82,000	1540.00%
612-5300-703.02-34	SITE MAINTENANCE				0			1,900	
612-5300-703.02-40	REPAIR/MAINT SERV/OTHER (LATERAL)	6,270	8,932	24,557	16,000	9,767	15,000	18,000	12.50%
612-5300-703.03-40	OPERATING SUPPLIES	5,338	8,883	8,504	15,000	12,794	13,800	15,000	0.00%
	<b>SUBTOTAL</b>	<b>278,702</b>	<b>224,011</b>	<b>193,153</b>	<b>299,048</b>	<b>126,748</b>	<b>155,593</b>	<b>402,409</b>	<b>34.56%</b>

**EXPENDITURES: (cont.)**

ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
<b>REGIONAL TREATMENT EXPENSES - 704</b>									
612-5300-704.03-40	OPERATING SUPPLIES	951,868	990,920	1,075,822	1,068,107	816,985	1,068,107	1,137,942	6.54%
612-5300-704.06-90	OTHER DEBT EXPENDITURES	526,103	618,199	630,413	669,859	490,338	669,859	672,648	0.42%
	<b>SUBTOTAL</b>	<b>1,477,971</b>	<b>1,609,119</b>	<b>1,706,235</b>	<b>1,737,966</b>	<b>1,307,323</b>	<b>1,737,966</b>	<b>1,810,590</b>	<b>4.18%</b>

**OFFICE EXPENSES - 705**

612-5300-705.01-10	SALARIED	135,960	136,611	84,955	88,932	58,397	77,205	90,961	2.28%
612-5300-705.01-20	HOURLY/NON-REPRESENTED	3,992	62,938	65,715	64,011	47,814	61,943	66,088	3.24%
612-5300-705.01-21	HOURLY OVERTIME/NON-REPR	180	343	627	673	188	323	673	0.00%
612-5300-705.01-22	HOURLY/NON-REPR/PT	1,422	1,018	1,481	2,656	1,314	1,647	1,140	(57.08%)
612-5300-705.01-24	HOURLY/GENERAL UNION	54,816							
612-5300-705.01-25	HRLY. OVERTIME/GEN UNION	217							
612-5300-705.01-31	FICA	14,424	14,695	11,227	11,504	7,879	10,796	11,602	0.85%
612-5300-705.01-32	WI RETIREMENT	12,773	13,702	8,251	10,258	6,907	9,314	10,209	(0.48%)
612-5300-705.01-40	PER DIEM								
612-5300-705.01-51	MEDICAL INSURANCE	33,692	33,550	76,583	28,108	25,490	33,150	34,844	23.96%
612-5300-705.01-52	DENTAL INSURANCE	1,628	1,652	1,576	1,699	1,422	1,785	2,203	29.66%
612-5300-705.01-53	GROUP LIFE/DISAB INS	1,464	1,486	983	1,211	909	1,092	1,236	2.06%
612-5300-705.01-97	UNEMPLOYMENT								
612-5300-705.02-10	PROF SERVICE/CONTRACTED	15,689	13,021	6,765	14,027	6,845	9,000	11,325	(19.26%)
612-5300-705.02-11	COMPUTER LICENSE & MAINT	15,063	13,934	15,405	18,080	15,039	18,080	18,455	2.07%
612-5300-705.02-12	EMPLOYEE ASSISTANCE PROGR	192	202	202	250	172	172	250	0.00%
612-5300-705.02-14	GENERAL ENGINEERING	198			0				
612-5300-705.02-15	LEGAL COUNCIL	2,065	196	939	1,500	270	1,050	1,500	0.00%
612-5300-705.02-17	EQUIP RENTAL/CONTRACTED	629	530	516	516	430	516	516	0.00%
612-5300-705.02-24	TELEPHONE	1,942	2,068	2,082	2,486	1,366	2,108	2,486	0.00%
612-5300-705.02-40	REPAIR/MAINT SERV/OTHER	394	75	92	523	85	523	523	0.00%
612-5300-705.03-09	CREDIT CARD FEES	4,937	7,535	11,165	10,000	8,112	12,650	13,000	30.00%
612-5300-705.03-10	OFFICE SUPPLIES	1,291	1,046	1,299	1,550	1,204	1,466	1,550	0.00%
612-5300-705.03-13	COPY/PRINTING CHARGES	537	690	1,153	1,925	832	1,500	1,925	0.00%
612-5300-705.03-20	SUBSCRIPTIONS & DUES	348	133	132	450	155	150	450	0.00%
612-5300-705.03-25	LEGAL & DISPLAY ADS	8	15		20			20	0.00%
612-5300-705.03-30	MILEAGE/MEALS/LODGING	9		53	440			400	(9.09%)
612-5300-705.03-35	TRAINING	64	189	409	975			975	0.00%

