

Village of Fox Crossing Driveway Apron Policy

Definitions:

Driveway Apron - The portion of the driveway located from the edge of roadway pavement to the property line, located within the Village right-of-way; not private property.

Unimproved surface - The surface material consists of earth or gravel; not a permanent surface.

Improved surface - The surface material consists of asphalt or concrete material; a permanent surface. Village driveway specifications are as follows:

- Residential Asphalt: 3" asphalt / 12" aggregate base
- Residential Concrete: 6" concrete / 6" aggregate base
- Commercial Asphalt: 4" asphalt / 15" aggregate base
- Commercial Concrete: 8" concrete / 8" aggregate base

Rural roadway - Existing or new construction consisting of open ditch drainage, gravel shoulders, and hot mix asphalt pavement construction.

Urban roadway - Existing or new construction consisting of concrete curb & gutter and storm sewer drainage, and hot mix asphalt/ concrete pavement construction that may include sidewalk and/or a recreation trail.

Street Resurfacing projects:

- Existing rural roadway streets – Existing pavement is removed and replaced with new or recycled hot mix asphalt pavement. A new road crown is established and existing driveway aprons are cut back and adjusted to the new street centerline within the Village's right-of-way.
- Existing urban roadway streets (asphalt only) – Existing pavement is removed and replaced with new or recycled hot mix asphalt pavement. A new road crown is established. Neither the concrete curb and gutter nor the driveway aprons are removed.

Rehabilitation & Reconstruction projects:

- Existing rural roadway streets – Rehabilitation road repairs include replacement of pavement and aggregate base, and is less than 50% of the street. If 50% of the street or more requires replacement, it is then considered a reconstruction project.
- Existing urban roadway streets – Rehabilitation road repairs include replacement of pavement, aggregate base, and/or existing curb & gutter, and is less than 50% of the street. If the repairs are 50% of the street or more, it then is considered a reconstruction project.

Updated On May-24

Driveway Apron Repair and Replacement Policies (Property Owner Projects):

Property owners assume 100% of the cost of driveway replacement when it is a non-Village project. Damage to existing roadways and/or curb and gutter as a result of the driveway replacement work shall be repaired in-kind.

On a rural roadway, driveway apron material may be replaced in-kind (same material as before). If desired, property owners may choose to upgrade the driveway apron material (unimproved to improved or asphalt to concrete).

On an urban roadway, driveway aprons must be replaced with an improved surface. If desired, property owners may choose to upgrade the driveway material (asphalt to concrete).

It is recommended that property owners review the Driveway Apron Repair and Replacement Policies (Village Projects) on how their driveway may be affected by Village projects.

Driveway Apron Repair and Replacement Policies (Village Projects):

Utility Projects:

- Private utility construction (i.e. telephone, CATV, electric, gas) or public utility construction (i.e. sanitary sewer, water main or storm sewer):
 - For rural roadways, if the proposed work is located on the roadway side of the culvert, the disturbed driveway apron area will be repaired per the Material Replacement Policy.
 - For rural roadways, if the proposed work is located on the property line side of the culvert, the driveway apron will be repaired in-kind.
 - For urban roadways, the disturbed driveway apron area will be repaired per the Material Replacement Policy.
- Resetting or replacing a culvert:
 - If the culvert removal and replacement results in requiring a patch of the driveway apron, the patch area will be in-kind.
 - If the culvert removal and replacement results in driveway apron removal or the property owner wishes to replace the driveway apron, the driveway apron is to be per the Material Replacement Policy.

Material Replacement:

- **Unimproved Driveway Apron:**

On a rural roadway, unimproved driveway aprons will be replaced in-kind at no cost to the property owner.

On an urban roadway, unimproved driveway aprons are not allowed. If a property's driveway apron was unimproved prior to the street improvement, it will be automatically upgraded to asphalt. The cost is 100% the responsibility of the property owner. The work will be completed by the Village's contractor.

- **Asphalt Driveway Apron:**

Asphalt driveway aprons in rural and urban roadways will be replaced in-kind at no cost to the property owner.

- **Concrete Driveway Apron:**

Concrete driveway aprons on rural roadways will be removed and replaced with an asphalt driveway apron at no cost to the property owner.

Concrete driveway aprons on urban roadways will be replaced in-kind at no cost to the property owner.

- **Paver Brick, Stamped/Colored Concrete, and/or other Specialty Materials:**

The installation of paver brick, stamped and/or colored concrete, or other specialty materials is not allowed within the Village right-of-way. During street improvement projects, the Village will remove said apron materials. On rural roadways, these will be replaced with asphalt at no cost to the property owner. On urban roadways, these will be replaced with concrete at no cost to the property owner.

- **Material Replacement Upgrades:**

On a rural roadway – If desired, a property owner may upgrade from an existing unimproved apron to an improved apron or from an existing asphalt apron to a concrete apron. The property owner is required to complete a Driveway Apron Replacement Release Form to allow the Village's contractor to perform the work.

On an urban roadway – If desired, a property owner may upgrade from an existing asphalt apron to a concrete apron. The property owner is required to complete a Driveway Apron Replacement Release Form to allow the Village's contractor to perform the work.

- **Trails and Sidewalks**

If a driveway apron replacement intersects a trail or sidewalk within the Village right-of-way, the more upgraded material will be replaced in the trail or sidewalk. This work will be done at no cost to the property owner, unless the driveway apron replacement is a Material Replacement Upgrade.

Example 1 – if an asphalt trail intersects a concrete driveway, the section of trail at the driveway will be replaced with concrete.

Example 2 – if a concrete sidewalk intersects an asphalt driveway, the section of sidewalk at the driveway will be replaced with concrete.

Driveway Apron Replacement Release Form:

The Village will replace a driveway apron in accordance with the Material Replacement Policy unless the property owner signs a Driveway Apron Replacement Release Form and returns the form to the Village of Fox Crossing Street Department within the required timeframe determined for that roadway improvement project. Upon the property owner signing and returning the form to the Street Department, the Village agrees to replace the driveway apron with the allowed upgraded material. The property owner is then responsible for 100% of the cost of the upgraded driveway apron, which will be billed by the Village to the property owner.

Questions in the interpretation of the Driveway Apron Policy will be clarified by the Director of Public Works.