**EXPENDITURES: (cont.)**

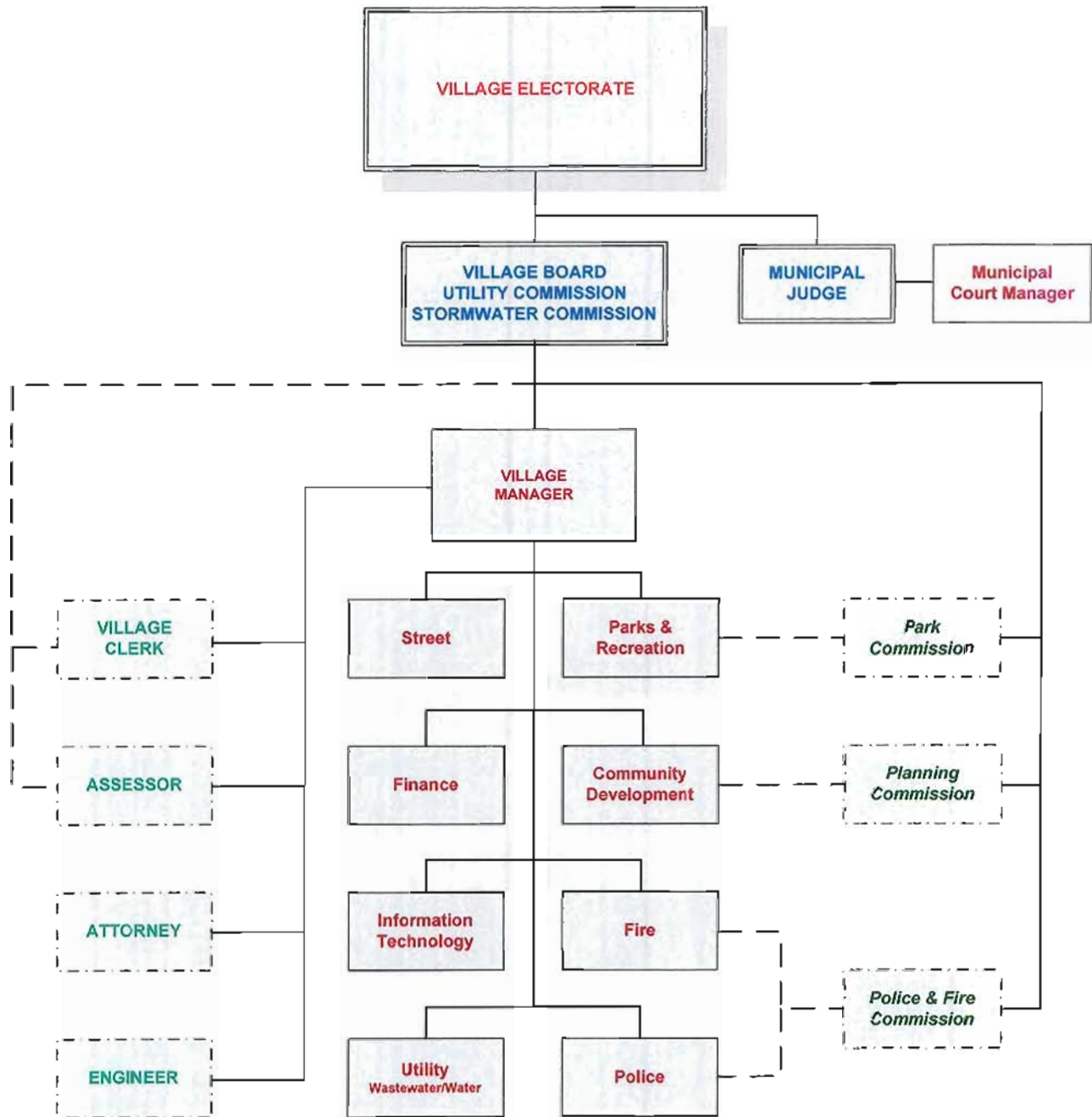
ACCOUNT NUMBER	OBJECT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 YTD 10/14/2016	2016 PROJ	2017 BUDGET	% Change 2016/2017
612-5300-705.03-41	POSTAGE/SHIPPING	6,031	7,815	7,008	7,950	4,747	8,300	8,300	4.40%
612-5300-705.03-57	CUSTODIAL/MAINTENANCE SUP								
612-5300-705.03-90	OTHER SUPPLIES & EXPENSE								
612-5300-705.03-93	MEDICAL EXAMS	254	90						
612-5300-705.03-99	CONTINGENCY FUND				20,000			40,116	100.58%
612-5300-705.03-99	NON-REP WAGE ADJUSTMENTS				9,264			15,000	61.92%
612-5300-705.05-30	RENT	14,760	14,760	14,760	14,760		14,760	14,760	0.00%
612-5300-705.08-15	COMPUTER EQUIP/SOFTWARE	3,789	8,546	5,607	8,678	3,593	8,678	14,069	62.12%
612-5300-705.09-10	TRANSFER TO GENERAL FUND	18,645	16,319	11,609	13,025		13,025	17,829	36.88%
	<b>SUBTOTAL</b>	<b>347,413</b>	<b>353,159</b>	<b>330,594</b>	<b>335,471</b>	<b>193,170</b>	<b>289,233</b>	<b>382,405</b>	<b>13.99%</b>
<b>GRAND TOTAL WASTEWATER UTILITY EXP:</b>		<b>3,194,808</b>	<b>3,268,646</b>	<b>3,299,796</b>	<b>3,927,689</b>	<b>2,282,103</b>	<b>3,670,313</b>	<b>5,757,505</b>	<b>46.59%</b>
TOTAL EXCLUDING DEPRECIATION, CAPITAL RESERVE,		2,563,997	2,637,727	2,693,440	2,793,140	1,882,856	2,698,658	3,020,131	<u>8.13%</u>

## 2017 FOX CROSSING STAFFING REPORT

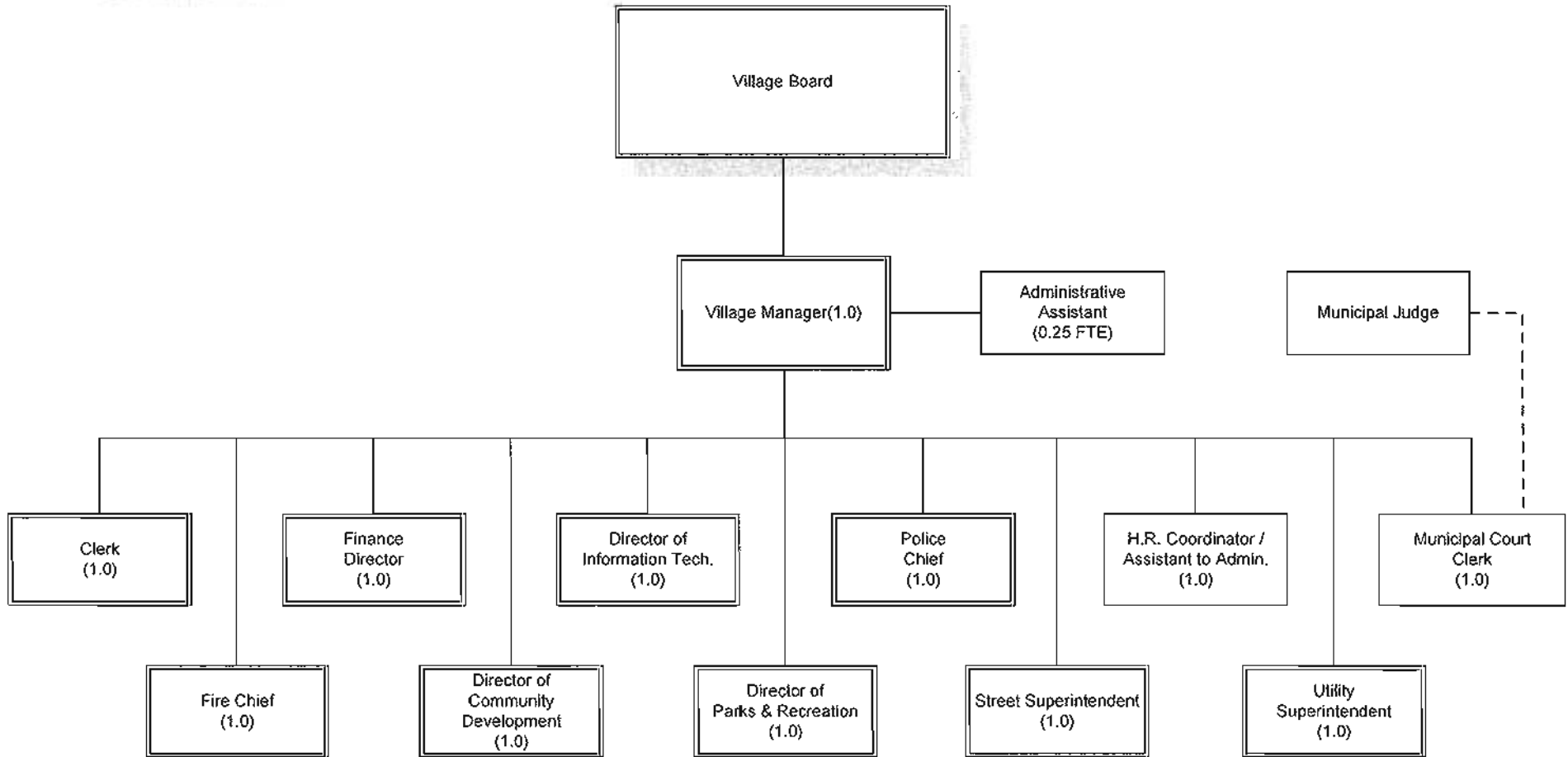
### Full Time Equivalent Employees

(excludes elected officials)

<b>ADMINISTRATION</b>		<b>FIRE</b>		<b>STREET DEPT</b>	
Village Manager	1	Fire Chief	1	Street Superintendent	1
HR Coordinator/Assistant to VM	1	Division Chief of Training	1	Asst. Street Superintendent	1
<b>ASSESSING</b>		Assistant Fire Chief	1	Maintenance Workers - Street	6.673
Assessor	0	Fire Prevention Educator	1	Custodian	1
Temporary Assessor Tech	0	Fire Marshal	1	Administrative Assistant - Street	1
<b>CLERK/ELECTION</b>		Administrative Assistant - Fire	0.600	<b>INFORMATION TECHNOLOGY</b>	
Clerk	1	Firefighters	6.935	Director of Information Technology	1
Deputy Clerk	1	Firefighters Temp 441 Project	3.688	PC/Network Technician	1
Temporary Clerical	0	<b>MUNICIPAL COURT</b>		<b>UTILITY DEPARTMENT</b>	
Maximum of 52 Poll workers		Municipal Court Manager	1	Water Superintendent	1
<b>COMMUNITY DEVELOPMENT</b>		<b>PARK &amp; RECREATION</b>		Water Foreman	1
Community Development Director	1	Director of Parks & Recreation	1	Water Plant Operator	2
Associate Planner	1	Park Foreman	1	Maintenance Workers - Water	4.288
Building Inspector	1	Maintenance Workers - Park	6.694	Maintenance Worker - Public Works	1
Building Inspector Assistant	1	Administrative Assistant	0.658	Administrative Assistant - Utility	1
Community Development Intern	0.192	Recreation Supervisor	0	Wastewater Superintendent	0
<b>FINANCE</b>		Custodian	0.275	Wastewater Foreman	1
Finance Director	1	Seasonal Leaders & Instructors	0.657	Maintenance Workers - Wastewater	2.288
Account Manager	1	<b>POLICE</b>		<b>TOTAL: 102.7235038 FTEs</b>	
Account Technician I	1	Police Chief	1		
Account Technician II	1	Lieutenants	6		
Billing Specialist	1	Officers	19		
Finance Clerk	1	Officer Temp 441 Project	1		
Seasonal Clerks	0.473	Administrative Assistant	0.75		
		Communication Technicians	5.625		
		Code Enforcement Officer	0.4326		
		Crossing Guards	0.495		

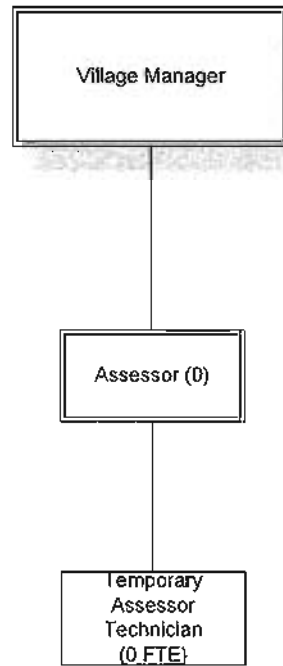


# ADMINISTRATION

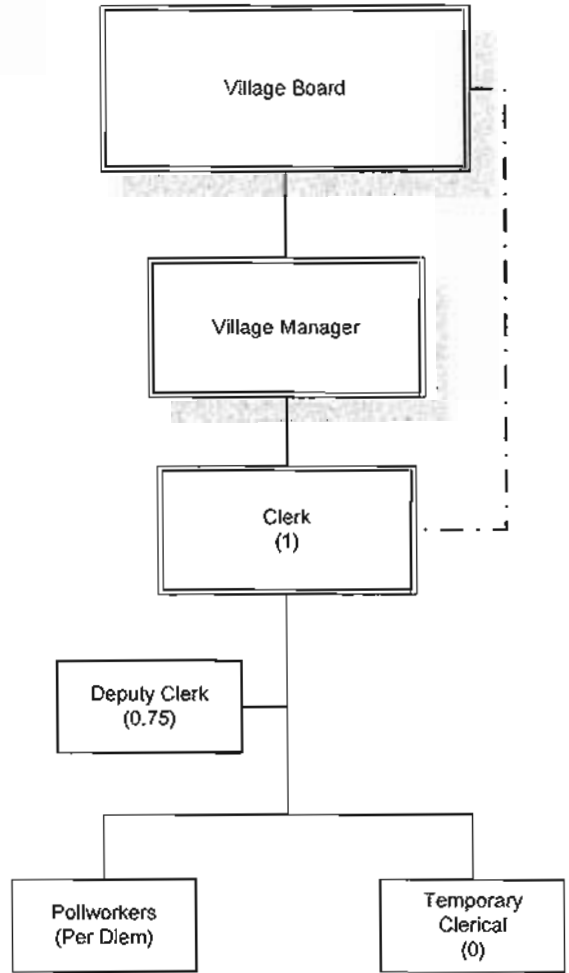




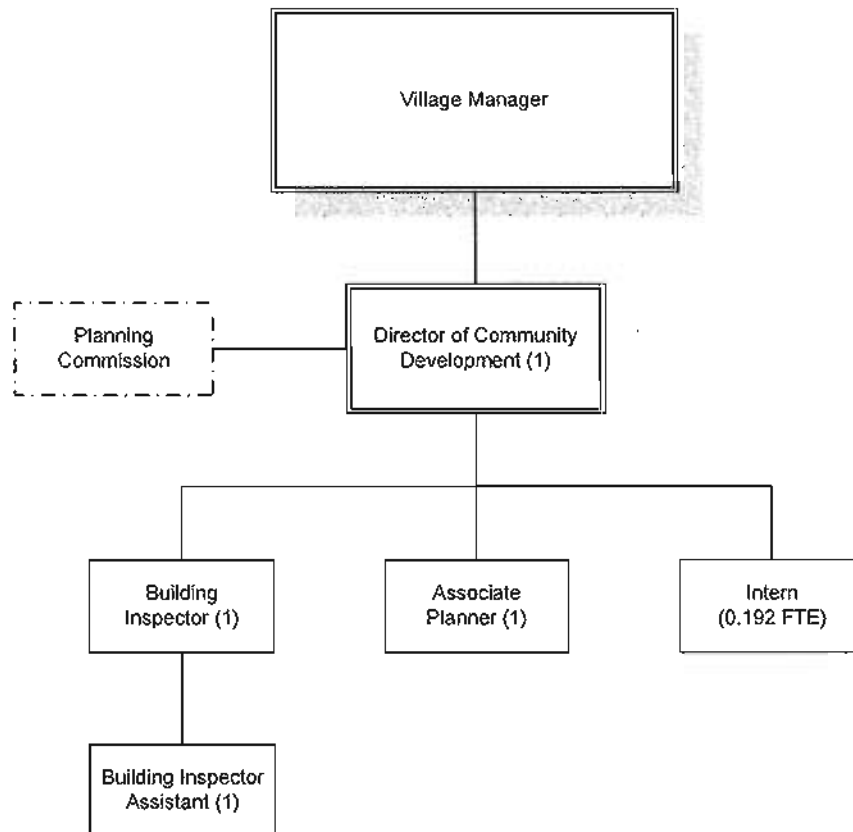
# Assessing



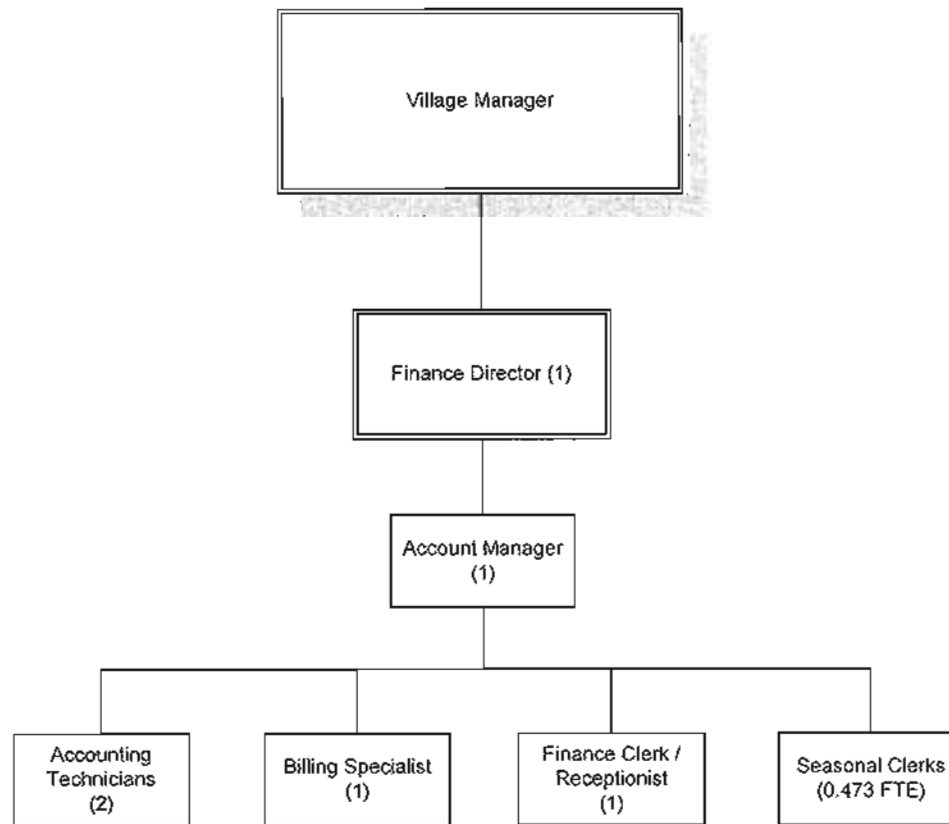
# Clerk



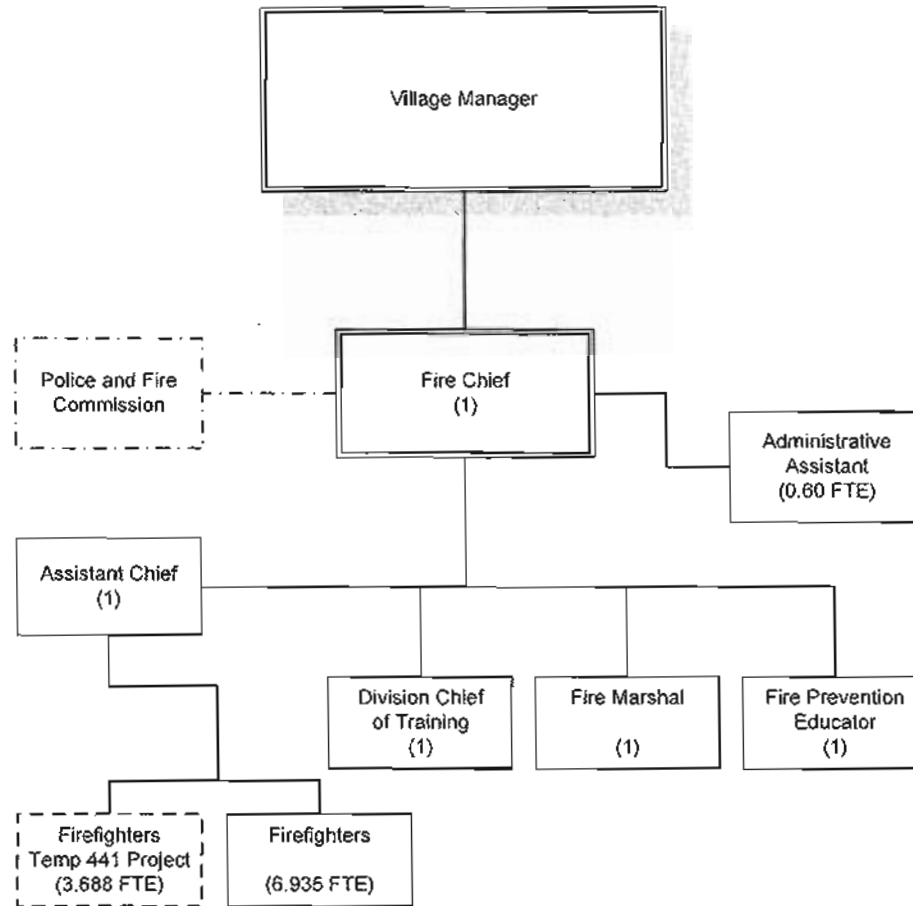
# Community Development



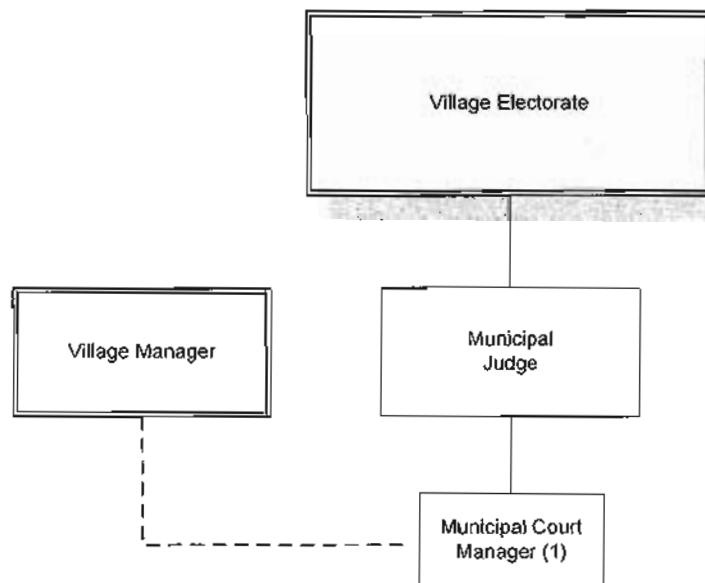
# Finance



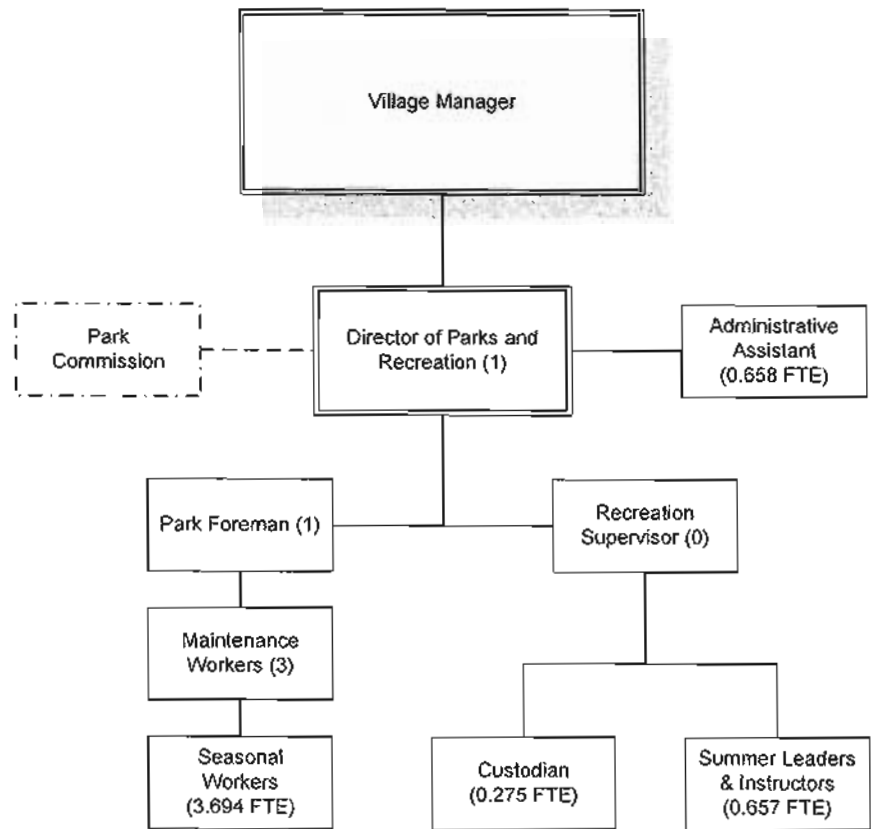
# Fire Department



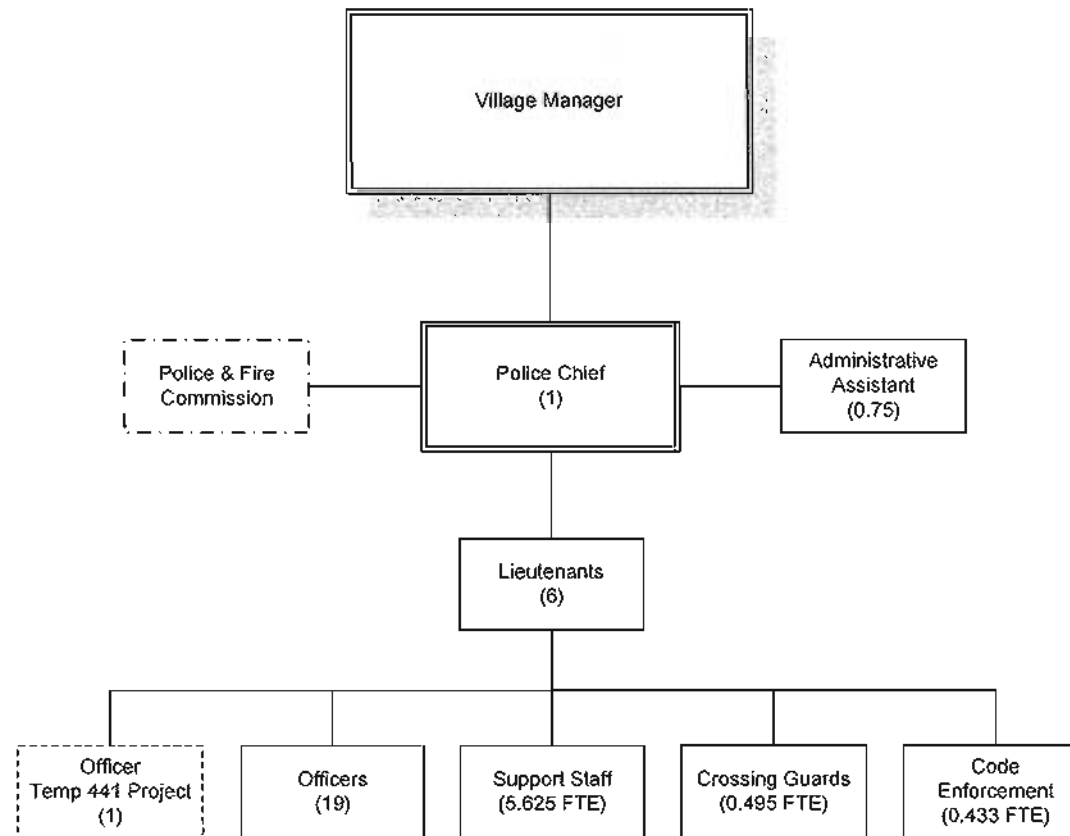
# Judicial



# Park and Recreation

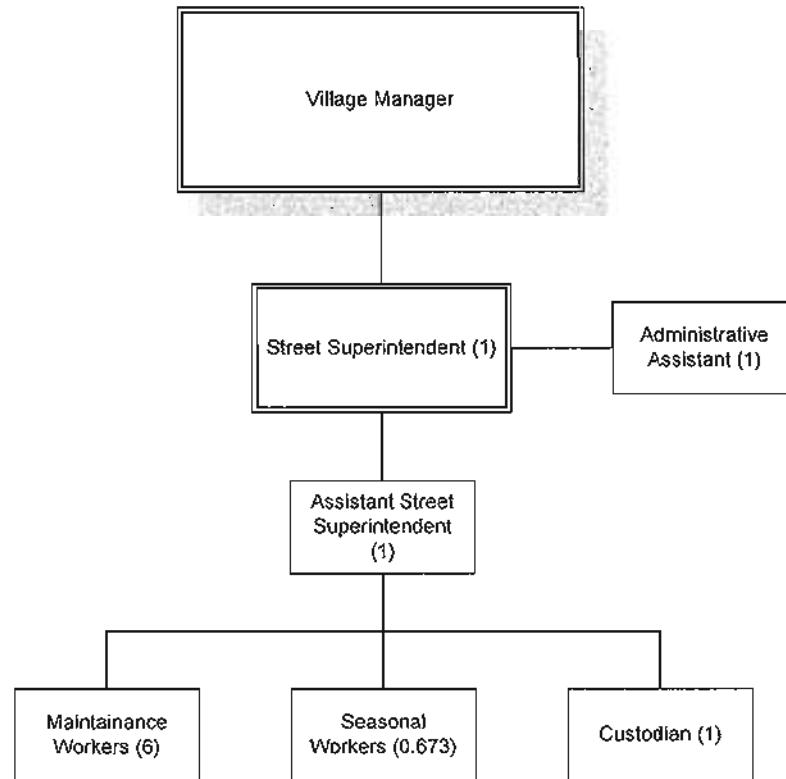


# Police

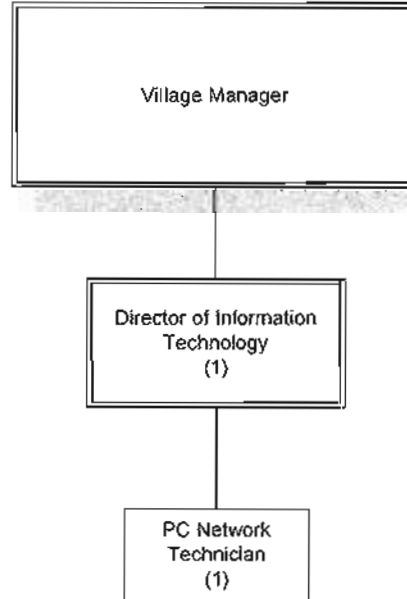




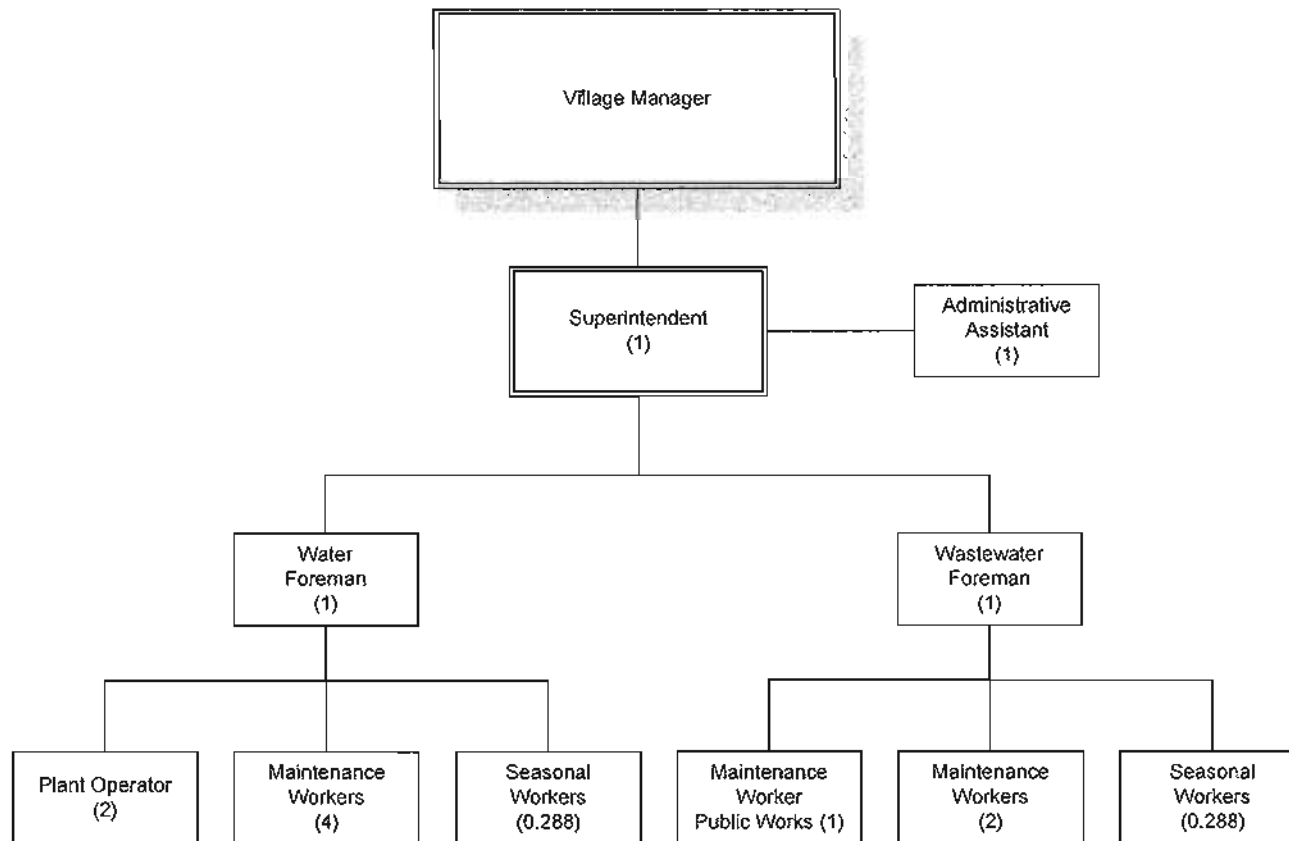
# Street



# Information Technology



# Utility



## 2017 Budget Splits

Position	2016				2017			
	Percentage				Percentage			
	Village	Storm	Water	Sewer	Village	Storm	Water	Sewer
Account Technician I	70%	10%	10%	10%	70%	10%	10%	10%
Account Technician II	70%	10%	10%	10%	70%	10%	10%	10%
Accounts Manager	50%	15%	17.5%	17.5%	50%	15%	17.5%	17.5%
Administrative Assistant-Street	75%	25%	0%	0%	75%	25%	0%	0%
Administrative Assistant-Utility	0%	0%	50%	50%	0%	0%	50%	50%
Assistant Street Superintendent	50%	50%	0%	0%	50%	50%	0%	0%
Associate Planner	65%	30%	2.5%	2.5%	65%	30%	2.5%	2.5%
Billing Specialist	0%	33%	33.5%	33.5%	0%	33%	33.5%	33.5%
Building Inspection Assistant	73%	12%	7.5%	7.5%	73%	12%	7.5%	7.5%
Building Inspector	90%	5%	2.5%	2.5%	90%	5%	2.5%	2.5%
Community Development Director	60%	30%	5%	5%	60%	30%	5%	5%
Deputy Clerk/Confidential Administrative Assistant	85%	5%	5%	5%	85%	5%	5%	5%
Director of Information Technology	70%	10%	10%	10%	70%	10%	10%	10%
Finance Clerk	25%	25%	25%	25%	25%	25%	25%	25%
Finance Director	50%	15%	20%	15%	50%	15%	20%	15%
Human Resource Coordinator/Asst. to the Village Manager	85%	5%	5%	5%	85%	5%	5%	5%
Maintenance Worker-Street	80%	20%	0%	0%	80%	20%	0%	0%
Maintenance Worker-Public Works	0%	0%	25%	75%	0%	0%	25%	75%
PC/Network Technician	70%	10%	10%	10%	70%	10%	10%	10%
Street Superintendent	50%	50%	0%	0%	50%	50%	0%	0%
Village Manager	55%	15%	15%	15%	55%	15%	15%	15%
Village Clerk	70%	10%	10%	10%	70%	10%	10%	10%
Utility Superintendent	0%	0%	80%	20%	0%	0%	80%	20%

Position	2016				2017			
	Village Percentage				Village Percentage			
	Admin		CLK		Admin		CLK	
Deputy Clerk/Confidential Administrative Assistant	25%		75%		25%		75%	

Position	2016				2017			
	Village Percentage				Village Percentage			
	CD	STR	PARK	REC	CD	STR	PARK	REC
Administrative Assistant Park & Rec	0%	10%	45%	45%	0%	10%	45%	45%
Director of Parks & Recreation	0%	0%	70%	30%	0%	0%	30%	70%
Administrative Assistant-Street	0%	50%	12.5%	12.5%	0%	50%	12.5%	12.5%